



GENERAL COMMITTEE MEETING AGENDA

TUESDAY, MAY 3, 2016

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**



**TOWN OF AURORA
GENERAL COMMITTEE MEETING
AGENDA**

Tuesday, May 3, 2016
7 p.m.
Council Chambers

Councillor Kim in the Chair

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

5. DELEGATIONS

- (a) Kristen Lyons and Stuart Brindle, Magna Golf Club
Re: Item 3 – CAO16-004 – Magna Golf Club – Fireworks Display

pg. 1

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

8. NOTICES OF MOTION

9. NEW BUSINESS/GENERAL INFORMATION

10. CLOSED SESSION

11. ADJOURNMENT

AGENDA ITEMS

- 1. BBS16-005 – Request for Sign Variance to Sign By-law No. 5840-16** pg. 2
**15338 Leslie Street, Salvation Army Northridge
Community Church**

RECOMMENDED:

THAT Report No. BBS16-005 be received; and

THAT a variance to Sign By-law No. 5840-16 to allow a ground sign with a sign area of 5.42m², whereas the Sign By-law restricts sign area to a maximum of 2.2m² in rural zones, be approved.

- 2. BBS16-006 – Building Division Workload** pg. 8

RECOMMENDED:

THAT Report No. BBS16-006 be received; and

THAT a two-year, full-time contract position for a Building Permit Technician to assist with high volumes of permit applications and inspections, be approved; and

THAT Administrative Procedure No. 13 for Excess Hours and Overtime be waived for an additional one-year period to allow Building staff to be paid at straight time for any excess hours worked up to 44 hours in a week.

- 3. CAO16-004 – Magna Golf Club – Fireworks Display** pg. 17

RECOMMENDED:

THAT Report No. CAO16-004 be received; and

THAT the setting off of Display Fireworks to celebrate the 15th Anniversary of the Magna Golf Club on June 23, 2016, commencing at 10:00 p.m., be approved.

- 4. CFS16-011 – Confirmation of Financing – L.E.D. Lighting Project** pg. 19
Debenture Debt

RECOMMENDED:

THAT Report No. CFS16-011 be received for information.

5. **CFS16-014 – Capital Projects Status and Closures as of December 31, 2015** pg. 23

RECOMMENDED:

THAT Report No. CFS16-014 be received; and

THAT the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

6. **IES16-042 – Award of Tender IES2016-08 – For the Supply of All Labour, Material, and Equipment Necessary for the Removal and Replacement of Concrete Sidewalk and Concrete Curb and Gutter in Various Locations in the Town of Aurora** pg. 37

RECOMMENDED:

THAT Report No. IES16-042 be received; and

THAT Tender IES2016-08 for the supply of all labour, material, and equipment necessary for removal and replacement of concrete sidewalk and concrete curb and gutter in various locations in the Town of Aurora be awarded to Pave Krete Construction at an annual upset limit of \$165,000, plus taxes for a one-year period ending December 31, 2016; and

THAT the Director be authorized to renew Tender IES2016-08 on an annual basis and increase the purchase order for an additional two (2) years, pending an annual analysis and satisfactory performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

7. **IES16-043 – 2015 Water Audit Report** pg. 41

RECOMMENDED:

THAT Report No. IES16-043 be received for information.

8. **IES16-044 – 2015 Annual Safety Traffic Report** pg. 49

RECOMMENDED:

THAT Report No. IES16-044 be received for information.

9. IES16-045 – York Region Transportation Master Plan pg. 54

RECOMMENDED:

THAT Report No. IES16-045 be received; and

THAT Report No. IES16-045 be forwarded to the Regional Clerk as the Town's formal response to the Regional Municipality of York's Transportation Master Plan Draft Policy Principles and Actions.

10. LLS16-013 – Pending List pg. 58

RECOMMENDED:

THAT Report No. LLS16-013 be received; and

THAT all items marked "COMPLETED" be removed from the Pending List.

**11. PDS16-022 – Naming of Walkways to Generate Revenue for
Community Programs** pg. 97

RECOMMENDED:

THAT Report No. PDS16-022 be received; and

THAT the establishment of a program for naming Town-owned walkways to generate revenue for community programs not proceed at this time.

12. PDS16-025 – Zoning By-law Amendment pg. 102
Rod Coutts and Brian Coutts
14314 and 14338 Yonge Street
File: ZBA-2015-07

RECOMMENDED:

THAT Report No. PDS16-025 be received; and

THAT Application to Amend the Zoning By-law File No. ZBA-2015-07 (Rod Coutts and Brian Coutts), to add a Retirement Home and Long Term Care Facility as permitted uses on the subject lands be approved; and

THAT that the implementing Zoning By-law Amendment be presented at a future Council meeting.

- 13. PDS16-032 – Application for Exemption from Part Lot Control** pg. 116
Brookfield Homes (Ontario) Aurora Ltd.
Blocks 15, 16 and 19, Plan 65M-4467 being
65R-36163 and 65R-36213
File No.: PLC-2016-03

RECOMMENDED:

THAT Report No. PDS16-032 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Brookfield Homes (Ontario) Aurora Ltd. to divide Blocks 17, 18, 20, 21 and 22, on Plan 65M-4467 into 29 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at a future Council meeting.

- 14. PRS16-019 – Award of Tender PRS2016-53 for the Provision of** pg. 124
Landscape Grounds Maintenance Services on
Municipal Property

RECOMMENDED:

THAT Report No. PRS16-019 be received; and

THAT Part 1, Items “A” & “B” of Tender PRS2016-53 for boulevard turf and shrub bed maintenance at various locations in the Town of Aurora, for one year ending December 31, 2016, in the amount of \$30,493.66 (with the option to renew for an additional two, one-year periods), be awarded to Forest Ridge Landscape Limited; and

THAT Part 2, Item “A” of Tender PRS2016-53 for Stormwater Pond Vegetation Maintenance at various locations in the Town of Aurora, for one year ending December 31, 2016, in the amount of \$ 9,465.70 (with the option to renew for an additional two, one-year periods), be awarded to Fore North Inc.; and

THAT the Director be authorized to renew Tender PRS2013-14 for an additional two, one-year periods, pending an annual contract service performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 15. PRS16-020 – Maintenance Service at Stewart Burnett Park
Baseball Diamond** pg. 133

RECOMMENDED:

THAT Report No. PRS16-020 be received; and

THAT Parks Division staff provide all future facility maintenance needs at the Stewart Burnett Park Baseball facility in accordance with the current Parks Service Level Standards.

- 16. Environmental Advisory Committee Meeting Minutes of
April 7, 2016** pg. 136

RECOMMENDED:

THAT the Environmental Advisory Committee meeting minutes of April 7, 2016, be received for information.

- 17. Accessibility Advisory Committee Meeting Minutes of
April 13, 2016** pg. 140

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of April 13, 2016, be received for information.



Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: May 3, 2016

SUBJECT: Magna Golf Club - Fireworks Display Request - 15th Anniversary Party

NAME OF SPOKESPERSON: Kristen Lyons and Stuart Brindle

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Magna Golf Club

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

Requesting approval of Council to have a fireworks display for our 15th Anniversary Party on June 23rd starting at 10:00 pm for 7 minutes.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES NO

IF YES, WITH WHOM? Jim Kyle

DATE: April 14, 2016

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.





TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. BBS16-005**

SUBJECT: *Request for Sign Variance to Sign By-law No. 5840-16*
 15338 Leslie Street, Salvation Army Northridge Community Church

FROM: *Techa van Leeuwen, Director of Building & Bylaw Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. BBS16-005 be received; and

THAT a variance to Sign By-law No. 5840-16 to allow a ground sign with a sign area of 5.42m², whereas the Sign By-law restricts sign area to a maximum of 2.2m² in rural zones, be approved.

PURPOSE OF THE REPORT

To evaluate and make recommendation on a sign variance request to Sign By-law 5840-16. A variance is required to allow a proposed ground sign with a total sign area of 5.42m². Sign By-law 5840-16 restricts the maximum sign area to 2.2m² in rural zones.

BACKGROUND

Building and Bylaw Services is in receipt of a sign variance application from representatives of the Salvation Army of Canada to allow a ground sign with a sign area of 5.42m². The property is zoned RU-2 Rural General Exception Zone and the Sign By-law restricts sign area to a maximum of 2.2m² in rural zones.

The Salvation Army of Canada is currently constructing a new facility at 15338 Leslie St known as Northridge Community Church. The building permit for phase 1 of the project was issued August 10, 2015 and the building is nearing completion with occupancy expected to occur within the next few months. Phase 1 of the project includes the place of worship and accessory space such as office, kitchen, etc. Phase 2 of the project will include a sanctuary and community space.

The property is located on the west side of Leslie St., north of Wellington St. To the north of the property is new residential development and to the south there is existing rural residential properties. On the east side of Leslie St. directly across from the

May 3, 2016

- 2 -

Report No. BBS16-005

Northridge Community Church is the large green retaining wall supporting the Smart Centre development. There are numerous trees surrounding the perimeter of the property and an existing pond on the north side of the property.

COMMENTS

Signs within a rural zone are subject to more restrictive provisions than signs within a commercial or industrial zone.

The Sign By-law regulates signs according to the zone in which the property is located. 15338 Leslie St. is zoned RU-2 General Rural Exception Zone and permits a place of worship, therefore a re-zoning of the property was not required. Rural zones typically are comprised of green fields and agricultural uses and therefore the sign provisions are significantly more restrictive than a commercial or industrial zone. Ground Signs for commercial and industrial zones are permitted to have a maximum sign area of 10m². The proposed ground sign for the Northridge Community Church has a total sign area of 5.42m².

The proposed sign will identify the Northridge Community Church and will contain an LED message board to advertise events and community information.

The proposed ground sign has two components, half of the sign is dedicated to identifying the Northridge Community Church and the second half contains an LED message board. The message board is critical for communicating events and information to the public. Removing the message board would reduce the amount of the variance but would have an adverse impact on the community as thousands of new residents in the 2C developments and the general public would not have the benefit timely messaging.

The following table provides the criteria for assessing Sign By-law No. 4898-07.P variance approvals.

Table for Evaluating Sign Variance Criteria	
Criteria	Comment
1. Physical difficulties <i>Where due to special circumstances, pre-existing condition of the building, layout or topography of the subject land, it is difficult to comply with the provisions of the Sign By-law.</i>	The property has numerous trees around the perimeter particularly along the Leslie St. frontage. The larger sign area will be advantageous to identify the Community Church and upcoming events and information.
2. Consistency with the architectural features of the	n/a

May 3, 2016

- 3 -

Report No. BBS16-005

<p>building <i>Where the proposed sign blends well with the architectural features of the building and granting the sign variance will result in a more aesthetically pleasing visual appearance of the building for the community.</i></p>	
<p>3. Consistency with the character of the neighbourhood <i>Where the Sign Variance, if granted, will not alter the essential character of the neighbourhood and will have no adverse impact on the Town's cultural heritage</i></p>	<p>The property is located on Leslie St. north of Wellington St. This entire area is currently under development and the Northridge Community Church will form the fabric of this new community.</p>
<p>4. No adverse impact to the adjacent property or general public <i>Such adverse impact may include but is not limited to: illumination, obstruction of other signage, obstruction of natural light, distance to the adjacent buildings and properties, etc.</i></p>	<p>The proposed sign will have exposure to Leslie St. The property contains numerous trees and therefore will provide a buffer to adjacent properties.</p>
<p>5. Adherence to Corporate Branding <i>Where not granting a Sign Variance results in a conflict in corporate branding requirements such as updated/new logos or trademarks.</i></p>	<p>n/a</p>
<p>6. Impact on safety, traffic and accessibility <i>The proposed Sign Variance, if granted, will not increase fire or traffic hazard or otherwise endanger public safety or negatively impact accessibility.</i></p>	<p>The requested sign will not increase fire or traffic hazards or otherwise endanger the public safety.</p>
<p>7. Result in greater convenience to the public <i>Granting of the variance will result in greater convenience to the public in identifying the business location for which a sign variance is sought.</i></p>	<p>Granting these variances will result in the public being able to better identify the Northridge Community Church and the message board will provide information of upcoming events.</p>

Variance requested:

A variance is required to allow a ground sign with a sign area of 5.42m² whereas Sign By-law No. 5840-16 restricts ground signs located in a rural zone to a maximum sign area of 2.2m².

LINK TO STRATEGIC PLAN

Approving the requested variance to Sign By-law No. 4898-07.P supports the Strategic Plan goal of **Supporting an exceptional quality of life for all.**

May 3, 2016

- 4 -

Report No. BBS16-005

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could deny the request for variance. This would alter the design of the ground sign to reduce the sign area and may result in the elimination of message board portion of the sign. This would have an adverse impact on the Salvation Army's ability to communicate events.

FINANCIAL IMPLICATIONS

N/A

CONCLUSIONS

Staff determined that the variance being sought is in keeping with the general intent of the By-law. For reasons outlined in this report staff is recommending that Council approve the requested variance to allow the additional signs to be installed.

ATTACHMENTS

- Attachment No. 1 – Site Plan
- Attachment No. 2 – Ground Sign Elevation

PRE-SUBMISSION REVIEW

Executive Leadership Team – April 14, 2016

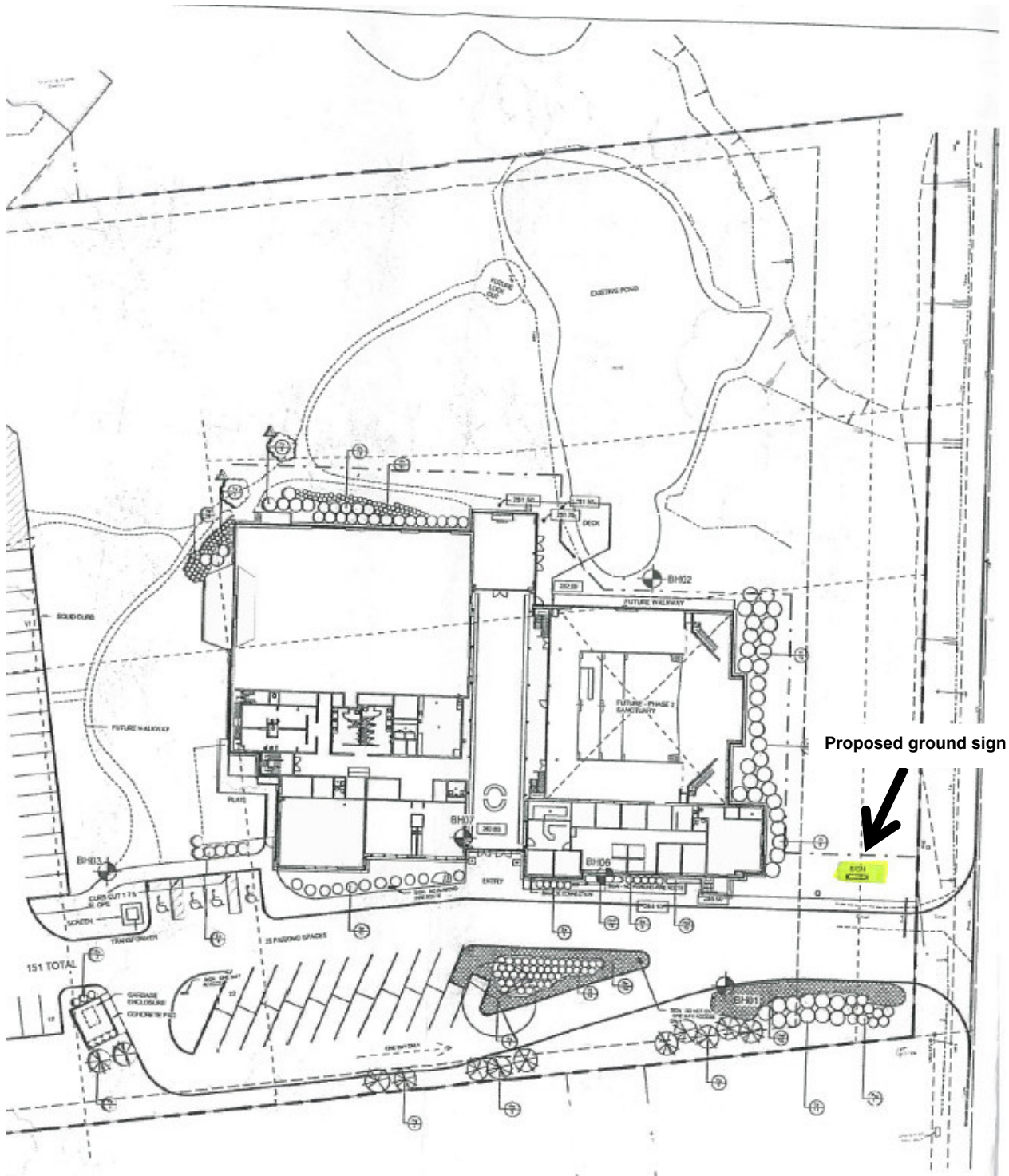
Prepared by: Techa van Leeuwen, Director of Building and Bylaw Services - Ext. 4748



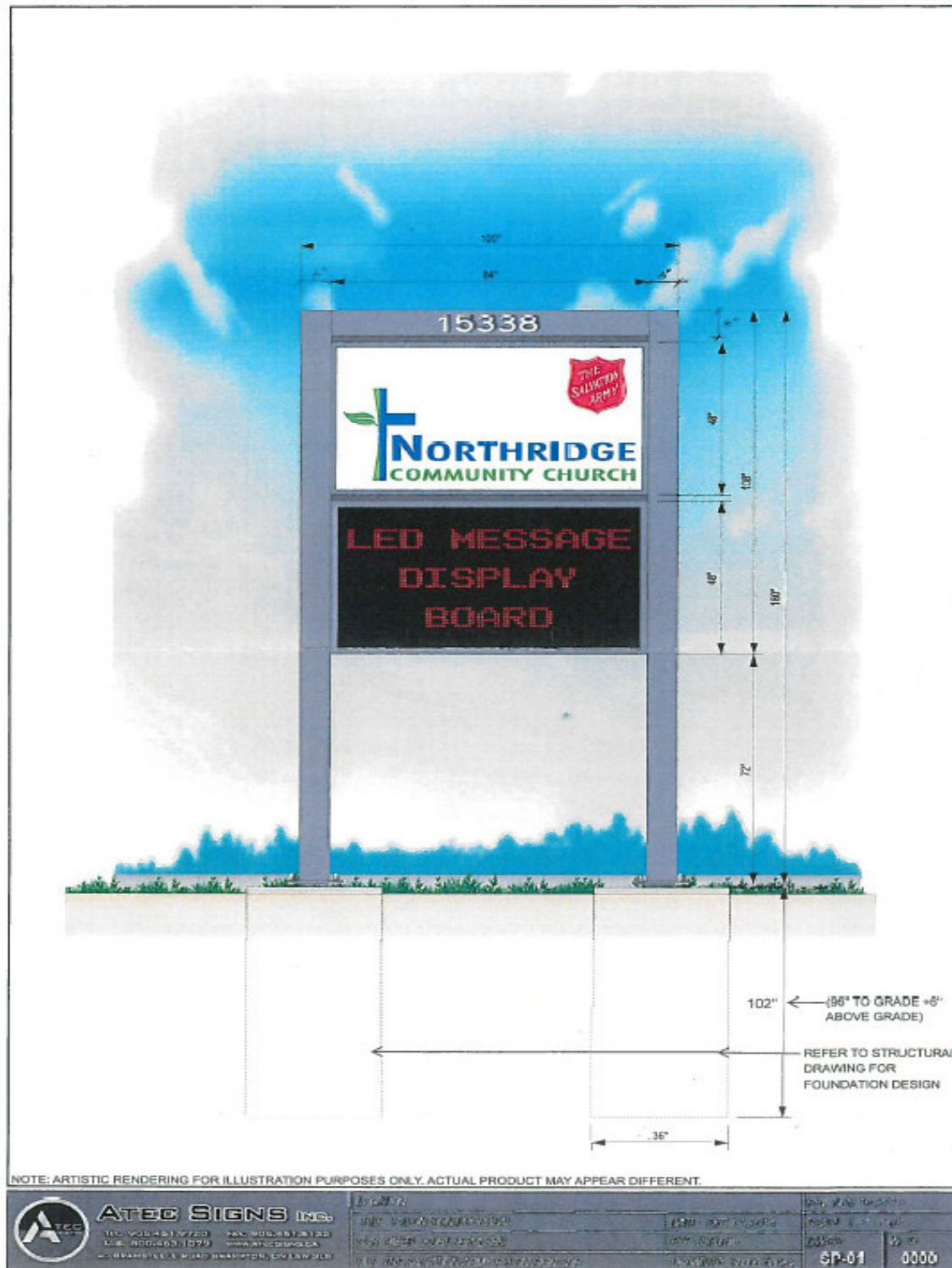
***Techa van Leeuwen
Director of Building and Bylaw Services***



***Doug Nadorozny
Chief Administrative Officer***



SITE PLAN



Ground Sign Elevation



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. BBS16-006**

SUBJECT: *Building Division Workload*

FROM: *Techa van Leeuwen, Director of Building & Bylaw Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. BBS16-006 be received; and

THAT a two-year, full-time contract position for a Building Permit Technician to assist with high volumes of permit applications and inspections, be approved; and

THAT Administrative Procedure No. 13 for Excess Hours and Overtime be waived for an additional one-year period to allow Building staff to be paid at straight time for any excess hours worked up to 44 hours in a week.

PURPOSE OF THE REPORT

To inform Council of the current workload in the Building Division impacting our ability to meet legislative timeframes for the issuance of building permits and respond to mandated inspection requests and request Council approve a full time contract position for a period of two years to assist with the high volume of work.

BACKGROUND

In 2006, the *Building Code Act* and regulations introduced legislative provisions relating to timeframes for responding to building permit applications. The timeframes range from 10 to 30 days depending on the class of building. Single detached, semi-detached and townhome housing types are subject to a ten-day timeframe. The building code also contains provisions for mandated inspections requiring notice be given to the Chief Building Official for various stages of construction and that an inspection be undertaken no later than 2 days after the notice has been given.

The Town of Aurora Building Division has been very successful in meeting our timeframes year after year. Our key performance indicators are based on the legislative timeframes and have been reported out with success rates consistently over 85% until 2C development construction commenced in 2014. In 2015, the Building Division issued

May 3, 2016

- 2 -

Report No. BBS16-006

over 2700 permits and responded to over 17,000 inspection requests, however with current resources and workload we were only able to meet our legislative requirements 22% of the time.

COMMENTS

The current workload, high volumes of building permit applications and inspection requests are adversely impacting service delivery.

Over the past couple of years developers have received the necessary Planning approvals to commence with construction within 2C lands. The Building Division has been working with the various builders to certify models, prioritize permit issuance and respond to mandated inspection requests. As indicated in the table below, the number of building permits issued for new residential units in 2015 and 2016 continues to far exceed the annual historical permits.

The following table provides historical information for number of new residential units. These numbers do not include other types of residential permits such as decks, additions, interior alterations or any Industrial, commercial or institutional permits.

Number of New Residential Units per Year										
2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016 (up to date)
407	337	530	527	202	229	216	150	428	1038	488

In 2014 as the initial 2C building permits were being issued, the inspection load was beginning to increase with 9300 inspections performed (average inspections typically range between 5000 and 6000 per year). In 2015 we experience an all-time historical record for number of inspection requests. The building division performed over 17,000 inspections and over the next two years we are expecting similar numbers.

Not responding to the current workload situation puts the Town at increased risk.

Outlined below are some of the risks that the Town may face by not responding to the high volume of work.

- Increased construction starts without permits. This will require staff to engage in enforcement activities that are time consuming, taking away valuable time from other activities.
- Missed inspections for mandated inspections. Builders are permitted to proceed if we are unable to respond to their requests.
- Increased errors and omissions as reduced staff time will affect the quality of

May 3, 2016

- 3 -

Report No. BBS16-006

- review and inspections leading to increased liability
- Increased threat to public health and safety
- Increased pressure and stress on staff
- Dissatisfied and frustrated customers

Approval for a two year contract for a Building Permit Technician is critical to addressing workload.

Every application, every inspection and all related activities are input into our Land Use Management System, Cityview. Data entry of large volumes takes valuable time away from other more technical activities and can create a backlog. To assist with the administrative and data entry functions, the Building Division is hiring two summer students, similar to last year, to manage the workload.

Staff, also recommends hiring a full time Permit Technician on a two year contract basis to deal with increasing number of applications and inspection requests and to assist with other building related functions such as open permits, sewage system maintenance inspections, home owner related building activities, etc. All Building Division staff positions are fully funded by building permit fees.

The Town's Administrative Procedure No. 13 - Excess Hours and Overtime, requires excess hours be compensated with time off in lieu for the first 70 hours worked in the calendar year. Staff are requesting Building staff be compensated for excess hours with payment at straight time.

The procedure sets out compensation for excess hours and overtime worked by staff. Excess hours are hours worked beyond 35 hours a week up to 44 hours a week. Overtime hours are time worked beyond 44 hours in a week. The procedure states compensation for excess hours shall be in time off in lieu at straight time for the first 70 hours in a calendar year. Many Building staff have several weeks of vacation as they are long standing employees. Authorizing excess hours is a good strategy for dealing with high volumes and immediate workload demands. However compensating with time off creates a longer term issue as the development of 2C will occur over several years and we will experience high workload for the duration. As building staff are fully funded by building permit fees, staff is requesting that excess hours be compensated in payment at straight time.

The Residential Express Permit Program (REPP) and the Green Path Program are expedited building permit service programs for home improvement projects that cannot be achieved given the increase in workload.

The Building Division delivers two expedited building permit programs for home improvement projects. REPP is for standard small home improvement projects such as decks, garages, small additions and Green Path is for energy and water conservation

May 3, 2016

- 4 -

Report No. BBS16-006

projects. These types of projects are subject to a legislative timeframe of 10 days, however the objective of both programs is to decrease the timeframes for review to 3 days providing increased customer service and satisfaction. With the current workload the Building Division is unable to meet legislative timeframes for new houses and certainly unable to deliver any expedited permit service. If approved the Permit Technician could assist with these types of smaller projects to ensure existing home owners are able to obtain building permits in a timely manner.

Staff is committed to assisting home owners with renovation projects and will continue to offer extended hours over the spring and summer months.

During the building season, the Building Division keep their doors open until 8:00pm once a month to allow home owners to attend our counter, speak with staff, submit a building permit application or seek information and advice. We will continue to offer extended hours to ensure community needs are not compromised.

LINK TO STRATEGIC PLAN

This report supports the Strategic Plan Goal of ***Supporting an Exceptional Quality of Life for All*** through its accomplishments of satisfying the objective **Strengthening the fabric of our community** and specifically working with the development communities to meet out intensification targets.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could deny all or any of the recommendations. This would impact our service delivery and increase the risks identified in this report.

FINANCIAL IMPLICATIONS

All direct and indirect costs associated with the administration and enforcement is fully funded through building permit fees including salaries and any paid overtime. An obligatory building reserve fund has been established in accordance with the Building Code Act. The intent of the reserve fund is to ensure legislative requirements are met and service levels are maintained during workload fluctuations. Attached is a Building Division financial report for 2014 and 2015. The reserve fund balance at end of 2015 is \$2,415,969.

CONCLUSIONS

Significant construction activity continues with 2C development. The Building Division is unable to meet legislative timeframes and respond to mandated inspections with the current resources. The recommendations outlined in this report are being presented as an overall strategy to respond to high volumes of work. Staff will continue to monitor

May 3, 2016

- 5 -

Report No. BBS16-006

workload, timeframes, service delivery and resources and make recommendations accordingly.

PREVIOUS REPORTS

Report BBS15-006 - Building Division Workload

ATTACHMENTS

Attachment No. 1 – Administration Procedure No. 13 – Excess Hours and Overtime
Attachment No. 2 – Building Division Financial Report

PRE-SUBMISSION REVIEW

CAO Review

Prepared by: Techa van Leeuwen, Director of Building and Bylaw Services - Ext. 4748



Techa van Leeuwen
Director of Building and Bylaw Services



Doug Nadorozny
Chief Administrative Officer

May 3, 2016

- 6 -

Report No. BBS16-006

Attachment No. 1

**TOWN OF AURORA
ADMINISTRATION PROCEDURE NO. 13**

**No. 13
Page 1 of 3**

Subject: Excess Hours & Overtime **Effective: November 14, 1986**

Authority: Council Revised: April 6, 1988
March 14, 1990
May 14, 1990
January 10, 1996
February 12, 2002
September 27, 2005

1. FULLTIME PERMANENT NON-BARGAINING UNIT POSITIONS

1.1 Definition

“Excess Hours” is considered any authorized time worked beyond 35-hours in a work week but less than 44 hours in a work week.

“Overtime” is considered any authorized time worked over and above 44 hours in a work week.

1.2 Eligibility

1.2.1 Although every effort should be made to minimize excess hours and overtime, employees may be requested to work excess hours or overtime by their immediate Supervisor and/or Department Head.

1.2.2 Employees who feel excess hours or overtime may be necessary are asked to consult with their immediate Supervisor prior to working said excess hours or overtime.

1.2.3 Excess hours and overtime must be authorized by the Department Head. Department Heads may delegate this responsibility to supervisory staff in individual cases where it is deemed appropriate.

1.3 Compensation

Authorized excess hours will be compensated for in the following manner:

- time-off-in-lieu, at straight time for the first 70 excess hours worked each calendar year;

May 3, 2016

- 7 -

Report No. BBS16-006

- any further excess hours worked in the same calendar year will be paid at straight time.

**No. 13
Page 2 of 3**

Authorized overtime will be compensated for in the following manner:

- payment for all hours worked beyond 44 hours in a week at the rate of time and one-half the employee's regular rate of pay.

1.3.1 Exemptions

The Excess Hours and Overtime compensation provisions do not apply to positions Grade 18 and above as noted in Administration Procedure Number 7.

1.4 Timeframes for Lieu Time to be Taken

- 1.4.1 Lieu time for excess hours may be accumulated up to 70 hours per calendar year, to be taken at a time mutually agreeable between the Supervisor and/or Department Head, and the employee.
- 1.4.2 Lieu time must be taken by June 30th in the year following the date the excess hours were worked/earned.

1.5 Recording of Excess Hours/Overtime

- 1.5.1 Authorized excess hours or overtime should be appropriately coded, on the employee's Time Card Entry form for processing by Payroll.
- 1.5.2 Authorized excess hours to be taken as lieu time should be so recorded on the employee's Attendance Report, which is maintained departmentally.
- 1.5.3 Positions Grade 18 and above as noted in Administration Procedure Number 7 shall not be obligated to record their authorized excess hours or overtime. Each of the positions, Grade 18 and above, shall be credited with 50 hours of lieu time as of the first day of January in each calendar year, to be taken in accordance with section 1.4.2 above.

2. **OTHER-THAN-CONTINUOUS-FULL-TIME POSITIONS**

- 2.1 For the purposes of this Administration Procedure excess hours or overtime hours for other-than-continuous-full-time employees will be administered in the same manner as outlined above for full-time permanent non-bargaining unit positions.

May 3, 2016

- 8 -

Report No. BBS16-006

**No. 13
Page 3 of 3**

3. BARGAINING UNIT POSITIONS

3.1 The eligibility criteria outlined in Section 1.2 of this Administration Procedure apply, to the extent that they are consistent with the applicable collective agreement.

