

Town of Aurora Council Meeting Minutes

Council Chambers
Aurora Town Hall
Tuesday, September 27, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes

(departed 9:38 p.m.), Kim, Mrakas, Pirri, and Thompson

Members Absent Councillor Thom

Other Attendees Techa van Leeuwen, Acting Chief Administrative Officer, Mandie

Crawford, Acting Director of Corporate Services, Anca Mihail, Acting Director of Infrastructure and Environmental Services, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno,

Director of Planning and Building Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario,

Town Solicitor, Lisa Lyons, Town Clerk, and Samantha Yew,

Council/Committee Secretary

The Chair called the meeting to order at 7:03 p.m.

Council consented to recess at 9:38 p.m. to resolve into a Closed Session meeting, and reconvened into open session at 10 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

Main motion

Moved by Councillor Abel

Seconded by Councillor Gaertner

That the agenda as circulated by Legislative Services, with the following additions, be approved:

- Presentation slides of Delegation (b) Sherri Hall and Brad Heppell, K9 Pest Management Group Inc.; Re: Item 1(2) Report No. CS16-002 – OSPCA Contract Renewal
- Delegation (c) Maureen Barclay and Dan Merrill, Ontario SPCA; Re: Item
 1(2) Report No. CS16-002 OSPCA Contract Renewal

Amendment
Moved by Councillor Abel
Seconded by Councillor Kim

That the following item be added to the agenda:

 Delegation (d) David Heard, Resident, Re: Motion for Which Notice Has Been Given (a) Councillor Kim, Re: Cultural Partners

On a two-thirds vote the amendment Carried

Main motion as amended Moved by Councillor Abel Seconded by Councillor Gaertner

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- Delegation (c) Maureen Barclay and Dan Merrill, Ontario SPCA; Re: Item
 1(2) Report No. CS16-002 OSPCA Contract Renewal

 Delegation (d) David Heard, Resident, Re: Motion for Which Notice Has Been Given (a) Councillor Kim, Re: Cultural Partners

Carried as amended

3. Adoption of the Minutes

Council Meeting Minutes of September 13, 2016
General Committee Closed Session Meeting Minutes of September 20, 2016

Moved by Councillor Pirri Seconded by Councillor Mrakas

That the minutes of the Council meeting of September 13, 2016, and the General Committee Closed Session meeting of September 20, 2016, be adopted as printed and circulated.

Carried

4. Presentations

(a) Dan Elliott, Director of Financial Services/Treasurer

Re: Item 3 – FS16-027 – 2017 Capital Investment Program and Ten Year

Asset Management Plan Overview

Mr. Elliott gave an overview of the 2017 Capital Budget and the Ten-Year Capital Investment Plan, as a preface to the upcoming Special General Committee Capital Budget meetings. He noted that all budget meetings are open to the public, and that more information can be found on the Town website.

Moved by Councillor Pirri Seconded by Councillor Kim

That the comments of the presentation be received and referred to Item 3.

Carried

5. Public Service Announcements

Councillor Mrakas advised that York Regional Police are going door-to-door in the north-east quadrant of the Town to speak to residents regarding the recent break-

and-enters in the area, and to educate residents on securing their homes. He noted that more information can be found on his facebook site, and that information will be available on the Town's website.

Councillor Gaertner noted that she attended the Activate Aurora opening on Sunday, September 18, 2016, and that it was a great event.

Councillor Gaertner advised that Club Aurora is holding a Walk Across South America challenge at the Aurora Family Leisure Complex track, and noted that Club Aurora member Ralph Jessup walked over 1,000 kilometers during the Walk Across Canada challenge.

Councillor Thompson noted that he attended the Central York Fire Services open house event at Fire Station 4-4, near the Stronach Aurora Recreation Complex on Saturday, September 24, 2016. He mentioned that there was a large turnout, and that an upcoming fire station open house will be held in Newmarket.

Councillor Abel extended congratulations to Magna International Inc. and its employees on the Magna Hoedown, and noted that it was a successful fundraising event for charity.

Councillor Humfryes advised that Culture Days will be held at various locations around Town on Saturday, October 1, 2016, and noted that the Culture Days passport can be found in the September 22, 2016 edition of The Auroran.

Councillor Humfryes extended thanks to Central York Fire Services, and to the seventy volunteers that assisted with the fire station open house.

Councillor Kim extended thanks to the Local Enhancement and Appreciation of Forests (LEAF) organization, which hosted a tree planting event on Saturday, September 24, 2016, in Machell Park.

