



General Committee Meeting Agenda

**Tuesday, September 20, 2016
7 p.m.**

**Council Chambers
Aurora Town Hall**



**Town of Aurora
General Committee
Meeting Agenda**

Tuesday, September 20, 2016
7 p.m.
Council Chambers

Councillor Pirri in the Chair

- 1. Declaration of Pecuniary Interest and General Nature Thereof**
- 2. Approval of the Agenda**
Recommended:
That the agenda as circulated by Legislative Services be approved.
- 3. Determination of Items Requiring Separate Discussion**
- 4. Adoption of Items Not Requiring Separate Discussion**
- 5. Delegations**
- 6. Presentations by the Advisory Committee Chair**
- 7. Consideration of Items Requiring Separate Discussion**
- 8. Notices of Motion**

9. New Business/General Information

10. Closed Session

That General Committee resolve into Closed Session to consider the following matters:

- 1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: 45 Mosley Street**
- 2. A proposed or pending acquisition or disposition of land by the municipality (section 239(2)(c) of the *Municipal Act, 2001*); Re: Eric T. Smith Way**

(Closed Session meeting agenda to be provided with Additional Items)

11. Adjournment

Agenda Items

1. CS16-001 – Microsoft Software Licensing

Recommended:

1. That Report No. CS16-001 be received; and
2. That Staff be authorized to enter into an Enterprise Agreement for Microsoft Licensing with Large Account Reseller SoftChoice in the amount of \$162,000 per year plus tax for a three (3) year period; and
3. That the Director of Corporate Services be authorized to approve a subsequent purchase order increase to an amount not to exceed the approved annual operating budget for licenses.

2. CS16-002 – OSPCA Contract Renewal

Recommended:

1. That Report No. CS16-002 be received; and
2. That the Town extend the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2017, at a cost of \$211,530, plus CPI (excluding taxes); and
3. That an increase in the Animal Control Service agreement, to provide additional patrol services to meet the needs of the growing community, be considered as part of the 2017 budget process; and
4. That the Mayor and Town Clerk be authorized to execute the agreement, including any and all documents and ancillary agreements to give effect to same.

3. FS16-028 – Capital Projects Status & Closures as of July 31, 2016

Recommended:

1. That Report No. FS16-028 be received; and
2. That the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

4. IES16-070 – York Region Transportation Master Plan - Notice of Completion and Comment Period

Recommended:

1. That Report No. IES16-070 be received for information.

5. IES16-071 – Award of Tender IES 2016-51- For Electrical Services

Recommended:

1. That Report No. IES16-071 be received; and
2. That Request for Proposal IES 2016-51 – to Perform Electrical Repairs, Installations and Preventative Maintenance (Including Inverter Systems) on an as needed basis be awarded to Smith & Long Ltd. and R. A. Graham Contractors Ltd. at the unit prices tendered for a five (5) year contract; and
3. That purchase orders in the combined amount of \$250,000, excluding taxes, be approved in favour of the approved vendors for the first five (5) years of services; and
4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-51 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to seven (7) years; and
5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

6. IES16-072 – Award of Tender IES 2016-63 - For Plumbing Services

Recommended:

1. That Report No. IES16-072 be received; and
2. That Request for Proposal IES 2016-63 – for the Supply of Plumbing Services on an as needed basis be awarded to Rapid Plumbing Inc. at the unit prices tendered for a three (3) year contract; and
3. That a purchase order in the amount of \$203,430, excluding taxes, be approved in favour of Rapid Plumbing Inc. for the first year of services; and
4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-63 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to five (5) years; and
5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

7. IES16-073 – Library Square/Downtown Traffic Management Plan

Recommended:

1. That Report No. IES16-073 be received; and
2. That the Library Square/Downtown Traffic Management Plan be incorporated in the Master Transportation Study; and
3. That Capital Project No. 34525, Yonge Street Parking Plan be deferred to 2018 budget; and

4. That an update on the Aurora Promenade Concept Plan be initiated for 2017 that considers how the Cultural Precinct Plan, Yonge Street Parking Plan and the Metrolinx Expansion Plan align with Promenade objectives; and
5. That Capital Project No. 34513, Master Transportation Study be advanced from 2018 to 2017 to coordinate short- and long-term parking needs with the Aurora Promenade Concept Plan and the local impacts of the Metrolinx Expansion Plan.

8. PRCS16-043 – Culture and Recreation Grant Semi-Annual Allocation for September 2016

Recommended:

1. That Report No. PRS16-043 be received for information.

9. PBS16-072 – Planning Applications Status List

Recommended:

1. That Report No. PBS-072 be received for information.

10. PBS16-073 – Provincial Co-ordinated Land Use Planning Review

Recommended:

1. That Report No. PBS-073 be received for information; and
2. That Council endorse the Staff comments with respect to the Provincial Co-ordinated Land Use Planning Review, which will be provided to York Region for a consolidated submission to the Province.

11. PBS16-074 – Required Building By-law Amendments for Implementation of the Mandatory Sewage System Maintenance Inspection Program

Recommended:

1. That Report No. PBS16-074 be received; and

2. That amendments to Building By-law No. 5402-12, as amended, to implement the mandatory sewage system maintenance inspection program in accordance with the Ontario Building Code, be enacted at a future Council meeting.

12. Joint Council Committee Meeting Minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016

(Closed Session meeting minutes provided separately as confidential attachment)

Recommended:

1. That the Joint Council Committee meeting minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016, be received for information.



Town of Aurora

General Committee Report

No. CS16-001

Subject: Microsoft Software Licensing

Prepared by: Karen Bates-Denney, IT Manager

Department: Corporate Services

Date: September 20, 2016

Recommendation

- 1. That Report No. CS16-001 be received; and**
- 2. That Staff be authorized to enter into an Enterprise Agreement for Microsoft Licensing with Large Account Reseller SoftChoice in the amount of \$162,000 per year plus tax for a 3 year period; and**
- 3. That the Director of Corporate Services be authorized to approve a subsequent purchase order increase to an amount not to exceed the approved annual operating budget for licenses.**

Executive Summary

To award the contract for Microsoft Enterprise Licensing Agreement for a 3 year term commencing September 30, 2016 to Large Account Reseller SoftChoice in the amount of \$162,000 per year.

- Software licenses are an ongoing cost of doing business
- Procurement has leveraged a piggyback option for 3 year agreement with a Large Account Reseller SoftChoice
- Services provided under an Enterprise Agreement provide additional benefits

Background

Town of Aurora staff utilize the Microsoft suite of software programs as part of their day to day computer operations. These essential software tools provide staff with personal productivity and efficiency.

For all proprietary software programs there is a licensing expenditure that governs the legal use of the software tool. This ongoing operational expenditure is paid annually to the software company for use of their product, through a large account reseller who acts as a broker.

Every 3 years the Town is required to make a decision on the large account reseller and the volume licensing agreement that best serves the Town.

Analysis

Software Licenses are an ongoing cost of doing business

Town staff use many Microsoft programs to assist them to adequately perform their job. The software provide staff with business capabilities for e-mail, word processing, spreadsheets, presentation software, customer service/incident reporting, drawing, organizing and planning projects. All of these functions are necessary for producing Town documentation, collaborating, gathering information and ultimately for effectively providing services for our community.

The core Microsoft software programs that are leveraged by staff are Windows, Office (Word/Excel/Powerpoint/Outlook/OneNote/Access), Dynamics CRM, Visio and Project. The necessary backend Microsoft software on servers is Windows, Exchange, SharePoint, SQL and Visual Studio.

Procurement options pursued for obtaining a Large Account Reseller

Every three years, Town staff are required to renew the licensing agreement with Microsoft. Microsoft does not permit staff to procure licenses directly from them, alternatively staff must leverage a Large Account Reseller for new licenses and changes to our software inventory.