3.2 Authorized overtime is to be compensated in accordance with the terms and conditions of current collective agreement(s)

**Town of Aurora
Building Department
Financial Report
For the Year Ended December 31, 2015
With Comparative Amounts for 2014**

	<u>Prior Year 2014</u>		<u>Current Year 2015</u>	
REVENUES				
Permit Fees		2,303,051		4,201,014
Certification Fees		27,253		36,029
Other Income		932		9,370
TOTAL REVENUE		2,331,236		4,246,413
COSTS				
- Direct:				
Salaries & Benefits	1,548,827		1,695,840	
Office Supplies	2,619		8,620	
Courses & Seminars	8,507		8,548	
Mileage	12,238		15,876	
Cellular Charges	3,998		3,882	
Consulting Services	6,929	1,583,117	3,053	1,735,819
- Indirect:				
Meeting Expenses	1,826		2,128	
Subscriptions/Publications	1,204		1,410	
Office Equipment	446		1,433	
Clothing Allowance	1,663		1,355	
Corporate Overhead Allocation	451,600		401,600	
Legal Services Allocation	-		-	
Fire Dept Reviews & Inspections	75,000		75,000	
Bank Charges	5,546		11,319	
Memberships	4,139		5,595	
Photocopier Charges	5,644	547,068	3,948	503,787
TOTAL COSTS		2,130,185		2,239,606
SURPLUS / (DEFICIT) for the Year		201,051		2,006,806
Transfers (To) / From Reserves		(201,051)		(2,006,806)
		<u>-</u>		<u>-</u>
RESERVE FUND BALANCE AT Beginning of Year				
Annual Funding Requirement		202,995		403,076
Annual Clearing of Net Revenue		-		-
Contribution to Capital		201,051		2,006,806
Interest Income on Reserve Fund Balance		-		(1,563)
		(970)		7,639
RESERVE FUND BALANCE AT End of Year		403,076		2,418,959

Statement Prepared By Town of Aurora Finance Staff



March 29, 2016

Eric Ernst, CPA, CA
Director of Corporate & Financial Services / Treasurer



**TOWN OF AURORA
GENERAL COMMITTEE REPORT**

No. CAO16-004

SUBJECT: *Magna Golf Club – Fireworks Display*
FROM: *Doug Nadorozny, Chief Administrative Officer*
DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. CAO16-004 be received; and

THAT the setting off of Display Fireworks to celebrate the 15th Anniversary of the Magna Golf Club on June 23, 2016, commencing at 10:00 p.m., be approved.

PURPOSE OF THE REPORT

To obtain Council approval for the display of fireworks to celebrate the 15th Anniversary of the Magna Golf Club on June 23, 2016 as required by the “Fireworks By-law”. The Fireworks by-law requires Council approval for any “Display Fireworks” for special events that are not associated with Canada Day or Victoria Day.

BACKGROUND

On November 22, 2011, Council passed by-law 5373-11 which is commonly referred to as the “Fireworks By-law”. The By-Law requires Council approval for display type fireworks on any days other than Victoria Day or Canada Day. The Magna Golf Club wishes to use “Display Fireworks” to celebrate their 15th Anniversary on June 23rd and thus Council approval is required prior to the issuance of a permit by Central York Fire Services.

COMMENTS

The Town of Aurora By-law 5373-11, being a by-law to prohibit and regulate the sale and setting off of fireworks in Aurora, indicates that “Display Fireworks” may not be permitted unless permission is granted by Council as set out in clause 6(b)iii:

- 6(b)iii. A Permit may only be issued for the purpose of celebrating Victoria Day or Canada Day. Where an applicant wishes to celebrate any other event, it must obtain the approval in writing of Council prior to the issuance of a Permit.

Display Fireworks generally refer to larger scale fireworks set off by a professional as compared to “Family Fireworks” which are the typical fireworks for home use.

The Magna Golf Club proposes to have a celebration of their 15th Anniversary which will include

May 3, 2016

- 2 -

Report No. CAO16-004

Display Fireworks to be coordinated by "Firemaster Productions" who are a professional fireworks company. The display will occur on Thursday June 23, 2016 and commence at approximately 10:00 pm and have duration of approximately seven minutes.

Subsequent to Council approval the applicant (Magna Golf Club) will also have to obtain a permit from Central York Fire Services, which deals with insurance and other such matters.

There is no requirement for an exemption to the noise bylaw as Schedule "C" of the bylaw exempts "Authorized displays of fireworks".

LINK TO STRATEGIC PLAN

None

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

None

CONCLUSIONS

The "Fireworks By-law" requires Council to approve "Display Fireworks" for events other than Canada Day and Victory Day prior to the fire department issuing a permit. The Magna Golf Club 15th Anniversary is a well suited event to seek Council approval and the site is well isolated from the built up portion of the Town.

PREVIOUS REPORTS

None


ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Chief Administrative Officer, April 19, 2016

Prepared by: Jim Kyle, Manager of Special Projects



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT

No. CFS16-011

SUBJECT: *Confirmation of Financing – L.E.D. Lighting Project Debenture Debt*

FROM: *Dan Elliott, Director, Corporate & Financial Services - Treasurer*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. CFS16-011 be received for information.

PURPOSE OF THE REPORT

To advise Council on the final debt financing details related to the L.E.D. Streetlighting project.

BACKGROUND

On September 29, 2015, Council unanimously approved the following recommendations arising from report IES15-052:

THAT the Investment Grade Audit submitted by RealTerm Energy be received; and

THAT capital project #34709 be funded in the amount of \$3,267,700 with external debenture financing with Infrastructure Ontario, with repayments funded from operational savings gained through the project, per the sample repayments schedule contained in this report; and

THAT this report satisfy Council's previous conditional budget approval and that staff be authorized to proceed with Capital Project #34709, L.E.D. Street Lighting Conversion; and

THAT a contract be awarded to RealTerm Energy for the Town-wide conversion of street lighting to L.E.D. lights for \$3,211,159 excluding taxes; and

THAT the Treasurer be authorized to arrange debenture financing with Infrastructure Ontario at prevailing interest rates and terms for an upset limit of \$3,267,700 being the contract amount excluding taxes, plus the non-recoverable portion of HST; and

THAT the necessary financing by-law(s) be presented to Council to authorize same; and

May 3, 2016

- 2 -

Report No. CFS16-011

THAT the Mayor and Town Clerk, or the Treasurer, be authorized to execute any and all documents and agreements necessary for same, including any required to arrange for the necessary approvals from York Region; and

THAT upon completion of the debenture issuance, and settlement with the vendor, that a report be presented to Council with the final details of the financing, including an updated payment schedule for information purposes.

COMMENTS

On February 12, 2016, both the Town treasurer and the Region of York treasurer accepted the interest rate for the debenture financing with Infrastructure Ontario to be set at 2.29% for the duration of the ten year term. All necessary closing paperwork and approvals from both municipalities were submitted. Debenture funding was advanced to the Town of Aurora on March 1, 2016. Closing costs of \$4,507.89 were incurred for legal and financial services partners.

LINK TO STRATEGIC PLAN

Reporting back to Council and the public on the final financing arrangement of the project supports the Strategic Plan principles of transparency and accountability.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None, this report provides Council with finalized details of a previously approved financing approach for the project.

FINANCIAL IMPLICATIONS

The debt financing servicing costs are to be funded from the operational savings achieved through the project's conversion of the Town's streetlighting to L.E.D. technology. Savings will be realized through reduced electricity consumption, and through reduced maintenance and replacement of lamps costs. These savings were set out for Council in report IES15-052.

Debt payments are required to be made twice per year as shown on the debt amortization schedule (see Attachment #1). Total cost of the debt issue over the life of the debt is expected to be a total of \$411,518.38, and have a net annual effective interest rate of 2.3145%. (\$407,010.49 interest from the amortization schedule, plus transaction costs of \$4,507.89)

May 3, 2016

- 3 -

Report No. CFS16-011

The 2017 budget for the Roads Operations group will include the requirement to pay this new debt obligation, with an offsetting reduction in the electricity and maintenance costs within this work group. Once the debt is fully paid off, the full annual savings of the L.E.D. implementation will flow to the benefit of the corporation overall. As the timing and amount of the debt or actual savings for 2016 were not known as the project was just getting underway at budget time, the first debenture payment will be made from the operating budget line for streetlighting energy costs, as the budget for this for 2016 was status quo, based on 2015 actuals.

CONCLUSIONS

This report is simply for information, as requested by Council, to inform of the final details of the actual debenture financing placed to finance the Town's L.E.D. Streetlighting Conversion project. The financing transaction closed on March 1, 2015, at a 10 year fixed borrowing interest rate of 2.29%.

PREVIOUS REPORTS

IES15-052 *Award of Contract Town-wide Conversion to L.E.D. Street Lighting* General Committee September 22, 2015, approved by Council September 29, 2015.

ATTACHMENTS

Attachment #1 – L.E.D. Streetlighting Debt Amortization Schedule

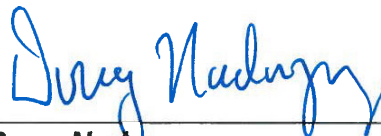
PRE-SUBMISSION REVIEW

Executive Leadership Team – Thursday April 14, 2016

Prepared by: Dan Elliott, Director of Corporate & Financial Services - Treasurer



**Dan Elliott, CPA, CA
Director of Corporate & Financial
Services - Treasurer**



**Doug Nadrozny
Chief Administrative Officer**

Infrastructure Ontario
777 Bay Street, 9th Floor
Toronto, Ontario M5G 2C8
Tel.: 416 212-7289
Fax: (416) 263-5900

Infrastructure Ontario
777, rue Bay, 9^e étage
Toronto, Ontario M5G 2C8
Tél. : 416 212-7289
Télééc. : (416) 263-5900



LOAN AMORTIZATION SCHEDULE

Loan.....: 1465
Name.....: Region of York / Town of Aurora - LED Lighting
Principal: 3,267,700.00
Rate.....: 02.2900
Term: 120
Paid.....: Semi-annual
Matures...: 03/01/2026

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1	09/01/2016	183,735.52	146,320.35	37,415.17	3,121,379.65
2	03/01/2017	183,735.52	147,995.72	35,739.80	2,973,383.93
3	09/01/2017	183,735.52	149,690.27	34,045.25	2,823,693.66
4	03/01/2018	183,735.52	151,404.23	32,331.29	2,672,289.43
5	09/01/2018	183,735.52	153,137.81	30,597.71	2,519,151.62
6	03/01/2019	183,735.52	154,891.23	28,844.29	2,364,260.39
7	09/01/2019	183,735.52	156,664.74	27,070.78	2,207,595.65
8	03/01/2020	183,735.52	158,458.55	25,276.97	2,049,137.10
9	09/01/2020	183,735.52	160,272.90	23,462.62	1,888,864.20
10	03/01/2021	183,735.52	162,108.02	21,627.50	1,726,756.18
11	09/01/2021	183,735.52	163,964.16	19,771.36	1,562,792.02
12	03/01/2022	183,735.52	165,841.55	17,893.97	1,396,950.47
13	09/01/2022	183,735.52	167,740.44	15,995.08	1,229,210.03
14	03/01/2023	183,735.52	169,661.07	14,074.45	1,059,548.96
15	09/01/2023	183,735.52	171,603.68	12,131.84	887,945.28
16	03/01/2024	183,735.52	173,568.55	10,166.97	714,376.73
17	09/01/2024	183,735.52	175,555.91	8,179.61	538,820.82
18	03/01/2025	183,735.52	177,566.02	6,169.50	361,254.80
19	09/01/2025	183,735.52	179,599.15	4,136.37	181,655.65
20	03/01/2026	183,735.61	181,655.65	2,079.96	0.00
		3,674,710.49	3,267,700.00	407,010.49	



**TOWN OF AURORA
GENERAL COMMITTEE REPORT**

No. CFS16-014

SUBJECT: *Capital Projects Status & Closures as of December 31, 2015*

FROM: *Dan Elliott, Director, Corporate & Financial Services - Treasurer*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. CFS16-014 be received; and

THAT the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

PURPOSE OF THE REPORT

To present Council with information necessary to monitor capital project status as at December 31, 2015 and to seek authorization for staff to close certain completed projects and make funding adjustments as required.

BACKGROUND

The Capital projects financial position status report as of December 31, 2015 provides an overview of the Town's capital projects and was prepared in consultation with various Town staff who are responsible for managing their department capital projects. All capital projects have been reviewed and recommendations provided for any budget adjustments and potential closures of projects. Any funding surpluses will be returned to their original funding sources. This report does not include any projects brought forward by the Aurora Library Board.

COMMENTS

As of December 31, 2015, the Town had a total of 168 active capital projects. Staff is recommending the closure of 49 of these capital projects. The 43 projects to be closed outlined in Attachment #1 have a surplus of \$909,137 to be returned to their original source of funding.

In addition to the closures identified in Attachment #1, staff also recommends funding adjustments to 16 projects, 6 of which can be then closed as outlined in Attachment #2. These funding adjustments total a net of \$3,441,222. Notes of explanation are provided.

May 3, 2016

- 2 -

Report No. CFS16-014

Attachment #3 summarizes the activities of the IES and Parks and Recreation Contingency Capital accounts, and documents the top-up funding required. These accounts allow prompt closure of other capital projects, but this funding is available for minor costs post project completion.

Status of Remaining Open Capital Projects – Attachment #4

This schedule provides an inventory and progress status update for 119 projects remaining open as of December 31, 2015. They have a total approved budget value of \$73,043,331, with an unspent balance available as at December 31, 2015 of \$27,184,321.

This listing includes projects which may be included on Attachment #2 as receiving funding adjustments without closure. For purposes of preparing this status schedule, any such proposed adjustments are presumed as approved and are reflected in the list of open projects. Projects closed in Attachment #1 or #2 have been removed. Capital projects approved for 2016 did not exist as of December 31, 2015 and are not included.

Staff from all departments and ELT have reviewed the open capital projects list and have identified the progress to December 31, 2015 for each listed project. All projects are listed by department.

LINK TO STRATEGIC PLAN

Reporting to Council and the public on the status of approved capital projects and associated funding, and regularly managing and closing these projects demonstrates the Strategic Plan principles of leadership in corporate management, and demonstrates accountability and transparency to the community of the local government.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Amend the recommended projects for closure and/or funding adjustments.
2. Direct that certain projects identified by staff to remain open be cancelled and closed at the current status.

FINANCIAL IMPLICATIONS

This report recommends the closing of 49 capital projects, with a net funding adjustment of \$909,137 (as noted in Attachment #1) to be returned to their original funding sources, and \$3,441,222 of net funding adjustments or transfers to other Capital Projects, as noted in Attachment #2.

May 3, 2016

- 3 -

Report No. CFS16-014

The portfolio of remaining open capital projects contains 119 projects (detailed in Attachment #4), with a total budgeted/funded value of \$73,043,331. \$42,662,764 has been spent to date on these projects, with a remaining approved unspent and funded value of \$27,184,321. This amount is referred to as Unspent Capital Funding balance. For financial statements purposes, this amount is a component of our "Accumulated Surplus" on our Balance Sheet or Statement of Financial Position.

Capital projects may vary dramatically in expected delivery time from the date of approval; some projects naturally take several years to complete, such as major computer system implementation or road reconstruction, while some projects may only take a few months from approval to completion, such as a vehicle replacement. Timing of project delivery may also be constrained by staff resources, or project integration with other Town departments or the Region of York.

Staff are not authorized to increase the total project budget, or to increase the scope of a capital project without Council's approval.

CONCLUSIONS

Staff from all departments, continue to work on completing outstanding capital projects to which Council has committed funding, and that the community anticipates their completion. This report is intended to update Council on the status of each open approved project: bring closure to some, funding adjustments to others, and provide a status report on all remaining projects.

PREVIOUS REPORTS

Last Capital Status Report, General Committee, May 5, 2015, CFS15-017, Capital Projects Status & Closures Report as of December 31, 2014.

ATTACHMENTS

- Attachment #1 – Capital Projects to be Closed with Funds Returned to Source
- Attachment #2 – Capital Projects Funding Adjustments
- Attachment #3 – Summary of Use of Contingency Funds
- Attachment #4 – Inventory and Status of Capital Projects Remaining Open

May 3, 2016

- 4 -

Report No. CFS16-014

PRE-SUBMISSION REVIEW

Input solicited from all staff responsible for projects and compiled by Financial Services.

Executive Leadership Team - Thursday, April 14, 2016

Prepared by: Dan Elliott, Director of Corporate & Financial Services - Treasurer



**Dan Elliott, CPA, CA
Director of Corporate & Financial
Services - Treasurer**



**Doug Nadorozny
Chief Administrative Officer**

Attachment #1

**Town of Aurora
Capital Projects to be Closed with Funds Returned to Source
As of December 31, 2015**

Report Line Ref	Project	Total Approved Funding	Total Expenditures to December 31, 2015	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
CAO						
1.01	N6 Shared Service Study (12027)	20,000	-	20,000	2014	Project complete and can be closed. Return \$20,000 to Studies and Other Reserve.
CORPORATE & FINANCIAL SERVICES						
1.02	Development Charges Bylaw Study (14054)	102,700	76,539	26,161	2013	Project complete and can be closed. Return \$26,161 to General Government DC Reserve.
INFRASTRUCTURE & ENVIRONMENTAL SERVICES						
1.03	Leslie St Sidewalk/Illumination (31055)	23,500	23,500	-	2012	Project complete and can be closed.
1.04	Reconstruction - Tyler St. & George St. (31099)	1,822,300	1,705,691	116,609	2012	Project complete and can be closed. Return \$30,318 to Sanitary R & R Reserve, \$12,827 to Roads R & R Reserve, \$27,986 to Storm Sewer R & R Reserve and \$45,478 to Water R & R Reserve.
1.05	Sidewalk on Golf Links (34608)	123,400	93,572	29,828	2014	Project complete and can be closed. Return \$29,828 to Roads & Related DC Reserve. Lower costs as the length of sidewalk was reduced by approximately 40%.
1.06	Yonge St Culvert Rehab (42053)	594,200	507,205	86,995	2014	Project complete, and can be closed. Return \$86,995 to Storm R & R.
1.07	Intersection Pedestrian Signals (34520)	110,195	90,000	20,195	2013	Project complete and can be closed. Return \$15,146 to Roads and Related DC Reserve and \$5,049 to Roads & Related R & R.
1.08	Stormwater Management Master Plan (42049)	100,000	94,304	5,696	2011	Project completed and can be closed. Return \$5,696 to Stormwater Reserve. To be presented to Council in 2016
- Facilities & Property						
1.09	AFLC Arena Sound System (72097)	15,000	13,917	1,083	2011	Project complete and can be closed. Return \$1,083 to Municipal Capital.
1.10	Library Facility Needs Plan (72110)	45,000	40,022	4,978	2010	Project complete and can be closed. Return \$4,978 to Library DC Reserve.
1.11	Reconstruction of Retaining Wall and Asphalt ACC (72115)	275,000	188,888	86,112	2011	Project complete and can be closed. Return \$86,112 to Facilities R & R Reserve.
1.12	Library Supplementary HVAC (72128)	20,000	4,202	15,798	2013	Project complete and can be closed. Return \$15,798 to Facilities R & R Reserve. Further investigation resulted in lower cost savings.
1.13	SARC Supplementary Cooling for Inverter Panels (72129)	30,000	14,531	15,469	2013	Project complete and can be closed. Return \$15,469 to Facilities R & R Reserve. Scope of work reduced resulting in cost savings.
1.14	SARC Plumbing Fixtures Retrofit (72134)	50,000	19,454	30,546	2013	Project complete and can be closed. Return \$30,456 to Facilities R & R Reserve. Scope of work reduced cost of project.

**Attachment #1
Town of Aurora
Capital Projects to be Closed with Funds Returned to Source
As of December 31, 2015**

Report Line Ref	Project	Total Approved Funding	Total Expenditures to December 31, 2015	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
1.15	AFLC Reverse Osmosis System for Rink Ice Production (72145)	34,439	30,778	3,661	2013	Project complete and can be closed. Return \$3,661 to Facilities R & R Reserve.
1.16	TH - Elevator Card Access (72205)	10,000	9,413	587	2015	Project complete and can be closed. Return \$587 to Facilities R & R Reserve.
1.17	ACC - Roof Top H & S Equipment (72235)	48,000	23,669	24,331	2015	Project complete and can be closed. Return \$24,331 to Facilities R & R Reserve. Staff streamlined project delivery resulting in cost savings.
1.18	SAARC - Ice Plant, Starters, Motors (72236)	35,000	18,307	16,693	2015	Project complete and can be closed. Return \$16,693 Facilities R & R Reserve. Scope of project changed resulting in cost savings.
1.19	AFLC - Mould Abatement (72243)	136,580	82,710	53,870	2015	Project complete and can be closed. Return \$53,870 to Facilities R & R Reserve. Only Phase 1 required to address issues.
1.20	Sign Board - Yonge & Orchard Hts (72244)	25,000	24,668	332	2015	Project complete and can be closed. Return \$332 to Facilities R & R Reserve.
Fleet Management - Equipment						
1.21	IES Paint Trailer #83 - Replacement (34178)	15,000	3,969	11,031	2013	Project complete and can be closed. Return \$11,031 to Fleet R & R Reserve. Sourced trailer was under budget.
1.22	Additional 2 Tonne Flatbed Truck w Plow (34182)	80,000	73,400	6,600	2015	Project complete and can be closed. Return \$6,600 to Fleet R & R Reserve.
1.23	Portable Four Post Hoist (34301)	52,250	52,249	1	2015	Project complete and can be closed Return \$1 to Fleet R & R Reserve.
1.24	Pick-Up Truck (24009)	30,000	26,025	3,975	2015	Project complete and can be closed. Return \$3,975 to Growth & New Reserve.
Parks & Recreation - Equipment						
1.25	1 Tonne Dump Truck Replacement #251 (71069)	60,000	59,542	458	2014	Project complete and can be closed. Return \$458 to Fleet R & R Reserve.
1.26	3/4 Tonne Pick-up (71089)	60,000	20,939	39,061	2014	Project complete and can be closed. Return \$35,155 to Parks Development DC Reserve and \$3,906 to Growth & New Reserve. Vehicle specifications less than what was originally budgetted.
1.27	Light Industrial Loader to Replace Agricultural Tractor #221 (71097)	96,462	96,462	-	2014	Project complete and can be closed.

Attachment #1

**Town of Aurora
Capital Projects to be Closed with Funds Returned to Source
As of December 31, 2015**

Report Line Ref	Project	Total Approved Funding	Total Expenditures to December 31, 2015	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
PARKS & RECREATION						
- Parks						
1.28	New Park Picnic Tables/Trash Receptacles (73094)	180,000	175,119	4,881	2009-2011	Project complete and can be closed. Return \$4,393 to Parks Development DC Reserve and \$488 to CIL Parkland.
1.29	Parks Maintenance Standards Study (73131)	40,000	3,152	36,848	2011	As per PR15-011, project can be closed and funds returned Parks Masterplan. Project was completed in house over a two year period resulting in substantial savings.
1.30	Town Hall Landscaping Restoration (73137)	100,000	87,323	12,677	2012	Project complete and can be closed. Return \$12,677 to Landscape Fee Reserve
1.31	Aurora 150th Exhibit (73188)	40,000	33,526	6,474	2013	Project complete and can be closed. Return \$6,474 to Council Discretionary Fund.
1.32	Sesquicentennial Carry-over Activities (74008)	10,000	9,210	790	2013	Project complete and can be closed. Return \$790 to Council Discretionary Reserve.
1.33	Wildlife Park Development (73105)	254,969	246,225	8,744	2009	Project complete and can be closed Return \$8,744 to Parks Development DC Reserve and \$874 to CIL Parkland.
1.34	Park Shelter/Back Stop Replacements (73140)	125,000	1,119	123,881	2012	Project can be closed. Return \$123,881 to Parks R & R Reserve. As a result of a change in priorities, this project will not be moving forward.
1.35	Lambert Wilson Park Path Lights (73151)	83,000	66,348	16,652	2014	Project complete and can be closed. Return \$16,652 to Growth & New Reserve.
1.36	Fencing - Diamonds 1/2/3 (73197)	75,000	59,412	15,588	2014	Project complete and can be closed. Return \$15,588 to Parks R & R Reserve.
1.37	Purchase of Mavrinac Blvd (73259)	2,513,781	2,513,781	-	2015	Project complete and can be closed.
1.38	Purchase of 89 Mosley St (Armoury) (73267)	540,276	540,276	-	2014	Project complete and can be closed.
1.39	Case Woodlot Perimeter Fencing (73269)	70,000	33,085	36,915	2015	Project complete and can be closed. Return \$36,915 to Parks R & R Reserve. Project came in under budget as some of the existing materials were able to be re-used and a revision in fence design eliminated the need for the use of heavy equipment.
1.40	Parks & Rec Master Plan Review (73270)	95,000	91,090	3,910	2015	Project complete and can be closed. Return \$821 to Parks Masterplan and \$3,089 to CIL Parkland.
PLANNING						
1.41	Town Hall 10 kW Photovoltaic System (12022)	60,000	46,060	13,940	2013	Project complete and can be closed. Return \$13,940 to Council Discretionary Reserve.
1.42	Aurora Public Library 10 kW Photovoltaic System (12023)	60,000	52,234	7,766	2013	Project complete and can be closed. Return \$7,766 to Council Discretionary Reserve.
1.43	Plotter Equipment (81013)	10,000	8,751	1,249	2014	Project complete and can be closed. Return \$1,249 to Special R & R Reserve.
TOTAL		\$ 8,261,053	\$ 7,351,916	\$ 909,137		

Town of Aurora
Capital Projects Funding Adjustments
As of December 31, 2015

Report Item Ref	Project (Project Ref. #)	Total Approved Funding	Total Expenditures as of December 31, 2015	Remaining Available Budget Surplus/ (Deficit)	Proposed Budget Adjustment	Status	Explanation
CAO							
2.01	15059 Leslie Street (12019)	10,659,536	7,373,743	100,000	3,185,793	Funding Adjustment	Project to remain open with \$100,000 balance, return remaining \$3,185,793 to Development/Sale of Municipal Lands Reserve.
INFRASTRUCTURE & ENVIRONMENTAL SERVICES							
2.02*	Asset Management System (31047)	852,579	857,483	(4,905)	(4,905)	Close Project	Project complete. Fund deficit of \$4,905 from IES Contingency Fund.
2.03	Speed Message Board (34522)	28,000	9,548	8,000	10,452	Funding Adjustment	Project to remain open, return \$10,452 to Roads & Related DC Reserve.
2.04	Replace 1/2 Tonne Truck #222 (71064)			(59)	(59)	Funding Adjustment	Project complete and closed in 2011. Additional money spent in 2012, fund deficit of \$59 from Fleet R & R.
2.05*	Fire Alarm & Suppression System 215 Industrial Pkwy (72125)	50,000	90,440	(40,440)	(40,440)	Close Project	Project complete and can be closed. Fund deficit of \$40,440 from Facilities R & R Reserve. Landlord work required to fulfill lease obligations.
2.06*	Town Hall Access Control System Upgrade (72197)	20,000	20,083	(83)	(83)	Close Project	Project complete. Funding deficit of \$83 from IES Contingency Fund.
2.07	Energy Management and Conservation Building Retrofit (72055)			(17,126)	(17,126)	Funding Adjustment	Project complete and closed in 2013. \$22,953 was returned to the Facilities R & R Reserve. Additional dollars spent in 2014, fund deficit of \$17,126 from Facilities R & R Reserve. Project closed before final invoice received.
2.08	AFLC Parking Lot Re-Paving and Curbing			299,806	299,806	Funding Adjustment	Project complete and closed in 2014. Grant funding received after final submission. Return \$215,860 to Facilities R & R Reserve and \$83,945.68 to Municipal Capital.
2.09	AFLC Elevator Install (72127)			47,130	47,130	Funding Adjustment	Project complete and closed in 2014. Grant funding received after final submission. Return \$47,130 to Facilities R & R Reserve.
2.10	IES Closed Projects Contingency (31115)	50,000	4,988	45,012	(4,988)	\$50,000	Project to remain open, fund \$4,988 from Roads & Related R & R Reserve.
PARKS & RECREATION							
2.11*	Hillary House - Heritage Fencing Repair (73272)	20,000	20,010	(10)	(10)	Close Project	Project complete. Fund deficit of \$10 from P & R contingency fund.
2.12*	Purchase of 100 Vandorf Sideroad - Hallmark Lands (73273)	7,543,616	7,552,938	(9,322)	(9,322)	Close Project	Project complete and can be closed. Fund deficit of \$9,322 from CIL Parkland.
2.13	Library LAN Room A/C Unit (72082)			(170)	(170)	Funding Adjustment	Project complete and closed in 2009. Fund deficit of \$170 from Facilities R & R Reserve.
2.14*	Khamissa Parks Playground Replacement (73205)	85,000	87,748	(2,748)	(2,748)	Close Project	Project complete and can be closed. Fund deficit of \$2,748 from P & R contingency fund.
2.15	PRS Closed Projects Contingency (73187)	50,000	2,758	47,242	(2,758)	\$50,000	Project to remain open, fund \$2,578 from Parks R & R Reserve.
PLANNING							
2.16	Economic Development Strategy (12010)	18,590	37,940	(19,351)	(19,351)	Funding Adjustment	Project closed in 2013, additional money spent in 2014. Fund deficit of \$19,351 from Studies and Other Reserve.
				Total	\$ 3,441,222		

*6 Projects that are complete and can be closed (57,508)
 3,498,729
 4 Projects that require funding adjustments but will remain open
 3,441,222

**Town of Aurora
Summary of Use of Contingency Funds
As of December 31, 2015**

Attachment #3

Report Line Ref	Project	Total Approved Funding	Total Expenditures to December 31, 2015
INFRASTRUCTURE & ENVIRONMENTAL SERVICES			
3.01	IES Closed Projects Contingency (31115)	50,000	4,988
TOTAL		\$ 50,000	4,988
Used for Capital Projects 31047 - Asset Management System and 72197 - Town Hall Access Control System Upgrade fund top up from Roads & Related R & R			

PARKS & RECREATION			
3.02	PRS Closed Projects Contingency (73187)	50,000	2,758
TOTAL		\$ 50,000	2,758
Used for Capital Projects 73272 - Hillary House Heritage Fencing Repair and 73205 - Khamissa Park Playground Replacement fund top up from Parks R & R			

**TOWN OF AURORA
 OPEN CAPITAL PROJECTS
 REMAINING as of December 31, 2015**

Report Item Ref	Project Description	Total Approved Funding	Expenditures to Dec. 31, 2015	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status
						Not Started	Design Phase	Financially Committed	Near Completion	
CAO										
4.01	15059 Leslie Street (12019)	10,659,536	7,373,743	100,000	2011/2012			100,000		Project ongoing
4.02	Customer Relationship Management (CRM) (12025)	100,000	69,003	30,997	2013			30,997		Phase 1 nearing completion. Enhancements to be done in 2016.
4.03	HRIS/Payroll System (12028)	80,000	47,592	32,408	2014			32,408		Project ongoing, anticipated to go live Q1 2016.
4.04	Hydro-Seeding Leslie St Lands (12030)	100,000	2,796	97,204	2015			97,204		Project ongoing, completion expected Q2 2016.
4.05	Town of Aurora Strategic Plan (12015)	50,000		50,000	2015			50,000		Project ongoing, completion expected Q2 2016.
4.06	Organization Structural Review (12026)	100,000		100,000	2015			100,000		Project deferred until 2016 once new CAO is in place.
BUILDING & BY-LAW SERVICES										
4.07	Accessibility Committee (12002)	425,000	242,680	182,320	2010/2011			182,320		Projects identified in the Accessibility Plan are identified and ongoing
4.08	Customer Care Implementation Plan (12016)	353,100	240,293	112,807	2010/2012			112,807		Waiting area design, technology upgrades for telephony and equipment, and wayfinding ongoing
LEGAL & LEGISLATIVE SERVICES										
4.09	Meeting Management Software (13008)	105,000	19,964	85,036	2013			85,036		Original project cancelled due to vendor issues. Project to be re-tendered in 2016.
4.10	Records and Information Management (14035)	700,000	311,008	388,992	2009/2012			388,992		Phase 1 - Completed. Phase 2 - Completed. Phase 3 - Completed. RFP ED RMS closed on March 5, 2015. Phase 4 - Commenced Q4 2015 - EDMRS implementation by end of 2016
CORPORATE & FINANCIAL SERVICES										
4.11	Contamination Investigations (14064)	65,000		65,000	2015			65,000		Project to be kept open in the event that external consulting is required for environmental soil studies to comply with PSAB standards during the year end audit. Project to be closed by Q4 2016.
CORPORATE & FINANCIAL SERVICES - Information Technology										
4.12	Mobile and Remote Worker Strategy (14046)	15,000		15,000	2012			15,000		Project ongoing. Study with N6 partners not started. Assessment to be done independently as a result.
4.13	Computer & Related Infrastructure Evergreening (14047)	544,203	462,057	82,146	2014			82,146		Project ongoing. Evergreening of 2014 equipment completed. Evergreening of 2015 to be completed by year end.
4.14	Telephone System Upgrade (14048)	250,000	194,563	55,437	2012			55,437		Project ongoing. Funds to be leveraged for telephony equipment replacement at Town Hall and at JOC. Project to be completed by the end of Q2 2016.
4.15	Fibre Optic Infrastructure (14053)	160,000	149,687	10,313	2011/2012			10,313		Project 97% complete. Revisions to fibre build expected for connecting the JOC site. Project to remain open until Q2 2016 to pay for necessary changes.
4.16	Eclipse Project Portfolio Management (14058)	25,000		25,000	2012			25,000		Needs assessment further delayed due to other project priorities. Approach to Corporate Project Management gaining momentum, decision to acquire software should be parked until we leverage full support and better understand the business needs.
4.17	Wireless Hotspot (Wi-Fi) (14059)	51,866	43,951	7,915	2012			7,915		Project to remain open to accommodate wi-fi installation work at the JOC. Project to be completed by the end of Q2 2016.
4.18	Financial System Optimization (14060)	110,000	57,385	52,615	2013			20,000	32,615	Project ongoing - Funds required for vendor or consultant assistance as required through project. Project to stay open until funding for pending replacement project is secured.

TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of December 31, 2015

Report Item Ref	Project Description	Total Approved Funding	Expenditures to Dec. 31, 2015	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status
						Not Started	Design Phase	Financially Committed	Near Completion	
4.19	Sub Committee Internet Live Streaming (12029)	25,000		25,000	2014		25,000			IT took over the project in Fall 2015. Assessment complete. Project combined with Council Chamber Audio/Video redesign initiatives. Goal to go to market 2016.
4.20	TH - Council Chambers AV System (72238)	65,000		65,000	2015		65,000			IT took over the project in Fall 2015. Assessment complete. Project combined with Sub Committee Internet Live Streaming initiative. Goal to go to market 2016.
4.21	IT Strategic Plan (14063)	80,000		80,000	2014	80,000				IT Strategic Plan not started with N6 partners. Assessment to be done independently as a result. Work anticipated to start Q2 2016 following the launch of the JOC.
4.22	Business Continuity/IT Disaster Recovery (14062)	25,000		25,000	2015			25,000		Business Continuity/IT Disaster Recovery assessment underway. Equipment to ensure continuity being acquired for remote site. Expected completion Q2 2016
4.23	Mobility Solutions (14065)	30,000		30,000	2015		30,000			Funds to be leveraged for technology required as a result of the Meeting Management Solution project. Project kicked off Fall 2015. Technology requirements are not known at this time.
INFRASTRUCTURE & ENVIRONMENTAL SERVICES										
- Road Reconstruction										
4.24	Bloomington, Yonge to Bayview Sidewalk/Bike Illumination (31056)	883,569	608,876	274,693	2010/2011			274,693		Project ongoing under Regional contract.
4.25	Design - Elderberry Trail, Springmeade Chase, Houdini Way (31079)	2,008,900	750,549	1,258,351	2013			1,258,351		Construction ongoing; Final paving in 2016
4.26	Reconstruction - Vandorf Sideroad Sections (31101)	3,559,798	230,397	3,329,401	2012		3,329,401			Design complete; construction in 2016
4.27	Reconstruction - Centre St. (Yonge to Walton Dr.) (31103)	884,900	481,523	403,377	2012			403,377		Construction ongoing; Final paving in 2016
4.28	Recon - Bluegrass, Steeplechase, Woodsend & Skyview (31096)	1,937,700	694,425	1,243,276	2014			1,243,276		Construction ongoing; Final paving in 2016
4.29	SAW, Multi-Use Trail & Illumination - Leslie St from Wellington St to Don Hillcock (34610)	10,000	9,974	26	2014				26	Design in progress - part of a Regional project. Construction scheduled for 2017.
4.30	SAW, Multi-Use Trail & Illumination - St. John's Sdrd - Bayview Ave to Leslie St. (34635)	32,700	20,216	12,484	2014				12,484	Design in progress - part of a Regional project
4.31	Asphalt Paving - Old Bloomington Rd (31025)	25,000	1,567	23,433	2015				23,433	Design complete; construction in 2016
4.32	Recon - Haida Dr & Trillium Dr (31105)	75,000	3,806	71,194	2015				71,194	Design complete; construction in 2016
4.33	Recon - Brookland - Yonge to Banbury (31107)	48,000	31,285	16,715	2015				16,715	Design in progress
4.34	Recon - Algonquin Cres & Haida Dr (31108)	100,000	70,689	29,311	2015				29,311	Design in progress
4.35	Recon - Catherine Ave (31111)	66,100	41,516	24,584	2015				24,584	Design in progress
4.36	Recon - Industrial Pkwy S - Wellington to Industry St (31112)	2,084,700	102,826	1,981,874	2014				1,981,874	Design phase complete, construction in 2016.
4.37	SAW - Murray - Kennedy to 275m N (34614)	57,700	40,746	16,954	2015				16,954	Construction ongoing
4.38	SAW - Edward St - Firehall to Dunning (34615)	109,800	79,723	30,077	2015				30,077	Construction ongoing
4.39	SAW - Bayview Ave - Hartwell to St. John's (34621)	152,000	117,018	34,982	2015				34,982	Construction ongoing
4.40	SAW - Civic Square Gate (34642)	15,000	6,630	8,370	2015				8,370	Construction ongoing
- Sanitary Sewer System Improvements										
4.41	Sanitary Sewer on Leslie St to Service 2C Lands (41006)	58,300	25,749	32,551	2014				32,551	York Region to design, developer to build as per subdivision agreement. Completion 2016.
4.42	Child Dr Channel Improvements (42052)	821,900	34,676	787,224	2014				787,224	Design in progress
4.43	Wastewater Hydraulic Model (41004)	100,000	-	100,000	2015				100,000	Design in 2016
4.44	Decommission Sewer - Wells St PS (41007)	300,000	-	300,000	2015				300,000	Design in progress
4.45	3-Phase Electrical Power (41009)	30,000	-	30,000	2015				30,000	Design in 2016
4.46	Maintenance of Culverts - Yonge/Balson (42054)	100,000	-	100,000	2015				100,000	Design in 2016
4.47	Bridge Assessment (42058)	100,000	9,158	90,842	2015				90,842	Project ongoing
4.48	Town Wide Stream Erosion Master Plan (42057)	100,000	-	100,000	2015				100,000	Design in 2016
- Water System Improvements										
4.49	Water Meter Replacement Program (43038)	983,896	642,506	341,390	2012				341,390	Ongoing project

**TOWN OF AURORA
 OPEN CAPITAL PROJECTS
 REMAINING as of December 31, 2015**

Report Item Ref	Project Description	Total Approved Funding	Expenditures to Dec. 31, 2015	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status
						Not Started	Design Phase	Financially Committed	Near Completion	
4.50	Bulk Water Meter Installation (43044)	180,000	-	180,000	2014		180,000			Ongoing project
4.51	St John's Sdrd - Leslie to 2C (43048)	216,700	-	216,700	2015		216,700			Design and construction by York Region, Town to pay - complete early 2017
4.52	Reconnection - Bathurst/Orchard Hts (43053)	70,000	-	70,000	2015	70,000				Project not yet started
4.53	Water Hydraulic Model (43040)	100,000	-	100,000	2015	100,000				Design in 2016
- Facilities										
4.54	Joint Operations Centre (34217)*	20,385,589	18,365,420	2,020,169	2010/2012			2,020,169		Project ongoing.
4.55	AFLC Renovation (74004)	8,366,113	7,782,386	583,727	2011/2012			583,727		Project ongoing.
- General										
4.56	Salt Management Plan (31053)	100,000	89,671	10,329	2012				10,329	Project ongoing.
4.57	IES Closed Projects Contingency (31115)	50,000	-	50,000	2013			50,000		Project ongoing. See Schedule 3
4.58	Street Light Improvements - Wellington St. (34707)	366,600	19,251	347,349	2013		347,349			Design complete
4.59	Backflow Prevention Program (43039)	50,000	-	50,000	2012	50,000				Design in 2016
4.60	Street Light Conversion to L.E.D. (34709)*	3,354,200	582,050	2,772,151	2014			2,772,151		Project ongoing.
4.61	Street Light Poles St John's (34710)	119,100	21,042	98,058	2014			98,058		Design phase
4.62	Street Light Poles - Bayview (34711)	75,000	-	75,000	2015		75,000			Design in 2016
4.63	Field Asset Data Wireless Devices (31144)	90,000	36,671	53,329	2015				53,329	Devices have been purchased
4.64	Pavement Condition Assessment (31147)	104,000	30,439	73,561	2015				73,561	Project ongoing
4.65	Speed Message Board (34522)	28,000	9,548	8,000	2013				8,000	Project to be kept open to retrofit boards to solar and move the software to the Cloud.
FLEET MANAGEMENT										
- Parks & Recreation - Equipment										
- IES - Equipment										
4.66	1/2 Tonne Pick-Up #500 (34155)	30,000	-	30,000	2015			30,000		To be delivered Q1 2016
4.67	Ice Resurfacer Replacement #591 (34156)	85,000	-	85,000	2015			85,000		To be delivered Q1 2016
4.68	GMC Savana #11 (34188)	45,000	-	45,000	2015			45,000		To be delivered Q1 2016
4.69	GMC Savana #12 (34190)	45,000	-	45,000	2015			45,000		To be delivered Q1 2016
4.70	Fri/F160 #29 (34194)	194,900	-	194,900	2015			194,900		To be delivered Q3 2016
- Facilities & Property										
4.71	215 Industrial Pkwy. Exterior Works (72146)	145,000	6,666	138,334	2012		138,334			Project ongoing
4.72	Fire Hall 4-3 Roof Covering (72149)	108,000	7,410	100,590	2012		100,590			Project ongoing
4.73	ACC Lgt Repare (72153)	1,494,500	73,041	1,421,459	2014		1,421,459			Work to be done in 2016.
4.74	Work Station Refresh, Carpet, etc (72201)	90,000	3,912	86,088	2015			86,088		Design for HR complete. Project ongoing.
4.75	TH - Building Humidifiers (72203)	35,000	-	35,000	2015			35,000		Project to be completed Q1 2016.
4.76	Cameras - HDIP (72204)	25,000	-	25,000	2015		25,000			Project ongoing, determining specifications, project plan with IT for Phase 1
4.77	22 Church St/Library - Exterior Repairs (72219)	35,000	5,776	29,224	2015		29,224			Combining with 72232 and requesting additional funds in 2016
4.78	AFLC - Arena Dehumidifiers (72226)	135,000	-	135,000	2015		135,000			Design phase determining specifications
4.79	Library - Exterior Concrete Re & Re (72232)	40,000	-	40,000	2015		40,000			Combining with 72219 and requesting additional funds in 2016
4.80	Library - Horizontal Interior Drain (72233)	50,000	936	49,064	2015		49,064			Design phase - 2nd phase of work to be done in Q1 2016.
4.81	ACC - Elevator Cab and Mech Controller (72239)	70,000	-	70,000	2015			70,000		Project tendered, to commence Q1 2016.
4.82	89 Mesley - Condition Assessment Report (72241)	150,000	8,904	141,096	2015					Waiting for building use direction.
4.83	Water Bottle Fill Stations (72194)	40,000	17,977	22,023	2015			22,023		Project to be completed by Q2 2016.
4.84	Building Condition Report (72202)	150,000	-	150,000	2015		150,000			Project to be awarded.
4.85	Library - LED Light Study (72237)	15,000	-	15,000	2015		15,000			Project ongoing.
4.86	AFLC - Pool Dehumidification Replacement (72211)	237,300	-	237,300	2015			237,300		Project to be completed Q2 2016.
4.87	AFLC - Rink Floor (72228)	45,000	13,001	31,999	2015			31,999		Investigation complete, repairs need to be done.
4.88	Community Radio Station and Sound Studio (74010)	10,000	-	10,000	2015		10,000			Project ongoing
PARKS & RECREATION										
4.89	Parks/Trails Signage Strategy Study & Implementation (73134)	307,500	91,700	215,800	2011/2012			215,800		Project ongoing

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of December 31, 2015**

Report Item Ref	Project Description	Total Approved Funding	Expenditures to Dec. 31, 2015	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status
						Not Started	Design Phase	Financially Committed	Near Completion	
4.90	PRS Closed Projects Contingency (73187)	50,000	-	50,000	2013	50,000				Project ongoing - See Schedule 3
4.91	Fitness Equipment Replacement (74007)	125,600	121,366	4,234	2012			4,234		Project ongoing
4.92	2C West Ecological Integrity Monitoring (73260)	212,400	60,629	151,771	2014			151,771		Project ongoing
4.93	Museum Curator (74009)	100,000	100,000	-	2014					Project to remain open as additional funding requested in 2017
- Parks										
4.94	Arboretum Development (73085)	555,000	503,238	51,762	2008-2013			51,762		Project ongoing
4.95	Former Kwik Kopy Trail Connection (73107)	185,000	37,349	147,651	2009			147,651		Project ongoing, to be completed in 2016.
4.96	Parks Pathway System (73117)	285,000	223,641	61,359	2011/2012			61,359		Project ongoing
4.97	Street Tree Planting Contract (73119)	164,892	177,816	(12,924)	2010			(12,924)		Project closed in 2012 and then re-opened. 2C subdivisions still need tree planting, additional funds requested in 10 year capital plan.
4.98	Rotary Park Upgrade (73159)	15,893	12,440	3,453	2012			3,453		Project incomplete, phase 3 three planting project to commence in 2016.
4.99	Emerald Ash Borer Management Program (73160)	624,850	456,211	168,639	2013			168,639		Project ongoing.
5.00	Site Servicing - Stewart Burnett (73161)	1,700,000	45,329	1,654,671	2012		1,654,671			Project in design phase, proposed to commence summer 2016.
5.01	Accessible Playground - Stewart Burnett (73164)	250,000		250,000	2012	250,000				Project on hold until completion of multi purpose field and tennis bubble.
5.02	Pedestrian Underpasses (73177)	200,000	134,258	65,742	2012			65,742		Project ongoing in conjunction with Region of York
5.03	Cultural Master Plan (73185)	70,000	64,305	5,695	2013			5,695		Project ongoing. Money to be used to purchase cultural asset software
5.04	WAMS Mobile Devices (73186)	85,900	55,049	30,851	2013			30,851		Project ongoing
5.05	Purchase of Magna Lands (73170)				2014					Investigative costs to date
5.06	Natural Ice Rink Cells (73233)	54,000		54,000	2014	54,000				Project ongoing.
5.07	Queens Jubilee Park Access (73252)	563,337	43,552	519,785	2014		519,785			Project tendered. Spring implementation pending tender approval.
5.08	Playground Replacement - E Hader Park (73206)	100,000		100,000	2015	100,000				Project deferred to 2018
5.09	Playground Surface Restoration (73154)	10,000	3,602	6,398	2015			6,398		Project ongoing.
5.10	Bridge Assessment (73193)	50,000	509	49,491	2015			49,491		Project completed. Project to remain open pending bridge replacement.
5.11	Wildlife Park - North Dam Rehabilitation (73268)	100,000	9,316	90,684	2015			90,684		Project ongoing through Q2 2016.
5.12	Trail Construction as per Trail Master Plan (73147)	150,000		150,000	2015	150,000				Project ongoing
5.13	Wildlife Park - Phase 1/2/3 (73169)	200,000		200,000	2015	200,000				Project ongoing through 2016.
5.14	Hartwell Way Overpass Contribution (73271)	300,000		300,000	2015	300,000				Project ongoing.
5.15	Community Buildings Use Study (73195)	50,000	6,614	43,386	2015			43,386		Project ongoing
5.16	Parks & Rec Master Plan Review (73270)	95,000	91,090	3,910	2015			3,910		Project ongoing
5.17	Cultural Precinct Plan (73261)	58,815	49,161	9,654	2015			9,654		Project ongoing
PLANNING & DEVELOPMENT SERVICES										

Attachment #4

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of December 31, 2015**

Report Item Ref	Project Description	Total Approved Funding	Expenditures to Dec. 31, 2015	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status	
						Not Started	Design Phase	Financially Committed	Near Completion		Other
5.18	Update of Zoning Bylaw (81004)	140,000	78,894	61,106	2007-2011			61,106			Project ongoing
5.19	Community Improvement Plan (81015)	546,473	4,000	542,473	2014			542,473			Project ongoing
Total		\$73,043,331	\$42,662,764	\$27,184,321			\$11,949,287	\$12,497,103	\$558,830	\$0	



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-042**

SUBJECT: *Award of Tender IES2016-08 – For The Supply of All Labour, Material, and Equipment Necessary for The Removal and Replacement of Concrete Sidewalk and Concrete Curb and Gutter in Various Locations in the Town of Aurora*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. IES16-042 be received; and

THAT Tender IES2016-08 For the supply of all labour, material, and equipment necessary for removal and replacement of concrete sidewalk and concrete curb and gutter in various locations in the Town of Aurora be awarded to Pave Krete Construction at an annual upset limit of \$165,000, plus taxes for a one-year period ending December 31, 2016; and

THAT the Director be authorized to renew Tender IES2016-08 on an annual basis and increase the purchase order for an additional two (2) years, pending an annual analysis and satisfactory performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES2016-08 For the supply of all labour, material, and equipment necessary for removal and replacement of concrete sidewalk and concrete curb and gutter in various locations in the Town of Aurora.

BACKGROUND

As part of the Town's annual sidewalk maintenance program, each year Town staff conduct an inspection of all Town owned sidewalks compiling locations that require repair as outlined in Ontario minimum maintenance standards (O. REG 239/02). The Town contracts the repair of sidewalk, concrete curb and gutter replacement service. The previous contract expired on December 31 2015.

May 3, 2016

- 2 -

Report No. IES16-042

COMMENTS

1.0 Project Description

The work to be performed includes the supply of all labour, material and equipment necessary for the replacement of concrete sidewalks and concrete curb and gutter. The length of the contract is for one year with an option to renew by the Town, in it's sole discretion, for an additional two (2), one (1) year periods.

2.0 Tender Opening

For this project, forty one (41) firms picked up bid documents and fifteen (15) bids were received. There were fourteen (14) compliant bids received as seen in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excl. taxes)
1	Pave Krete Construction	\$191,975.00
2	Pencon Construction of Canada Corp.	\$216,015.00
3	Tri-Capital Construction Inc.	\$216,245.00
4	Patterned Concrete Ontario Inc.	\$232,700.00
5	Pine Valley Corporation	\$243,100.00
6	RA Crete-Scape Ltd.	\$270,975.00
7	Bennington Construction Ltd.	\$288,975.00
8	Metro Asphalt Interlocking & Paving Inc.	\$291,250.00
9	Ashland Paving Ltd.	\$339,550.00
10	Pave-Tar Construction Ltd.	\$352,705.75
11	Grand-Mac Construction Ltd.	\$358,127.35
12	GMP Contracting	\$359,000.00
13	Rafat General Contractor Inc.	\$415,925.00
14	Aloia Bros. Concrete Contractors Ltd.	\$461,405.00

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures sidewalk safety is provided to meet the needs and expectations of our community.

May 3, 2016

- 3 -

Report No. IES16-042

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the purchasing by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process.

FINANCIAL IMPLICATIONS

This is a unit price contract with quantities estimated by staff based on need and budget availability. Quantities identified in the tender documents were set to complete as much work as possible within the approved budget based on historic unit price knowledge.

The 2016 approved budget is \$165,000 with 2016 tender prices ranging from the recommended bid of \$191,975 to \$461,405 for the highest bidder.

Table 2 is a financial summary for the 2016 portion of Tender IES2016-08, based on the tender submitted by Pave Krete Construction and the recommendation to award based on the available 2016 budget.

Table

Budget Operating Account # 03460	\$165,000
Total Approved Budget	\$165,000
Less previous commitments	\$0
Less required reserve for other projects	\$0
Funding available for subject contract	\$165,000
Budget Variance	\$0

CONCLUSIONS

The tender review has complied with the Purchasing By-law requirements and it is recommended that IES2016-08 for the supply of all labour, material, and equipment necessary for the removal and replacement of concrete sidewalk, and concrete curb and gutters in the Town of Aurora for one year with an option to renew by the Town, in its sole discretion, for an additional two (2), one (1) year periods) years December 31, 2018 be awarded to Pave Krete Construction.

May 3, 2016

- 4 -

Report No. IES16-042

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 14, 2016

Prepared by: Stu Curtis, Supervisor, Roads & Traffic - Ext. 3458



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny,
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-043**

SUBJECT: *2015 Water Audit Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. IES16-043 be received for information.

PURPOSE OF THE REPORT

The purpose of this report is to provide information on the performance of the water system.

BACKGROUND

Water loss is a result of the difference between water that is supplied to the Town and water that is ultimately consumed for a definable purpose. An effective system strives to minimize water loss through a number of techniques related to metering, system maintenance practices, water quality requirements and unauthorized use. By using a standard approach to measuring and monitoring various parameters, staff are able to identify opportunities for improvement and reduction of overall water losses both from a volumetric loss as well as a revenue loss.

In 2011, the department adopted an internationally accepted water audit methodology that has been jointly developed by the International Water Association (IWA) and the America Water Works Association (AWWA) and published by the AWWA under the title 'Water Audits and Loss Control Programs, AWWA Manual M36, 2009.' Further information on this manual can be found at <http://www.awwa.org>. This manual is an industry standard and is considered a best practice in documenting and evaluating system performance. Aurora water loss and system performance is based on this manual and this report provides a summary of performance history and trends.

May 3, 2016

- 2 -

Report No. IES16-043

COMMENTS

Town water audit is based on a combination of all three approaches to water loss determination

The audit process can occur at three levels as follows:

1. Top Down Approach: The initial desk top process of gathering information from existing records, procedures, data and other information sources.
2. Component Analysis: A technique that models leakage volumes based on the nature of leak occurrences and durations. This technique can also be used to model various occurrences of apparent losses by looking at the nature and duration of the occurrence.
3. Bottom Up Approach: Validating the top down results with actual field measurements such as leakage losses calculated from integrated district metered area night flows. Similarly, physical inspections of customer locations and evaluation of customer billing systems can be used to identify billing errors.

The Town currently has significant historic data on water uses available and initially proceeded with the top down approach to assess system efficiency. Further detailed analysis from the other two approaches has been incorporated including meter accuracy analysis and improved field controls and monitoring for maintenance usages.

Water audit is based on a standardized water balance framework

The water audit is based on a standardized framework that breaks down water uses to balance the inputs of water supply with ultimate uses. The framework outlines water uses such that total water supply identified on the left of Figure 1 is equal to the sum of Revenue Water and Non-Revenue Water on the right of the figure.

Figure 1 - Water Balance Framework

water supplied	authorized consumption	billed authorized consumption	billed metered consumption {from all residential and commercial meters, metered hydrants for construction}	revenue water
			billed unmetered consumption {flat rate accounts, estimated consumption sold to users}	
		unbilled authorized consumption	unbilled metered consumption{irregular water use that can be metered, typically from hydrants}	non-revenue water
			unbilled unmetered consumption {flushing, testing, cleaning, irrigation, construction, fire}	
	water loss	apparent losses	unauthorized consumption {based on an estimate of 0.25% of water supplied}	
			customer metering inaccuracies {based on meter age estimated at 6% of water supplied}	
			systematic data handling errors {based on estimated 1% of water supplied}	
		real losses	leakage in transmission system {related to undetected leaks resulting in water lost from the distribution system}	
			leakage in overflows at storage tanks {Regional storage tank flushing and over spill events}	
leakage at service connections {loss of water from the point of connection to the end user}				

The terms within the framework are defined as follows:

- Water Supplied: The annual volume input to the water supply system as metered by York Region.
- Authorized Consumption: The annual volume of metered/unmetered water taken for customers, the water supplier/distributor, and others authorized to do so.
- Water Loss: The difference between Water Supplied and Authorized Consumption.
- Apparent Losses: Unauthorized consumption, all types of customer metering inaccuracies, and systematic data handling errors.
- Real Losses: Loss through all types of leaks and breaks.
- Revenue Water: Water that is billed and produces revenue.
- Non-Revenue Water: The balance of accounted for water that does not produce revenue.

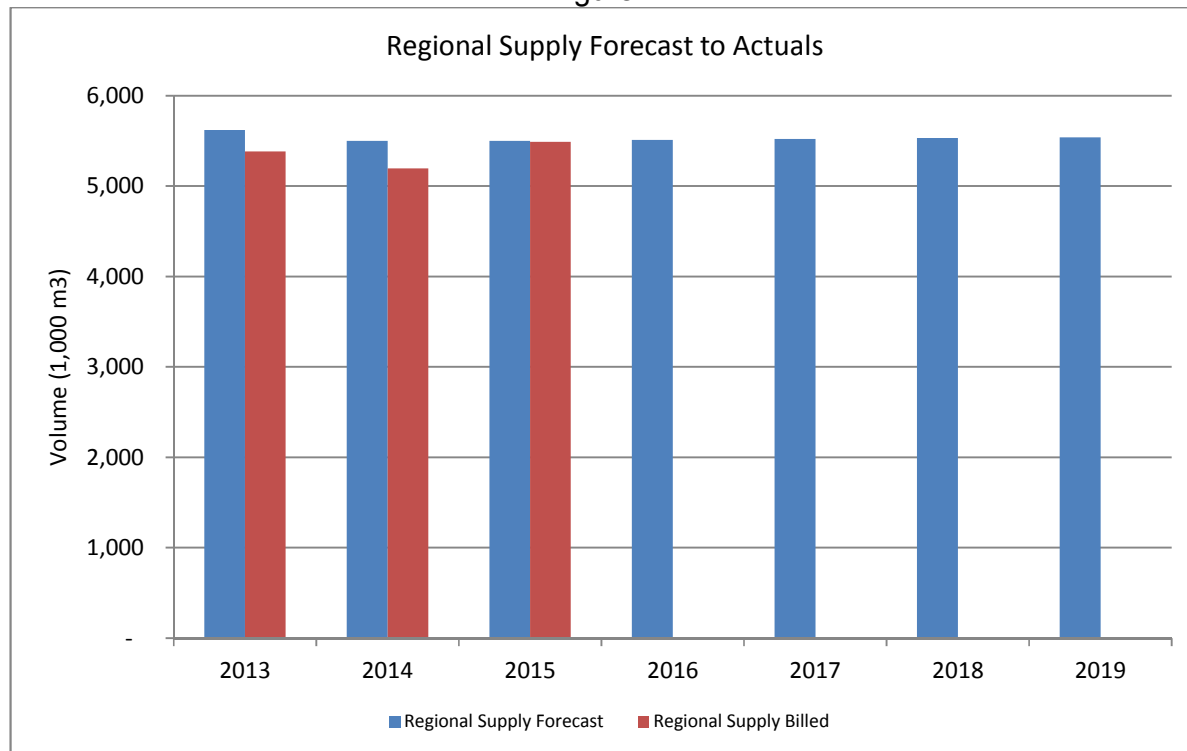
The framework above was applied to assess any trends that might further explain water loss issues being experienced. The data used for the audit was based on both actual readings obtained from the billing department and operations activities, as well as industry typical values for areas where data was not readily available. This approach allows for a reasonably accurate method of identifying water usage and will aid in identifying areas of opportunity for future investigation and improvement as part of the departments continuous improvement program.

Changes to the estimates for apparent losses have been adjusted starting in 2013 based on meter billing audit results. In the case of meter inaccuracies the allowance has been increased from 4 percent to 6 percent and in the case of systematic data handling, the allowance has been increased from 0.5 percent to 1 percent. These allowances will be further adjusted as the meter replacement program and meter reading technology is implemented.

Summary of Regional Volume Purchases

The following Figure 2 presents a summary of regional water purchases.

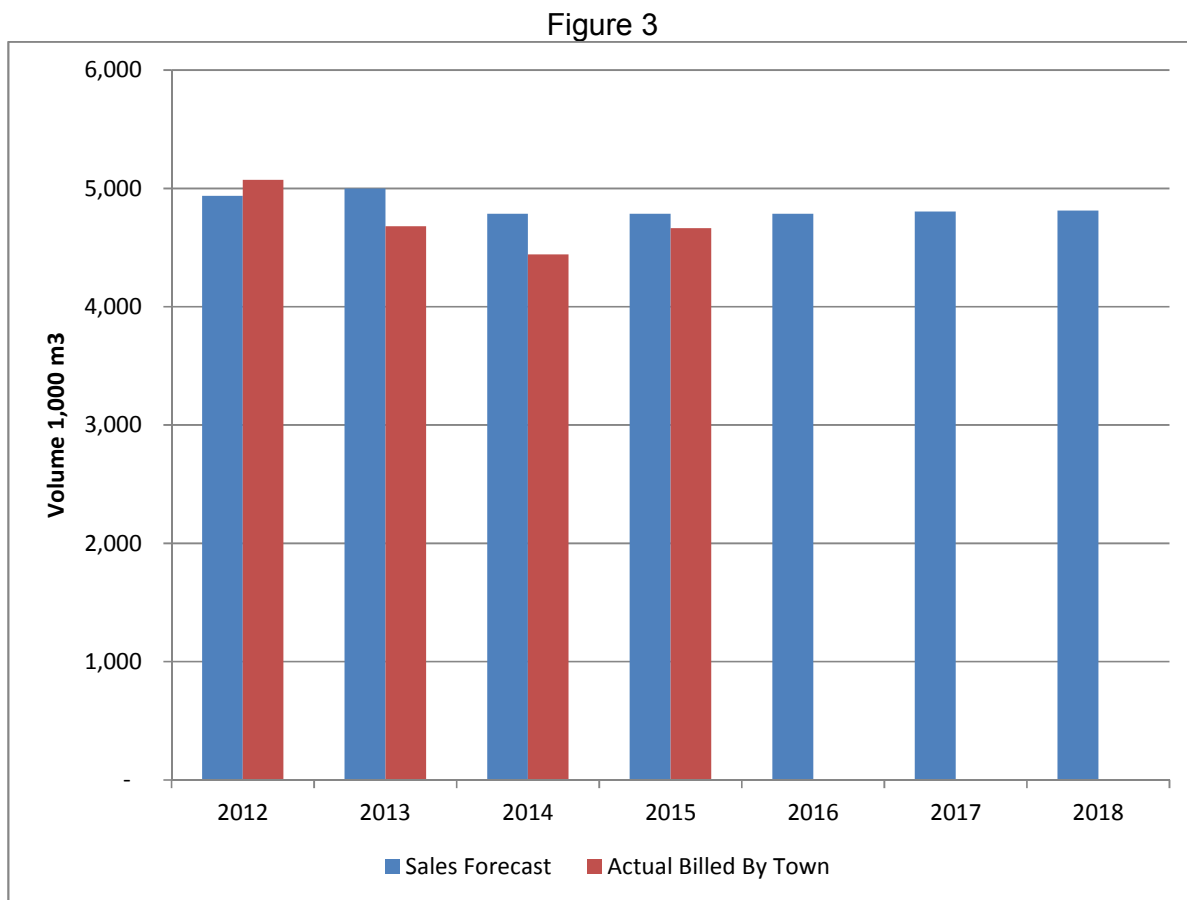
Figure 2



Water purchase actuals have been relatively stable and are expected to remain stable in the near future. As conservation measures continue to show reductions in per capita demands, the impact of population growth is expected to be nominal in the three year planning period.

Summary of Town Retail Sales Volumes

The following Figure 3 presents the retail water sales forecast and actuals for water billed by the Town.