Councillor Kim congratulated Northridge Community Church on their grand opening.

Councillor Kim noted that the Colours of Fall concert will be held on Thursday, October 6, 2016, from 6 p.m. to 8 p.m. at Aurora Town Park.

Councillor Pirri congratulated Councillor Thom on the birth of his daughter.

Mayor Dawe advised that information regarding proper pool closing procedures can be found at the Town website or **poolcouncil.ca.**

Mayor Dawe noted that parking spaces at the Aurora Community Centre parking lot will be extremely limited due to ongoing improvements.

Mayor Dawe mentioned that there will be a free guest day for Club Aurora members on Friday, September 30, 2016.

Mayor Dawe encouraged residents to complete the Citizen Budget Survey, which can be found at at **aurora.ca/budget**.

Mayor Dawe encouraged residents to complete the online Aurora Cultural Precinct survey, to provide feedback about what changes residents would like to see in the Cultural Precinct/Library Square area. He noted that residents may access the survey at **aurora.ca/culturalprecinct.**

Mayor Dawe advised that Aurora's Haunted Forest will be held on Saturday, October 29, 2016, from 6 p.m. to 9 p.m. at Sheppard's Bush and that more information can be found at **aurora.ca/events.**

6. Determination of Items Requiring Separate Discussion

Items 1 (sub-items 2, and 13) were identified as items for discussion.

7. Adoption of Items Not Requiring Separate Discussion

Items 1 (with the exception of sub-items 2, and 13), 2, and 3 were identified as items not requiring separate discussion.

Moved by Councillor Abel Seconded by Councillor Thompson

That the following recommendations with respect to the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of September 20, 2016

That the General Committee meeting report of September 20, 2016, be received and the following recommendations carried by the Committee be approved:

(1) CS16-001 – Microsoft Software Licensing

- 1. That Report No. CS16-001 be received; and
- 2. That Staff be authorized to enter into an Enterprise Agreement for Microsoft Licensing with Large Account Reseller SoftChoice in the amount of \$162,000 per year plus tax for a three (3) year period; and
- 3. That the Director of Corporate Services be authorized to approve a subsequent purchase order increase to an amount not to exceed the approved annual operating budget for licenses.

(3) FS16-028 – Capital Projects Status & Closures as of July 31, 2016

- 1. That Report No. FS16-028 be received; and
- 2. That the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

(4) IES16-070 – York Region Transportation Master Plan - Notice of Completion and Comment Period

1. That Report No. IES16-070 be received for information.

(5) IES16-071 – Award of Tender IES 2016-51- For Electrical Services

- 1. That Report No. IES16-071 be received; and
- 2. That Request for Proposal IES 2016-51 to Perform Electrical Repairs, Installations and Preventative Maintenance (Including Inverter Systems) on an as needed basis be awarded to Smith & Long Ltd. and R. A. Graham Contractors Ltd. at the unit prices tendered for a five (5) year contract; and

- 3. That purchase orders in the combined amount of \$250,000, excluding taxes, be approved in favour of the approved vendors for the first five (5) years of services; and
- 4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-51 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to seven (7) years; and
- 5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
- 6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

(6) IES16-072 – Award of Tender IES 2016-63 - For Plumbing Services

- 1. That Report No. IES16-072 be received; and
- 2. That Request for Proposal IES 2016-63 for the Supply of Plumbing Services on an as needed basis be awarded to Rapid Plumbing Inc. at the unit prices tendered for a three (3) year contract; and
- 3. That a purchase order in the amount of \$203,430, excluding taxes, be approved in favour of Rapid Plumbing Inc. for the first year of services; and
- 4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-63 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to five (5) years; and
- 5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the

- contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
- 6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

(7) IES16-073 – Library Square/Downtown Traffic Management Plan

1. That Report No. IES16-073 be received for information.

(8) PRCS16-043 – Culture and Recreation Grant Semi-Annual Allocation for September 2016

1. That Report No. PRCS16-043 be received for information.

(9) PBS16-072 – Planning Applications Status List

1. That Report No. PBS16-072 be received for information.

(10) PBS16-073 – Provincial Co-ordinated Land Use Planning Review

1. That Item 10, Report No. PBS16-073 – Provincial Co-ordinated Land Use Planning Review, be referred back to staff with Council's comments for a report back at the General Committee meeting of October 4, 2016.

(11) PBS16-074 – Required Building By-law Amendments for Implementation of the Mandatory Sewage System Maintenance Inspection Program

- 1. That Report No. PBS16-074 be received; and
- 2. That amendments to Building By-law No. 5402-12, as amended, to implement the mandatory sewage system maintenance inspection program in accordance with the Ontario Building Code, be enacted at a future Council meeting.