Our current Enterprise Agreement and contract with our Large Account Reseller expires on September 30, 2016. In preparation for the renewal, staff engaged procurement

staff to assist in the process of seeking a new Large Account Reseller to enter into a 3 year term commencing October 1, 2016.

Procurement staff sourced two broader public sector organizations (York Region and Ontario Education Collaborative Marketplace - OECM) who secured a Large Account Reseller for their Enterprise Agreement using a competitive bidding process. The bid process includes a piggyback clause which allows other municipalities to obtain the same terms with the awarded vendor as obtained through the original competitive bidding process. Leveraging the piggyback clause meets the requirements of the Procurement By-law. It also allows IT staff to move ahead with a Large Account Reseller in an expeditious manner.

Leveraging an Enterprise Agreement provide additional benefits to the Town

Staff have considered the options available for the Microsoft licensing renewal. Leveraging an Enterprise Agreement provides the Town with additional benefits. These benefits are:

- 30 technical training vouchers to be used over the course of the 3 year agreement - these vouchers can be applied to any Microsoft technical training during the contract term.
- Enhanced eLearning options are included.
- Access to Planning Consulting Services for assistance with major project deliverables.
- Continued access to enhanced technical support resources are available through a TechNet subscription.
- Access to the Home Use Program - staff can acquire current software versions for use at home at discounted pricing. This provides staff with the most up to date software and as a result, flexibility for working at home should the need arise.

An Enterprise Agreement allows staff to quickly deploy Microsoft software during the course of the year without having to wait for quotes and license keys from an licensing account representative. Dynamically, as needs change and growth occurs additional

September 20, 2016

Page 4 of 5

Report No. CS16-001

licenses can be obtained immediately. Every September, a reconciliation process occurs where additional licenses that are used are counted and paid for.

Advisory Committee Review

None

Financial Implications

Funding for this agreement was approved as part of the 2016 IT Base Operating Budget. The additional years for the agreement will be approved as part of the 2017 and 2018 Operating Budget.

The licensing contract is for a 3 year term commencing September 30, 2016. Staff have reviewed current software needs and anticipated future needs. The total cost of licencing is an unit cost expenditure. As a result, if additional services are added and growth occurs requiring more licenses, additional costs will be incurred. Using the current estimate of the licenses needed and the unit prices, the bid price for SoftChoice is \$162,000 per year. This includes an estimated \$30,000 per year reconciliation value for future growth/future planning.

Communications Considerations

None.

Link to Strategic Plan

Invest in Sustainable Infrastructure:

Software licensing is a part of doing business and as such is a part of the IT Base Operating budget. Ensuring that Town staff have the tools available to get their job done helps improve the Town's efficiency in providing services.

Alternative(s) to the Recommendation

1. Option 1: Leverage the Select Plus agreement. Using this option, eliminates the benefits as described for the Enterprise Agreement. As well, price advantages are

September 20, 2016

Page 5 of 5

Report No. CS16-001

lost for our core licenses (Windows/Office) as the licenses are no longer bundled in cost saving "platform" pricing.

Conclusions

Staff recommend signing the Enterprise Agreement with Large Account Reseller SoftChoice in the amount of \$162,000 per year plus tax.

Attachments

None

Previous Reports

CFS16-009 Increase to Approved Purchase Order – Acrodex Microsoft Licence Reseller

CFS13-028 Award of Contract for Microsoft Software Licensing - RFP CFS2013-77

Pre-submission Review

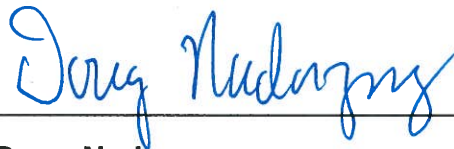
Agenda Management Meeting review on September 7, 2016.

Departmental Approval



**Techa Van Leeuwen
Director, Corporate Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report

No. CS16-002

Subject: OSPCA Contract Renewal

Prepared by: Mandie Crawford, Manager Bylaw Services

Department: Corporate Services

Date: September 20, 2016

Recommendation

- 1. That Report No. CS16-002 be received; and**
- 2. That the Town extend the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2017 at a cost of \$211,530, plus CPI (excluding taxes); and**
- 3. That an increase in the Animal Control Service agreement, to provide additional patrol services to meet the needs of the growing community, be considered as part of the 2017 budget process; and**
- 4. That the Mayor and Town Clerk be authorized to execute the agreement, including any and all documents and ancillary agreements to give effect to same.**

Executive Summary

The purpose of this report is to seek Council's approval to renew the OSPCA Animal Control contract for a period of one year, advise Council of the need for more animal control services as a result of the growing community and request that they consider an increase in the budget to accommodate this.

- The Town's contract with OSPCA expires on December 31 2016 and they have agreed to extend the contract for one year with an increase equal to Consumer Price Index (CPI)

September 20, 2016

Page 2 of 6

Report No. CS16-002

- Bylaw Services Division have responded to an increasing number of complaints about dogs at large and have augmented OSPCA's service by providing extra patrols in parks and on trails. This is not sustainable due to an increase in regular by-law calls
- Staff will bring forward a proposal to increase Animal Control Service agreement to include additional patrols for Council consideration during the 2017 budget to meet the needs of the growing community.
- Staff will continue to explore other options that may increase the efficiency and reduce the costs of animal control and shelter services for 2018 including:
 - A combined contract with Richmond Hill and Markham for OSPCA Animal Control and Shelter Services
 - Potential of shared shelter services with N6 partners

Background

The Ontario Society for the Prevention of Cruelty to Animals (OSPCA) has provided contracted animal control and shelter services to the Town since 2008. In September of 2015 Council approved a one year extension to the contract to allow staff to participate in an N6 Animal Control Shared Services initiative. The N6 Animal Control Committee will be presenting options to the CAO's in the future for consideration. The Town's current contract will expire December 31, 2016 prior to final outcomes of N6 initiative.

Council also approved a budget increase of \$10,000 for 2016 to assist with Animal Control education and compliance. Staff used these funds for public education, trail signage and limited additional OSPCA patrols.

Analysis

The Town's contract with OSPCA expires on December 31 2016 and they have agreed to extend the contract for one year with an increase equal to Consumer Price Index (CPI)

The OSPCA service to the Town includes one patrol officer for forty (40) hours a week, shelter services and emergency call out services which are at an extra cost to the Town. All equipment and supplies are provided by the OSPCA.

September 20, 2016

Page 3 of 6

Report No. CS16-002

OSPCA agreed to extend the current contract for one year with an increase equal to the Consumer Price Index (CPI). This would bring the cost of their services from \$211,530 to \$215,760 for January 1 2017 to December 31 2017.

Bylaw Services Division have responded to an increasing number of complaints about dogs at large and have augmented OSPCA's service by providing extra patrols in parks and on trails. This is not sustainable due to an increase in regular by-law calls

In addition to the OSPCA patrols, By-Law Services have responded to the increasing number of complaints of off leash dogs in the Town by regularly patrolling parks and trails, on foot and by bicycle. This has resulted in the issuance of over 200 Notices of Violation and verbal warnings and more than 25 tickets to owners with dogs off leash

By-law Services also hosted a public education event at Sheppard's Bush.

Augmenting OSPCA patrols with Town By-Law Officers is no longer sustainable as other bylaw calls for service have increased at a steady rate. This increase and the augmentation of OSPCA patrols have resulted in officers reaching their overtime limits in accordance with the Town's Overtime Policy.

Staff will bring forward a proposal to increase Animal Control Service agreement to include additional patrols for Council consideration during the 2017 budget to meet the needs of the growing community

To maintain the level of service that has been offered in 2016, more services will be required from OSPCA.

Staff have begun a dialogue with the OSPCA, exploring the option of expanding the current service that they provide by increasing the number of hours of service. Initial estimates for this service would be approximately \$45,000. Pending Council approval for an increased budget, staff will begin negotiations with OSPCA to amend the terms of the agreement for 2017 to include more service hours.