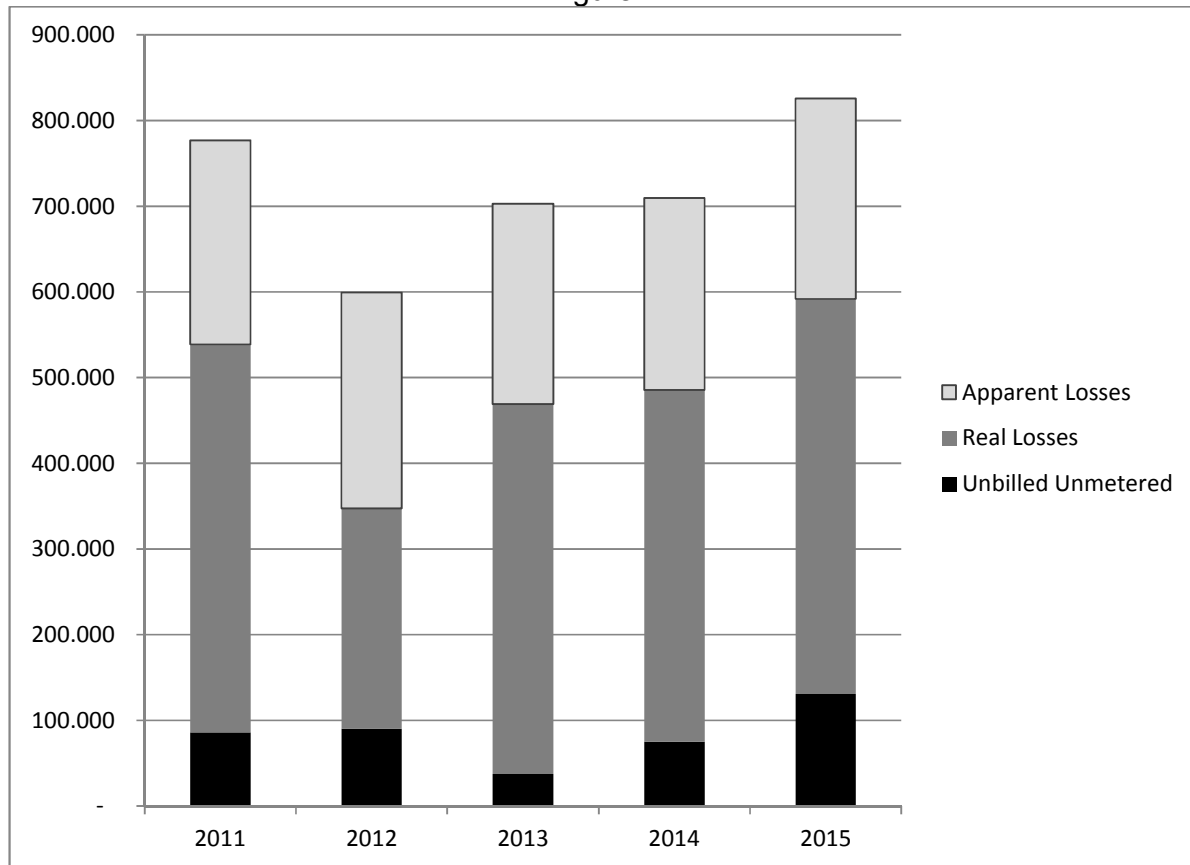


The water volume sold in 2015 has increased over the past two years due to a warmer, dryer summer resulting in increased outdoor water use, as well as increasing population as the new homes in the 2C lands are starting to be occupied.

Summary of Non-Revenue Water

Non-revenue water is the sum of both the real and apparent losses and the unbilled portion of the metered and unmetered uses. This value represents the volume of water that was used in the system and that had to be purchased from the Region. The following Figure 4 presents total non-revenue water on a volumetric basis.

Figure 4



Unbilled unmetered loss is the volume of water used by operations staff related to maintenance and flushing of the system as well as what is used during new construction. The construction activity in the 2C lands has influenced the 2015 water losses due to uncontrolled use of water for water main flushing and commissioning and uses for construction. Staff are paying close attention to this area and do make every effort to identify, manage and eliminate unauthorized water uses, however this is problematic when large scale construction is occurring. A portion of this loss is also related to water main breaks or leaks that resulted in a repair and subsequent estimate on lost water.

May 3, 2016

- 7 -

Report No. IES16-043

The apparent losses are losses related to meter accuracy, billing errors and other administrative type inaccuracies. Water meter accuracy was adjusted up to 6% to reflect findings of a water meter flow testing program. The financial impact of this loss is approximately \$1.2M. Metering accuracy is a component of this estimate and staff are proceeding with a meter change out program of 1,000 meters per year for the next 9 years to replace the oldest meters in the system. The first 1,000 meters were replaced in 2014 and an additional 1,000 were completed in 2015. Once the first 9,000 are completed, meter replacement will then continue on an as needed basis averaging approximately 500 to 700 meters per year on a perpetual basis. The benefit of the meter replacement program will start accruing in the next three to four years when the older meters are replaced.

The real losses are represented by the remaining unaccounted for water which is all other water lost in the system due to leaks that are in the system. This is where relining is benefiting the system by mitigating these losses. As these losses are derived indirectly from analysis of all other known uses and losses, this total can only be used as an indicator of the water distribution network performance.

The goal for water loss is to achieve total losses of less than 600,000m³ annually.

Aurora's system is generally operating as a best in class system with some opportunity for continued improvement

As a result of ongoing audit and practices improvements, it is concluded that the Town's water system is operating as a best in class system. Some of the key findings are:

- Metering of all possible accounts is occurring and is a best practice;
- Operational/Town use of water is generally well tracked and volumes are recorded with high level of accuracy and reliability;
- Ongoing repair and replacement program seems to be effectively controlling real water losses;
- Current data collection processes are near best practices resulting in high data reliability; and
- Water losses are well below industry benchmark and place the Town of Aurora as best in class performance.

LINK TO STRATEGIC PLAN

Objective 2: Invest in sustainable infrastructure

Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

May 3, 2016

- 8 -

Report No. IES16-043

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

Gaining a better understanding and control of total water volumes will be beneficial in the long term to insuring that revenues are preserved. As better data and management processes develop through ongoing continuous improvement initiatives, there is expected to be a better chance of recovering more costs related to billable uses.

CONCLUSIONS

Tracking water consumption, loss and revenue are important factors in water system management. This report provides information on these items for the purpose of informing Council on water system performance.

PREVIOUS REPORTS

None

ATTACHMENTS

None


PRE-SUBMISSION REVIEW

Reviewed by CAO, April 15, 2016

Prepared by: Ilmar Simanovskis, Director Infrastructure and Environmental Services - Ext. 4371



Ilmar Simanovskis
Director, Infrastructure and
Environmental Services



Doug Nadorozny
Chief Administrative Officer



SUBJECT: *2015 Annual Safety Traffic Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. IES16-044 be received for information.

PURPOSE OF THE REPORT

This report provides highlights on the traffic activities, events and successes in the Town of Aurora in 2015.

BACKGROUND

Staff continues to address Council and residents' traffic requests and safety concerns on Town roads

Infrastructure and Environmental Services staff have received a number of traffic safety concerns and requests in 2015 including:

- Installation of stop signs and by-law amendments for on-street parking on existing roads and new subdivisions throughout the Town.
- Installation of driver's feedback speed message board to address speeding concerns in various locations in the Town.
- Implementation of school travel planning program for Regency Acres Public School.
- Council traffic motions – speed cushions pilot project, Yonge Street on-street parking plan and traffic concerns in the Earl Stewart Drive/Bayview Avenue area.

COMMENTS

Stop sign installation at the Wells Street and Cousins Drive intersection

The main purpose of the stop sign is to assign the right-of-way between vehicles approaching an intersection from different directions. The stop sign requires the driver to stop the vehicle before entering the intersection, yield to any traffic in or approaching

May 3, 2016

- 2 -

Report No. IES16-044

the intersection and then proceed when safe to do so. Stop signs are not intended to be used as speed control devices and their use should be limited to the control of right-of-way conflicts. The Town has a multi-way stop sign installation policy to address residents' requests.

In March 2015, Council approved the installation of the stop signs at the Wells Street and Cousins Drive intersection to address residents' safety concerns and by eliminating jaywalking to connect between the two parks located on both sides of Cousins Drive.

On-street parking restrictions by-laws were created to support the new developments in the Town

Generally, parking restrictions are installed in neighbourhoods for various reasons, such as sightline distance at intersections, limited road width, provide adequate emergency access, spillover parking from neighbouring businesses, parks or schools. The parking restrictions do not allow any vehicles to park in the areas indicated by the signs. Parking restrictions can be during specified hours and/or anytime. The parking restrictions apply to visitors and area residents.

In 2015, parking restriction by laws were created for Colyton Farms, Genview and Brookvalley subdivisions.

Driver's feedback speed message boards were deployed in various locations in the Town

Speed display boards are pole-mounted devices equipped with radar speed detectors and LED displays. The speed boards are capable of detecting the approaching speed of a vehicle and displaying it back to the driver.

When combined with a regulatory speed limit sign, a clear message is sent to the driver that they may be travelling too fast. The objective of the speed boards is to improve road safety by making drivers aware of their speed. Residents concerned about speeding on their streets request staff to install the speed display board to encourage drivers to modify their speed. The speed display board can be deployed upon contacting staff and they will be installed as first request basis.

The Town has seven speed boards and they are currently installed at the following locations: Mavrillac Boulevard, Tecumseh Drive, John West Way, McMaster Avenue, Industrial Parkway North, Walton Drive and Kennedy Street West. The speed board can be installed as temporary or permanent on sites; however staff prefers to rotate them to cover more areas in the Town.

May 3, 2016

- 3 -

Report No. IES16-044

School travel planning program enhances safer and active transportation for students to school

The School Travel Planning Program encourages students of all ages to walk, bike and use other modes of active transportation to reduce the number of vehicle trips and traffic congestion in school areas. The Town, in coordination with School Boards and York Region Community and Health Services have developed a policy outlining the guidelines and procedures that have to be followed to implement the program. This program will address the request for crossing guards, speed enforcement, on-street parking/stopping concerns and accessibility.

In 2015, the program was implemented for Regency Acres Public School, additional traffic signs were installed to prohibit U-Turns in front of the school and the intersection of Seaton Drive and Willis Drive was changed to a multi-way stop controlled intersection.

A number of Council motions were introduced inquiring about traffic concerns in the Town

In 2015, Council introduced a number of motions in relation to traffic operations in the Town including: Street parking plan for Yonge Street between Wellington Street and Kennedy Street, a pilot project for left turn restrictions for the northbound and southbound traffic at the intersection of Yonge Street and Wellington Street, a pilot project for the installation of speed cushions in five locations in the Town and pedestrian and vehicle traffic concerns in the area between Earl Stewart Drive, Pedersen Drive, St. John's Sideroad and Bayview Avenue.

The parking plan on Yonge Street and speed cushion installation pilot project is still on-going and staff will bring reports to Council on their status during the second or third quarter of 2016. The Region of York is still working on the left turn restrictions with updates to follow. The pedestrian and vehicular traffic concerns in the area of Bayview and Earl Stewart have been addressed in staff report No. IES15-045.

Intersection traffic signal retrofitting program to ensure compliance with the Accessibility for Ontarians with Disabilities Act (AODA)

The Town has set an annual program to retrofit all existing traffic signals with accessible pedestrian signals (APS) to ensure compliance with the requirements of the AODA. In 2015, the intersection of Yonge Street and Golf Links Drive/Dunning Avenue was equipped with APS.

APS are devices that communicate, in non-visual formats, information about Walk and flashing Don't Walk intervals to visually impaired pedestrians at signalized intersections.

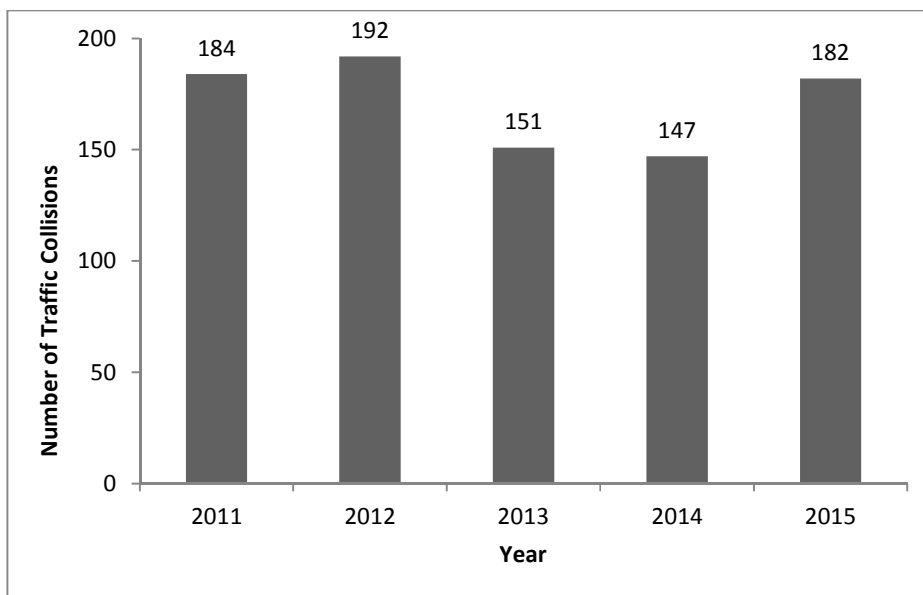
APS deliver sounds when activated that indicate when pedestrians can safely cross the intersection as well as which direction. The devices provide improved security for visually impaired pedestrians by allowing them greater mobility.

APS increases the attention of all pedestrians to turning traffic and may contribute to a reduction in the number of pedestrian-vehicle collisions. There are two sets of main sounds, cuckoo sound for the north-south crossing and Canadian melody sound for the east-west crossing.

Review of the traffic collision reports in Aurora for the last five years

Figure 1 provides a review of the Town's collision statistics for the past five years. The graph shows a pretty consistent number of collisions in 2011, 2012 and 2015, and less traffic collisions in 2013 and 2014; although the Town's population has grown from 54,700 in 2011 to 57,600 in 2015.

Figure 1 - Town Traffic Collisions 2011 - 2015



LINK TO STRATEGIC PLAN

Strategic Plan Goal of Supporting an Exceptional Quality of Life for All

Objective 1: Improve transportation, mobility and connectivity

Examine traffic patterns and identify potential solutions to improve movement and safety for motorists and pedestrians/students.

May 3, 2016

- 5 -

Report No. IES16-044

Objective 4: Encouraging an active and healthy lifestyle

Develop programs and policies that nurture and contribute to the development of youth. Continue to develop awareness programs that promote the benefits of recreation in supporting a healthy lifestyle.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

There are no financial implications with the preparation of this report.

CONCLUSIONS

A number of various traffic requests were addressed by staff in 2015 and the Town will continue to address resident's traffic and safety concerns and identify best practices to improve safety on Town roads. Existing traffic policies set out the procedures that have to be followed in order to achieve suitable solutions. Overall, traffic collisions in the Town have been somewhat consistent over the past five years; although the Town's population has grown by 2,900 residents.

PREVIOUS REPORTS

None

ATTACHMENTS

None


PRE-SUBMISSION REVIEW

Reviewed by CAO, April 15, 2016

Prepared by: Jamal Massadeh, Traffic Transportation Analyst - Ext. 4374



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadrozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-045**

SUBJECT: *York Region Transportation Master Plan*

FROM: *Ilmar Simanovskis, Infrastructure and Environmental Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. IES16-045 be received; and

THAT Report No. IES16-045 be forwarded to the Regional Clerk as the Town's formal response to the Regional Municipality of York's Transportation Master Plan Draft Policy Principles and Actions.

PURPOSE OF THE REPORT

The purpose of this report is to respond to a request for comments from the Regional Municipality of York on the proposed Transportation Master Plan (TMP).

BACKGROUND

At the February 18, 2016 meeting of Regional Council, the following Committee of the Whole recommendations were adopted:

Receipt of the presentation by Stephen Collins, Director, Infrastructure Management and Project Management Office.

Adoption of the following recommendations, as amended, contained in the report dated January 25, 2016 from the Commissioner of Transportation Services:

1. Council receive the interim Transportation Master Plan Update proposed draft policy principles and actions outlined in this report.
2. The Regional Clerk circulates a copy of this report to the local municipalities with a request that they respond by March 29, 2016.

On February 23 2016, Council received a presentation from the Regional Municipality of York on the proposed TMP Update.

The purpose of this report is to provide a response to the request for comments from the Regional Municipality of York.

May 3, 2016

- 2 -

Report No. IES16-045

COMMENTS

The Draft TMP presented to Council on February 23, 2016 contained five master plan objectives and five over-arching policy statements.

The TMP objectives were developed through extensive consultation and analysis to respond effectively to future growth pressures, travel trends and changes in technology and innovation. The five objectives are:

- Create a world class transit system
- Develop a road network fit for the future
- Integrate active transportation in urban areas
- Maximize the potential of employment areas
- Make the last mile work

Staff are in support of these objectives as a means to advancing the efficiency and effectiveness of transportation both across the Region and within Aurora.

Policy Principles

Specific comments on the policy principles are as follows:

1. Finer Grid Street Network

SUPPORTED. The Region has indicated that they have an interest in supporting a finer grid street network. This includes support to local municipalities for additional bridge crossings of 400 series highways and policies related to crossings for other physical barriers. The Region has indicated their intention to complete an Arterial Road Classification study which could lead to changes in roadway jurisdiction.

This policy also indicates the Region's intention to take a more active role in the operation of collector roads under local municipal jurisdiction.

2. Corridor Evolution:

SUPPORTED. This policy covers the transformation of Regional Roads from 4 lane to 6 lane facilities. This policy is not directly relevant to the Town however, is an important aspect of the transportation network.

3. Commuter Parking

SUPPORTED. It is recognized that the addition of commuter parking opportunities outside of the urban areas may have a significant positive impact on traffic congestion as growth continues. Discussions are in progress with Metrolinx and the Town will have

May 3, 2016

- 3 -

Report No. IES16-045

continued opportunity to participate in the implementation of future commuter parking solutions.

4. Goods Movement

SUPPORTED. The Regional Road system is required to provide connections for heavy vehicles carrying material and goods. Specific goods movement routes should be reviewed and considered in detail.

5. Boulevard Jurisdiction

SUPPORTED. It is generally expected that having single tier responsibility for roadway boulevards would be a more efficient, cost effective alternative to the status quo. This represents a significant change to our current structure and a full understanding of financial implications would be required.

LINK TO STRATEGIC PLAN

This project supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

As directed by Council

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report. Future projects that have a Town component will be included in future capital plans and capital projects.

CONCLUSIONS

The Regional Municipality of York has been actively developing their Transportation Master Plan in consultation with community and agency stakeholders. The process has resulted in engaged and proactive planning of future needs in a format that allows for clear and direct actions in the longer term.

Town staff have been engaged in this process and are in support of the objectives and Policy Principles presented to Council on February 23, 2016.

May 3, 2016

- 4 -

Report No. IES16-045

PREVIOUS REPORTS

None

ATTACHMENTS

1. Regional Report Clause 3 in Report No. 2 of the Committee of the Whole February 18, 2016 – Transportation Masterplan Update Draft Policy Principles and Actions (Dated January 25, 2016). Follow link To plan:
<https://www.york.ca/wps/wcm/connect/yorkpublic/aec2d10a-08af-4b22-814c-ff4dede59590/feb+4+TMP+ex.pdf?MOD=AJPERES>

PRE-SUBMISSION REVIEW

Reviewed by CAO, April 15, 2016

Prepared by: Jamal Massadeh, Transportation Analyst - Ext. 4374



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny
Chief Administrative Officer



**TOWN OF AURORA
GENERAL COMMITTEE REPORT**

No. LLS16-013

SUBJECT: *Pending List*

FROM: *Stephen M. A. Huycke, Acting Director of Legal & Legislative Services/Town Clerk*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. LLS16-013 be received; and

That all items marked "COMPLETED" be removed from the Pending List.

PURPOSE OF THE REPORT

To provide Council with a Pending List that better reflects the status of outstanding motions adopted by Council.

BACKGROUND

The Pending List is a list of motions and directions from Council, and is intended to be used as a tool to keep Council informed on the progress of outstanding items. The text in bold represents changes in status since the last distribution on February 16, 2016. The text in strikethrough depicts items that have been completed and will be removed from the Pending List.

COMMENTS

The Pending List (Attachment #1) has been updated to reflect the current status of all outstanding motions that have been adopted by Council as of March 31, 2016. Projects that have been completed since the last version of the list have been shown in "strikethrough" and will not show up on the next version of the list. Furthermore, the "ACTION" section of the report has been streamlined to include the operative text of the motion only and excess detail has been removed. See Item PRS11, on Attachment #1, whereby only the operative clause from PR15-033 will remain. Staff have endeavored to include the most current update, and have also included a comprehensible summary of each item. The goal of the revised list is to provide Council with a clear and concise status summary of each item.

May 3, 2016

- 2 -

Report No. LLS16- 013

LINK TO STRATEGIC PLAN

None

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

None

CONCLUSIONS

The Pending List (Attachment #1) has been updated to provide Council with information pertaining to the status of each adopted Council motion up to March 31, 2016. The revised list (Attachment #2) provides a new starting point for all active and new motions.

ATTACHMENTS

Attachment #1 – Pending List with strikethroughs for completed items
Attachment # 2 – Pending List with completed items removed

PRE-SUBMISSION REVIEW

Reviewed by Chief Administrative Officer

Prepared by: Patty Thoma, Deputy Clerk/Council & Committee Coordinator/ ext. 4227



Stephen M.A. Huycke
Acting Director of Legal & Legislative
Services/Town Clerk



Doug Nadorozny
Chief Administrative Officer

Attachment #1

Revised: March 31, 2016

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
BBS1	2014-02-04	5.BBS14-005—Proposed Sign Variance Evaluation Criteria and Process	THAT Council direct staff to continue with the Sign By-law project plan, including maintaining the status quo with Council being the approval body for sign variances and bring forward an amended Sign By-law to a future Council meeting.	BBS	COMPLETED Report No. BBS16-002 adopted on Feb.23/16. Sign By-law passed Mar. 29/16.
	2015-10-27	1(2).BBS15-011—Proposed Sign By-law	THAT the proposed Sign By-law be referred to the Economic Development Advisory Committee and the Chamber of Commerce and be posted on the Town's website for review and final comment; and THAT staff investigate options for the proposed Sign By-law respecting signage located in the Aurora Promenade corridor and Heritage areas, which recognize the heritage attributes and features of buildings located in those areas; and THAT staff consider the comments of Council in respect to permitting one election sign, per candidate, per frontage on private property; and THAT staff report back with a final proposed Sign By-law for enactment at a future Council meeting.		
BBS2	2014-12-16	Motion (e) Councillor Mrakas Re: Amendment(s) to the Temporary Sign By-law	THAT this item be referred back to staff to consider in the context of the current Sign By-law Review and provide feedback to Council.	BBS	COMPLETED See BBS1.
BBS3	2015-01-20	Motion (d) Councillor Mrakas Re: Sign By-law Enforcement	THAT staff be directed to report on options to ensure necessary staff to enforce the Temporary Sign By-law as it pertains to municipal election signs.	BBS	Future consideration.
BBS4	2015-11-10	Motion (b) Councillor Mrakas Re: Deer-to-Door Salespeople	THAT The Town of Aurora staff develop and report back to Council on options for a by-law that would regulate and control door-to-door sales, solicitation and distribution of advertising material; and THAT said report and by-law be brought back to Council for approval in the first quarter of 2016.	BBS	COMPLETED Report No. BBS16-003 adopted on Mar.8/16. By-law to be enacted.

BOLD = UPDATES	C - Council	BBS - Building & By-law Services	CAO - Chief Administrative Officer	CFS - Corporate & Financial Services	IES - Infrastructure & Environmental Services	JCC - Joint Council Committee/Central York Fire Services	LLS - Legal & Legislative Services	PRS - Parks & Recreation Services	PDS - Planning & Development Services
ATTACHMENT #1									
									Page 1

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE _yy_ym-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
BBS5	2016-03-09	Motion (c) Councillor Humfryes Re: Aurora Farmers' Market & Artisan Fair	THAT staff be directed to work with the Aurora Farmers' Market & Artisan Fair and the Council Liaison to develop a plan for a revised Market layout at Town Park in view of the opening of the Wells Street Schoolhouse Lofts and report back to Council by the end of March 2016.	BBS/PRS	Staff are working with the Aurora Farmers Market, a revised layout has been approved. Farmers Market to submit vendor permit applications.

BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PRS - Parks & Recreation Services PDS - Planning & Development Services ATTACHMENT #1	Page 2
---	---------------

Revised: March 31, 2016

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CA01	2015-04-28	Motion (b) Councillor Thompson Re: Corporate Communications Policy	THAT the Town of Aurora's Corporate Communications Plan (2011) and the Corporate Communications Policy be placed on the next Agenda for review and direction from Council; and THAT staff bring forward, for Council's approval, a revised Corporate Communications Plan and Corporate Communications Policy prior to the end of 2015.	CAO	<u>Partially Completed</u> Council adopted Memo re Communications May 14/15.
	2015-05-11	4(16) Memorandum from Chief Administrative Officer Re: Communications	THAT a public Council workshop be scheduled to review the Communications Policies and Corporate Communications Strategic Plan; and THAT staff be directed to engage residents, including at the upcoming 2015 Aurora Chamber Street Festival, to obtain ideas on improving the Town's communication and engagement practices and policies.	CAO	
	2015-07-14	4. CAO15-009 – Results of Communications Survey	THAT Report No. CAO15-009 be referred to a future Council Workshop to be scheduled in September 2015.	CAO	Update to Council in April 2016 to be presented to Council.
CA02	2015-04-28	Motion (c) Councillor Abel Re: Town Resources for Events	THAT staff be directed to report back to Council on resources that the Town has available to organizers, for events such as the Run or Walk for Southlake, the Aurora Chamber of Commerce Home Show, or the Winter Blues Festival; and THAT staff prepare an event package that contains information on available resources, potential locations, required permits, and any other information that may streamline the process in the organization and promotion of various types of events.	CAO	<u>COMPLETED</u> The guide has been completed and is available on the Town website and in print.

BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PRS - Parks & Recreation Services PDS - Planning & Development Services
ATTACHMENT #1
Page 3

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CAO3	2015-07-14	4. CAO15-008 – Community Tourism Plan	<p>THAT Council endorse the Community Tourism Plan and specifically approve the Action Plan contained within the Plan; and</p> <p>THAT the Tourism Coordinator position as outlined within the Action Plan be referred to the 2016 budget process.</p> <p>THAT Item 1, CAO15-008 – Community Tourism Plan, be referred to the 2016 Budget process.</p>	CAO	<p><u>Partially Completed</u> Plan-completed implementation portion-pending Council approval.</p> <p>Pending.</p>
CAO4	2015-08-11	1. CAO15-008 – Community Tourism Plan	THAT a Strategic Plan Steering Committee, to guide the 2015 Strategic Plan Update process as outlined in this report, be established.	CAO	In process.
CAO5	2015-09-15	1(3) CAO15-011 – Town of Aurora Strategic Plan (2015) Update	THAT a policy be established by Council to eliminate the use of individual names for Town-sanctioned awards.	CAO	
CAO6	2015-11-03	1(10) Community Recognition Review Ad Hoc Committee Meeting Minutes of October 27, 2015 - New Business Motion No. 1			
CAO6	2016-04-26	Motion (e) Councillor Mirakas and Councillor Thompson Re: Municipal Summit – Golf Course Redevelopment	<p>THAT the Town of Aurora host a Municipal Summit to identify issues and define common principles as it speaks to appropriate redevelopment of former Golf Courses situated within stable neighbourhoods; and</p> <p>THAT staff extend an invitation to all Elected Officials from municipalities in the Golden Horseshoe region of Ontario and to the Board of Directors of AMO; and</p> <p>THAT staff report back no later than the last Council meeting in February 2016 to define possible venues, dates, and interest to attend a Municipal Summit on Golf Course redevelopment; and</p> <p>THAT a copy of this Motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, the Honourable Patrick Brown, Leader of the Progressive</p>	CAO	<p>COMPLETED Municipal Summit scheduled for May 2016.</p>

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CA07	2016-01-26	1(13) PRS16-003 – Aurora Soccer Club Lease Agreement – Highland Park	Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, Chris Ballard, MPP Newmarket-Aurora and all other MPPs in the Province of Ontario, and York Regional Chairman Wayne Emmerson. THAT the Chief Administrative Officer be directed to report back within six (6) months on options for a process to manage leases and other agreements.	CAO	Report to be tabled before July 2016.
CA08	2016-02-09	4(1) CA016-001 – Business Improvement Area (BIA) Plan Update	THAT a Public Information session pertaining to the BIA be scheduled for later in February or March 2016.	CAO	COMPLETED Public Information session was held Mar.3/16.

<p>BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services</p> <p>ATTACHMENT #1</p>	Page 5
--	--------

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CFS1	2014-04-08	6. CFS14-017 – Development Charges By-law Approval	THAT staff undertake research and public consultation with respect to consideration of splitting and differentiating, and/or offering discounts on the non-residential development charge rates between types of intended land uses, and that such consultation include the Town's Economic Development Advisory Committee, the Aurora Chamber of Commerce, the local development community and any other interested party, and following such consultation prepare a report outlining options considered, feedback received, and a recommendation for Council consideration at a Public Meeting to be held pursuant to the Development Charges Act prior to September 30, 2014.	CFS	<u>COMPLETED</u> Report No. CFS16-004 adopted on Feb. 23/16.
CFS2	2015-09-15	4 (7) CFS15-037 – Council Budget Process, Policies and Directives	THAT General Committee comments and discussion be referred to staff for preparation of an updated Council Budget Process, Policies and Directives report for adoption and recommendation at a future General Committee meeting.	CFS	<u>COMPLETED</u> Report No. CFS15-037 adopted on Sep.29/15. Minor Changes approved by FAC on Feb. 16/16. Council approved FAC minutes on Mar.8/16. Final versions now posted to Budget website page.
CFS3	2015-09-29	1(1) IES15-052 – Award of Contract – Town-wide Conversion to L.E.D. Street Lighting	THAT upon completion of the debenture issuance, and settlement with the vendor, that a report be presented to Council with the final details of the financing, including an updated payment schedule for information purposes.	CFS	Report pending May 2016.
CFS4	2015-12-08	1(4) CFS15-052 – 2015 Operating Surplus/Deficit Control By-law	THAT the Treasurer and Chief Administrative Officer report to Council through General Committee after the year end surplus/deficit control adjustments and allocations have been performed.	CFS	Expected June/July 2016.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

ATTACHMENT #1 Page 6

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES1	2012-11-27 2013-08-13	4(7) IES12-059 -- On-Street Parking Safety Concerns on Stone Road 19. IES13-043 – On-Street Parking and Safety Concerns on Stone Road	THAT this item be referred to staff. THAT this item be referred back to staff for a report on time restricted parking.	IES	Staff report for Q2-2016
IES2	2014-12-16 2016-02-09	Motion (c) Councillor Abel Re: Speed Cushions on Roads Prone to Speeders 1(3) IES16-009 – Speed Cushion Pilot Project Follow-Up	THAT staff be directed to report back to Council on providing for the installation of speed cushions at five (5) locations and to provide a one (1) year follow-up evaluation. THAT staff be directed to conduct the public consultation as set out in Report No. IES16-009; and THAT staff report back on the outcomes of the public consultation, and include an analysis of alternative measures that can be used to address speed on Town streets.	IES	Sep-22 GC Agenda – Report IES15-054 updating status and announcing public open house held on Sep-30/15. Low public participation. Staff to conduct a survey to comply with Warrant #4. Survey sent out to residents on Mar.21/16 deadline to respond- Apr.8/16.
IES3	2015-01-20	Motion (a) Councillor Mirakas Re: Pilot Project for Left Turn Restrictions at Intersection of Yonge	THAT the Regional Municipality of York be requested to provide Aurora Council with a presentation prior to the implementation of a pilot project for left turn restrictions to north and southbound Yonge Street at Wellington Street during AM/PM peak traffic periods for the purposes of addressing traffic congestion at said intersection following any such investigation.	IES	York Region requested to attend Aurora General Committee meeting to present on signal timing options in early 2016.
IES4	2015-01-20 2016-01-26	Motion (b) Mayor Dawe Re: Street Parking Plan for the Downtown Core 1(4) IES16-002 – Street Parking Plan for the Downtown Core – Pilot Project	THAT staff be directed to investigate the feasibility of implementing a street parking plan as per the attached conceptual plan and to report back to Council as soon as possible. THAT the Street Parking Plan for the Downtown Core, as described in Report No. IES16-002 be implemented as a pilot from the period of June to October 2016, subject to Council approval on May 3, 2016.	IES	Regional input pending. Public survey planned for Q1-2016 with implementation in Q2-2016. Public Open House planned for Apr.19/16.
IES5	2015-06-23	Motion (d) Councillor Pirri Re: Low Impact Development Reserve	THAT staff be directed to draft a report to Council outlining proposed additional fees for	IES	This item will be included in the capital project to review
BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services					
ATTACHMENT #1					Page 7

PENDING LIST					Revised: March 31, 2016
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES6	2015-12-08	Fund General Committee New Business Motion No. 4	redevelopments which increase lot coverage for the purpose of implementing a low impact development reserve fund. THAT staff be directed to report back to Council to address the traffic concerns raised by Delegation (a) at the General Committee meeting of December 1, 2015, respecting the area of John West Way, Civic Square Gate, and Hollandview Trail.	IES	stormwater charges planned for completion in Q4-2016. COMPLETED Report No. IES16-019 adopted on Feb.23/16.
IES7	2016-04-26	(3) IES16-004 – Facility Projects Status Report	THAT Report No. IES16-004 – Facility Projects Status Report be referred back to staff for further information on additional fees for Onespace Unlimited Inc., and the application for a solar panel project through the FIT Program.	IES	COMPLETED Report No. IES16-020 adopted on Feb.23/16. Report No. IES16-33 provided to Council Apr.5/16.
IES8	2016-01-26	Delegation (a) Jimmy Brennan, Executive Director, Aurora Youth Soccer Club, Re: Aurora Youth Soccer Club Facility	THAT the comments of the delegation be received and referred to staff to investigate and report back to Council.	IES	Staff will bring back a report on project capital and operating costs for Q2-2016.
IES9	2016-01-26	Motion (f) Councillor Abel Re: Winter Overnight Parking Restrictions	THAT Motion for Which Notice Has Been Given (f); Re: Winter Overnight Parking Restrictions be referred to staff for a report on implementing a pilot project for the 2016/2017 winter season.	IES/BBS	Staff Report planned for Q3-2016.
IES10	2016-02-09	4-(6) IES16-013 – School Travel Planning Program for Aurora Heights Public School	THAT Report No. IES16-013 be referred back to staff, to conduct a community consultation on the proposed three-way stop sign control at the intersection of Tecumseh Drive and Kitimat Crescent (north leg).	IES	Partially Completed.
	2016-03-29	IES16-027– School Travel Planning Program for Aurora Heights Public School Update	THAT staff be directed to prioritize the installation of the sidewalk on Kitimat Crescent, for consideration as part of the 2017 Capital Budget; and THAT staff report back to Council on the provision of a school crossing guard at the		

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			intersection of Tecumseh Drive and Kitimat Crescent.		