- (12) Joint Council Committee Meeting Minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016
 - 1. That the Joint Council Committee meeting minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016, be received for information.
- (14) IES16-074 Award of Tender IES 2016-82 for the Speed Cushion Installation Request for Partial Award
 - 1. That Report No. IES16-074 be received for information.
- (15) Accessibility Advisory Committee Meeting Minutes of September 7, 2016
 - 1. That the Accessibility Advisory Committee Meeting Minutes of September 7, 2016, be received for information.
- (16) Heritage Advisory Committee Meeting Minutes of September 12, 2016
 - That the Heritage Advisory Committee Meeting Minutes of September 12, 2016, be received; and
 - 1. HAC16-009 Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 68 Temperance Street
 - That the property located at 68 Temperance Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest; and
 - 2. That future building elevations are subject to approval of Planning Staff to ensure the proposed new dwelling will maintain the heritage character of the area.
 - 2. HAC16-010 Heritage Permit Application, 40 Maple Street, File Number: NE-HCD-HPA-16-06
 - 1. That the demolition of the existing detached garage be approved; and

- 2. That Heritage Permit Application NE-HCD-HPA-16-06 be approved to permit the construction of a 45m² accessory structure; and
- 3. That the dormer on the front elevation of the garage be removed from the proposed design.

2. Public Report of the General Committee Closed Session Meeting of September 20, 2016

1. That the Public Report of the General Committee Closed Session meeting of September 20, 2016, be received and the recommendations carried by the Committee approved.

3. FS16-027- 2017 Capital Investment Program and Ten Year Asset Management Plan Overview

- 1. That Report No. FS16-027 be received; and
- 2. That the draft 2016 Ten Year Capital Investment Plan and the draft 2017 Capital Budgets be referred to the Special General Committee meeting scheduled for October 15, 2016.

Carried

8. Delegations

(a) Tyler Barker and Derek Bunn, Residents

Re: Motion for Which Notice Has Been Given (c) Councillor Abel, Re: Portable Fully Accessible Washroom Trailer

On a motion of Councillor Abel seconded by Councillor Thompson, Council consented on a two-thirds vote to waive the requirements of subsection 3.8(c) of the Procedural By-law to permit the delegation of Tyler Barker and Derek Bunn an additional five (5) minutes.

Mr. Bunn gave an overview of the proposed barrier-free fully accessible washroom trailer, detailing aspects of the proposal including the design, cost, storage, and uses of the trailer.

Moved by Councillor Abel Seconded by Councillor Thompson

That the comments of the delegation be received and referred to Motion (c).

Carried

(b) Sherri Hall and Brad Heppell, K9 Pest Management Group Inc. Re: Item 1(2) – Report No. CS16-002 – OSPCA Contract Renewal

Mr. Heppell gave an overview of the company, and listed the services offered by K9 Pest Management Group Inc.

Moved by Councillor Humfryes Seconded by Councillor Pirri

That the comments of the delegation be received and referred to Item 1(2).

Carried

(c) Maureen Barclay and Dan Merrill, Ontario SPCA Re: Item 1(2) – Report No. CS16-002 – OSPCA Contract Renewal

Ms. Barclay provided a summary of the services currently provided to the Town by the Ontario SPCA.

Moved by Councillor Pirri Seconded by Councillor Kim

That the comments of the delegation be received and referred to Item 1(2).

Carried

(d) David Heard, Resident

Re: Motion for Which Notice Has Been Given (a) Councillor Kim, Re: Cultural Partners

Mr. Heard spoke in support of the Motion regarding cultural partners, and suggested potential cultural partners.

Moved by Councillor Humfryes Seconded by Councillor Pirri

That the comments of the delegation be received and referred to Motion (a).

Carried

9. Consideration of Items Requiring Separate Discussion

- 1. General Committee Meeting Report of September 20, 2016
- (2) CS16-002 -OSPCA Contract Renewal

Moved by Councillor Gaertner Seconded by Councillor Mrakas

- 1. That Report No. CS16-002 be received; and
- 2. That the Town extend the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2017, at a cost of \$211,530, plus CPI (excluding taxes); and
- That an increase in the Animal Control Service agreement, to provide additional patrol services to meet the needs of the growing community, be considered as part of the 2017 budget process; and
- 4. That the Mayor and Town Clerk be authorized to execute the agreement, including any and all documents and ancillary agreements to give effect to same.