Staff will continue to explore other options that may increase the efficiency and reduce the costs of animal control and shelter services

Aurora, Richmond Hill and Markham currently have contracts with the OSPCA for animal control and shelter services and have met together to adopt similar service levels. All three municipalities' contracts with the OSPCA are renewable at end of 2017

September 20, 2016

Page 4 of 6

Report No. CS16-002

and discussions will begin around the possibility of a shared agreement for 2018 with the goal of increasing service levels and reducing costs.

Additionally, the Northern Six (N6) Animal Control Committee is exploring the potential of shared shelter services using both Vaughan and Georgina facilities and will be making recommendations to the N6 CAO Group within the next several months on the feasibility of this. The N6 CAO group will in turn decide if it will be beneficial to move forward with amalgamating services, and if it is, will present it to their respective Councils.

These discussions will provide staff with a better understanding of viable options in time to have a plan in place by the end of 2017.

Advisory Committee Review

There are no overseeing advisory committees for Animal Control.

Financial Implications

An increase in cost equal to CPI for Animal Control Services for 2017 will bring the cost of animal control from \$211,530 to \$215,760. This does not include taxes or after-hours emergency services and veterinary costs.

If Council approves an increase in service provided by OSPCA, this would increase the budget to \$260,760.

Communications Considerations

The approval of the Animal Control Agreement with OSPCA will be included in the Council Highlights

Link to Strategic Plan

The recommendations in this report support the Community Goal of "Supporting an exceptional quality of life for all" by ensuring parks and trails remain safe for all members of the community.

Alternative(s) to the Recommendation

Council may consider the following options as alternatives:

1. Issue an RFP for Animal Control and Shelter Services and extend the contract on a month by month basis until the RFP process is completed and a decision is made.
2. Provide direction to staff on any other alternative

Conclusions

The OSPCA currently provides the Town with reliable service for forty (40) hours a week and provides service at an extra charge for calls outside of the contracted hours.

By-law Officers have augmented the animal control contract services by regularly patrolling parks and trails; however this is no longer sustainable and will be discontinued in 2017 as a result of increased regular by-law call volume.

Renewing the contract for one year will ensure the Town's service to the public for Animal Control is seamless.

If Council approves an increase to the 2017 budget to provide additional patrols by the OSPCA the Town would be able to maintain the level of service it provided in 2016.

Staff expect to have alternate options for Animal Control Services available in time to plan for 2018.

Attachments

None

Previous Reports

Report No. BBS15-010, September 22, 2015

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

September 20, 2016

Page 6 of 6

Report No. CS16-002

Departmental Approval



**Techa van Leeuwen
Director, Corporate Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



**Town of Aurora
General Committee Report**

No. FS16-028

Subject: Capital Projects Status & Closures as of July 31, 2016

Prepared by: Dan Elliott, Director of Financial Services

Department: Financial Services

Date: September 20, 2016

Recommendation

- 1. That Report No. FS16-028 be received; and**
- 2. That the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.**

Executive Summary

To present council with information necessary to monitor capital project status as at July 31, 2016 and to seek authorization for staff to close certain completed projects and make funding adjustments as required.

Background

The Capital projects financial position status report as of July 31, 2016 provides an overview of the Town's active capital projects and was prepared in consultation with various Town staff who are responsible for managing their department's capital projects. All capital projects have been reviewed and recommendations provided for any budget adjustments and potential closures of projects. Any funding surpluses arising at project completion will be returned to their original funding sources. This report does not include any projects brought forward by the Aurora Library Board.

Analysis

As of July 31, 2016, the Town had a total of 157 active projects. Staff is recommending the closure of 24 of these capital projects. Twenty of the projects recommended for

closure are outlined in Attachment #1, which collectively have a surplus of \$698,185 to be returned to their original source of funding.

In addition to the closures identified in Attachment #1, staff also recommends funding adjustments to 5 projects, 4 of which can then be closed as outlined in Attachment #2. These funding adjustments total a net of \$39,288 with notes of explanation included in the Attachment.

Status of Remaining Open Capital Projects – Attachment #3

This schedule provides an inventory and progress status update for the 133 projects remaining open as of July 31, 2016. These projects represent a total approved budget value of \$82,180,871 with an unspent balance available as at July 31, 2016 of \$32,579,324.

This listing includes projects which are included on Attachment #2 as receiving funding adjustments without closure. For purposes of preparing this status schedule, any such proposed adjustments are presumed as approved and are reflected in the list of open projects. Projects closed in Attachment #1 and #2 have been removed.

Advisory Committee Review

Not applicable

Financial Implications

This report recommends the closure of 20 capital projects, with a net funding adjustment of \$698,185 (as noted in Attachment #1) to be returned to their original funding sources, and \$39,288 of net funding adjustments or transfer to other Capital Projects, as noted in Attachment #2, with the resultant closure of four additional projects.

The portfolio of remaining open capital projects contains 133 projects (outlined in Attachment #4), with a total budgeted/funded value of \$82,180,871. To date \$49,591,095 has been spent on these projects, with a remaining approved unspent and funded value of \$32,579,324. For financial statement purposes, this amount is a component of our "Accumulated Surplus" on our Balance Sheet or Statement of Financial Position.

Staff are not authorized to increase the total project budget, or to increase the scope of a capital project without Council's approval.

Communications Considerations

The list of open capital projects will be posted to the Town's Budget and Financial Information web page for openness and accountability.

Link to Strategic Plan

Reporting to Council and the public on the status of approved capital projects and associated funding, and regularly managing and closing these projects demonstrates the Strategic Plan principles of **Leadership in Corporate Management**, and demonstrates accountability and transparency to the community of the local government.

Alternative(s) to the Recommendation

1. Option 1: Amend the recommended projects for closure and /or funding adjustments.
2. Option 2: Direct certain projects identified by staff to remain open be cancelled and closed at the current status.

Conclusions

Staff from all departments, continue to work on completing outstanding active capital projects to which Council has committed funding, and that the community anticipates their completion. This report is intended to update Council on the status of each open approved project: bring closure to some, funding adjustments to others, and provide a status report on all remaining projects.

Attachments

- Attachment #1 – Capital Projects to be Closed with Funds Returned to Source
- Attachment #2 – Capital Projects Funding Adjustments and Closure of 4 Projects
- Attachment #3 – Open Capital Projects

September 20, 2016

Page 4 of 4

Report No. FS16-028


Previous Reports

CFS16-014, Capital Projects Status & Closures as of December 31, 2015, May 3, 2016.