<p>BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PRS - Parks & Recreation Services PDS - Planning & Development Services</p> <p>ATTACHMENT #1</p>	<p>Page 9</p>
--	---------------

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
LLS1	2015-01-20	1(2) BBS15-001 – Accessibility 2014 Election Report	THAT staff report back to Council on the feasibility and cost of telephone and online voting for the 2018 Municipal Election.	Moved from BBS to LLS	On hold pending amendments to the <i>Municipal Elections Act</i> being introduced into Legislative Assembly.
LLS2	2015-05-26	1 (2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) and 1 (3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive)	THAT Item 1(2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town. THAT Item 1(3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town.	LLS	In progress.
LLS3	2015-08-25	Motion (a) Mayor Dawe Re: Special Council Meeting to Review Procedural By-law Number 5330-11	THAT the requirements of Section 11 of the Procedural By-law be waived to permit Council to review the Procedural By-law in the fall of 2015; and THAT a Special Council workshop be scheduled to review staff recommendations to amend the Procedural By-law.	LLS	First Workshop held for Nov.24/15. Second Workshop held Dec.15/15. Report to be presented Q2-2016.
LLS4	2015-09-29	Motion (a) Councillor Thom Re: Council and Committee Meeting Agendas	THAT Motion for Which Notice Has Been Given (a), Re: Council and Committee Meeting Agendas, be referred to the upcoming Procedural By-law Review Council Workshop.	LLS	COMPLETED Adopted during Procedural By-law Review Workshop on Nov.24/15.
LLS5	2015-11-10	(4) LLS15-059 – 2016 Council and Committee Meeting Calendar	THAT staff be directed to report back to Council on alternative dates for the Special General Committee – Capital Budget meeting scheduled on Monday, October 3, 2016.	LLS	To be considered as part of the Procedural By-law update.
LLS6	2015-11-10	Motion (a) Councillor Kim Re: Procurement Policy	THAT this Motion be referred back to staff for consideration as part of the 2016 procurement process audit and a report back to Council within 120 days.	LLS	COMPLETED Report No. LLS16-009 adopted on Mar.8/16.

BOLD = UPDATES	C - Council	BBS – Building & By-law Services	CAO – Chief Administrative Officer	CFS – Corporate & Financial Services	IES – Infrastructure & Environmental Services	JCC – Joint Council Committee/Central York Fire Services	LLS – Legal & Legislative Services	PRS – Parks & Recreation Services	PDS – Planning & Development Services
ATTACHMENT #1									
Page 10									

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
LLS7	2016-01-26	PRS16-004 – Pre-Development Tree Protection and Compensation Agreement; Brookfield Homes Ltd.	THAT, subject to any requirements of the Municipal Freedom of Information and Protection of Privacy Act, the final Pre-Development Tree Protection and Compensation Agreement with Brookfield Homes Ltd. be placed on a future General Committee meeting agenda for information.	LLS	Memorandum “Brookfield Vegetation Management Agreement” with copy of agreement to be included on the Apr. 5/16 GC Agenda
LLS8	2016-02-23	Motion (a) Councillor Kim Re: Publication of Purchase and Sale of Lands by the Town	THAT, subject to the requirements of the Municipal Freedom of Information and Protection of Privacy Act, the Town of Aurora make available on its public website no later than June 30, 2016, a list of all completed land transactions (acquisitions and dispositions), including those completed within the previous five (5) years, that includes the following information: (a) the property address; (b) the names of the parties to the transaction; (c) the closing date of the transaction; (d) the purchase/sale price, with any taxes paid as part of the transaction separated out where possible; and THAT the following types of land transactions be excluded from the list published on the Town’s website: (a) transfers of land for a nominal amount; (b) transfers of land pertaining to the registration of subdivision agreements; and (c) transfers of land pertaining to property tax sales.	LLS	In Progress

Revised: March 31, 2016

BOLD = UPDATES C - Council **BBS** – Building & By-law Services **CAO** – Chief Administrative Officer **CFS** – Corporate & Financial Services **IES** – Infrastructure & Environmental Services **JCC** – Joint Council Committee/Central York Fire Services **LLS** – Legal & Legislative Services **PRS** – Parks & Recreation Services **PDS** – Planning & Development Services

ATTACHMENT #1 Page 11

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PDS1	2013-10-08	Motion (a) Councillor Ballard Re: Principles of Shared Space – Aurora Promenade Study Area	THAT staff be directed to investigate the principles of Shared Space and identify any areas where these concepts could be applied within the Promenade Study Area, and THAT staff report to Council with examples of this concept, the principles applicable to Aurora, and recommendations on how this could be implemented within the Promenade Study Area.	PDS	To be considered as part of Official Plan review.
PDS2	2014-01-14	8. PL 14-002 – Proposed Bell Mobility Telecommunications Tower, 15320 Bayview Ave. Holdings. 650-676 Wellington Street East, File Number D11-(EX)04-13	THAT report PL 14-002 be referred back to staff to investigate the feasibility of co-location of services on telecommunication towers.	PDS	Bell has requested the file remain open as they are considering options.
PDS3	2015-05-26	1(4) PL 15-041 – Proposed Zoning By- law, Medical Marihuana Production, File: ZBA-2014-02	THAT staff be directed to investigate the possibility of the creation of a Town licensing regime for medical marihuana production facilities aligned to that of the City of Mississauga.	PDS/BBS	In progress.
PDS4	2015-08-11	3. Environmental Advisory Committee Meeting Minutes of June 40, 2015	THAT a public education component and strategy be developed instructing residents on the proper discharge of wastewater from private swimming pools and hot tubs, and that options be provided for distribution of this information to all owners as soon as possible; and THAT staff investigate revising the current Sewer Use By-law to deal with the correct handling and discharge of swimming pool and hot tub wastewater; and THAT staff report back to the Environmental Advisory Committee.	PDS	COMPLETED Report No. PDS16-018 adopted on Mar.29/16.
PDS5	2015-06-23	Motion (f) Councillor Kim Re: Unnamed Walkways	THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.	MOVED FROM IES	Report planned for Q1-2016.
BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services					
ATTACHMENT #1					
Page 12					

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PDS6	2015-10-13	Motion (a) Councillor Mrakas Re: Design Review Panel	<p>THAT a Design Review Panel be established for the Town to focus on providing advice on:</p> <p>1. the Promenade area;</p> <p>2. any properties within the Heritage Resources Area; and</p> <p>3. any designated or listed properties; and</p> <p>THAT staff be directed to develop Terms of Reference for the Design Review Panel, including proposed qualifications for the Design Review Panel Members, for Council approval.</p>	PDS	<p>COMPLETED Report No. PDS16-006 adopted on Feb.23/16. Terms approved and Expression of Interest issued for Panel Members.</p>
PDS7	2015-11-24	(a) Councillor Gaertner Re: Highland Gate Developments Inc. Reports	<p>THAT Council direct staff to provide a report including the following:</p> <ul style="list-style-type: none"> • All of the reports and correspondence related to the application from experts, authorities and staff received by the Town; and a report from the department of Parks and Recreation Services; • A review and report on the newspaper articles about any and all development related to the subject lands preceding and following the time that the one-foot buffers were established; and at the time of the first redevelopment, in order to establish the publicly expressed terms of the original agreement and its intent; • The results of a search, for information about the understanding of the purpose and effect of the one-foot buffer when it was obtained, based on publishing a public notice requesting that any party with knowledge of the decision step forward and provide related historical information to the process; and having a letter sent to all living municipal councillors from the time and to all persons identifiable from the public record at the time as having participated in related public meetings, seeking their best recollections of the facts of the matter; • A thorough report produced by expert legal 	PDS	In process.

BOLD = UPDATES **C** - Council **BBS** - Building & By-law Services **CAO** - Chief Administrative Officer **CFS** - Corporate & Financial Services **IES** - Infrastructure & Environmental Services **JCC** - Joint Council Committee/Central York Fire Services **LLS** - Legal & Legislative Services **PRS** - Parks & Recreation Services **PDS** - Planning & Development Services

ATTACHMENT #1 **Page 13**

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION		
			ACTION DEPT		
			RESPONSE/STATUS		
PDS8	2015-12-08	(b) Councillor Abel Re: Temperance Street Cultural Precinct	<p>counsel independent of, but to be retained by, the Town of Aurora and reporting to Aurora Town Council as a whole to objectively summarize the facts and frame the legal context of the buffers, as they relate to the proposed development, in order to properly inform the planning process;</p> <ul style="list-style-type: none"> A report on the potential construction impacts, including noise, dust, road and traffic disruption, implications for public health, placement of construction vehicles and materials, safety-related issues including road, property and personal, effect on existing infrastructure including the ability of roads and subsurface utilities facilities to handle weight and volume of construction vehicles without damage; and quality of life effects on the neighbourhood; A report on growth targets for the Town, including how Aurora is meeting or exceeding its growth targets; A report on whether the Highland Gate Developments Inc. application will impact the Parks and Recreation Master Plan; and <p>THAT this information be disclosed publicly at a future General Committee meeting, well ahead of an appeal being heard at the Ontario Municipal Board.</p> <p>THAT staff be directed to conduct a Request for Proposal ("RFP") to engage a design firm to establish a Vision and Conceptual Plan for the Temperance Street Cultural Precinct area; and</p> <p>THAT upon completion of the RFP process, staff report back on the outcomes and any required budget consideration.</p>	PDS	To be considered as part of the Official Plan review.

BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PRS - Parks & Recreation Services PDS - Planning & Development Services

ATTACHMENT #1 Page 14

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS1	2008-08-12	15. LS08-039 – Online Pond Removal and Channel Restoration	THAT staff and the working group present the proposed wildlife park to the Lake Simcoe Region Conservation Authority.	PRS	Subject to the approval of PRS14.
PRS2	2012-12-18	New Business	THAT staff prepare a report regarding the Terms of Reference for the Parks and Recreation Advisory Committee. THAT staff report back on the issue of two or more non-profit sports groups within the Town of Aurora.	PRS	Identified in PRS 16-015 adopted by Council on Mar.29/16. On April 21 PRAC agenda.
PRS3	2015-04-28	1(12) PR15-010 Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park Baseball Diamond	THAT the maintenance service level for Stewart Burnett Park baseball diamond be enhanced as set out in attached Schedule "A" entitled S. B. Maintenance Services; and THAT the requirements of Schedule "A" entitled S. B. Maintenance Services be included in the facility maintenance agreement between the Aurora King Baseball Association (AKBA) and the Town authorized by Council on April 14, 2015; and THAT \$7,000.00 be added to the 2015 Parks Operations Budget for the enhanced baseball diamond maintenance service level; and THAT the Town compensate the AKBA in an amount not to exceed \$7,000.00 for the provision of said maintenance services; and THAT the AKBA provision of enhanced maintenance services at Stewart Burnett Park baseball diamond be identified as a one (1) year pilot project; and THAT staff report back on the pilot project after the conclusion of the 2015 baseball season.	PRS	Report on Pilot Project to be presented to Council in Q1-2016.
PRS4	2010-04-27	1(1) CAO10-006 – Anne Bartley Smith Lands	THAT the Chief Administrative Officer report back to Council with a draft custodial relationship agreement with the Ontario Heritage Trust related to the Anne Bartley Smith Lands when appropriate.	PRS (transferred from CAO)	Ontario Heritage Trust cannot agree with terms and conditions for usage of lands. Recommend closing item.

Revised: March 31, 2016

BOLD = UPDATES C - Council **BBS** – Building & By-law Services **CAO** – Chief Administrative Officer **CFS** – Corporate & Financial Services **IES** – Infrastructure & Environmental Services **JCC** – Joint Council Committee/Central York Fire Services **LLS** – Legal & Legislative Services **PRS** – Parks & Recreation Services **PDS** – Planning & Development Services

ATTACHMENT #1 Page 15

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS5	2014-02-11	New Business	THAT staff explore options for the purchase of 100 Bloomington Road and obtain an appraisal on the land and report back to Council.	PRS/LLS	Closed Session Report No. PR15-021 adopted on Jul.28/15. In Progress
PRS6	2014-02-2	1(6) PR14-008 – Sports Dome	THAT Council authorize staff to explore the concept and carry out the appropriate due diligence for the transfer of ownership of the Sports Dome to the Town of Aurora and the operation of the Sports Dome to the Aurora Youth Soccer Club (AYSC); and THAT staff engage the services of a consultant to inspect and prepare a report on the condition of the Sports Dome; and THAT staff prepare terms and conditions for an agreement with the AYSC on the operation of the Sports Dome.	PRS	In progress.
PRS7	2014-06-24	New Business	THAT Council direct staff to review public safety and access to the McLeod Wood Nature Reserve and report back to Council regarding the costs associated with erecting a fence on the Leslie Street side of the McLeod Nature Reserve and regarding the current maintenance of the property.	PRS	Awaiting response from Planning on Re-zoning application re: taxes Cost to be included in 2015 Capital Budget. Extract for PR14-029 states THAT report PR14-029 be received for information.
PRS8	2015-02-24 2015-03-24 2016-03-09	Motion (e) Councillor Thompson Re: Development of a Sport Plan 1(2) PR15-008—Development of Sport Plan for Aurora 1(8) PRS16-012—Sport Plan Master Plan	THAT staff report to Council on the development of a Sport Plan for the Town of Aurora. THAT the engagement of a consultant for the development of a Sports Plan for Aurora be combined with the Parks and Recreation Master Plan review and update. THAT staff present an Implementation Plan to Council.	PRS	COMPLETED Report PR16-012 adopted on Mar. 8/16. Report No. PRS16-015 adopted on Mar. 29/16.
PRS9	2015-03-10	Motion (b) Councillor Kim Re: Multicultural Festival	THAT staff be directed to investigate and report back to Council on the potential for Aurora to hold a multicultural festival similar to those of other York	PRS	Partially Complete As part of 2016 budget process and report to Council April 2016.
BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services					
ATTACHMENT #1					
Page 16					

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS10	2015-04-28	1 (13) Accessibility Advisory Committee Meeting Minutes of April 1, 2015	Region Municipalities with a timeline of an inaugural event to be held sometime in 2016. "THAT staff be directed to bring a report to Council regarding the need for an Inclusion Coordinator for aquatics and recreation services."	PRS	No new staff being contemplated per Council direction. To be considered with future staffing requests.
PRS11	2015-08-11	46- PR15-024—McMahon Park Neighbourhood Garden	THAT the local area residents in the vicinity of McMahon Park be consulted according to the process set out in Report No. PR15-024 to gauge public interest in the establishment of a neighbourhood garden in a section of McMahon Park; and THAT staff report back to Council on the outcomes of the consultation process and any recommendations pertaining to the establishment of a neighbourhood garden in McMahon Park; THAT a Neighbourhood Garden in McMahon Park not be implemented; and THAT staff be directed to pursue an alternative location for a neighbourhood garden and report back to Council.	PRS	Partially Completed Residents who live within 400 metres of McMahon Park were hand delivered surveys with a deadline of Sep-25/15 to submit comments.
	2015-11-03	1 (5) PR15-033 – McMahon Park Neighbourhood Garden Public Survey Results		PRS	Included in Mavrinac Park concept.
PRS12	2015-05-26	Motion (e) Councillor Gaertner Re: Draft Tree Protection By-law	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff place the matter of the Draft Tree Protection By-law on a future General Committee agenda for discussion and direction, with a copy of all previous staff reports dealing with this matter as well as a copy of the Town's current Tree By-law and Tree Destruction Permit; and BE IT FURTHER RESOLVED THAT staff be directed to prepare and bring a comprehensive report to General Committee prior to the end of September 2015 containing a written summary of the review process and all written or verbal input received from the general public at the Public Planning		Partially Completed By-law to be presented. On Aug-25/15 – Council adopted: THAT the following matters be submitted for Council's consideration in early October 2015: <ul style="list-style-type: none"> • Tree Protection By-law • Back-door access to Aurora Family Leisure Complex

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

ATTACHMENT #1 Page 17

PENDING LIST				Revised: March 31, 2016	
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
	2015-10-27	5- Memorandum Re: Tree Protection By-law	meeting and other Council meetings outlined in this motion; and BE IT FURTHER RESOLVED THAT that staff be directed to provide Council with options for meeting dates for Council to invite the public to comment and offer input on the Draft Tree Protection By-law. THAT General Committee Item 1 – Memorandum from Director of Parks and Recreation Services; Re: Tree Protection By-law be deferred to the November 17, 2015 General Committee meeting; and THAT staff make a presentation at the November 17, 2015 General Committee meeting with regards to the origins, background, and proposed amendments to the Tree Permit By-law.		
	2015-12-08	1- Memorandum Re: Tree Protection By-law	THAT staff be directed to prepare and report back, at the first General Committee meeting of February 2016, on a revised Draft Tree Protection By-law, substantially in the form as attached to Report No. PR14-004, with the following changes: 1) Rules pertaining to trees on golf courses be similar to section 4.2 of the City of Markham By-law No. 2008-96, "Tree Preservation By-law"; and 2) Permit owners of larger properties (0.25 ha or greater) to remove 2 (two) trees per 0.25 ha in a twelve (12) month period.		
	2016-02-09	1(11) PRS16-007 – Injury or Destruction of Trees on Private Property By-law	THAT staff be directed to finalize the Injury or Destruction of Trees on Private Property By-law, excluding any provisions pertaining to golf courses, and commence a public notification and awareness process on the various aspects of the revised by-law, following which the by-law will be presented for enactment at the Council meeting on		

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<p>May 11, 2016; and THAT staff be directed to report back on incentive programs, partnerships and other strategies that the municipality, working with the golf course industry, can use to meet the goal of planting trees on golf course lands.</p> <p>THAT the Director of Parks and Recreation Services be directed to report back to Council on recommendations with respect to: allowing the sports-related artefacts contained in the Aurora Collection to be displayed in the Aurora Sports Hall of Fame; and relocating the Sports Hall of Fame, currently housed on the third floor of the Town Hall, to the Stronach Aurora Recreation Complex.</p> <p>THAT staff report back with options for signage, to be located along municipal, regional and provincial roadways, to highlight the location of the Sports Hall of Fame, Stronach Aurora Recreation Complex and the Aurora Cultural Centre.</p>		<p>December 2016.</p> <p><u>Partially Completed</u> Report No. PR15-032 adopted on Oct.27/16.</p> <p>In Progress.</p> <p>Design Phase in progress.</p> <p>Report will be presented during 2016 Budget deliberations. Will be subject of discussions with Cultural Centre staff during ongoing operational meetings.</p>
PRS13	2015-06-16	New Business Motion No. 1		PRS	
	2015-10-27	1(6) PR15-032 – Aurora Sports Hall of Fame Relocation			
PRS14	2015-07-14	Delegation (b) Mark Setter and David Tomlinson Re: Progress of 2C Wildlife Park Development Project	THAT the presentation of Mark Setter and David Tomlinson be received and referred to staff for comment and recommended course of action, to be provided to the Parks and Recreation Advisory Committee, Trails and Active Transportation Committee, and Environmental Advisory Committee for comment and recommendation, prior to staff reporting back to Council.	PRS	
PRS15	2015-07-14	Motion (c) Councillor Humfries Re: Church Street School Landscaping	THAT staff review and provide appropriate landscape designs that would be more suitable for the building; and THAT the design options be first presented to the Aurora Cultural Centre Board to ensure that the design is conducive to Cultural Centre programming and vision, followed by a report to Council early in	PRS	

Revised: March 31, 2016

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

ATTACHMENT #1 Page 19

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS16	2015-08-11	Delegation (b) Don Lewis, President, Aurora Lions Club Re: Home for the Aurora Lions Club	September 2015. THAT the presentation of Don Lewis, President, Aurora Lions Club, be received and referred to staff for a report back to Council.	PRS	To be included in the repurposing study.
PRS17	2015-08-11	Delegation (c) Bruce Stafford and Stephen Kimmerer, Sport Aurora Re: Consideration of Multi-Sport Use Facility/Hallmark Building	THAT the presentation of Bruce Stafford and Stephen Kimmerer, Sport Aurora, be received and referred to the Director of Parks and Recreation Services for consultation in relation to the Parks and Recreation Master Plan and a report back to Council.	PRS	COMPLETED See PR9.
PRS18	2015-08-11	Motion (c) Councillors Thompson and Councillor Mrakas Re: Establishment of a Cultural Precinct	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to conduct an RFP to engage a design firm to establish a Vision and Conceptual Plan for the Cultural Precinct Area; and BE IT FURTHER RESOLVED THAT the final report and conceptual plan for the Cultural Precinct Area be presented to Council for consideration prior to the approval of the 2016 Budget.	PRS	Partially Completed Report No. PR15-026 adopted on Sep. 15/15. Presentation to Council Dec. 8/15
	2016-01-26	1(15) PRS16-006 – Status of the Cultural Precinct Plan	THAT Council be provided with the geotechnical report for Blocks One and Three of the Cultural Precinct; and THAT the next Cultural Precinct report include all public comments received to date, and the concerns expressed by the Delegates from the General Committee meeting of January 19, 2016; and THAT the next Cultural Precinct report be accompanied by the report from AECOM unless provided to Members of Council prior to that date.	PRS/PDS	Geotechnical report provided to Council. PDS has prepared a report to be presented to the Apr. 19/16 GC.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services
ATTACHMENT #1
Page 20

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS19	2015-09-15	Motion (a) Councillor Kim Re: Mavrinac Boulevard Land-- Block--208	THAT staff be directed to investigate and report back to Council on options for the use of Block 208 on Mavrinac Boulevard as green space and/or other recreational usage in accordance with the Town's Parks and Recreation Master Plan and any updates to the Master Plan; and THAT staff be directed to investigate and report back to Council on options to remove the fence around Lot 208 on Mavrinac Boulevard, clean up the lot, place mulch paths across the lot where possible, and provide notice to the public advising that the Town is considering options for future use of the land.	PRS	<u>Partially Completed</u> Report No. PRS16-013 adopted on Mar.8/16.
	2016-03-09	1 (9) PRS16-013 – Block 208 on Mavrinac Boulevard	THAT staff be directed to proceed with the design and development of Block 208 on Mavrinac Boulevard as a park, and report back to Council on potential design options, including but not limited to basketball courts, tennis courts, and accessibility features, by May 3, 2016.		Report No. PRS16-017 drafted for Apr. 19/16 GC.
PRS20	2015-12-08	(c) Mayer Dawe Re: Provision of an Indoor Tennis Facility at Stewart Burnett Park	THAT staff be directed to bring forward a report to the next General Committee meeting that provides further information on the provision of an indoor tennis facility to serve the community, including the history and previous directions from Council, together with advice on what Council needs to do to move this matter forward.	PRS/LLS	COMPLETED Report No. PRS16-005 adopted on Feb.9/16.
PRS21	2016-01-26	Motion (b) Councillor Thom Re: Facility Sponsorship and Advertising	THAT staff be directed to bring forward a report on the following: •The assessment and inventory of our current facility sponsorship and advertising assets; •The assessment and inventory on any potential facility sponsorship and advertising opportunities; •Best practices for facility sponsorship and advertising strategies from other Ontario municipalities (e.g., City of Oshawa, Town of Whitby, City of Ottawa); and	PRS	In progress.

Revised: March 31, 2016

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services

ATTACHMENT #1 Page 21

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<ul style="list-style-type: none"> Recommendations for an enhanced facility sponsorship and advertising strategy for the Town of Aurora; and THAT the report be brought forward to Council before the beginning of the 2017 Budget deliberations. 		
PRS22	2014-06-24	Memorandum from Chief Administrative Officer Re: Petch House Open Call to the Public	THAT Council direct staff to report back on the costs of accommodating the suggested uses of the Petch House, categorized by function and level of modification required.	PRS	Facility uses to be part of Facility-Use Study to be presented by PRS. Costs to be evaluated once use is established.
PRS23	2013-09-24	Motion (b) Councillor Abel Re: Application for Ontario Music Fund Grant	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to develop a strategy [re: a live music strategy for a provincial grant application].	PRS	Report No. PR16-018 being presented to Apr.5/16 GC.
PRS24	2015-06-23	10. Correspondence from Jill Foster, CEO and Library Board Secretary Re: Presentation (c) Steve Langlois, Principal Planner, Monteith Brown Planning Consultants Re: Aurora Public Library Facility Needs Assessment	THAT the recommendation of the Aurora Public Library Board of Directors be referred back to staff to report back to Council on both the cost implications and effects of the Library's assumptions of the space within the Library.	PRS	Staff investigating impact of request.
PRS25	2016-03-09	(7) PRS16-011 – Parks and Recreation Master Plan Update	THAT staff present an Implementation Plan to Council.	PRS	A report will be prepared to go to the Jun.21/16 GC.
PRS26	2016-03-09	(17) Parks and Recreation Advisory Committee Meeting Minutes of February 18, 2016	THAT staff report back on additional options to address back-door feb access at the Aurora Family Leisure Complex that take into consideration the comments from the Parks and Recreation Advisory Committee.	PRS	<u>COMPLETED</u>

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PRS – Parks & Recreation Services PDS – Planning & Development Services
ATTACHMENT #1
Page 22

Attachment #2

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
BBS1	2015-01-20	Motion (d) Councillor Mirakas Re: Sign By-law Enforcement	THAT staff be directed to report on options to ensure necessary staff to enforce the Temporary Sign By-law as it pertains to municipal election signs.	BBS	Future consideration.
BBS2	2016-03-09	Motion (c) Councillor Humfryes Re: Aurora Farmers' Market & Artisan Fair	THAT staff be directed to work with the Aurora Farmers' Market & Artisan Fair and the Council Liaison to develop a plan for a revised Market layout at Town Park in view of the opening of the Wells Street Schoolhouse Lofts and report back to Council by the end of March 2016.	BBS/PRS	Staff are working with the Aurora Farmers Market, a revised layout has been approved. Farmers Market to submit vendor permit applications.

BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PR - Parks & Recreation Services PL - Planning & Development Services

ATTACHMENT #2 Page 1

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CAO1	2015-07-14	4. CAO15-009 – Results of Communications Survey	THAT Report No. CAO15-009 be referred to a future Council Workshop to be scheduled in September 2015.	CAO	Update to Council in April 2016 to be presented to Council.
CAO2	2015-08-11	1. CAO15-008 – Community Tourism Plan	THAT Item 1, CAO15-008 – Community Tourism Plan, be referred to the 2016 Budget process.	CAO	Pending.
CAO3	2015-09-15	1(3) CAO15-011 – Town of Aurora Strategic Plan (2015) Update	THAT a Strategic Plan Steering Committee, to guide the 2015 Strategic Plan Update process as outlined in this report, be established.	CAO	In process.
CAO4	2015-11-03	1(10) Community Recognition Review Ad Hoc Committee Meeting Minutes of October 27, 2015 - New Business Motion No. 1	THAT a policy be established by Council to eliminate the use of individual names for Town-sanctioned awards.	CAO	
CAO5	2016-01-26	1(13) PRS16-003 – Aurora Soccer Club Lease Agreement – Highland Park	THAT the Chief Administrative Officer be directed to report back within six (6) months on options for a process to manage leases and other agreements.	CAO	Report to be tabled before July 2016.

<p>BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 2</p>
--	---------------

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CFS1	2015-09-29	1(1) IES15-052 – Award of Contract – Town-wide Conversion to L.E.D. Street Lighting	THAT upon completion of the debenture issuance, and settlement with the vendor, that a report be presented to Council with the final details of the financing, including an updated payment schedule for information purposes.	CFS	Report pending May 2016.
CFS2	2015-12-08	1(4) CFS15-052 – 2015 Operating Surplus/Deficit Control By-law	THAT the Treasurer and Chief Administrative Officer report to Council through General Committee after the year end surplus/deficit control adjustments and allocations have been performed.	CFS	Expected June/July 2016.

<p>BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 3</p>
--	---------------

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES1	2013-08-13	19. IES13-043 – On-Street Parking and Safety Concerns on Stone Road	THAT this item be referred back to staff for a report on time restricted parking.	IES	Staff report for Q2-2016
IES2	2016-02-09	1(3) IES16-009 – Speed Cushion Pilot Project Follow-Up	THAT staff be directed to conduct the public consultation as set out in Report No. IES16-009; and THAT staff report back on the outcomes of the public consultation, and include an analysis of alternative measures that can be used to address speed on Town streets.	IES	Survey sent out to residents on Mar.21/16-deadline to respond- Apr.8/16.
IES3	2015-01-20	Motion (a) Councillor Mirakas Re: Pilot Project for Left Turn Restrictions at Intersection of Yonge	THAT the Regional Municipality of York be requested to provide Aurora Council with a presentation prior to the implementation of a pilot project for left turn restrictions to north and southbound Yonge Street at Wellington Street during AM/PM peak traffic periods for the purposes of addressing traffic congestion at said intersection following any such investigation.	IES	York Region requested to attend Aurora General Committee meeting to present on signal timing options in early 2016.
IES4	2016-01-26	1(4) IES16-002 – Street Parking Plan for the Downtown Core – Pilot Project	THAT the Street Parking Plan for the Downtown Core, as described in Report No. IES16-002 be implemented as a pilot from the period of June to October 2016, subject to Council approval on May 3, 2016.	IES	Regional input pending. Public survey planned for Q1-2016 with implementation in Q2-2016. Public Open House planned for Apr.19/16.
IES5	2015-06-23	Motion (d) Councillor Pirri Re: Low Impact Development Reserve Fund	THAT staff be directed to draft a report to Council outlining proposed additional fees for redevelopments which increase lot coverage for the purpose of implementing a low impact development reserve fund.	IES	This item will be included in the capital project to review stormwater charges planned for completion in Q4-2016.
IES6	2016-01-26	Delegation (a) Jimmy Brennan, Executive Director, Aurora Youth Soccer Club, Re: Aurora Youth Soccer Club Facility	THAT the comments of the delegation be received and referred to staff to investigate and report back to Council.	IES	Staff will bring back a report on project capital and operating costs for Q2-2016.
IES7	2016-01-26	Motion (f) Councillor Abel Re: Winter Overnight Parking Restrictions	THAT Motion for Which Notice Has Been Given (f); Re: Winter Overnight Parking Restrictions be referred to staff for a report on implementing a pilot project for the 2016/2017 winter season.	IES/BBS	Staff Report planned for Q3-2016.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES8	2016-03-29	IES16-027- School Travel Planning Program for Aurora Heights Public School Update	THAT staff be directed to prioritize the installation of the sidewalk on Kitimat Crescent, for consideration as part of the 2017 Capital Budget; and THAT staff report back to Council on the provision of a school crossing guard at the intersection of Tecumseh Drive and Kitimat Crescent.	IES	Partially Completed.

