



**COMMUNITY  
RECOGNITION REVIEW  
ADVISORY COMMITTEE  
MEETING AGENDA**

**TUESDAY, MAY 10, 2016**

**3 P.M.**

**TANNERY ROOM  
AURORA TOWN HALL**



**TOWN OF AURORA  
COMMUNITY RECOGNITION REVIEW  
ADVISORY COMMITTEE  
MEETING AGENDA**

**DATE:** Tuesday, May 10, 2016

**TIME AND LOCATION:** 3 p.m., Tannery Room, Aurora Town Hall

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**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**2. APPROVAL OF THE AGENDA**

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

**3. RECEIPT OF THE MINUTES**

**Community Recognition Review Advisory Committee Meeting  
Minutes of March 22, 2016**

pg. 1

RECOMMENDED:

THAT the Community Recognition Review Advisory Committee meeting minutes of March 22, 2016, be received for information.

**4. DELEGATIONS**

**5. MATTERS FOR CONSIDERATION**

**1. 2016 Awards Event – Sponsorship Update and Discussion**

RECOMMENDED:

THAT the 2016 Awards Event – Sponsorship Update and Discussion be received and the comments of the Committee be referred to staff for consideration.

**2. 2016 Awards Event – Video/Presentation Update and Discussion**

RECOMMENDED:

THAT the 2016 Awards Event – Video/Presentation Update and Discussion be received and the comments of the Committee be referred to staff for consideration.

**3. 2016 Awards Event – Discussion re Debrief Meeting and Next Steps**

RECOMMENDED:

THAT the 2016 Awards Event – Discussion re Debrief Meeting and Next Steps be received and the comments of the Committee be referred to staff for consideration.

**4. 2016 Awards Event – Roundtable Discussion**

RECOMMENDED:

THAT the 2016 Awards Event – Roundtable Discussion be received and the comments of the Committee be referred to staff for consideration.

**6. INFORMATIONAL ITEMS**

- 5. Extract from Council Meeting of April 26, 2016** pg. 5  
**Re: Community Recognition Review Advisory Committee Meeting**  
**Minutes of March 22, 2016**

RECOMMENDED:

THAT the Extract from Council Meeting of April 26, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of March 22, 2016, be received for information.

**7. NEW BUSINESS**

**8. ADJOURNMENT**



**TOWN OF AURORA  
COMMUNITY RECOGNITION REVIEW  
ADVISORY COMMITTEE MEETING MINUTES**

**Date:** Tuesday, March 22, 2016

**Time and Location:** 3 p.m., Tannery Room, Aurora Town Hall

**Committee Members:** Councillor Tom Mrakas (Chair), Diane Buchanan, Tim Jones, Steven Hinder, Brian North, and Jo-anne Spitzer

**Members Absent:** Councillor Sandra Humfryes (Vice Chair)

**Other Attendees:** Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

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The Chair called the meeting to order at 3:05 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF THE AGENDA**

**Moved by Brian North  
Seconded by Tim Jones**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

**3. RECEIPT OF THE MINUTES**

**Community Recognition Review Advisory Committee Meeting Minutes of  
February 16, 2016**

**Moved by Diane Buchanan  
Seconded by Brian North**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of February 16, 2016, be received for information.

**CARRIED**

**4. DELEGATIONS**

None

**5. MATTERS FOR CONSIDERATION**

**1. 2016 Awards Event Sponsorship – Update and Discussion**

Staff provided an update regarding the sponsorships for food and printing.

**Moved by Tim Jones  
Seconded by Jo-anne Spitzer**

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be taken into consideration by staff.

**CARRIED**

**2. 2016 Awards Event Details – Update and Discussion**

Staff provided an update regarding the event program, photography, award formats, and other logistics of the event. It was agreed that the event roles of the Committee members would be discussed at the next meeting, which would be held on a date closer to the event date.

**Moved by Diane Buchanan  
Seconded by Brian North**

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be taken into consideration by staff.

**CARRIED**

**6. INFORMATIONAL ITEMS**

- 3. Extract from Council Meeting of February 23, 2016  
Re: Community Recognition Review Advisory Committee Meeting  
Minutes of February 2, 2016**

**Moved by Steve Hinder  
Seconded by Diane Buchanan**

THAT the Extract from Council Meeting of February 23, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 2, 2016, be received for information.

**CARRIED**

- 4. Extract from Council Meeting of March 8, 2016  
Re: Community Recognition Review Advisory Committee Meeting  
Minutes of February 16, 2016**

**Moved by Tim Jones  
Seconded by Brian North**

THAT the Extract from Council Meeting of March 8, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

**CARRIED**

- 5. Extract from Council Meeting of March 8, 2016  
Re: Memorandum from Acting Manager of Corporate Communications  
Re: Community Recognition Review Advisory Committee Terms of  
Reference**

**Moved by Tim Jones  
Seconded by Brian North**

THAT the Extract from Council Meeting of March 8, 2016, regarding Memorandum from Acting Manager of Corporate Communications, Re: Community Recognition Review Advisory Committee Terms of Reference, be received for information.

**CARRIED**

**7. NEW BUSINESS**

The Committee expressed disappointment at the lack of nominations in some categories of the 2016 Community Recognition Awards. The Committee

discussed various options to increase awareness and encourage participation in the nomination process. It was agreed that this matter would be further addressed by the Committee following the 2016 event.

Staff provided an update regarding the Award winners and the event invitation process.

**8. ADJOURNMENT**

**Moved by Tim Jones**  
**Seconded by Brian North**

THAT the meeting be adjourned at 4:06 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.





**EXTRACT FROM  
COUNCIL MEETING OF  
TUESDAY, APRIL 26, 2016**

**9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

- 1. General Committee Meeting Report of April 19, 2016**
- (11) Community Recognition Review Advisory Committee Meeting Minutes of March 22, 2016**

**Moved by Councillor Gaertner  
Seconded by Councillor Pirri**

THAT the Community Recognition Review Advisory Committee meeting minutes of March 22, 2016, be received for information.

**CARRIED**