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

Departmental Approval



**Dan Elliott, CPA, CA
Director of Financial Services
- Treasurer**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

**Attachment #1
Town of Aurora
Capital Projects to be Closed with Funds Returned to Source
As of July 31, 2016**

Report Line Ref	Project	Total Approved Funding	Total Expenditures to July 31, 2016	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
CORPORATE SERVICES						
1.01	Wireless Hotspot (Wi-Fi) (14059)	51,866	51,763	103	2012	Project complete and can be closed. Return \$103 to Growth and New Reserve.
FINANCIAL SERVICES						
1.02	Contamination Investigations (14064)	65,000	-	65,000	2015	Project no longer required for audit. Project was 100% contingency funding in the event of other adverse findings. None were found. Return \$65,000 to Studies and Other reserve.
INFRASTRUCTURE & ENVIRONMENTAL SERVICES						
Engineering and Capital Delivery						
1.03	Pavement Condition Assessment (31147)	104,000	56,326	47,674	2015	Project complete and can be closed. Return \$47,674 to Roads & Related Reserve.
1.04	Salt Management Plan (31053)	100,000	89,671	10,329	2012	Project complete and can be closed. Return \$3,443 to Roads & Related R & R Reserve, \$3,443 to Stormwater Reserve and \$3,443 to Studies and Other Reserve.
1.05	SW - Murray - Kennedy to 275m N (34614)	57,700	40,746	16,954	2015	Project complete and can be closed. Return \$16,954 to Growth and New Reserve.
1.06	SW - Edward St - Firehall to Dunning (34615)	109,800	79,723	30,077	2015	Project complete and can be closed. Return \$30,077 to Growth and New Reserve.
1.07	SW - Bayview Ave - Hartwell to St. John's (34621)	207,050	124,777	82,273	2015	Project complete and can be closed. Return \$74,046 to Roads and Related DC Reserve and \$8,227 to Growth and New Reserve.
1.08	SW - Civic Square Gate (34642)	15,000	6,630	8,370	2015	Project complete and can be closed. Return \$8,370 to Roads and Related DC Reserve.
Infrastructure Operations						
1.09	ACC - Elevator Cab and Mech Controller (72239)	70,000	57,996	12,004	2015	Project complete and can be closed. Return 12,004 to Facilities R & R Reserve.
1.10	Fire Hall 4-3 Roof Covering (72149)	108,000	7,410	100,590	2012	Project can be closed, awaiting outcome of building condition report. Return \$100,590 to Facilities R & R reserve.
1.11	1/2 Tonne Pick-Up #500 (34155)	30,000	27,451	2,549	2015	Project complete and can be closed. Return \$2,549 to Fleet R & R Reserve
1.12	Ice Resurfacer Replacement #591 (34156)	85,000	81,398	3,602	2015	Project complete and can be closed. Return \$3,602 to Fleet R & R Reserve
1.13	GMC Savana #11 (34189)	45,000	30,121	14,879	2015	Project complete and can be closed. Return \$14,879 to Fleet R & R Reserve
1.14	GMC Savana #12 (34190)	45,000	30,136	14,864	2015	Project complete and can be closed. Return \$14,864 to Fleet R & R Reserve
1.15	Fri/FL80 #29 (34194)	194,900	189,353	5,547	2015	Project complete and can be closed. Return \$5,547 to Fleet R & R Reserve

**Town of Aurora
Capital Projects to be Closed with Funds Returned to Source
As of July 31, 2016**

Attachment #1

Report Line Ref	Project	Total Approved Funding	Total Expenditures to July 31, 2016	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
1.16	Olympia/ST95 #592 (34186)	87,514	87,514	(0)	2016	Project complete and can be closed.
1.17	Olympia/ST95 #594 (34192)	87,514	87,514	(0)	2016	Project complete and can be closed.
1.18	3 Tonne Truck #16 (34239)	90,000	62,325	27,675	2016	Project complete and can be closed. Return \$27,675 to Fleet R & R Reserve.
PARKS, RECREATION & CULTURAL SERVICES						
1.19	Cultural Master Plan (73185)	70,000	64,305	5,695	2013	Project complete and can be closed. Return \$5,695 to Studies and Other Reserve.
1.20	Accessible Playground - Stewart Burnett (73164)	250,000		250,000	2012	Funding included in 2017 capital project. Return \$225,000 to Parks Development DC Reserve and \$25,000 to CIL Reserve.
PLANNING & BUILDING SERVICES						
TOTAL		\$ 1,873,343	\$ 1,175,158	\$ 698,185		

**Town of Aurora
Capital Projects Funding Adjustments
and Closure of 4 Projects
As of July 31, 2016**

Attachment #2

Report Item Ref	Project	Total Approved Funding	Total Expenditures as of July 31, 2016	Remaining Available Budget Surplus/ (Deficit)	Proposed Budget Adjustment	Revised Remaining Available Budget	Explanation
INFRASTRUCTURE & ENVIRONMENTAL SERVICES							
1.01	Sports Field Top Dresser #236 (73275)	45,000	45,690	(690)	(690)	\$0	Project complete and can be closed. Fund deficit of \$690 from Fleet R & R Reserve.
1.02	Library - Exterior Concrete Re & Re (72232)	40,000	-	40,000	(40,000)	\$0	Combining with 72219, close project and transfer \$40,000 to 72219.
1.03	22 Church St/Library - Exterior Repairs (72219)	35,000	5,776	29,224	40,000	\$69,224	Combining with 72232, transfer \$40,000 from 72232 to 72219.
1.04	Library - Horizontal Interior Drain (72233)	50,000	56,284	(6,284)	(6,284)	\$0	Project complete and can be closed. Fund deficit of \$6,284 from Facilities R & R Reserve.
PARKS, RECREATION & CULTURAL SERVICES							
1.05	Library Square Investigation (73278)	-	32,314	(32,314)	(32,314)	\$0	Project complete and can be closed. Funding deficit of \$32,314 from Sale of Lands Reserve.
PLANNING & BUILDING SERVICES							
						Total	\$ (39,288)

*4 Projects that are complete and can be closed (high-lighted above) (79,288)

1 Projects that require funding adjustments but will remain open 40,000
(39,288)

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of July 31, 2016**

Attachment #3

Report Item Ref	Project Description	Total Approved Funding	Expenditures to July 31, 2016	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status			Notes on Project Status	
						Not Started	Design Phase	Financially Committed		Near Completion
CAO										
1.01	Organization Structural Review (12026)	100,000		100,000	2015				100,000	Project on hold.
1.02	Cultural Precinct Plan (73261)	80,000	59,491	20,509	2015		20,509			Project ongoing
CORPORATE SERVICES										
Access Aurora										
1.03	Accessibility Committee (12002)	775,000	245,580	529,420	2010/2011		529,420			Projects as outlined in the Accessibility Plan are ongoing.
1.04	Customer Care Implementation Plan (12016)	453,100	243,288	209,812	2010/2012		209,812			Further requirements to come from Customer Experience Plan and Excellence Canada.
1.05	Customer Relationship Management (CRM) (12025)	186,000	89,970	96,030	2013		96,030			Entering Phase 2 which includes additional licences, configuration and training for staff.
By Law Services										
1.06	Bylaw Permit Parking Program (24012)	25,000	-	25,000	2016		25,000			Project delayed until 2017 due to case load of IT
Human Resources										
1.07	HRIS/Payroll System (12028)	80,000	84,677	(4,677)	2014				(4,677)	Basic system implemented. Some challenges with customization and system reliability. Additional funding requested in 2017.
Information Technology										
1.08	Mobile and Remote Worker Strategy (14048)	15,000		15,000	2012		15,000			Project ongoing. Study with N6 partners not started.
1.09	Computer & Related Infrastructure Evergreening (14047)	658,658	522,805	135,853	2016		88,298	47,555		Project ongoing. Evergreening of equipment slated to be replaced in 2016 to be completed by October 2016. Remaining funds to be used by Q4 2016.
1.10	Telephone System Upgrade (14048)	250,000	216,436	33,564	2012		33,564			JOC equipment acquired and installed. Awaiting clarity on the telephony needs for new projected sites, such as the Armoury or New Fire Hall.
1.11	Fibre Optic Infrastructure (14053)	160,000	155,785	4,215	2011/2012				4,215	Connections at the JOC were completed in April. A new fibre run for the Council Chambers Redesign project is required. Funds to be held until this is complete in Q4 2016.
1.12	Eclipse Project Portfolio Management (14058)	25,000		25,000	2012		25,000			Decision to centralize project management preceding the acquisition of software. Project on hold until further notice.
1.13	Sub Committee Internet Live Streaming (12029)	25,000		25,000	2014			25,000		IT took over the project in Fall 2015. Assessment complete. Project combined with Council Chamber Audio/Video redesign initiatives. RFP for redesign to go out Q3 2016.
1.14	TH-Council Chambers AV System (72238)	110,000	-	110,000	2015			110,000		IT took over the project in Fall 2015. Assessment complete. Project combined with Sub Committee Internet Live Streaming initiative. RFP for redesign to go out Q3 2016.
1.15	IT Strategic Plan (14063)	80,000		80,000	2014		80,000			IT Strategic Plan not started with N6 partners.
1.16	Business Continuity/IT Disaster Recovery (14062)	25,000		25,000	2015			25,000		Business Continuity/IT Disaster Recovery assessment complete. Equipment to ensure continuity being acquired for remote site. Expected completion Q4 2016
1.17	Mobility Solutions (14065)	45,000		45,000	2015					Funds to be leveraged for technology required as a result of the Meeting Management Solution project. Project kicked off Fall 2015. Technology requirements are not known at this time.
Legal Services										
Legislative Services										