<p>BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PR - Parks & Recreation Services PL - Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 5</p>
---	---------------

PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
LLS1	2015-01-20	1(2) BBS15-001 – Accessibility 2014 Election Report	THAT staff report back to Council on the feasibility and cost of telephone and online voting for the 2018 Municipal Election.	LLS	On hold pending amendments to the <i>Municipal Elections Act</i> being introduced into Legislative Assembly.
LLS2	2015-05-26	1 (2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) and 1 (3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive)	THAT item 1(2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town. THAT item 1(3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town.	LLS	In progress.
LLS3	2015-08-25	Motion (a) Mayor Dawe Re: Special Council Meeting to Review Procedural By-law Number 5330-11	THAT the requirements of Section 11 of the Procedural By-law be waived to permit Council to review the Procedural By-law in the fall of 2015; and THAT a Special Council workshop be scheduled to review staff recommendations to amend the Procedural By-law.	LLS	First Workshop held for Nov.24/15. Second Workshop held Dec.15/15. Report to be presented Q2-2016.
LLS4	2015-11-10	(4) LLS15-059 – 2016 Council and Committee Meeting Calendar	THAT staff be directed to report back to Council on alternative dates for the Special General Committee – Capital Budget meeting scheduled on Monday, October 3, 2016.	LLS	To be considered as part of the Procedural By-law update.
LLS5	2016-01-26	PRS16-004 – Pre-Development Tree Protection and Compensation Agreement, Brookfield Homes Ltd.	THAT, subject to any requirements of the Municipal Freedom of Information and Protection of Privacy Act, the final Pre-Development Tree Protection and Compensation Agreement with Brookfield Homes Ltd. be placed on a future General Committee meeting agenda for information.	LLS	Memorandum "Brookfield Vegetation Management Agreement" with copy of agreement to be included on the Apr. 5/16 GC Agenda
LLS6	2016-02-23	Motion (a) Councillor Kim Re: Publication of Purchase and Sale of Lands by the Town	THAT, subject to the requirements of the Municipal Freedom of Information and Protection of Privacy Act, the Town of Aurora make available on its public website no later than June 30, 2016, a list of all completed land	LLS	In Progress

BOLD = UPDATES C - Council **BBS** – Building & By-law Services **CAO** – Chief Administrative Officer **CFS** – Corporate & Financial Services **IES** – Infrastructure & Environmental Services **JCC** – Joint Council Committee/Central York Fire Services **LLS** – Legal & Legislative Services **PR** – Parks & Recreation Services **PL** – Planning & Development Services

ATTACHMENT #2 Page 6

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<p>transactions (acquisitions and dispositions), including those completed within the previous five (5) years, that includes the following information:</p> <ul style="list-style-type: none"> (a) the property address; (b) the names of the parties to the transaction; (c) the closing date of the transaction; (d) the purchase/sale price, with any taxes paid as part of the transaction separated out where possible; and <p>THAT the following types of land transactions be excluded from the list published on the Town's website:</p> <ul style="list-style-type: none"> (a) transfers of land for a nominal amount; (b) transfers of land pertaining to the registration of subdivision agreements; and (c) transfers of land pertaining to property tax sales. 		

<p>BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PR - Parks & Recreation Services PL - Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 7</p>
--	---------------

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PDS1	2013-10-08	Motion (a) Councillor Ballard Re: Principles of Shared Space – Aurora Promenade Study Area	THAT staff be directed to investigate the principles of Shared Space and identify any areas where these concepts could be applied within the Promenade Study Area, and THAT staff report to Council with examples of this concept, the principles applicable to Aurora, and recommendations on how this could be implemented within the Promenade Study Area.	PDS	To be considered as part of Official Plan review.
PDS2	2014-01-14	8. PL14-002 – Proposed Bell Mobility Telecommunications Tower, 15320 Bayview Ave. Holdings. 650-676 Wellington Street East, File Number D11-(EX)04-13	THAT report PL14-002 be referred back to staff to investigate the feasibility of co-location of services on telecommunication towers.	PDS	Bell has requested the file remain open as they are considering options.
PDS3	2015-05-26	1(4) PL15-041 – Proposed Zoning By- law, Medical Marhuana Production, File: ZBA-2014-02	THAT staff be directed to investigate the possibility of the creation of a Town licensing regime for medical marhuana production facilities aligned to that of the City of Mississauga.	PDS/BBS	In progress.
PDS4	2015-06-23	Motion (f) Councillor Kim Re: Unnamed Walkways	THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.	PDS	Report planned for Q1-2016.
PDS5	2015-11-24	(a) Councillor Gaertner Re: Highland Gate Developments Inc. Reports	THAT Council direct staff to provide a report including the following: <ul style="list-style-type: none"> • All of the reports and correspondence related to the application from experts, authorities and staff received by the Town; and a report from the department of Parks and Recreation Services; • A review and report on the newspaper articles about any and all development related to the subject lands preceding and following the time that the one-foot buffers were established; and at the time of the first redevelopment, in order to 	PDS	In process.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services

ATTACHMENT #2

Page 8

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<p>establish the publicly expressed terms of the original agreement and its intent;</p> <ul style="list-style-type: none"> The results of a search, for information about the understanding of the purpose and effect of the one-foot buffer when it was obtained, based on publishing a public notice requesting that any party with knowledge of the decision step forward and provide related historical information to the process; and having a letter sent to all living municipal councillors from the time and to all persons identifiable from the public record at the time as having participated in related public meetings, seeking their best recollections of the facts of the matter; A thorough report produced by expert legal counsel independent of, but to be retained by, the Town of Aurora and reporting to Aurora Town Council as a whole to objectively summarize the facts and frame the legal context of the buffers, as they relate to the proposed development, in order to properly inform the planning process; A report on the potential construction impacts, including noise, dust, road and traffic disruption, implications for public health, placement of construction vehicles and materials, safety-related issues including road, property and personal, effect on existing infrastructure including the ability of roads and subsurface utilities facilities to handle weight and volume of construction vehicles without damage; and quality of life effects on the neighbourhood; A report on growth targets for the Town, including how Aurora is meeting or exceeding its growth targets; A report on whether the Highland Gate Developments Inc. application will impact the Parks and Recreation Master Plan; and 		
<p>BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PR - Parks & Recreation Services PL - Planning & Development Services</p>					
<p>ATTACHMENT #2</p>					

PENDING LIST					
Revised: March 31, 2016					
REF. #	MTG DATE _yy_ym-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PDS6	2015-12-08	(b) Councillor Abel Re: Temperance Street Cultural Precinct	<p>THAT this information be disclosed publically at a future General Committee meeting, well ahead of an appeal being heard at the Ontario Municipal Board.</p> <p>THAT staff be directed to conduct a Request for Proposal ("RFP") to engage a design firm to establish a Vision and Conceptual Plan for the Temperance Street Cultural Precinct area; and</p> <p>THAT upon completion of the RFP process, staff report back on the outcomes and any required budget consideration.</p>	PDS	To be considered as part of the Official Plan review.

<p>BOLD = UPDATES C - Council BBS - Building & By-law Services CAO - Chief Administrative Officer CFS - Corporate & Financial Services IES - Infrastructure & Environmental Services JCC - Joint Council Committee/Central York Fire Services LLS - Legal & Legislative Services PR - Parks & Recreation Services PL - Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 10</p>
--	----------------

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS1	2008-08-12	15. LS08-039 – Online Pond Removal and Channel Restoration	THAT staff and the working group present the proposed wildlife park to the Lake Simcoe Region Conservation Authority.	PRS	Subject to the approval of PRS14.
PRS2	2012-12-18	New Business	THAT staff prepare a report regarding the Terms of Reference for the Parks and Recreation Advisory Committee. THAT staff report back on the issue of two or more non-profit sports groups within the Town of Aurora.	PRS	Identified in PRS 16-015 adopted by Council on Mar.29/16. On April 21 PRAC agenda.
PRS3	2015-04-28	1(12) PR15-010 Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park Baseball Diamond	THAT the maintenance service level for Stewart Burnett Park baseball diamond be enhanced as set out in attached Schedule "A" entitled S. B. Maintenance Services; and THAT the requirements of Schedule "A" entitled S. B. Maintenance Services be included in the facility maintenance agreement between the Aurora King Baseball Association (AKBA) and the Town authorized by Council on April 14, 2015; and THAT \$7,000.00 be added to the 2015 Parks Operations Budget for the enhanced baseball diamond maintenance service level; and THAT the Town compensate the AKBA in an amount not to exceed \$7,000.00 for the provision of said maintenance services; and THAT the AKBA provision of enhanced maintenance services at Stewart Burnett Park baseball diamond be identified as a one (1) year pilot project; and THAT staff report back on the pilot project after the conclusion of the 2015 baseball season.	PRS	Report on Pilot Project to be presented to Council in Q1-2016.
PRS4	2010-04-27	1(1) CAO10-006 – Anne Bartley Smith Lands	THAT the Chief Administrative Officer report back to Council with a draft custodial relationship agreement with the Ontario Heritage Trust related to the Anne Bartley Smith Lands when appropriate.	PRS	Ontario Heritage Trust cannot agree with terms and conditions for usage of lands. Recommend closing item.

Revised: March 31, 2016

<p>BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 11</p>
---	----------------

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS5	2014-02-11	New Business	THAT staff explore options for the purchase of 100 Bloomington Road and obtain an appraisal on the land and report back to Council.	PRS/LLS	Closed Session Report No. PR15-021 adopted on Jul.28/15. In Progress
PRS6	2014-02-2	1(6) PR14-008 – Sports Dome	THAT Council authorize staff to explore the concept and carry out the appropriate due diligence for the transfer of ownership of the Sports Dome to the Town of Aurora and the operation of the Sports Dome to the Aurora Youth Soccer Club (AYSC); and THAT staff engage the services of a consultant to inspect and prepare a report on the condition of the Sports Dome; and THAT staff prepare terms and conditions for an agreement with the AYSC on the operation of the Sports Dome.	PRS	In progress.
PRS7	2014-06-24	New Business	THAT Council direct staff to review public safety and access to the McLeod Wood Nature Reserve and report back to Council regarding the costs associated with erecting a fence on the Leslie Street side of the McLeod Nature Reserve and regarding the current maintenance of the property.	PRS	Awaiting response from Planning on Re-zoning application re: taxes Cost to be included in 2015 Capital Budget. Extract for PR14-029 states THAT report PR14-029 be received for information.
PRS8	2015-03-10	Motion (b) Councillor Kim Re: Multicultural Festival	THAT staff be directed to investigate and report back to Council on the potential for Aurora to hold a multicultural festival similar to those of other York Region Municipalities with a timeline of an inaugural event to be held sometime in 2016.	PRS	<u>Partially Complete</u> As part of 2016 budget process and report to Council April 2016.
PRS9	2015-04-28	1 (13) Accessibility Advisory Committee Meeting Minutes of April 1, 2015	“THAT staff be directed to bring a report to Council regarding the need for an Inclusion Coordinator for aquatics and recreation services.”	PRS	No new staff being contemplated per Council direction. To be considered with future staffing requests.
PRS10	15-11-03	1 (5) PR15-033 – McMahon Park Neighbourhood Garden Public Survey Results	THAT staff be directed to pursue an alternative location for a neighbourhood garden and report back to Council.	PRS	Included in Mavrinac Park concept.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services

ATTACHMENT #2

Page 12

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS11	2016-02-09	1(11) PRS16-007 – Injury or Destruction of Trees on Private Property By-law	THAT staff be directed to report back on incentive programs, partnerships and other strategies that the municipality, working with the golf course industry, can use to meet the goal of planting trees on golf course lands.	PRS	<u>Partially Completed</u> By-law to be presented. December 2016.
PRS12	2015-10-27	1(6) PR15-032 – Aurora Sports Hall of Fame Relocation	THAT staff report back with options for signage, to be located along municipal, regional and provincial roadways, to highlight the location of the Sports Hall of Fame, Stronach Aurora Recreation Complex and the Aurora Cultural Centre.	PRS	<u>Partially Completed</u> Report No. PR15-032 adopted on Oct.27/16. In Progress.
PRS13	2015-07-14	Delegation (b) Mark Setter and David Tomlinson Re: Progress of 2C Wildlife Park Development Project	THAT the presentation of Mark Setter and David Tomlinson be received and referred to staff for comment and recommended course of action, to be provided to the Parks and Recreation Advisory Committee, Trails and Active Transportation Committee, and Environmental Advisory Committee for comment and recommendation, prior to staff reporting back to Council.	PRS	Design Phase in progress.
PRS14	2015-07-14	Motion (c) Councillor Humfryes Re: Church Street School Landscaping	THAT staff review and provide appropriate landscape designs that would be more suitable for the building; and THAT the design options be first presented to the Aurora Cultural Centre Board to ensure that the design is conducive to Cultural Centre programming and vision, followed by a report to Council early in September 2015.	PRS	Report will be presented during 2016 Budget deliberations. Will be subject of discussions with Cultural Centre staff during ongoing operational meetings.
PRS15	2015-08-11	Delegation (b) Don Lewis, President, Aurora Lions Club Re: Home for the Aurora Lions Club	THAT the presentation of Don Lewis, President, Aurora Lions Club, be received and referred to staff for a report back to Council.	PRS	To be included in the repurposing study.
PRS16	2016-01-26	1(15) PRS16-006 – Status of the Cultural Precinct Plan	THAT Council be provided with the geotechnical report for Blocks One and Three of the Cultural Precinct; and THAT the next Cultural Precinct report include all public comments received to date, and the concerns expressed by the Delegates from the General	PRS/PDS	<u>Partially Completed</u> Report No. PR15-026 adopted on Sep. 15/15. Geotechnical report provided to Council.

Revised: March 31, 2016

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services

ATTACHMENT #2 **Page 13**

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS17	2016-03-09	1 (9) PRS16-013 – Block 208 on Mavrinac Boulevard	Committee meeting of January 19, 2016; and THAT the next Cultural Precinct report be accompanied by the report from AECOM unless provided to Members of Council prior to that date. THAT staff be directed to proceed with the design and development of Block 208 on Mavrinac Boulevard as a park, and report back to Council on potential design options, including but not limited to basketball courts, tennis courts, and accessibility features, by May 3, 2016.	PRS	PDS has prepared a report to be presented to the Apr. 19/16 GC. <u>Partially Completed</u> Report No. PRS16-013 adopted on Mar.8/16. Report No. PRS16-017 drafted for Apr. 19/16 GC.
PRS18	2016-01-26	Motion (b) Councillor Thom Re: Facility Sponsorship and Advertising	THAT staff be directed to bring forward a report on the following: <ul style="list-style-type: none"> •The assessment and inventory of our current facility sponsorship and advertising assets; •The assessment and inventory on any potential facility sponsorship and advertising opportunities; •Best practices for facility sponsorship and advertising strategies from other Ontario municipalities (e.g., City of Oshawa, Town of Whitby, City of Ottawa); and •Recommendations for an enhanced facility sponsorship and advertising strategy for the Town of Aurora; and THAT the report be brought forward to Council before the beginning of the 2017 Budget deliberations.	PRS	In progress.
PRS19	2014-06-24	Memorandum from Chief Administrative Officer Re: Petch House Open Call to the Public	THAT Council direct staff to report back on the costs of accommodating the suggested uses of the Petch House, categorized by function and level of modification required.	PRS	Facility uses to be part of Facility-Use Study to be presented by PRS. Costs to be evaluated once use is established.
PRS20	2013-09-24	Motion (b) Councillor Abel Re: Application for Ontario Music Fund Grant	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to develop a strategy [re: a live music strategy for a provincial grant application].	PRS	Report No. PR16-018 being presented to Apr.5/16 GC.

BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services	ATTACHMENT #2
Page 14	

Revised: March 31, 2016					
PENDING LIST					
REF. #	MTG DATE YYYY-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PRS21	2015-06-23	10. Correspondence from Jill Foster, CEO and Library Board Secretary Re: Presentation (c) Steve Langlois, Principal Planner, Monteith Brown Planning Consultants Re: Aurora Public Library Facility Needs Assessment	THAT the recommendation of the Aurora Public Library Board of Directors be referred back to staff to report back to Council on both the cost implications and effects of the Library's assumptions of the space within the Library.	PRS	Staff investigating impact of request.
PRS22	2016-03-09	(7) PRS16-011 – Parks and Recreation Master Plan Update	THAT staff present an Implementation Plan to Council.	PRS	A report will be prepared to go to the Jun.21/16 GC.

<p>BOLD = UPDATES C - Council BBS – Building & By-law Services CAO – Chief Administrative Officer CFS – Corporate & Financial Services IES – Infrastructure & Environmental Services JCC – Joint Council Committee/Central York Fire Services LLS – Legal & Legislative Services PR – Parks & Recreation Services PL – Planning & Development Services</p> <p>ATTACHMENT #2</p>	<p>Page 15</p>
---	----------------



TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PDS16-022

SUBJECT: *Naming of Walkways to Generate Revenue for Community Programs*
FROM: *Marco Ramunno, Director of Planning & Development Services*
DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-022 be received; and

THAT the establishment of a program for naming Town-owned walkways to generate revenue for community programs not proceed at this time.

PURPOSE OF THE REPORT

The purpose of this report is to inform Council of the potential for selling naming rights for Town-owned walkways following staff's investigation of the matter.

BACKGROUND

Council at its meeting of June 23, 2015, adopted the following motion:

WHEREAS the Town of Aurora has many paved and unpaved walkways and paths that connect developments, parks, retail plazas, and streets; and

WHEREAS many Aurorans use these walkways to get to their destination (e.g., the path between Yonge Street and Old Yonge Street near 15783 Yonge Street, and the path between Zokol Drive and Bayview Avenue); and

WHEREAS these walkways have no name in order for residents to describe when offering direction; and

WHEREAS the Town can always use extra sources of revenue.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.

May 3, 2016

- 2 -

Report No. PDS16-022

COMMENTS

The purpose of a naming program for walkways would be to provide additional information for pedestrians travelling through these areas and to generate additional revenue.

The steps in creating this type of program consist of:

- Identification of suitable locations for naming;
- Forecast cost/revenue threshold to establish cash flow potential;
- Establish minimal naming right fees;
- Develop a public/business engagement process to solicit interested parties to participate in the program;
- Establish the fee collection;
- Establish a name review and approval process; and
- Install the signage.

Options and analysis of each of these steps are provided as follows.

Staff reviewed all potential connecting walkways and of these walkways, 60 are recommended for naming potential based on the examples identified in Figure #1.

The criteria used to identify these potential walkways included:

- Integrate two roads through a pedestrian walkway;
- Connect to a commercial/institutional site where pedestrian access is available; and
- Connect a subdivision road access point to a trail system.

If a sign naming the walkway is installed at each end of the walkway it could allow for easy identification and awareness of the walkway name. This signage would be of similar style and quality of current road name signs which will allow for easy visibility and durability. The typical cost for the supply and installation of two road name signs is estimated to be \$350.

This would require that any naming fees be at a minimum of \$350 to recover the initial costs. Other cost considerations include long term replacement or repair due to vandalism or damage which are not considered in the initial cost but can be accommodated based on an allowance of \$50 per location to cover any future costs. The recoverable cost target of \$400 per walkway should be used to ensure that the program is fully funded.

Considering a potential of 60 locations, the full program cost is estimated at \$24,000. Assuming a minimal naming fee of \$1,000, the net anticipated revenue to be generated would be \$36,000. Based on this estimate, it appears that the potential net revenue generated from a walkway naming program would not be significant.

May 3, 2016

- 3 -

Report No. PDS16-022

It will be necessary to review and approve the proposed names. This review should be done by the departmental staff members who are reviewing the submitted application forms.

If it is decided to sell the naming rights of walkways, the walkway name may be confusing for emergency dispatch agencies (i.e. Central York Fire Services and Bell Emergency Response 911). When these agencies were asked about the addition of the potential naming dataset, they viewed walkway naming as being an unreliable data set since addressing will not be associated to the walkway. In addition, the Regional Municipality of York would not be interested in the walkway names dataset, as no other lower tier government within the Region has set up a similar program or is creating/maintaining this type of data.

Park Bench Donation Program

Currently the Park Bench Donation Program administered by Parks & Recreation Services offers many parallels and could be modified to accommodate walkway naming. In that program an applicant can have a personalized 3" x 6" stainless steel recognition plaque be attached to a red cedar bench and placed in a town park. The cost to dedicate a bench is \$600 plus applicable taxes. If this approach was adopted then similar application forms and review process could be modified and used for the naming of walkways.

LINK TO STRATEGIC PLAN

The walkway naming concept supports the Strategic Plan goal of **Supporting and exceptional quality of life for all** through its accomplishment in satisfying requirements in the objectives of **strengthening the fabric of our community**.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council could direct staff to proceed with a program and report back with details of implementation.

FINANCIAL IMPLICATIONS

The goal of this program would be to generate a net surplus of funds to be available for various community benefits. There would be costs to implementation costs associated with this program with hard costs anticipated to be upwards of \$24,000 for the implementation of all identified sites and expected net revenue of \$36,000.

May 3, 2016

- 4 -

Report No. PDS16-022

To isolate these funds, it is suggested that a separate capital project be approved with a budget of \$24,000 and all revenues returned to this project. Any funds in excess of the initial \$24,000 investment would then be available for the desired community programs.

Alternately, a reserve fund can be established to hold all revenues from this program and draw on the reserve to fund the capital project for sign installations.

CONCLUSIONS

Staff have investigated the potential to sell the naming rights for suitable walkways throughout Town. With a proposed \$1,000 naming fee it appears that the potential net revenues would not be that significant. In addition, maintaining the walkways dataset would not justify the initial creation of the dataset due to the fact that it would not be of value to Central York Fire Services, Bell Emergency Response 911, or The Regional Municipality of York.

PREVIOUS REPORTS

None

ATTACHMENTS

Figure #1 – Potential Connecting Walkway Locations Map

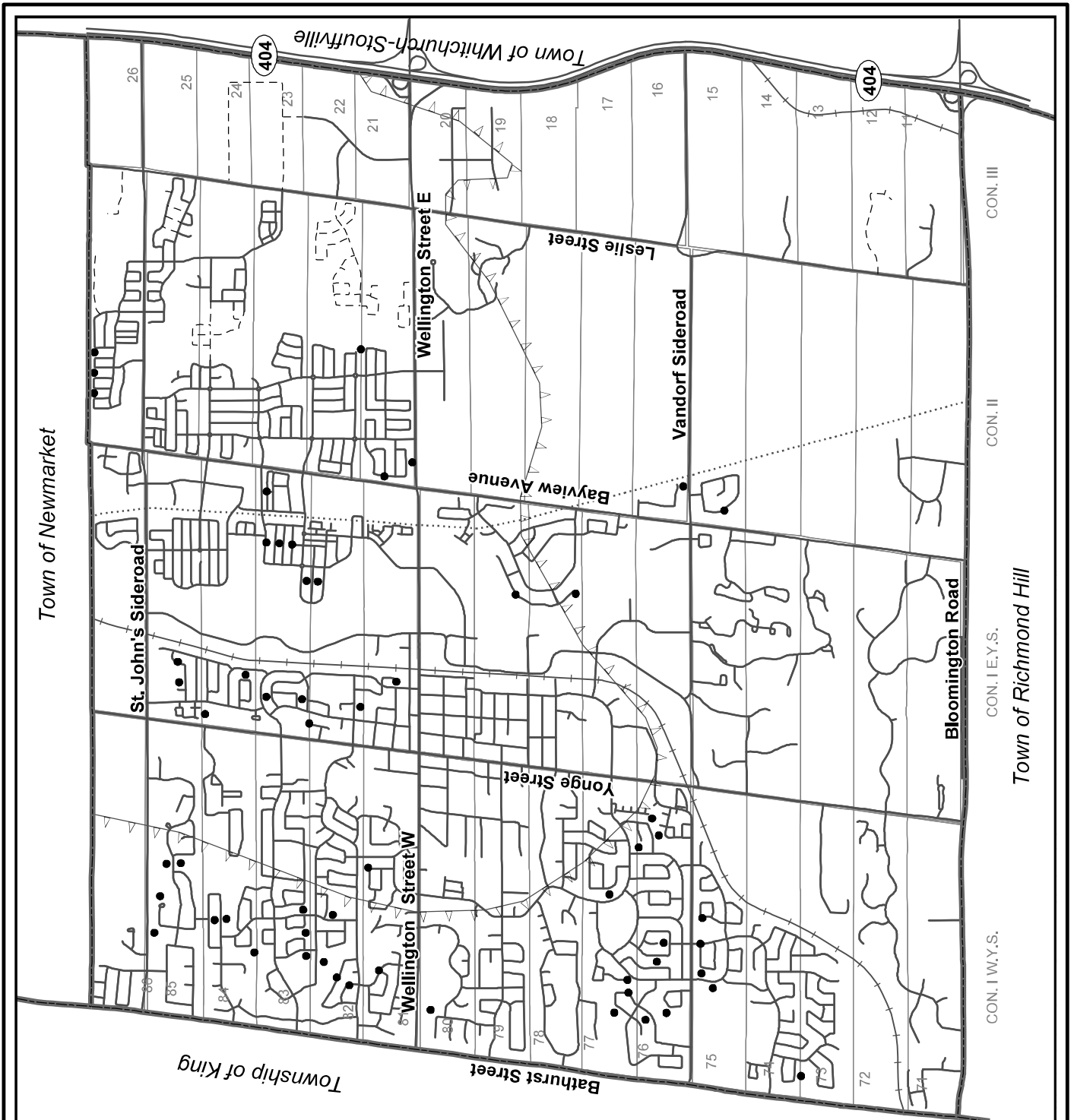
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting - April 14, 2016.

Prepared by: Mark Lemmon, GIS Analyst - Ext. 4348


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadorozny
Chief Administrative Officer



**POTENTIAL
CONNECTING
WALKWAY
LOCATIONS**

LEGEND

- Potential Walkway Location
- Municipal Boundary
- Street
- - - Proposed Street
- ∇ Oak Ridges Moraine Boundary Line
- + Railway
- Hydro Corridor
- Concession Line



You're in Good Company

*Planning Applications Map created by the
Town of Aurora Planning & Development
Services Department, April 4, 2016.
Base Data provided by the Region of York.*

FIGURE 1



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PDS16-025**

SUBJECT: *Zoning By-law Amendment*
Rod Coutts and Brian Coutts
14314 & 14338 Yonge Street
File: ZBA-2015-07

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-025 be received; and

THAT Application to Amend the Zoning By-law File No. ZBA-2015-07 (Rod Coutts and Brian Coutts), to add a Retirement Home and Long Term Care Facility as permitted uses on the subject lands be approved; and

THAT that the implementing Zoning By-law Amendment be presented at a future Council meeting.

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with background information related to the proposed Zoning By-law amendment application to permit a Retirement Home and Long Term Care Facility as permitted uses on the subject lands.

BACKGROUND

On June 26, 2013, Council approved Draft Plan of Subdivision file no. SUB-2012-03 and the above mentioned Zoning By-law Application ZBA-2012-16. At that meeting Council passed the following resolution:

“THAT report PL13-027 be received; and

THAT application for Draft Plan of Subdivision D12-03-12 (Rod Coutts and Brian Coutts) be approved, subject to the conditions outlined in Schedule A of this report; and

THAT Zoning By-law Amendment file D14-16-12 (Rod Coutts & Brian Coutts) be approved, to zone the subject lands from Rural Oak Ridges Moraine (RU-ORM)

May 3, 2016

- 2 -

Report No. PDS16-025

to, "R5" – Special Mixed Density Residential (R5) Zone, "RR-ORM" – Rural Oak Ridges Moraine Exception Zone, "O" Major Open Space Exception Zone, "EP" Environmental Protection Exception Zone, "I" Institutional Exception Zone (subject to a Holding Symbol "H"). The Holding symbol "H" shall be lifted upon approval of the future site plan application; and

THAT a total of 195 units (580 person's equivalent) of water and sewage capacity be allocated to the draft plan of subdivision; and

THAT the Mayor and Town Clerk be authorized to execute a Subdivision Agreement, including all of the Agreements referenced in the Conditions of Approval, and all documents and ancillary agreements required to give effect to same."

Since the Zoning By-law Amendment approval in June of 2013, the Owner (Rod Coutts & Brian Coutts) sold the 195 unit residential portion of the subject lands to the now current Owner (BG properties Aurora Inc.). Through an approved Committee of Adjustment (Consent file: C-2013-08) the original Owner (Rod Coutts & Brian Coutts) retained the institutional subject lands (Block 7 as indicated on figure 1).

The Owner has submitted a new Zoning By-law Amendment, File: ZBA-2015-07 to permit a Retirement Home and Long Term Care Facility on the subject lands. On November 30, 2015 Council held a Public Planning Meeting to consider the Zoning By-law Amendment and passed the following resolution:

"THAT Report No. PL15-081 be received; and

THAT comments presented at the Public Planning meeting be addressed by Planning & Development Services in a comprehensive report outlining recommendations and options at a future General Committee meeting."

Location/ Land Use

The subject lands are bounded by Yonge Street to the east, a private road and future residential to the north & south, and retained rural lands to the west (Figure 2). The subject lands have a total area of approximately 1.82 hectares (4.49 acres).

The surrounding land uses are as follows:

- North: Private road and future residential;
- South: Future residential;
- East: Yonge Street and cemetery; and,
- West: environmental protection area and future residential.

May 3, 2016

- 3 -

Report No. PDS16-025

Existing Policy Context

All *Planning Act* development applications are subject to provincial policies. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest. These policies support the development of strong communities through the promotion of efficient land use and development patterns. The Growth Plan for the Greater Golden Horseshoe is a guiding document for growth management within the Greater Golden Horseshoe (GGH) Area to 2041. The Growth Plan provides a framework which guide decisions on how land will be planned, designated, zoned and designed. The Lake Simcoe Protection Plan (LSPP) is a provincial document that provides policies which addresses aquatic life, water quality, water quantity, shorelines and natural heritage, other threats and activities (including invasive species, climate change and recreational activities) and implementation.

York Region Official Plan (2010)

The subject lands are designated as “Urban Area” by the York Region Official Plan. York Region’s vision for the Urban Area is to strategically focus growth while creating a vibrant and sustainable community. Under the York Region’s Official Plan, one regional urbanization goal is to provide opportunities for passive open spaces.

Town of Aurora Official Plan

The subject lands are designated as “Elementary School/ Park” with an underlay designation of “Cluster Residential” (Figure 3). The Yonge Street South Secondary Plan is intended to guide and direct growth and development, and the utilization of resources in the Yonge Street South area of the Town of Aurora.

If an elementary school site is not required in future for school purposes, it may develop in accordance with the underlying ‘*Cluster Residential*’ designation. On sites with Yonge Street exposure, new compatible *Minor Institution* uses may be permitted within the ‘*Cluster Residential*’ designation subject to amendment of the Zoning By-law.

Permitted uses in a *Minor Institution* designation include small scale public service uses including places of worship, private schools, daycare and residential facilities for children, nursing homes, senior citizen homes, government operated clinics or counseling services, and similar uses which are deemed by the Town to be compatible with existing or proposed development.

The proposed Retirement Home use does not require an Official Plan Amendment.

May 3, 2016

- 4 -

Report No. PDS16-025

Zoning By-law

The subject lands are currently zoned “Rural General (RU-ORM) Oak Ridges Moraine” in accordance with Zoning By-law 2213-78 (Figure 4). The intent of the Rural General Oak Ridges Moraine Zone does not permit the form of institutional development proposed. As such, an application to re-zone the lands is proposed to implement the approved draft plan of subdivision (Figure 4).