Carried

1. General Committee Meeting Report of September 20, 2016

(13) IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project

Moved by Councillor Abel Seconded by Councillor Kim

- 1. That Report No. IES16-069 be received; and
- 2. That Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be awarded to Edgeway Paving Ltd. in the amount of \$126,300.00 excluding taxes; and
- 3. That additional funding in the amount of \$42,000 be provided for the Capital Project No. 31154, Speed Cushion Installation Pilot Project; and
- 4. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

On a recorded vote the motion Carried

Yeas: 6 Nays: 1

Voting Yeas: Councillors Abel, Gaertner, Kim,

Mrakas, Thompson, and Mayor Dawe

Voting Nays: Councillor Pirri

Absent: Councillors Humfryes and Thom

10. Notices of Motion/Motions for Which Notice Has Been Given

(i) Notices of Motion

None

(ii) Motions for Which Notice Has Been Given

(a) Councillor Kim

Re: Cultural Partners

Council consented to vote on the first operative clause separately from the second and third operative clauses

Moved by Councillor Kim Seconded by Councillor Abel

Whereas the Town of Aurora's Cultural Master Plan acknowledges that "culture" attracts new and creative talents; boosts tourism, increases economic activity and quality of life for all; and

Whereas having strong cultural partners often offers a town an identity; builds and sustains a sense of community cohesion and pride; and

Whereas a unique and memorable cultural experience remains with people for a very long time; and

Whereas the Town of Aurora has many strong cultural partners and they are all very much valued and appreciated; and

Whereas there are synergies to be identified in sharing and cooperation of resources; and

Whereas studies have shown that strong municipal support of cultural partners plays a significant role in allowing cultural partners achieve their full potential; and

Whereas the Town annually contributes to the operational needs of our cultural partners; and

Whereas the Town, through the Finance Advisory Committee, is undergoing a review of how programs and services are being delivered to residents through all Town departments; and

Whereas Council identified during the fiscal 2016 budget proceedings the need for our cultural partners to have predictable and long-term funding and or support;

Now Therefore It Be Hereby Resolved That "cultural partners" be identified as any group or organization that is financially supported through direct funding or exclusive use of Town facilities in the delivery of Cultural programming; and

The first operative clause of the motion Carried

Be It Further Resolved That the CAO report to Council with a list of Cultural Partners and a terms of reference for the a review of existing delivery models and a review of possible alternative approaches in the delivery of cultural programs and service to residents; and

Be It Further Resolved That upon acceptance of the terms of reference by Council, the CAO commence the review and report back to Council with delivery options and recommendations by the end March 31, 2017.

The second and third operative clauses of the motion Carried

(b) Councillor Gaertner

Re: Public Notice for Site Plan Applications

Moved by Councillor Gaertner Seconded by Councillor Thompson

Whereas the *Planning Act* does not require neighbourhood notification for site plan applications submitted under Section 41 of the *Planning Act*; and

Whereas these kinds of applications have the potential to significantly affect a neighbourhood; and

Whereas it is respectful to ensure that residents are fully informed of proposed development;

Now Therefore Be It Hereby Resolved That Council direct Planning staff to formulate a policy that will require the same notification and signage required for Public Planning development applications; and Be It Further Resolved That this draft policy be presented at a General Committee meeting before the end of 2016.

Carried

(c) Councillor Abel

Re: Portable Fully Accessible Washroom Trailer

Moved by Councillor Abel Seconded by Councillor Humfryes

Whereas the Town of Aurora hosts many events, including celebrations and festivals that bring in residents and visitors by the thousands; and

Whereas there are other local community events that do the same; and

Whereas we are an inclusive community, with a statutory Accessibility Advisory Committee, and a proud community that adopted the Provincial Accessibility for Ontarians with Disabilities Act (AODA), that sets guidelines to eliminate barriers for those with physical challenges; and

Whereas there is a group of volunteers that are creating awareness for the need to fund a portable fully accessible washroom trailer, complete with lifts and change tables, to address every accessible challenge; and

Whereas the idea of this portable fully accessible washroom trailer was received and endorsed by the York Region Festival Alliance as an excellent addition for washroom provisions to the dozens of festivals held each year; and

Whereas the Mayor of the Town of Whitchurch-Stouffville, Mayor Justin Altmann, recently encouraged his invited wedding guests (which was the whole Town), and pledged all his wedding gifts received in cash to the sum of \$50,000, to fund the \$100,000 cost of the trailer; and

Whereas the Town of Whitchurch-Stouffville will store the trailer when it is not in use, transport the trailer at a nominal cost to festivals and events in the Region, and provide liability insurance; and

Whereas if each municipality in York Region made a nominal donation of \$5,000, the purchase of the portable fully accessible washroom trailer could be realized;

Now Therefore Be It Hereby Resolved That the Town of Aurora donate \$5,000 to the purchase of the portable fully accessible washroom trailer, funded through the Accessibility Advisory Fund, or from a reserve identified by staff and/or Council; and

Be It Further Resolved That a letter of this Council resolution be circulated to York Region and all municipalities in York Region, to be received by their respective Councils and Accessibility Advisory Committees.