Attachment #3

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of July 31, 2016**

Report Item Ref	Project Description	Total Approved Funding	Expenditures to July 31, 2016	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Project Status				Notes on Project Status	
						Not Started	Design Phase	Financially Committed	Near Completion		Other
1.18	Meeting Management Software (13008)	105,000	19,964	85,036	2013			85,036			Original project cancelled due to vendor issues. Project to begin Q3 2016 with new vendor.
1.19	Records and Information Management (14035)	700,000	336,441	363,559	2009/2012			363,559			Implementation of EDRMS Q2 2016.
Strategic Initiatives											
FINANCIAL SERVICES											
1.20	Financial System Upgrade (14012)	100,000	69,718	30,282	2016	30,282					Project on hold pending completion of Payroll/HR conversion.
1.21	Financial System Optimization (14060)	110,000	63,679	46,321	2013			46,321			Project ongoing - Funds required for vendor or consultant assistance as required through project.
INFRASTRUCTURE & ENVIRONMENTAL SERVICES											
Engineering and Capital Delivery											
1.22	Hydro-Seeding Leslie St Lands (12030)	100,000	73,945	26,055	2015			26,055			Additional work still required.
1.23	Bloomington, Yonge to Bayview Sidewalk/Bike Illumination (31056)	883,569	608,876	274,693	2010/2011				274,693		Project ongoing under Regional contract.
1.24	Design - Elderberry Trail, Springmaple Chase, Houdini Way (31079)	2,008,900	750,549	1,258,351	2013				1,258,351		Final paving Q3 2017
1.25	Reconstruction - Vandorf Sideroad Sections (31101)	3,559,798	1,786,823	1,772,975	2012			1,772,975			Construction in progress
1.26	Reconstruction - Centre St. (Yonge to Walton Dr.) (31103)	884,900	682,081	202,819	2012				202,819		Phase 1 complete, phase 2 still to be completed.
1.27	Recon - Bluegrass, Steeplechase, Woodsend & Skyview (31096)	1,937,700	949,683	988,018	2014				988,018		Final paving Q3 2017
1.28	SW, Multi-Use Trail & Illumination - Leslie St from Wellington St to Don Hillcock (34610)	10,000	9,974	26	2014			26			Design complete, construction scheduled for 2017. Part of a Regional project.
1.29	SW, Multi-Use Trail & Illumination - St John's Sdrd - Bayview Ave to Leslie St. (34635)	32,700	20,216	12,484	2014			12,484			Design complete, construction scheduled for 2017. Part of a Regional project.
1.30	Asphalt Paving - Old Bloomington Rd (31025)	655,000	170,529	484,471	2015				484,471		Construction in progress
1.31	Recon - Haida Dr & Trillium Dr (31105)	960,700	263,497	697,203	2015				697,203		Construction in progress
1.32	Recon - Brookland - Yonge to Banbury (31107)	48,000	31,763	16,237	2015				16,237		Design in progress
1.33	Recon - Algonquin Cres & Haida Dr (31108)	100,000	79,084	20,916	2015				20,916		Design in progress
1.34	Recon - Catherine Ave (31111)	974,300	62,931	911,369	2015				911,369		Construction in progress
1.35	Recon - Industrial Pkwy S - Wellington to Industry St (31112)	2,672,031	839,136	1,832,895	2014				1,832,895		Construction in progress
1.36	Recon - Kennedy SW & Temperance St (31109)	105,000	-	105,000	2016				105,000		Design in progress
1.37	Recon - Murray Dr (section) and Pinehurst Cr (31113)	120,000		120,000	2016				120,000		Design in progress
1.38	Recon - Ransom Ct and Ransom St (31114)	50,000		50,000	2016				50,000		Design in progress
1.39	SW Repair - Henderson/Tamarac/Poplar (34611)	25,000		25,000	2016				25,000		Design in progress
1.40	SW - Industrial Pkwy N - E Side, AFLC - St John's, W Side, Montessorri School to St John's (34627)	515,660	225	515,435	2016				515,435		Construction in progress

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of July 31, 2016**

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						Not Started	Design Phase	Financially Committed	Near Completion		Other
1.41	SW - Mary St - Industrial Pkwy S - Wellington St W (34629)	75,000		75,000	2016	75,000					Tender to be awarded Q3 2016
Water, Wastewater and Sewer System											
1.42	Sanitary Sewer on Leslie St to Service 2C Lands (41006)	1,543,300	25,749	1,517,551	2014				1,517,551		To be constructed by 2C developer, Town will pay
1.43	Wastewater Hydraulic Model (41004)	100,000	-	100,000	2015		100,000				Design in 2016
1.43	Decommission Sewer - Wells St PS (41007)	300,000	-	300,000	2015	300,000					Tender to be awarded Q3 2016
1.44	3 Phase Electrical Power (41009)	60,000	-	60,000	2015	60,000					Project deferred to 2017
1.44	Child Dr Channel Improvements (42052)	821,900	40,730	781,170	2014			781,170			Construction in progress
1.45	Maintenance of Culverts - Yonge/Batson (42054)	100,000	3,101	96,899	2015		96,899				Design in progress
1.45	Bridge Assessment (42058)	100,000	9,158	90,842	2015			90,842			Project ongoing
1.46	Town Wide Stream Erosion Master Plan (42057)	100,000	-	100,000	2015	100,000					Design in 2016
1.47	Water Meter Replacement Program (43038)	1,283,896	712,789	571,107	2012			571,107			Ongoing project
1.48	Backflow Prevention Program (43039)	50,000	-	50,000	2012	50,000					Design in 2016
1.49	Bulk Water Meter Installation (43044)	380,000	-	380,000	2014	380,000					Ongoing project
1.50	St. John's Sdrd - Leslie to 2C (43048)	216,700	-	216,700	2015			216,700			To be constructed by 2C developer, Town will pay. Construction scheduled for 2017.
1.51	Reconnection - Bathurst/Orchard Hts (43053)	70,000	-	70,000	2015	70,000					Project not started due to other priorities
1.52	Water Hydraulic Model (43040)	100,000	-	100,000	2015		100,000				Design in progress
1.53	Decommission Well House Behind Ransom Crt (43047)	40,000	-	40,000	2016	40,000					Project on hold
1.54	SCADA Monitoring System (41010)	200,000	-	200,000	2016	200,000					Project to be tendered in Q3 2016
1.55	Storm Sewer Reserve Fund and Rates Study (42059)	50,000	-	50,000	2016	50,000					Project to be tendered in Q4 2016
1.56	Street Light Improvements - Wellington St. (34707)	366,600	19,251	347,349	2013	347,349					Project to be tendered in conjunction with 34710 and 34711. Work will begin in 2017.
1.57	Street Light Conversion to L.E.D. (34709)	3,354,200	2,475,537	878,663	2014				878,663		Project nearing completion, waiting on supply of coach lights
1.58	Street Light Poles St John's (34710)	119,100	21,042	98,058	2014			98,058			Project to be tendered in conjunction with 34707 and 34711. Work will begin in 2017.
1.59	Street Light Poles - Bayview (34711)	225,000	-	225,000	2015	225,000					Project to be tendered in conjunction with 34707 and 34710. Work will begin in 2017.
1.60	Field Asset Data Wireless Devices (31144)	152,000	45,938	106,062	2015			106,062			Devices have been delivered, working with IT to configure and set up end user training. May have to purchase peripherals for the devices. Also need to purchase Maximo licences.
1.61	Street Lights (31151)	50,000		50,000	2016	50,000					Project not started.
1.62	Speed Cushion Pilot Project (31154)	100,000		100,000	2016	100,000					Project on hold
1.63	Speed Message Board (34522)	28,000	9,548	8,000	2013			9,548			Project ongoing, to be completed by Q4 2016
1.64	IES Closed Projects Contingency (31115)	50,000	-	50,000	2013					50,000	Project ongoing. See Schedule 3
Infrastructure Operations											