Proposal

The subject Zoning By-law Amendment will rezone Block 7 of the Draft Approved Plan of Subdivision from “Rural General (RU-ORM) Oak Ridges Moraine” to “Institutional (I-28) Exception Zone”. To illustrate site suitability, the applicant has submitted a conceptual site plan with two entrance points off of ‘Private Road A’ with no direct access to Yonge Street (Figure 5). The conceptual retirement home is shown as a maximum of four (4) stories in height. A total of 250 units are proposed between two buildings connected at grade. In total 18,404 sqm of gross floor area (10,316 sqm Building A and 8,088 sqm Building B) is proposed. A 12.0m future trail easement is proposed along Yonge Street, with the main building, parking and driveways all set back a minimum of 60.0m from the centreline of Yonge Street.

A summary of the proposed Zoning By-law Amendment information is as follows:

	Proposed Institutional (I-28) Exception Zone	Institutional (I) Zone
Uses permitted	Retirement Home Long Term Care Facility	Senior Citizen’s homes Nursing Homes
Number of units (maximum)	250	-
Lot Area (min)	15,000.00 sqm	460.0 sqm
Lot Frontage (min)	80.0 m	30.0 m
Building Height (max)	17.5 m	28.0 m
Front Yard (min)	32.0 m	10.0 m
Rear Yard (min)	12.5 m	15.0 m
Interior Side Yard (min)	10.0 m	½ the height of the building and in no case less than 4.5 metres
Exterior Side Yard (min)	12.5 m	10.0m
Floor Area (min)	-	100.0 sqm
Lot coverage (max)	35.0 percent	35.0 percent
Parking Rate	0.5 parking spaces per unit including visitor parking	One (1) parking spaces for each two (2) beds a maximum capacity.

May 3, 2016

- 5 -

Report No. PDS16-025

COMMENTS

Planning Considerations

Provincial Policies

All *Planning Act* development applications are subject to provincial policies. Staff have evaluated the proposed Zoning By-law Amendment Application to the Provincial Policy Statement (PPS), The Growth Plan for the Greater Golden Horeshoe and the Lake Simcoe Protection Plan (LSPP).

Planning staff are of the opinion that the subject Zoning By-law Amendments meet the general intent and purposes of the above noted provincial policies by supporting the development of strong communities without disturbance to the existing water quality, water quantity.

York Regional Official Plan

The subject lands are designated as “Urban Area” by the York Region Official Plan. The Zoning By-law Amendment application was circulated to York Region staff for review and comment. York Region Staff have reviewed the application and have no comments or objections to its approval.

Town of Aurora Official Plan

As noted earlier, the subject lands are designated as “Elementary School/ Park” with an underlay designation of “Cluster Residential” by the Yonge Street South Secondary Plan Area (Official Plan Amendment No. 34) (Figure 3). If an elementary school site is not required in future for school purposes, it may develop in accordance with the underlying ‘*Cluster Residential*’ designation. On sites with Yonge Street exposure, new compatible *Minor Institution* uses may be permitted within the ‘*Cluster Residential*’ designation subject to amendment of the Zoning By-law.

Permitted uses in a *Minor Institution* designation include small scale public service uses including places of worship, private schools, daycare and residential facilities for children, nursing homes, senior citizen homes, government operated clinics or counseling services, and similar uses which are deemed by the Town to be compatible with existing or proposed development.

As such, an Amendment to the Official Plan is not required subject to the suitability of the Zoning By-law Amendment by Council.

May 3, 2016

- 6 -

Report No. PDS16-025

Zoning By-law

Planning Staff have evaluated the Zoning By-law Amendment and exceptions to the By-law in the context of the Yonge Street South Secondary Plan (OPA 34) and have determined the proposed Zoning By-law Amendment is consistent and compatible with the policies of OPA 34. The proposed amendment is also consistent with other Institutional exception zones within the surrounding area. Based on the above, Planning staff are of the opinion that the proposed rezoning is appropriate and consistent with the development standards of the Town and compatible with adjacent and neighbouring development.

The proposed site plan is conceptual. The current Owner will not be coming forward with a site plan application at this time. A site plan application will be required to address the site development considerations. When an application is received and processed it will be presented to Council for approval.

Agency Comments

The proposed Zoning By-law Amendment application was circulated to internal departments and external agencies for review and comment. The Town's Parks and Recreation Services staff have no objections to the proposed Amendment. The Owners have entered into a Vegetation Management Agreement with the Town identifying the removal of trees on the property. The Town's minimum landscape design standards will need to be addressed through the pending site plan application process. Central York Fire Services, the Lake Simcoe Region Conservation Authority, York Region, Powerstream, Rogers, Enbridges Gas, in addition to the Town's Development Engineer, Heritage Planner, Traffic Transportation Analyst and Building and By-law Services staff have reviewed the proposed Zoning By-law Amendment and have no comments or concerns.

Public Comments

At the time of writing this report, Planning Staff did not receive any comments from the surrounding residents within the Town of Aurora.

LINK TO STRATEGIC PLAN

The proposed Zoning By-law Amendment Application supports the Strategic Plan goal of ***Supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: Through the proposed zoning by-law amendment on the subject lands, the application will assist in **working with the development community to ensure future growth includes housing opportunities for everyone.**

May 3, 2016

- 7 -

Report No. PDS16-025

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to another Public Planning Meeting addressing any issues that may be raised at the Public Planning Meeting.
2. Refusal of the application with an explanation for the refusal.

FINANCIAL IMPLICATIONS

None.

PREVIOUS REPORTS

Public Planning Meeting Report No. PL15-081, dated November 30, 2015;

Public Planning Meeting Report No. PL13-027, dated June 26, 2013;

Public Planning Meeting Report No. PL13-004, dated January 23, 2013;

Public Planning Meeting Report No. PL12-037, dated September 24, 2012; and

Public Planning Meeting Report No. PL11-054, dated October 26, 2011.

CONCLUSION

Planning & Development Services staff have reviewed the subject Zoning By-law Amendment in accordance with the provisions of the Town's Official Plan and in the context of the compatible surrounding and future land uses. Staff recommends approval of Zoning By-law Amendment application file: ZBA-2015-14.

May 3, 2016

- 8 -

Report No. PDS16-025

ATTACHMENTS

- Figure 1 – Coutts Draft Approved Plan of Subdivision
- Figure 2 – Location Map
- Figure 3 – Existing Official Plan Amendment No. 34 Designation
- Figure 4 – Proposed Zoning By-law
- Figure 5 – Conceptual Site Plan
- Figure 6 – Proposed Rendering (North-West Elevation)

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting- April 14, 2016

Prepared by: Drew MacMartin, Planner – Extension 4347

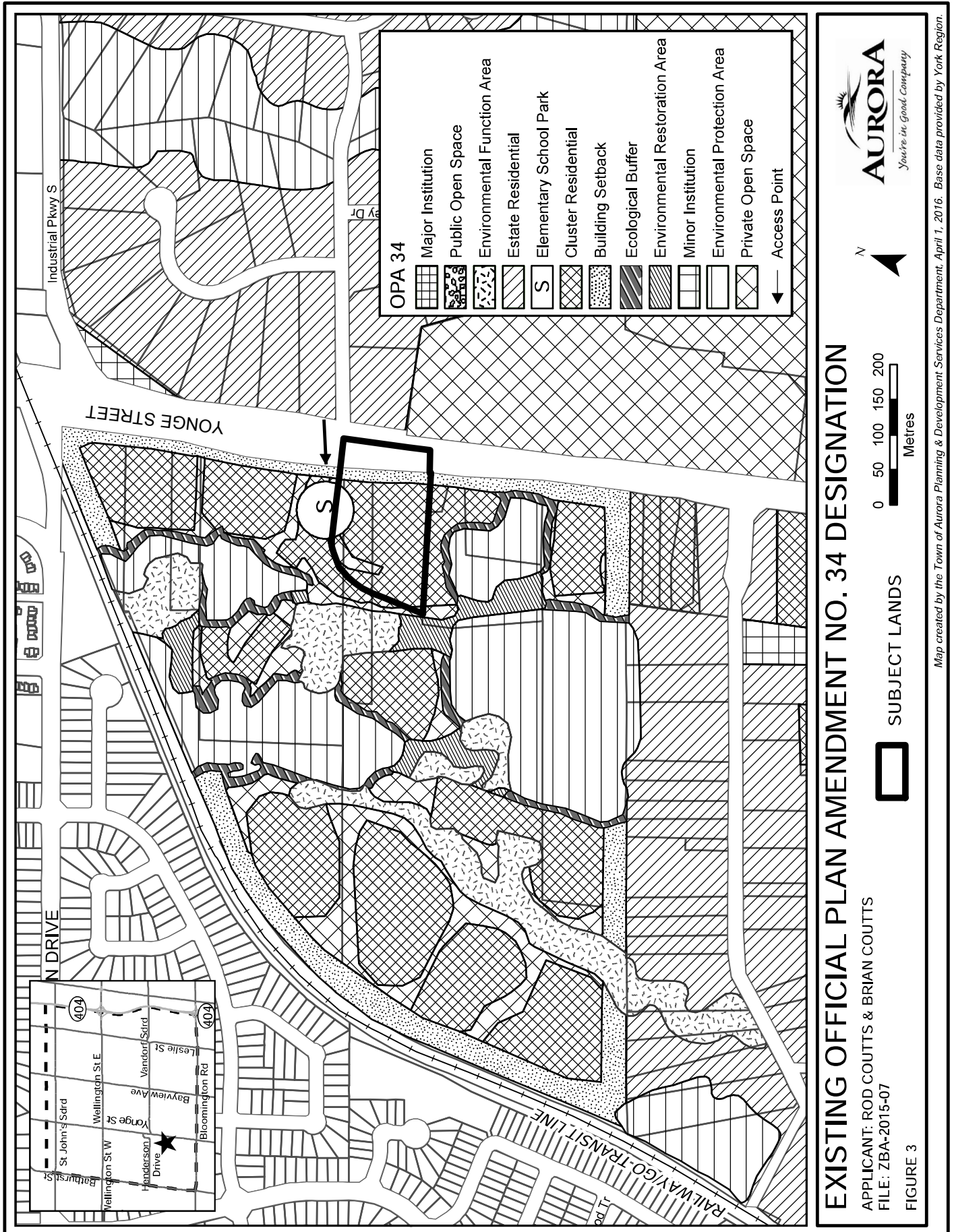


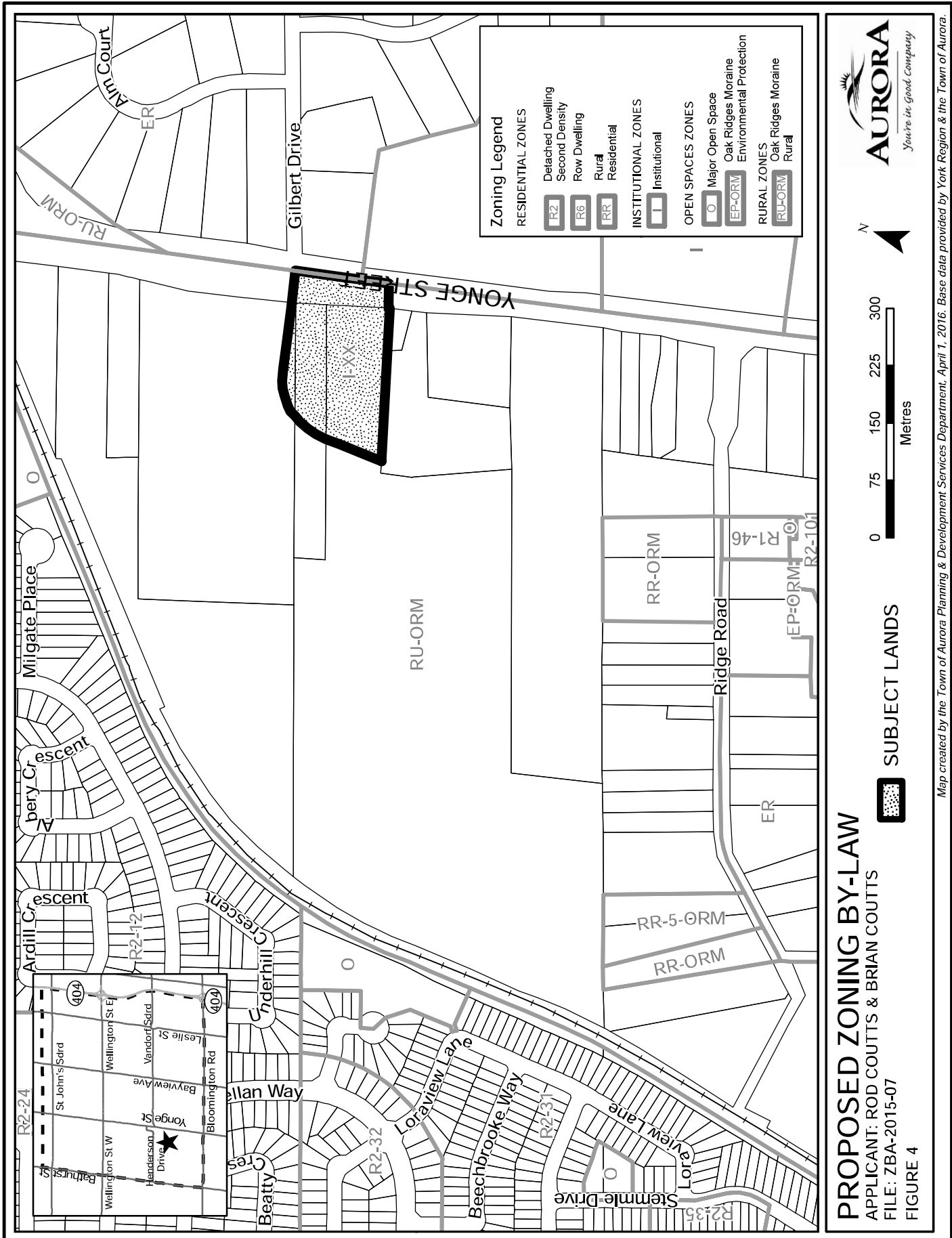
**Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services**

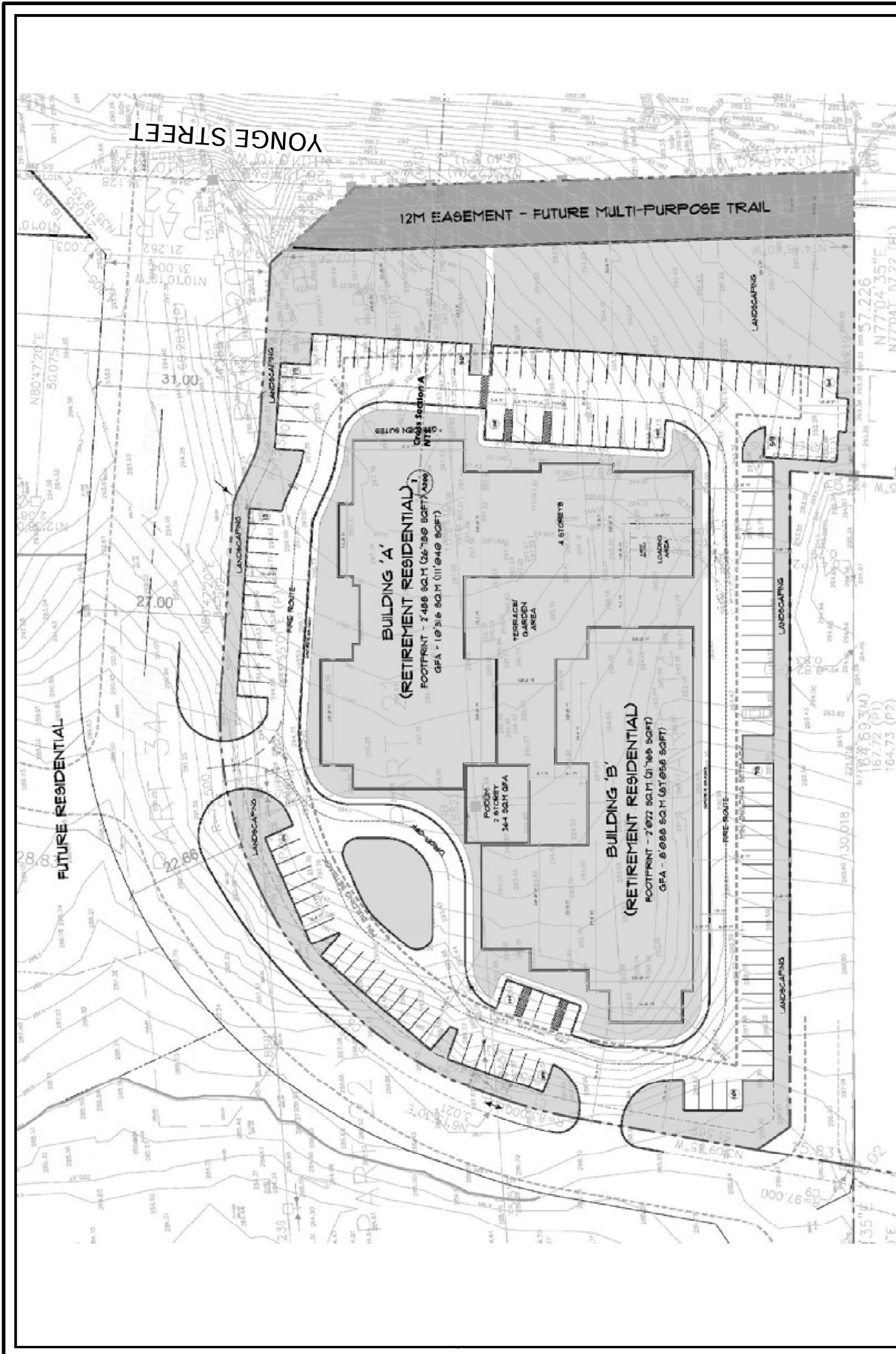


**Doug Nadorozny
Chief Administrative Officer**









CONCEPTUAL SITE PLAN
 APPLICANT: ROD COUTTS & BRIAN COUTTS
 FILE: ZBA-2015-07
 FIGURE 5



Map created by the Town of Aurora Planning & Development Services Department, April 1, 2016. Drawing provided by Brutto Consulting.



PROPOSED RENDERING (NORTH – WEST ELEVATION)

APPLICANT: ROD COUTTS & BRIAN COUTTS

FILE: ZBA-2015-07

FIGURE 6

Map created by the Town of Aurora Planning & Development Services Department, April 1, 2016. Drawing provided by Brutto Consulting.



TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PDS16-032

SUBJECT: *Application for Exemption from Part Lot Control;
Brookfield Homes (Ontario) Aurora Ltd.
Blocks 17, 18, 20, 21 and 22, Plan 65M-4467 being 65R-36274 and
65R-36295
File No.: PLC-2016-03*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *May 03, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-032 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Brookfield Homes (Ontario) Aurora Ltd. to divide Blocks 17, 18, 20, 21 and 22, on Plan 65M-4467 into 29 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at a future Council meeting.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council's approval of a Part Lot Control Exemption By-law applying to Blocks 17, 18, 20, 21 & 22 on Plan 65M-4467.

Part Lot Control Exemption Defined

Section 50 of the *Planning Act* grants municipalities the authority to pass a By-law to exempt lands within a Registered Plan of Subdivision from the Part Lot Control provisions in the Act. This process is used to lift Part Lot Control restrictions from lands within Registered Plans of Subdivision to create parcels for sale and freehold title. It is primarily used for semi-detached and townhouse developments after construction has started to accurately set the boundary lines between the residential units.

May 03, 2016

- 2 -

Report No. PDS16-032

BACKGROUND

Approximately 10.5 ha (Phase 2) of the Draft Plan of Subdivision, including the subject blocks (Blocks 17, 18, 20, 21 & 22 Plan 65M-4467), was registered on October 5, 2015. A Part Lot Control Application to allow the creation of Townhouse lots was received by the Town on April 12, 2016.

Location/ Land use

The lands subject to the Part Lot Control application form part of the Aurora 2C Secondary Plan Area (see Figure 1). The subject lands are located north of Wellington Street East and west of Leslie Street. The surrounding land uses are as follows:

North: public park;
South: future residential;
East: future residential;
West: future residential.

Proposal

Brookfield Homes (Ontario) Aurora Ltd., is in the process of developing the subject lands identified as Blocks 17, 18, 20, 21 & 22 on Plan 65M-4467 (see Figure 2). The subject blocks comprise a total of 29 street townhouse units fronting onto Sparks Street, and Radial Drive. The dwellings are currently under construction.

Town of Aurora Official Plan

The subject lands are designated as "Urban Residential 2 (UR2)" by the Town of Aurora Official Plan. The UR2 designation permits street, block, stacked and back-to-back townhouse dwellings, small plex-type (e.g. quattroplex) multiple unit buildings and small scale/ low-rise apartments. It is the intent of the Urban Residential 2 Designation to promote well-designed and transit supportive medium density housing forms in proximity to community recreational and convenience commercial facilities, in accordance with the distribution of housing forms.

Zoning By-law

The subject lands are zoned Row Dwelling Residential (R6-59) Exception Zone within the Town of Aurora Zoning By-law 2213-78, as amended. The R6-59 Exception Zone permits row housing units. The proposed developments conform to the Zoning By-law.

May 03, 2016

- 3 -

Report No. PDS16-032

COMMENTS

The Owner is requesting an exemption from Part Lot Control (as provided for under Section 50 (7) of the *Planning Act*) for Blocks 17, 18, 20, 21 & 22 as illustrated on Plan 65M-4467 as a means of achieving the proposed lot divisions. The lot division is reflected on Reference Plans 65R-36274 (Figure 3) & 65R-36295 (Figure 4) and will be separated into 29 separate parts/lots.

The subject Part Lot Control Application was circulated to all relevant internal departments and no objections were received. The lots that comprise the subject application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (SUB-2011-04) registered over the subject lands. The Part Lot Control Application applies to 29 of the total 119 townhouse lots. The remaining lots will be subject to a future Part Lot Control Application. No additional lots are being created to what was Draft Plan of Subdivision approved.

LINK TO STRATEGIC PLAN

The subject Applications supports the Strategic Plan goal of ***supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in ***collaborating with the development community to ensure future growth includes housing opportunities for everyone.***

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

None.

PREVIOUS REPORTS

General Committee Report No. PL15-026 dated April 21, 2015, Removal of Holding (H) Provision; and

General Committee Report No. PL13-009 dated March 13, 2013.

May 03, 2016

- 4 -

Report No. PDS16-032

CONCLUSIONS

The Planning & Development Services Department has reviewed the subject Part Lot Control Exemption Application in the context of the Official Plan, the Zoning By-law and Subdivision Agreement respecting the subject lands. Planning & Development Services Staff support the subject Part Lot Control Exemption Application to facilitate the creation a total of 29 freehold lots for townhouse (row house) dwellings and accordingly, recommend that the Part Lot Control By-laws be enacted at a future Council meeting.

ATTACHMENTS

Figure 1- Location/Zoning Map – Brookfield Homes (Ontario) Aurora Ltd.

Figure 2- Registered Plan of Subdivision – 65M-4467

Figure 3- Blocks 20, 21 and 22 (Reference Plan – 65R-36274)

Figure 4- Blocks 17 and 18 (Reference Plan – 65R-36295)

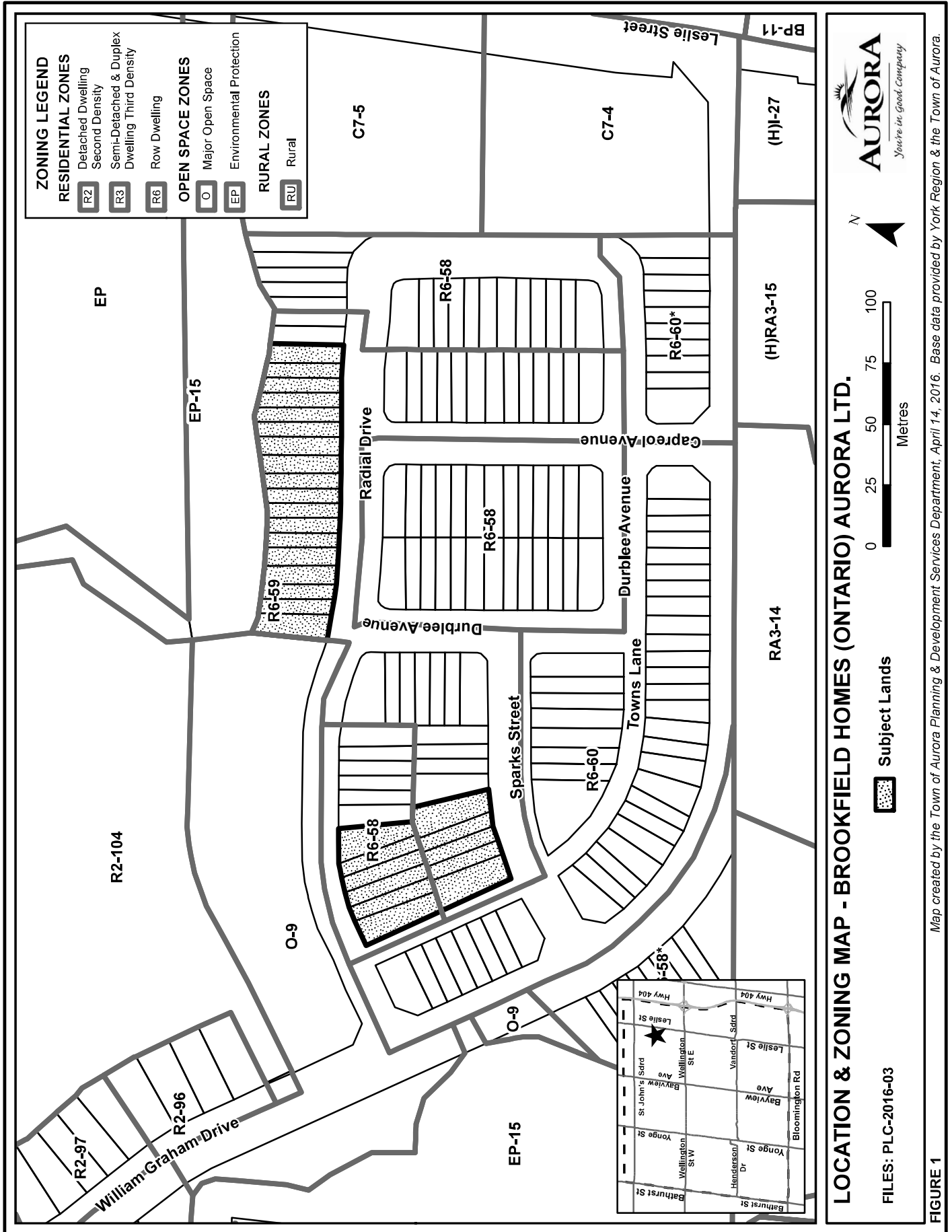
PRE-SUBMISSION REVIEW

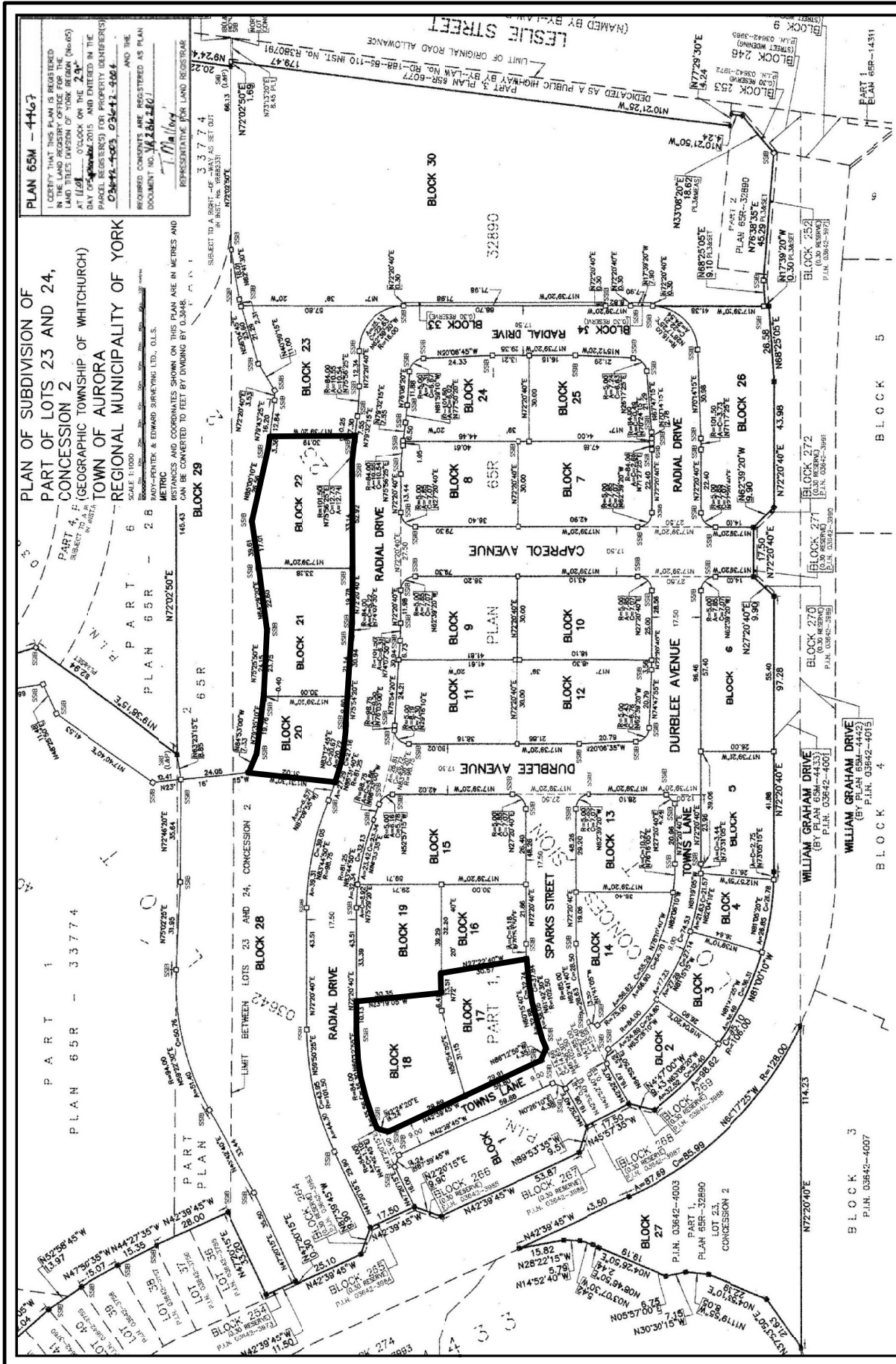
Reviewed by the Chief Administrative Officer and Director of Planning & Development Services.

