



**COMMUNITY
RECOGNITION REVIEW
ADVISORY COMMITTEE
MEETING AGENDA**

TUESDAY, MARCH 22, 2016

3 P.M.

**TANNERY ROOM
AURORA TOWN HALL**



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE
MEETING AGENDA**

DATE: Tuesday, March 22, 2016

TIME AND LOCATION: 3 p.m., Tannery Room, Aurora Town Hall

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting
Minutes of February 16, 2016**

pg. 1

RECOMMENDED:

THAT the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

4. DELEGATIONS

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Update and Discussion

RECOMMENDED:

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be referred to staff for consideration.

2. 2016 Awards Event Details – Update and Discussion

RECOMMENDED:

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be referred to staff for consideration.

6. INFORMATIONAL ITEMS

- 3. Extract from Council Meeting of February 23, 2016** pg. 4
Re: Community Recognition Review Advisory Committee Meeting Minutes of February 2, 2016

RECOMMENDED:

THAT the Extract from Council Meeting of February 23, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 2, 2016, be received for information.

- 4. Extract from Council Meeting of March 8, 2016** pg. 5
Re: Community Recognition Review Advisory Committee Meeting Minutes of February 16, 2016

RECOMMENDED:

THAT the Extract from Council Meeting of March 8, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

- 5. Extract from Council Meeting of March 8, 2016** pg. 6
Re: Memorandum from Acting Manager of Corporate Communications
Re: Community Recognition Review Advisory Committee Terms of Reference

RECOMMENDED:

THAT the Extract from Council Meeting of March 8, 2016, regarding Memorandum from Acting Manager of Corporate Communications, Re: Community Recognition Review Advisory Committee Terms of Reference, be received for information.

7. NEW BUSINESS

8. ADJOURNMENT



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE MEETING MINUTES**

Date: Tuesday, February 16, 2016

Time and Location: 3 p.m., Leksand Room, Aurora Town Hall

Committee Members: Councillor Tom Mrakas (Chair), Councillor Sandra Humfryes (Vice Chair) (departed 3:34 p.m.), Diane Buchanan, Tim Jones, and Brian North

Members Absent: Steven Hinder and Jo-anne Spitzer

Other Attendees: Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 3:03 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Tim Jones
Seconded by Councillor Humfryes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting Minutes of
February 2, 2016**

**Moved by Diane Buchanan
Seconded by Brian North**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of
February 2, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Update and Discussion

Staff gave an update regarding the food and beverage sponsorships, and it was noted that any costs associated with the serving of alcohol, if provided, would be totally sponsored. The Committee and staff discussed the logistics of finalizing the details for printing, award formats, follow-up advertising, and additional promotion of the nomination process.

**Moved by Tim Jones
Seconded by Councillor Humfryes**

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be taken into consideration by staff.

CARRIED

2. 2016 Awards Event Details – Update and Discussion

Staff gave an update regarding nominations, the selection process, video, invitations, and the event schedule. The Committee discussed options for greeting and seating the event attendees, and for handing out the Awards.

**Moved by Brian North
Seconded by Diane Buchanan**

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be taken into consideration by staff.

CARRIED

6. INFORMATIONAL ITEMS

- 3. Extract from Council Meeting of February 9, 2016
Re: Community Recognition Review Advisory Committee Meeting
Minutes of January 12, 2016**

**Moved by Brian North
Seconded by Tim Jones**

THAT the Extract from Council Meeting of February 9, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of January 12, 2016, be received for information.

CARRIED

7. NEW BUSINESS

The Committee suggested that consideration be given toward including a Heritage Award category for the 2017 Community Recognition Awards.

8. ADJOURNMENT

**Moved by Tim Jones
Seconded by Brian North**

THAT the meeting be adjourned at 3:38 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.



**EXTRACT FROM
COUNCIL MEETING OF
TUESDAY, FEBRUARY 23, 2016**

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Item 1 (with the exception of sub-items 9, 10, 12, and 16) was identified as an item not requiring separate discussion.

**Moved by Councillor Mrakas
Seconded by Councillor Gaertner**

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of February 16, 2016

THAT the General Committee meeting report of February 16, 2016, be received and the following recommendations carried by the Committee be approved:

(14) Community Recognition Review Advisory Committee Meeting Minutes of February 2, 2016

THAT the Community Recognition Review Advisory Committee meeting minutes of February 2, 2016, be received for information.

CARRIED



**EXTRACT FROM
COUNCIL MEETING OF
TUESDAY, MARCH 8, 2016**

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Item 1 (with the exception of sub-items 1, 4, 8, 9, 10, 11, and 17) was identified as an item not requiring separate discussion.

**Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of March 1, 2016

THAT the General Committee meeting report of March 1, 2016, be received and the following recommendations carried by the Committee be approved:

(16) Community Recognition Review Advisory Committee Meeting Minutes of February 16, 2016

THAT the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

CARRIED



**EXTRACT FROM
COUNCIL MEETING OF
TUESDAY, MARCH 8, 2016**

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Item 1 (with the exception of sub-items 1, 4, 8, 9, 10, 11, and 17) was identified as an item not requiring separate discussion.

**Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of March 1, 2016

THAT the General Committee meeting report of March 1, 2016, be received and the following recommendations carried by the Committee be approved:

**(19) Memorandum from Acting Manager of Corporate Communications
Re: Community Recognition Review Advisory Committee Terms of
Reference**

THAT the memorandum regarding Community Recognition Review Advisory Committee Terms of Reference be received; and

THAT the Terms of Reference for the Community Recognition Review Advisory Committee be amended to provide the Selection Committee delegated authority to formally approve the recipients of the Community Recognition Awards.

CARRIED