Carried

(d) Councillor Pirri

Re: Municipal Economic Development Services

Main motion

Moved by Councillor Pirri

Seconded by Councillor Humfryes

Whereas Municipal Economic Development is an activity which can be undertaken under a variety of models; and

Whereas the Town of Aurora has currently adopted a Community Advisory Committee approach; and

Whereas it is important that the Town of Aurora ensures adherence to best practices;

Now Therefore Be It Hereby Resolved That the Chief Administrative Officer investigate and report back to Council with regard to the best model to deliver Economic Development Services for the Town of Aurora moving forward; and

Be It Further Resolved That this report be brought back in time to be considered for the 2017 budget.

Amendment
Moved by Councillor Pirri
Seconded by Councillor Humfryes

That the following operative clause be added to the main motion:

Be It Further Resolved That a survey be sent to Council, the Economic Development Advisory Committee, and relevant staff to gauge the effectiveness and areas of improvement for the current economic development model.

Carried

Main motion as amended Moved by Councillor Pirri Seconded by Councillor Humfryes

Whereas Municipal Economic Development is an activity which can be undertaken under a variety of models; and

Whereas the Town of Aurora has currently adopted a Community Advisory Committee approach; and

Whereas it is important that the Town of Aurora ensures adherence to best practices;

Now Therefore Be It Hereby Resolved That the Chief Administrative Officer investigate and report back to Council with regard to the best model to deliver Economic Development Services for the Town of Aurora moving forward; and

Be It Further Resolved That a survey be sent to Council, the Economic Development Advisory Committee, and relevant staff to gauge the effectiveness and areas of improvement for the current economic development model; and

Be It Further Resolved That this report be brought back in time to be considered for the 2017 budget.

Carried as amended

11. Regional Report

None

12. New Business/General Information

Councillor Mrakas inquired about increasing the frequency of garbage pickup in the downtown core from bi-weekly to weekly for businesses.

Councillor Mrakas inquired about implementing a permit parking program in the area of Machell Avenue and Irwin Avenue, and staff noted that a Notice of Motion would be required. Councillor Thompson mentioned that an agreement had been made in the past regarding winter parking on Machell Avenue. Councillor Humfryes suggested that staff reach out to residents onideas for possible solutions.

Councillor Gaertner requested an update regarding the number of organizations that have received donations from Council without submitting a cost analysis.

Councillor Abel requested a list of the Parks and Recreation special events held by the Town in 2016, along with the cost and resources used by each event. Staff agreed to provide information.

Councillor Pirri noted that the Federation of Canadian Municipalities has released their report, and indicated that it will be placed on a future meeting agenda.

13. Reading of By-laws

Moved by Councillor Mrakas Seconded by Councillor Thompson

That the following by-laws be given first, second, and third readings and enacted:

Being a By-law to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to Heavy Traffic on various highways in the Town of Aurora.

5901-16 Being a By-law to amend Zoning By-law Number 2213-78, as amended (455 Magna Drive Inc.).

Carried

Moved by Councillor Abel Seconded by Councillor Thompson

That the following confirming by-law be given first, second, and third readings and enacted:

5902-16 Being a By-law to Confirm Actions by Council Resulting from a Council Meeting on September 27, 2016.

Carried

14. Closed Session

Moved by Councillor Mrakas Seconded by Councillor Abel

That Council resolve into Closed Session to consider the following matter:

1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Goulding Avenue

Carried

Moved by Councillor Abel Seconded by Councillor Kim

That the Council meeting be reconvened into open session to rise and report from Closed Session.

Carried

 A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Goulding Avenue

Moved by Councillor Abel Seconded by Councillor Thompson

That the confidential direction to staff in respect to Goulding Avenue be confirmed.

Carried

15. Adjournment

That the meeting be adjourned at 10:01 p.m.

Carried

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Council meeting of September 27, 2016, recieved final approval by Council on October 11, 2016.