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
REMAINING as of July 31, 2016**

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						Not Started	Design Phase	Financially Committed	Near Completion		Other
Fleet Management											
1.65	Frt/FL80 #31 (34236)	200,000		200,000	2016			200,000			Delivery expected Q4 2016
1.66	Streetsweeper (34238)	300,000		300,000	2016			300,000			Delivery expected Q4 2016
Facilities											
1.67	215 Industrial Pkwy - Exterior Works (72146)	145,000	6,666	138,334	2012			138,334			Roof needs to be replaced. Prioritizing work.
1.68	AFLC Renovation (74004)	8,366,113	7,807,199	558,914	2011/2012				558,914		Project near completion, finalizing invoices.
1.69	Joint Operations Centre (34217)	20,385,589	20,085,150	300,439	2010/2012				300,439		Project near completion, finalizing invoices.
1.70	ACC Lot Repave (72133)	1,494,500	76,669	1,417,831	2014			1,417,831			Project ongoing, completion expected Q4 2016.
1.71	Work Station Refresh, Carpet, etc (72201)	180,000	14,092	165,908	2015			165,908			Project ongoing, next phase to be completed in 2016
1.72	TH - Building Humidifiers (72203)	35,000	3,576	31,424	2015			31,424			Final invoicing to be determined.
1.73	Cameras - HDIP (72204)	50,000	-	50,000	2015		50,000				Project deferred to 2017 as IT does not have the capacity.
1.74	22 Church St/Library - Exterior Repairs (72219)	75,000	5,776	69,224	2015			69,224			Combining with 72232 and requesting additional funds in 2016
1.75	AFLC - Arena Dehumidifiers (72226)	135,000	4,096	130,904	2015			130,904			Determining next steps.
1.76	89 Mosley - Condition Assessment Report (72241)	425,000	8,904	416,096	2015		416,096				Waiting for building usage direction.
1.77	Water Bottle Fill Stations (72194)	40,000	17,977	22,023	2015				22,023		Near completion, one building left.
1.78	Building Condition Report (72202)	174,830	-	174,830	2015			174,830			Tender has been awarded. Vendor visiting sites.
1.79	Library - LED Light Study (72237)	15,000	-	15,000	2015			15,000			Project ongoing.
1.80	AFLC - Pool Dehumidification Replacement (72211)	237,300	-	237,300	2015			237,300			Work to be completed Q4 2016.
1.81	AFLC - Rink Floor (72228)	45,000	13,001	31,999	2015			31,999			Project complete, waiting for final invoicing
1.82	Community Radio Station and Sound Studio (74010)	10,000		10,000	2015		10,000				Awaiting information from user - no plans received.
1.83	ACC - Improvement of Aurora Community Centre (72175)	425,000		425,000	2016			425,000			Ice plant condensers installed. Boilers and rink lights to be completed in 2017.
1.84	SARC - Improvement to Stronach Aurora Recreation Complex (72221)	425,000		425,000	2016		425,000				LED upgrades quotes received. Pool liner replaced scheduled for September 2017.
1.85	Tennis Club - Exterior Windows (72188)	20,000		20,000	2016			20,000			Project awarded. Work to be completed after building closes for the season.
1.86	SARC - Replacement of Floor Scrubber (72240)	18,000		18,000	2016			18,000			PO issued. Delivery anticipated Q4 2016.
1.87	AFLC - Whirlpool and Pool Heaters (72247)	50,000		50,000	2016			50,000			Project ongoing.
1.88	Library - Brick Works (72248)	30,000		30,000	2016		30,000				Work to be done in 2017.
1.89	AFLC - Roof Top Unit (72250)	35,000		35,000	2016		35,000				Waiting for award of mechanical and electrical award.
1.90	AFLC - Lower roof Section (older section) (72264)	35,000	23,812	11,188	2016			11,188			Work completed. Waiting for final invoice.
1.91	JOC - Solar Panels (72265)	130,000		130,000	2016		130,000				Working with contractor on design.
1.92	Bldg Dept Counter Enhancements (24010)	175,000		175,000	2016		175,000				Project on hold.
1.93	Relocation of Sports Hall of Fame (74011)	7,500		7,500	2016			7,500			PO issued. Work to begin Q3 2016.
PARKS, RECREATION & CULTURAL SERVICES											

**TOWN OF AURORA
OPEN CAPITAL PROJECTS
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Attachment #3

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						Not Started	Design Phase	Financially Committed	Near Completion	
Culture										
1.94	Museum Curator (74009)	100,000	100,000	-	2014					Project to be continued with additional funding in 2018.
Parks										
1.95	Parks/Trails Signage Strategy Study & Implementation (73134)	503,000	91,700	411,300	2011/2012			411,300		Project ongoing. Phase 1 to be completed Q4 2016.
1.96	Arboretum Development (73085)	655,000	512,837	142,163	2008-2013			142,163		Project ongoing
1.97	Former Kwik Kopy Trail Connection (73107)	185,000	83,282	101,718	2009		101,718			Project ongoing. Last phase under review by Region.
1.98	Parks Pathway System (73117)	285,000	223,641	61,359	2011/2012			61,359		Project ongoing
1.99	Street Tree Planting Contract (73119)	164,892	177,816	(12,924)	2010				(12,294)	Project closed in 2012 and then re-opened. 2C subdivisions still need tree planting. Additional funding requested for 2017. Tender for a portion of work to be put out Q1 2017.
2.00	Rotary Park Upgrade (73159)	15,893	12,440	3,453	2012			3,453		Additional funding for tree planting.
2.01	Emerald Ash Borer Management Program (73160)	859,850	470,443	389,407	2013			389,407		Project ongoing
2.02	Site Servicing - Stewart Burnett (73161)	1,700,000	68,689	1,631,311	2012			1,631,311		Multi purpose field construction, waiting for tender to be issued. Construction scheduled for Q4 2016 and early 2017.
2.03	Pedestrian Underpasses (73177)	887,882	134,258	753,624	2012			753,624		To be done in conjunction with the Region. Received cost estimates from the Region additional report to Council required in Q4 2016.
2.04	2C West Ecological Integrity Monitoring (73260)	275,000	65,449	209,551	2014				209,551	Project almost complete, waiting for final invoicing.
2.05	WAMS Mobile Devices (73186)	85,900	55,049	30,851	2013			30,851		Devices purchased, configuration required.
2.06	Purchase of Magna Lands (73170)		4,070	(4,070)	2014				(4,070)	Investigative costs to date
2.07	Natural Ice Rink Cells (73233)	54,000		54,000	2014		54,000			Project ongoing
2.08	Queens Jubilee Park Access (73252)	567,000	47,266	519,734	2014				519,734	Project to be completed Q4 2016.
2.09	Playground Replacement - E Hader Park (73206)	100,000		100,000	2015		100,000			Project deferred to 2018
2.10	Playground Surface Restoration (73154)	20,300	3,602	16,698	2015			16,698		Project to start fall 2016.
2.11	Bridge Assessment (73193)	65,000	509	64,491	2015				64,491	Determining next steps.
2.12	Wildlife Park - North Dam Rehabilitation (73268)	700,000	35,864	664,136	2015				664,136	Detailed design phase. Construction to begin in 2017.
2.13	Trail Construction as per Trail Master Plan (73147)	150,000		150,000	2015		150,000			Mierus construction to be completed in 2016. Parks to complete Town portion in 2017.
2.14	Wildlife Park - Phase 1/2/3 (73169)	200,000		200,000	2015				200,000	Project in detailed design phase.
2.15	Hartwell Way Overpass Contribution (73271)	300,000		300,000	2015			300,000		Completed. Waiting for final invoicing.
2.16	Community Buildings Use Study (73195)	50,000	40,806	9,194	2015				9,194	Project almost complete, waiting for final invoicing.
2.17	Artificial Turf Repair - soccer goal areas (73189)	35,000	-	35,000	2016		35,000			Work to be completed Q4 2016
2.18	Playground Replacement - James Lloyd Park (73208)	150,000	-	150,000	2016			150,000		Project to be completed Q3 2016
2.19	Tennis Court Resurface - Fleury Park (73228)	40,000	-	40,000	2016			40,000		Project to be completed Q3 2016
2.20	Tennis Court Resurface - Summit Park (73229)	20,000	-	20,000	2016			20,000		Project to be completed Q3 2016