Prepared by: Drew MacMartin, Planner - Ext. 4347


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadrozny
Chief Administrative Officer



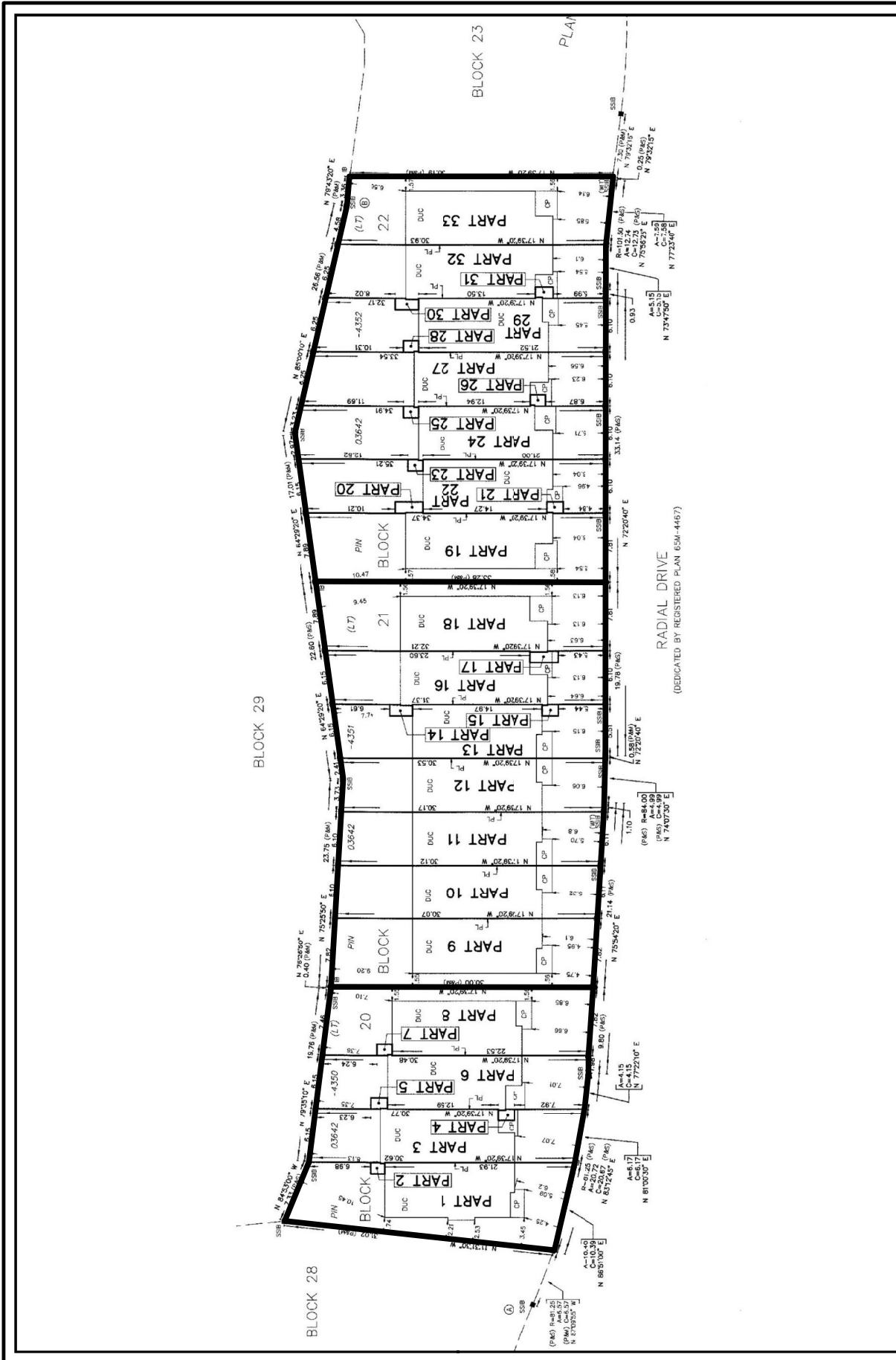


AURORA
You're in Good Company

SUBJECT BLOCK

REGISTERED PLAN 65M-4467
 APPLICANT: BROOKFIELD HOMES (ONTARIO) AURORA LIMITED
 FILE: PLC-2016-03
 FIGURE 2

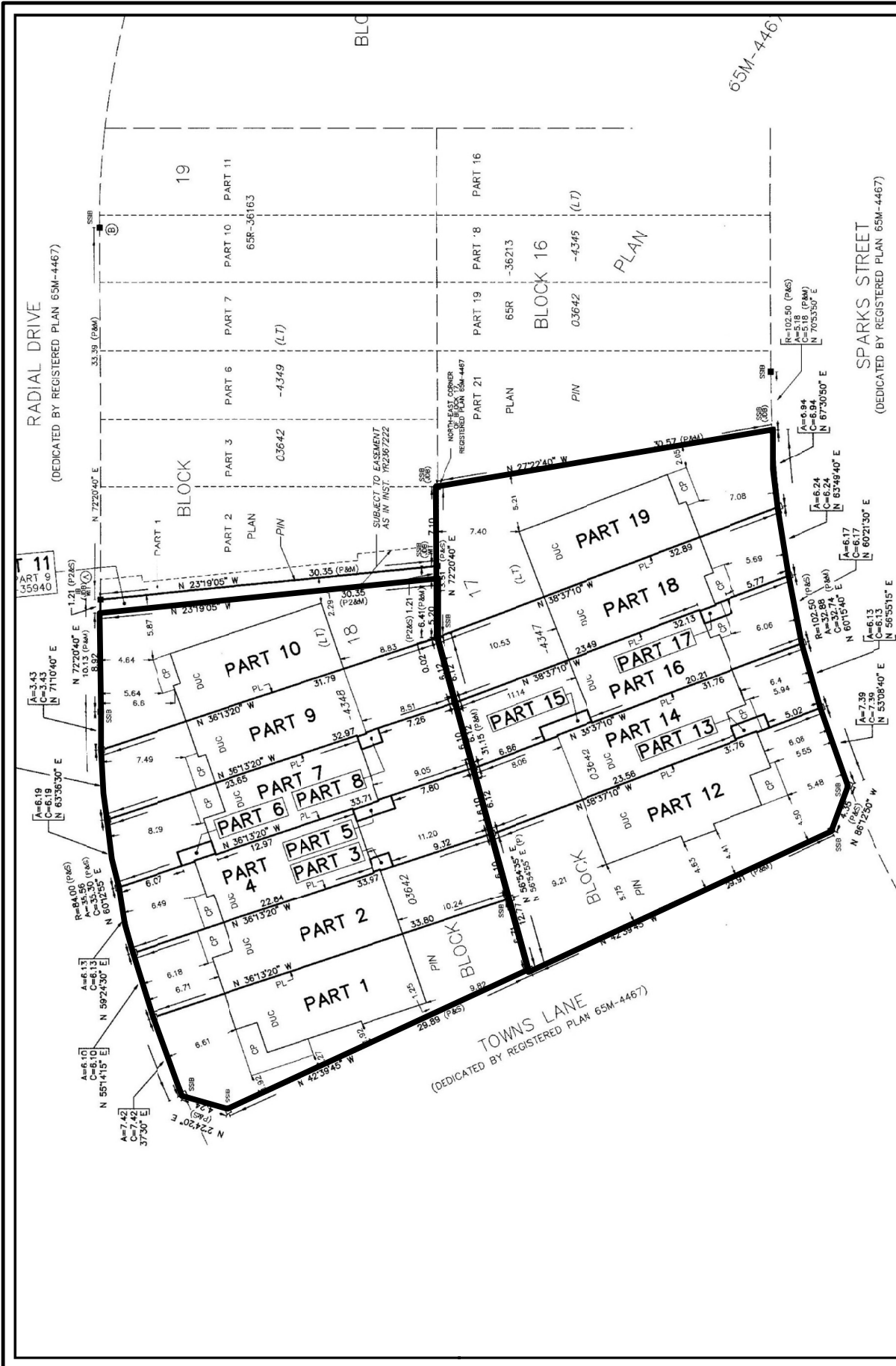
Map created by the Town of Aurora Planning & Development Services Department, April 14, 2016. Drawing provided by Randy-Pentek & Edward Surveying LTD.



SUBJECT BLOCK

SUBJECT BLOCK 20, 21, 22 (REFERENCE PLAN – 65R-36274)
 APPLICANT: BROOKFIELD HOMES (ONTARIO) AURORA LIMITED
 FILE: PLC-2016-03
 FIGURE 3

Map created by the Town of Aurora Planning & Development Services Department, April 14, 2016. Drawing provided by Randy-Pentek & Edward Surveying LTD.



SUBJECT BLOCK

SUBJECT BLOCK 17 & 18 (REFERENCE PLAN – 65R-36295)

APPLICANT: BROOKFIELD HOMES (ONTARIO) AURORA LIMITED
 FILE: PLC-2016-03

FIGURE 4

Map created by the Town of Aurora Planning & Development Services Department, April 14, 2016. Drawing provided by Randy-Pentek & Edward Surveying LTD.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PRS16-019**

SUBJECT: *Award of Tender PRS2016-53 for the Provision of Landscape Grounds Maintenance Services on Municipal Property*

FROM: *Allan D. Downey, Director of Parks & Recreation Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-019 be received; and

THAT Part 1, Items "A" & "B" of Tender PRS2016-53 for boulevard turf and shrub bed maintenance at various locations in the Town of Aurora, for one year ending December 31, 2016, in the amount of \$30,493.66 (with the option to renew for an additional two, one-year periods), be awarded to Forest Ridge Landscape Limited; and

THAT Part 2, Item "A" of Tender PRS2016-53 for Stormwater Pond Vegetation Maintenance at various locations in the Town of Aurora, for one year ending December 31, 2016, in the amount of \$ 9,465.70 (with the option to renew for an additional two, one-year periods), be awarded to Fore North Inc.; and

THAT the Director be authorized to renew Tender PRS2013-14 for an additional two, one-year periods, pending an annual contract service performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To obtain Council authorization to award Tender PRS2016-53 for the Provision of Landscape Grounds Maintenance Services on Municipal Property for a one-year period and an option to renew the tender agreement for two (2) additional one-year terms in accordance with the Procurement By-law.

May 3, 2016

- 2 -

Report No. PRS16-019

BACKGROUND

The Parks and Recreation Services Department has been contracting out a portion of the Landscape Grounds Maintenance responsibilities for a number of years in order to maintain acceptable landscape service standards as a result of growth-related pressures as well as to supplement our current in-house resources; specifically, for the provision of annual grounds maintenance service levels standards in our parks, stormwater management areas the Aurora Arboretum, planted beds and municipal boulevards.

The previous contract was in place for the years 2013 through until the end of 2015.

COMMENTS

Contract landscape maintenance has incrementally increased over a number of years with the assumption of additional municipal lands and in the past contracting out these services was an effective and efficient alternative to conducting the work in-house.

Based on the previous contract prices, staff has allocated sufficient funds in the 2016 annual operating budget to conduct the required work of the contract for the 2016 maintenance season. Subject to future year's operation budget approval and contractor performance, staff will continue to engage the services of this contractor each season ending December 31, 2018.

There are a number of alternatives that can be explored and staff has provided these below.

Tender Number PRS2016-53 was issued on the open market on April, 2016 and a total of 26 companies picked up the tender documents. On April 21, 2016 the Tender Opening Committee received five bids.

The scope of work of the contract is made up of three components as follows:

Part 1 Item A Boulevard Turf Maintenance

Part 1 Item B Shrub Bed Maintenance

Part 2 Item A Stormwater Management Pond Vegetation Maintenance

May 3, 2016

- 3 -

Report No. PRS16-019

Table 1 below combines the total tendered price of contract items Part 1 “A” & “B”, for both Part 1 “A” boulevard turf grass maintenance and Part 1 “B” shrub bed maintenance in each year of the contract.

Table 1 Contract Items Part 1 “A” & “B”

	FIRM NAME	2016 COST FOR Part 1 “A” & “B”	*OPTION 2017 COST FOR Part 1 “A” & “B”	OPTION 2018 COST FOR Part 1 “A” & “B”	TOTAL
1	Forest Ridge	\$30,493.66	\$31,178.17	\$31,862.69	\$93,534.52
2	Fore North Inc.	\$147,240.15	\$147,240.15	\$147,240.15	\$441,720.45
3	Bam Bam Construction	\$151,367.70	\$156,018.69	\$163,302.03	\$470,688.42
4	Lima’s Gardens	\$277,365.40	\$284,035.11	\$286,667.46	\$848,067.97

Table 2 below combines the total tendered price of contract item Part 2-A for Storm Water Pond Vegetation maintenance

Table 2 Contract Item Part 2 “A”

	FIRM NAME	2016 COST FOR Part 2 “A”	*OPTION 2017 COST FOR Part 2 “A”	OPTION 2018 COST FOR Part 2 “A”	TOTAL
1	Fore North Inc.	\$9,465.70	\$12,930.79	\$14,685.75	\$37,082.24
2	Lima’s Gardens	\$19,689.56	\$25,371.28	\$29,483.36	\$74,544.20
3	Dol Turf Restoration	\$21,479.52	\$28,831.00	\$35,849.88	\$86,160.40
4	Bam Bam Construction	\$35,799.20	\$50,742.56	\$64,338.24	\$150,880.00
5	Forest Ridge	\$98,447.80	\$126,856.40	\$147,441.80	\$372,746.00

Verification of the Tenders was undertaken by the Manager of Purchasing while business references provided by the low bidder were followed up by the Parks and Recreation Services Department staff. The Tender submitted by the Low bidders is compliant with purchasing protocol and the reference checks were favorable.

Additionally, staff has contacted the service provider for the purposes of verifying the scope of works within the bid documents and to ensure that the contractor has a clear understating of performance expectations in accordance with the scope of work of the contract.

LINK TO STRATEGIC PLAN

The Award of Tender supports the ***Strategic Plan Goal of Supporting an Exceptional Quality of Life for All*** by **encouraging an active and healthy lifestyle.**

Develop a long-term needs assessment for recreation programs, services and operations to march the evolving needs of the growing and changing population.

May 3, 2016

- 4 -

Report No. PRS16-019

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Reduce the level of service on municipal boulevards and in shrub beds; however, this may result in many public spaces becoming overgrown and in significant decline in the appearance of these areas and a negative reaction from our residents.
2. Complete the work as an in-house operation utilizing municipal staff and equipment; however, the associated costs of additional labour and equipment are significantly more expensive. Staff has determined that the cost of conducting this maintenance in-house will require an initial capital investment of \$115,000.00 for the purchase of equipment and an annual operational cost of \$171,000.00 for additional labour requirements.
3. Further Options as required.

FINANCIAL IMPLICATIONS

The total recommended expenditure for the 2016 Landscape Maintenance contract is \$39,959.36.

Funds for this expenditure are available in the Parks Operational Budget contracts account.

Pending the performance of the contractor over the 2016 maintenance season, staff will continue to engage their services for the 2017 and 2018 seasons subject to annual operational budget approval.

CONCLUSIONS

That Tender PRS2016-53 for the Provision of Landscape Grounds Maintenance Services on Municipal Property at Various Locations in the Town of Aurora be awarded as recommended.

PREVIOUS REPORTS

None.

ATTACHMENTS

Attachment #1 - List of contract maintenance locations

May 3, 2016

- 5 -

Report No. PRS16-019

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Thursday, April 14, 2016.

Prepared by: Jim Tree, Manager of Parks - Ext. 3222



Allan D. Downey
Director of Parks and Recreation



Doug Nadorozny
Chief Administrative Officer

PART 4 – SPECIFICATIONS
 CONTRACT PRS 2016-26

Attachment #1

5

TABLE 1: TURF MAINTENANCE LOCATIONS

DRAWING L1 LOCATION ID	LOCATION	MAINTENANCE AREA	SQUARE METRE
T1	Wellington St. and Mavrinac Blvd. Halderson/Westlock/Kane	All Turf bordering vacant lot and builders lot.	3430
T2	Wellington St. to Zokel Dr.	Turf along the walkway.	155
T3	Bayview Ave. to Zokel Dr.	Turf along the walkway.	111
T4	Borealis Ave from Bayview to Conover continue to Spring Farm Rd. continue to Bayview	All turf bordering vacant lot and one pass of mower along north side of sidewalk on Borealis (not up-hill). All corner entry features.	3626
T5	Hollidge Blvd. From Bayview to John West Way	Centre median turf and turf along boulevards.	1095
T6	Burgeon Place	Centre island.	266
T7	Babcock Blvd. And Bloomington Rd.	Turf on west side of Babcock from Bloomington to the first Offord Cres. Turf On east side from Bloomington to the second Offord Cres. Including hills.	3633
T8	State Farm Way and Leslie St.	All turf at entry feature. Along State farm Rd. north and south side. Entry feature at First Commerce Drive. West side of First Commerce Dr. north to the end of road and south to the end of vacant lot.	4506
		TOTAL SQ METRES	16,822

TABLE 2: SHRUB BED MAINTENANCE LOCATIONS

LOCATION ID	LOCATION	MAINTENANCE AREA	SQUARE METRE
DWG (L2) S1	Wellington St. from Bayview Ave. to Leslie St. South side	All tree beds with and without borders (not entry features at Magna)	1802
DWG (L2) S2	Wellington St. from Bayview Ave. to Leslie St. North side	All tree beds with and without borders. All shrub beds at entry features and along Moreland Cres. and Westlock Cres.	3757
DWG (L2) S3	Bayview Ave. and Wellington St.	Corner entry feature	466
DWG (L2) S4	Bayview Ave. and River Ridge Blvd	Corner entry feature South side	109
DWG (L2) S5	Bayview Ave. River Ridge to Borealis Ave.	All shrub beds	232
DWG (L2) S6	Bayview Ave. and Borealis Ave	Corner entry features	50
DWG (L2) S7	Borealis Ave.	Centre Median	370
DWG (L2) S8	Bayview Ave. and Spring Farm Rd.	Corner entry features	70
DWG (L2) S9	Bayview Ave. Spring Farm to Hartwell Way	All shrub beds, corner entry features and centre median at Hartwell way	435
DWG (L2) S10	Bayview Ave. Hartwell Way to St. John's Side Road	All shrub beds	370
DWG (L2) S11	Bayview Ave. and Pedersen Dr.	Centre median	45
DWG (L2) S12	Bayview Ave. from Hollandview Trail to 79 Baywell Cres.	All shrub beds	292
DWG (L2) S13	Bayview Ave. and Hollidge Blvd.	Centre Median at Bayview and at McMaster	38
DWG (L3) S14	Hollidge Blvd. and John West Way	Traffic turning circle	116
DWG (L3) S15	Hollandview Trail and Woodroof Cres.	Traffic turning circle	116
DWG (L3) S16	Gateway Dr. and Pedersen	Two corner beds @traffic circle	152
DWG (L3) S17	Gateway Dr. and St. John's Side rd.	Corner entry feature	120
DWG (L3) S18	St. John's Side Road and Pinnacle Trail	Corner entry feature East side	192
DWG (L2) S19	St. John's Side Road and Mavrinac Blvd.	Corner entry feature, centre median and shrubs along St. John's by Kidd Circle	214
DWG (L2) S20	Mavrinac Blvd. and Hartwell Way	Traffic turning circle	154
DWG (L2) S21	Mavrinac Blvd. and Spring Farm Rd.	Traffic turning circle	154

PART 4 – SPECIFICATIONS
 CONTRACT PRS 2016-26

CONTINUED TABLE 2: SHRUB BED MAINTENANCE LOCATIONS

DWG (L2) S22	Mavrinac Blvd. and Borealis	Traffic turning circle	154
DWG (L2) S23	Mavrinac Blvd. and River Ridge	Traffic turning circle	154
DWG (L2) S24	Mavrinac Blvd. from Wellington to Kane Cres	Centre median	752
DWG (L2) S25	Conover Ave. and Wellington St.	Centre median	13
DWG (L2) S26	Conover Ave. and River Ridge Blvd.	Traffic turning circle	130
DWG (L2) S27	Conover Ave. and Borealis Ave.	Traffic turning circle	130
DWG (L2) S28	Conover Ave. and Spring Farm Rd.	Traffic turning circle	130
DWG (L2) S29	Conover Ave. and Hartwell Rd.	Traffic turning circle	130
DWG (L3) S30	Burgeon Place	Landscape Island	758
DWG (L3) S31	St. John's and Cliff Trail and Aspen Leaf Ct.	Corner entry feature and Centre median on Aspen Leaf Ct.	101
DWG (L3) S32	Dodie Ct.	Landscape Island	92
DWG (L3) S33	Bathurst St. and McClellan Way	Corner entry feature and centre median	173
DWG (L3) S34	Bloomington Rd. and Soleil Blvd.	Corner entry feature	149
DWG (L3) S35	Martin Jaekel Park -Soleil Blvd	All shrub beds	358
DWG (L3) S36	Bloomington Rd. and Babcock Blvd.	Centre median	209
DWG (L3) S37	Urquhart Ct.	Landscape Island	167
DWG (L3) S38	Ing Ct.	Landscape Island	167
DWG (L3) S39	Offord Ct.	Landscape Island	167
DWG (L4) S40	Bayview Ave. and Vandorf Sd. Rd. and Carisbrooke Circle	Shrub bed along south side of Vandorf, corner entry feature, centre median. Super mailbox sitting area on Carisbrooke. Walkway off Carisbrooke to greenspace, including two beds in greenspace.	1087
DWG (L4) S41	Chapman Ct. to Greenspace	Shrubs leading down to natural area	30
DWG (L4) S42	Bovair Trail off Leslie St.	Corner entry feature	69
DWG (L4) S43	Leslie St. and State Farm Way and Commerce Drive	Corner entry features at both State Farm and at Commerce Drive, centre median on Commerce Dr.	824
DWG (L5)	Aurora Comm. Arboretum-Lambert Willson Park	All shrub beds in park. By parking lots, gazebo, along hill and building.	2351
		TOTAL SQ METRES	17,549

PART 2: A) STORM WATER MANAGEMENT POND TURF MAINTENANCE

ID		Column A	Column B
	LOCATION	AREA M2	NO. OF CYCLES
SW6	Henderson Dr/McClellan Way	3868	2
SW4	Spence Dr/McClellan Way	3454	2
WC5	Watts Meadow/Henderson Dr	2030	2
SW9	BloomingtonRd/Soleil Blvd	4334	2
NW1	McKinley Gate/St Johns Sd	2794	2
BM1	Clift Tr/St Johns Sd Rd	3180	2
BM2	Woodland Hills Blvd/St Johns	2016	2
BM3	Woodland Hills Blvd/Black Crt	4452	2
PRATO PH 1	Bayview Ave/River Ridge Blvd	13743	2
PRATO PH 3	McLarty Gate/River Ridge	6801	2
ST JOHNPH 1	Bayview Ave/Spring Farm Rd	7950	2
SW7	Cosford Dr/Mavrinac Blvd	5725	2
SW8	Ivy Jay Cres/Mavrinac Blvd	8105	2
NC11	Kirkvalley Cres/Gateway Dr	9237	2
NC 2	Old Yonge St/Twelve Oaks Dr	2029	2
NC 8	Woodroof Cres/Hollandview	4576	2
NC 9	Birkshire Dr/Somerton Crt	3943	2
SW10	Milcliff Circle/Stone Rd	1261	2
MATTAMY 2	Under Development for 2017	6887	2
MATTAMY1	Under Development for 2017	7020	2
GENVIEW1	Under Development for 2017	4702	2
TACC	Under Development for 2017	7217	2
CASINGS	Under Development for 2018	4249	2
PANDOLFO	Under Development for 2018	2728	2
METRUS	Under Development for 2018	5421	2
SHIMVEST 1	Under Development for 2018	6316	2



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PRS16-020**

SUBJECT: *Maintenance Service at Stewart Burnett Park Baseball Diamond*

FROM: *Allan D. Downey, Director of Parks & Recreation Services*

DATE: *May 3, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-020 be received; and

THAT Parks Division staff provide all future facility maintenance needs at the Stewart Burnett Park Baseball facility in accordance with the current Parks Service Level Standards.

PURPOSE OF THE REPORT

To provide Council with information on the results of the maintenance services provided by the Aurora King Baseball Association (AKBA) at the Stewart Burnett Park Baseball Diamond and recommendations on the provision of future maintenance services.

BACKGROUND

Staff presented report no. PR15-006 Aurora King Baseball Association Waiving of User Fees at the April 14, 2015 Council meeting wherein Council directed staff to enter into an Agreement for the purposes of compensating AKBA for their work in maintaining the baseball diamond infield at Stewart Burnett Park, as follows:

THAT Report No. PR15-006 be received; and

THAT the user fees payable by the Aurora King Baseball Association (AKBA) for the use of the Stewart Burnett Park Baseball Diamond during the 2015 playing season be partially reduced in consideration of the Town and the AKBA entering into a Facility Maintenance Agreement on terms acceptable to the Town Solicitor and the Director of Parks and Recreation Services; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

CARRIED

May 3, 2016

- 2 -

Report No. PRS16-020

This was based on a request to Council by the AKBA to recognize an increased level of facility maintenance that would exceed the minimum service level standards provided by the Parks and Recreation Services Department.

The increased level of service was to be provided by AKBA and was primarily related to maintenance activities on the baseball diamond infield including more frequent grooming and levelling in order to satisfy the infield maintenance expectations of AKBA.

COMMENTS

AKBA did in fact conduct the maintenance work and were compensated for their work as outlined in the Agreement

Staff monitored the work of the AKBA for the 2015 Playing Season and found that the maintenance was satisfactory although it did not significantly exceed the standards that would have been employed by the Parks Division had Parks staff been conducting the Ball Diamond maintenance.

As a result of the above, staff contacted AKBA in March 2016 indicating that it would not be our recommendation to continue with the Maintenance Agreement for the 2016 season.

AKBA has responded and is in agreement with this recommendation as they have advised us that they would not be pursuing this arrangement this season due to a number of issues associated with AKBA organizational changes and their inability to commit to the ongoing facility maintenance requirements.

LINK TO STRATEGIC PLAN

Maintenance Services for Stewart Burnett Park Ball Diamond for the AKBA support the ***Strategic Plan Goal of Supporting an Exceptional Quality of Life for All*** by **encouraging an active and healthy lifestyle.**

Develop a long-term needs assessment for recreation programs, services and operations to march the evolving needs of the growing and changing population.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. There are no viable options in the provision of Baseball Diamond Maintenance at this time as this obligation rests with the Parks and Recreation Services Department.
2. Further Options as required.

May 3, 2016

- 3 -

Report No. PRS16-020

FINANCIAL IMPLICATIONS

Funds for the provision of Baseball Diamond maintenance are available in the Parks Operations Annual Operations Budget. Permit fees for 2016 are estimated at \$7,500.00.

CONCLUSIONS

That staff continue to provide all necessary Baseball Diamond facility maintenance and repair at Stewart Burnett Park in accordance with current Parks Service Level Standards.

PREVIOUS REPORTS

PR15-006 Aurora King Baseball Association Waiving of User Fees, April 14, 2015
PR15-010 Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park, April 21, 2015

ATTACHMENTS

None.


PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Thursday, April 14, 2016.

Prepared by: Jim Tree, Manager of Parks - Ext. 3222



Allan D. Downey
Director of Parks and Recreation



Doug Nadorozny
Chief Administrative Officer



**TOWN OF AURORA
ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES**

Date: Thursday, April 7, 2016

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Councillor Mrakas (Chair), Councillor Paul Pirri (Vice Chair) Irene Clement, Larry Fedec, Melville James, Sara Varty (arrived 7:04 p.m.), Nancee Webb, and Kristina Zeromskiene

Member(s) Absent: Danielle Howell

Other Attendees: Jennifer Sault, Christina Nagy-Oh, Program Manager, Environmental Initiatives, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 7:03 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF AGENDA

**Moved by Councillor Pirri
Seconded by Irene Clement**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

Environmental Advisory Committee Meeting Minutes of February 4, 2016

Environmental Advisory Committee Meeting Minutes
Thursday, April 7, 2016

Page 2 of 4

**Moved by Nancee Webb
Seconded by Irene Clement**

THAT the Environmental Advisory Committee meeting minutes of February 4, 2016, be received for information.

CARRIED

4. DELEGATIONS

**(a) David Heard, Resident
Re: Environmental Concerns in Aurora**

The Committee consented on a two-thirds vote that the requirements of section 3.8(c) of the Procedural By-law be waived to permit the delegation to speak for seven minutes.

Mr. Heard expressed concerns regarding the investigation and cleanup of registered dump sites in Ontario, including one located in Aurora.

**Moved by Nancee Webb
Seconded by Larry Fedec**

THAT the delegation by David Heard be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

None

6. INFORMATIONAL ITEMS

**1. Memorandum from Program Manager, Environmental Initiatives
Re: Correspondence regarding Smart Commute Workplace Gold
Designation 2016**

**Moved by Councillor Pirri
Seconded by Melville James**

THAT the Memorandum regarding Correspondence regarding Smart Commute Workplace Gold Designation 2016 be received for information.

CARRIED

- 2. Memorandum from Program Manager, Environmental Initiatives
Re: Correspondence regarding Report on Environmental Benefits –
Town of Aurora**

**Moved by Councillor Pirri
Seconded by Sara Varty**

THAT the Memorandum regarding Correspondence regarding Report on Environmental Benefits – Town of Aurora be received for information.

CARRIED

- 3. Extract from Council Meeting of March 8, 2016
Re: Environmental Advisory Committee Meeting Minutes of
February 4, 2016**

**Moved by Irene Clement
Seconded by Councillor Pirri**

THAT the Extract from Council Meeting of March 8, 2016, regarding the Environmental Advisory Committee meeting minutes of February 4, 2016, be received for information.

CARRIED

7. NEW BUSINESS

Staff informed the Committee that the report regarding Swimming Pool Discharge, Public Education Strategy was adopted by Council on March 29, 2016.

The Committee acknowledged the concerns raised by the delegate, and staff advised that they may be able to provide further information.

The Committee discussed details of the Community Week Earth Fair, to be held on Wednesday, April 20, 2016, from 5 p.m. to 9 p.m. at the Aurora Armoury.

The Committee discussed the possibility of developing an energy management project in the future.

Environmental Advisory Committee Meeting Minutes
Thursday, April 7, 2016

Page 4 of 4

8. ADJOURNMENT

Moved by Melville James
Seconded by Nancee Web

THAT the meeting be adjourned at 8:20 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING MINUTES**

Date: Wednesday, April 13, 2016

Time and Location: 4 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair) (arrived 4:04 p.m.), Gordon Barnes, James Hoyes, and Jo-anne Spitzer

Member(s) Absent: Councillor Sandra Humfries

Other Attendees: Councillor John Abel, Chris Catania, Accessibility Advisor, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 4:01 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Gordon Barnes
Seconded by Jo-anne Spitzer**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

Accessibility Advisory Committee Meeting Minutes of March 2, 2016

**Moved by James Hoyes
Seconded by Gordon Barnes**

Accessibility Advisory Committee Meeting Minutes
Wednesday, April 13, 2016

Page 2 of 4

THAT the Accessibility Advisory Committee meeting minutes of March 2, 2016, be received for information.

CARRIED

4. DELEGATIONS

(a) Derek Bunn and Diane Ward
Re: Accessibility Change/Washroom Trailer

Mr. Bunn and Ms. Ward discussed their proposal to build, operate, and maintain a fully accessible mobile washroom trailer. The Committee showed support for the trailer and offered feedback.

Moved by Gordon Barnes
Seconded by John Lenchak

THAT the delegation of Derek Bunn and Diane Ward be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

2. Memorandum from Planner
Re: Application for Site Plan Approval (Submission #2), Leswell Investments Ltd., 1452 Wellington Street East, Part of Lots 3 and 4, Plan 525, File No.: SP-2015-04

Staff gave an overview of the proposed site plan and accessibility components. The Committee expressed concerns regarding the location of the accessible parking spaces, placement of curb cuts, size of the elevator lobby, type of doors used to access the elevator lobby, and snow removal and storage in the parking lot.

Moved by Gordon Barnes
Seconded by James Hoyes

THAT the memorandum regarding Application for Site Plan Approval (Submission #2), Leswell Investments Ltd., 1452 Wellington Street East, Part of Lots 3 and 4, Plan 525, File No.: SP-2015-04, be received; and

THAT the following Accessibility Advisory Committee comments be considered by staff:

- Suggestion to move the two accessible parking spaces across from Block A to the south west corner of the parking lot, fronting on to Wellington Street East;
- Suggestion to move the two accessible parking spaces located across from the one-storey portion of Block B to the parallel spaces south of the lobby entrance in front of the two-storey section of Block B;
- Suggestion to move curb cuts to accommodate the proposed accessible parking spaces;
- Suggestion to include enough space in the elevator lobby to permit easy access and mobility for multiple mobility device users;
- Suggestion to include power sliding doors into the elevator lobby; and
- Suggestion to propose an alternative snow storage site.

CARRIED

6. INFORMATIONAL ITEMS

- 4. Extract from Council Meeting of February 23, 2016
Re: Accessibility Advisory Committee Meeting Minutes of February 3,
2016**

**Moved by Gordon Barnes
Seconded by John Lenchak**

THAT the Extract from Council Meeting of February 23, 2016, regarding the Accessibility Advisory Committee meeting minutes of February 3, 2016, be received for information.

CARRIED

7. NEW BUSINESS

The Committee inquired about whether there is any follow-up to suggestions made by the Committee in regards to applications for site plan approval. Staff explained the application process.

The Committee inquired about the status of the Aurora Family Leisure Complex. Staff advised that rear door fob access is available for those who request it, and that staff is working toward making the building more accessible.

The Committee noted that National Access Awareness week is June 5 to June 11, 2016, and expressed interest in the possibility of organizing an event.

Accessibility Advisory Committee Meeting Minutes
Wednesday, April 13, 2016

Page 4 of 4

The Committee inquired about the status of the concerns raised by delegate David Heard at the last Committee meeting. Staff provided an update.

8. ADJOURNMENT

Moved by John Lenchak
Seconded by Jo-anne Spitzer

THAT the meeting be adjourned at 5:28 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.