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2.21	Tennis Court Resurface - McMahon Park (73230)	75,000	-	75,000	2016			75,000			Project to be completed Q3 2016
2.22	Walkway Repaving - James Lloyd Park (73235)	50,000	-	50,000	2016			50,000			Project to be completed Q3 2016
2.23	Improvements to Fleury Park Washroom Facility (73242)	150,000		150,000	2016		150,000				RFP for design awarded. Construction to take place in 2017.
2.24	Light Armoured Vehicle at Aurora Cenolaph (73282)	15,000	-	15,000	2016	15,000					Project out for quotation.
2.25	Mavrinac Park (73285)	1,300,000		1,300,000	2016	1,300,000					Tender with procurement. Construction scheduled for 2017.
2.26	PRS Closed Projects Contingency (73187)	50,000		50,000						50,000	
Recreation											
2.27	Fitness Equipment Replacement (74007)	125,600	121,367	4,233	2012			4,233			Project ongoing, additional funding requested in 2017.
PLANNING & BUILDING SERVICES											
Building Division											
2.28	Mobile Devices for BBS (24011)	100,000	12,182	87,818	2016			87,818			Implementation expected Q4 2016.
Development Planning Division											
2.29	Update of Zoning Bylaw (81004)	140,000	79,530	60,470	2007-2011			60,470			Project ongoing
2.30	Community Improvement Plan (81015)	746,473	4,000	742,473	2014			742,473			Project ongoing
2.31	Official Plan Review/Conformity to Places to Grow (81001)	300,000	-	300,000	2016	300,000					Project not started
Long Range & Strategic Planning											
2.32	15059 Leslie Street (12019)	7,459,536	7,379,394	80,143	2011/2012			80,143			Project ongoing
2.33	Town of Aurora Strategic Plan (12015)	50,000		50,000	2015				50,000		Project to be completed by Q4 2016.
Total		82,180,871	49,591,095	32,579,324		5,073,009	2,486,881	18,048,483	6,794,165	178,959	



Town of Aurora

General Committee Report

No. IES16-070

Subject: York Region Transportation Master Plan – Notice of Completion and Comment Period

Prepared by: Jamal Massadeh, Traffic/Transportation Analyst

Department: Infrastructure and Environmental Services

Date: September 20, 2016

Recommendation

- 1. That Report No. IES16-070 be received for information.**

Executive Summary

To inform Council on the progress of York Region's Transportation Master Plan update. The Region has issued a Notice of Completion and Comment period ending on September 15, 2016.

- The Regional Municipality of York is updating its 2009 Transportation Master Plan.
- The 2016 Transportation Master Plan is of strategic importance to the Region and local municipalities over the next 25 years.
- The Region has invited local municipalities and stakeholders to review the Transportation Master Plan and provide comments by September 15, 2016, and Town comments have been considered in the Region's Master Plan.

Background

The Regional Municipality of York is updating its 2009 Transportation Master Plan. The 2016 Transportation Master Plan update is of strategic importance to the Region and local Municipalities because it addresses transportation and mobility needs for those living and working in York Region over the next 25 years.

The Transportation Master Plan update will contribute significantly in creating new policies, to the expansion of the transit system and transportation network, and to

effective active transportation and transportation demand management. The objectives of the Transportation Master Plan reflect transportation changes, trends, and the influence on mobility.

Analysis

York Region is updating its 2009 Transportation Master Plan with policy areas and principles

The Transportation Master Plan update provides direction on a number of new policies and principles that the Region is currently developing with this study. The policy areas and principles are:

- Finer Grid Street Network
- Boulevard jurisdiction
- Commuter parking management
- Corridor evolution
- Goods movement

There were several opportunities for staff, stakeholders and residents to participate and provide comments

There were number of Technical Advisory Committee meetings held by the Region in addition to public open houses that provided the opportunity for municipal staff and other interested parties to participate in the discussion and to provide comments.

Town staff provided comments pertaining to Town initiatives and local interest:

- Grade separation should be a priority along the railway corridor: specifically, with the implementation of the Regional Express Rail by Metrolinx.
- Construction of new interchange at St. John's Sideroad and Highway 404: the construction of the interchange will add much needed capacity to Highway 404 and reduce congestion at Wellington Street East/Highway 404 interchange.
- Morning and afternoon peak periods left turn restrictions at Yonge Street and Wellington Street intersection: This is ongoing work between the Town and the Region. A Regional Council Report is anticipated at the September 8, 2016 meeting.

- Traffic congestion and reduce commute time in Aurora: generally the Transportation Master Plan looks at improving other modes of traffic in addition to the vehicular traffic.
- GO Transit and parking concerns: some of these concerns can be alleviated by improving the public transit from and to the GO Station.
- Promote active transportation, accessibility and improve public transit: the Transportation Master Plan provides guidelines and policies on improving these initiatives.

A study Notice of Completion and comment period is ending on September 15, 2016

The Region has issued a study notice of study completion and comment period ending on September 15, 2016 that will give the opportunity for staff and other interested parties to provide comments on the Transportation Master Plan Update. Based on final comments the Region will finalize the study and adopt its policies and principles.

Next, the Region will be developing the framework and setting up municipal workshops for the study policies.

Advisory Committee Review

Not Applicable.

Financial Implications

The implementation of the Transportation Master Plan update will be primarily funded as a Regional program. The Master Plan may also include recommendations requiring more local involvement and coordination of the integrated road network. Overall, it is expected that there will be cost implication to the Town specifically to some of the adopted study policies. Areas that will involve Town owned infrastructure include development of the finer grid street network and boulevard jurisdiction.

Communications Considerations

The Master Plan update was completed following the process in the Municipal Engineers Association Class Environmental Assessment, where public consultation and communication is a vital part of completion of such studies.

Link to Strategic Plan

The Transportation Master Plan update supports the Town's Strategic Plan goals of Improving Transportation, Mobility and Connectivity as well as Supporting an Exceptional Quality of Life for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

Alternative(s) to the Recommendation

None.

Conclusions

The Regional Municipality of York has been actively developing their Transportation Master Plan update in consultation with municipal staff, community and agency stakeholders. The process has resulted in engaged and proactive planning of future needs in a format that allows for clear and direct actions in the longer term.

Town staff have been engaged in this process and are in support of the objectives and policy areas and principles presented in the study.

Attachments

None.

Previous Reports

Memo 01-16, York Region 2016 Transportation Master Plan Update, February 2, 2016.

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

September 20, 2016

Page 5 of 5

Report No. IES16-070

Departmental Approval



**Ilmar Simanovskis
Director, Infrastructure and
Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report

No. IES16-071

Subject: Award of Tender IES 2016-51 – For Electrical Services

Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet

Department: Infrastructure and Environmental Services

Date: September 20, 2016

Recommendation

- 1. That Report No. IES16-071 be received; and**
- 2. That Request for Proposal IES 2016-51 – To Perform Electrical Repairs, Installations and Preventative Maintenance (Including Inverter Systems) on an as needed basis be awarded to Smith & Long Ltd. and R. A. Graham Contractors Ltd. at the unit prices tendered for a five (5) year contract; and**
- 3. That purchase orders in the combined amount of \$250,000, excluding taxes, be approved in favour of the approved vendors for the first five (5) years of services; and**
- 4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-51 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to seven (7) years; and**
- 5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and**
- 6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.**

Executive Summary

To receive Council's authorization to award Tender IES 2016-51 to Smith & Long Ltd. and R. A. Graham Contractors Ltd. for licenced electrical services for various town owned facilities and properties.

Background

Facility maintenance requires ongoing electrical services to be provided from qualified trades persons. The Town does not maintain this trade on the full time staffing complement and is therefore required to retain these services through a contract arrangement. The previous five (5) year contract expired in the spring of 2016.

Town staff issued this bid in a Request for Proposal format with the express intention of retaining multiple contractors to fulfil the requirements of this project. Retaining more than one contractor will provide the Town with an increased likelihood of receiving a prompt response to an emergency in the event that one contractor is indisposed or in the event of multiple, simultaneous electrical repairs.

Retaining more than one contractor will also allow Town staff to obtain prices for non-emergency repairs for electrical infrastructure from both contractors to ensure that a competitive cost is received. The practice of awarding multiple contractors was recently done with emergency water-main and sewer repairs with positive results.

This Request for Proposal was issued with a five (5) year base contract term with an additional two (2) option years.

Analysis

Procurement Process

Town staff prepared and released RFP IES 2016-51 for the Supply of Electrical services for the following facilities in the Town of Aurora:

1. Aurora Town Hall
2. Aurora Family Leisure Complex
3. Aurora Public Library
4. Former Hydro Building
5. Aurora Operations Centre
6. Stronach Aurora Recreation Complex
7. Aurora Seniors Centre
8. Aurora Community Centre

9. Old Library Building
10. Victoria Hall
11. Old Seniors Building
12. Aurora Cultural Centre
13. McMahon Park Building
14. Factory Theatre
15. Jack Woods Farm Building
16. Fire Hall 4-3
17. Fred Bolsby Fire Hall

Multi Stage Evaluation Requirements for a Request for Proposal

Proposals must successfully pass multi stages to be considered successful for consideration for award. There are three main stages of evaluation:

- Stage one (1) is the mandatory requirements and submission requirements confirmation. This stage confirms that specific documents are submitted in the proper form and is a pass/fail evaluation.
- Stage two (2) is the technical requirements evaluation stage. This stage involves review of a written proposal less financial information based on the submission requirements outlined in the RFP documents. Compliance is based on the successful proponent achieving a minimum points score of 70 percent.
- Stage three (3) is the financial component which is only opened if the technical requirements are met.

Selection of the preferred vendors is then based on the combined score.

Proposal Results

RFP IES 2016-51 closed on August 9, 2016 and a total of five (5) firms submitted proposals. Three (3) failed to proceed to stage three (3) evaluation due to a technical score that did not reach the 70 percent threshold.

A review of the proposals was undertaken with each proposal evaluated on General Experience of the Company (15%), Service Level, Quality and Support (25%), Proponents' Staff and Experience (25%), Value Added Services (5%) and Price (30%).

The Smith and Long Ltd. proposal at \$104,825 and R. A. Graham Contractors Ltd. proposal at \$138,810 excluding taxes are the two highest ranked proponents.

Table "A" below is a summary of prices submitted for the five (5) year contract period (2016-2021) from RFP IES 2016-51:

Table A

	Firm	Bid Amount - Total Five (5) Years
1	Smith and Long Ltd	\$104,825
2	R. A. Graham Contractors Ltd.	\$138,810

Advisory Committee Review

Not Applicable.

Financial Implications

This is a unit price contract with quantities identified in the tender documents that were set based on historic unit price knowledge. The operating budget for this work is currently \$50,000 per year resulting in an initial purchase order request of \$250,000 for the total five (5) year period.

As the total value of work varies year over year, staff are seeking authorization to increase the purchase order in any given year up to the limit of the approved operating budget for these services. This intent of this authorization is to allow for flexibility in meeting varying business needs to an approved limit that simplifies approvals while maintaining adequate fiscal controls. Future budget increases are approved by Council through the operating budget approvals process.

Communications Considerations

There is no external communication required.

Link to Strategic Plan

Maintaining our facilities supports the strategic plan goal of investing in sustainable infrastructure by maintaining infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternatives to the Recommendations

Council may choose to not award this project. The RFP evaluation process meets all requirements of the procurement By-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, the Town will be without an electrical contractor to perform maintenance and emergency services.

Conclusions

Staff recommends awarding Tender IES2016-51 to perform electrical repairs, installations and preventative maintenance (including inverter systems) on an as needed basis for a five (5) year period to Smith and Long Ltd. and R. A. Graham Contractors Ltd. at the unit prices tendered.

That a purchase order in the amount of \$250,000, excluding taxes, be approved for the five (5) year period of the contract term with the Director being authorized to approve future two (2) one (1) year extensions, and that the approval funding not exceed approved annual operating budget for these services.

Attachments

Not Applicable.

Previous Reports

Not Applicable.

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

September 20, 2016

Page 6 of 6

Report No. IES16-071

Departmental Approval



**Ilmar Simanovskis
Director, Infrastructure and
Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report

No. IES16-072

Subject: Award of Tender IES 2016-63 – For Plumbing Services

Prepared by: Phillip Galin, Manager, Facilities, Property and Fleet

Department: Infrastructure and Environmental Services

Date: September 20, 2016

Recommendation

- 1. That Report No. IES16-072 be received; and**
- 2. That Request for Proposal IES 2016-63 – for the Supply of Plumbing Services on an as needed basis be awarded to Rapid Plumbing Inc. at the unit prices tendered for a three (3) year contract; and**
- 3. That a purchase order in the amount of \$203,430, excluding taxes, be approved in favour of Rapid Plumbing Inc. for the first year of services; and**
- 4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-63 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to five (5) years; and**
- 5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and**
- 6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.**

Executive Summary

To receive Council's authorization to award Tender IES 2016-63 to Rapid Plumbing Inc. for licenced plumbing services for various town owned facilities and properties.

Background

Facility maintenance requires ongoing plumbing and drainage services to be provided from qualified trade persons. The Town does not maintain this trade on the full time staffing complement and is therefore required to retain these services through a contract arrangement.

This Request for Proposal was issued with a three (3) year base contract term with an additional two (2) option years.

Analysis

Procurement Process

Town staff prepared and released RFP IES 2016-63 for Supply of Plumbing services for the following facilities in the Town of Aurora:

- 1) Aurora Town Hall;
- 2) Aurora Family Leisure Complex;
- 3) Aurora Public Library;
- 4) Former Hydro Building;
- 5) Aurora Operations Centre;
- 6) Stronach Aurora Recreation Complex;
- 7) Aurora Seniors Centre;
- 8) Aurora Community Centre;
- 9) Old Library Building;
- 10) Victoria Hall;
- 11) Old Seniors Building;
- 12) Aurora Cultural Centre;
- 13) McMahon Park Building;
- 14) Factory Theatre;
- 15) Jack Woods Farm Building;
- 16) Fire Hall 4-3; and
- 17) Fred Bolsby Fire Hall

Multi Stage Evaluation Requirements for a Request for Proposal

Proposals must successfully pass multi stages to be considered successful for consideration for award. There are three (3) main stages of evaluation:

- Stage one (1) is the mandatory requirements and submission requirements confirmation. This stage confirms that specific documents are submitted in the proper form and is a pass/fail evaluation
- Stage two (2) is the technical requirements evaluation stage. This stage involves review of a written proposal less financial information based on the submission requirements outlined in the RFP documents. Compliance is based on the successful proponent achieving a minimum points score of 70 percent
- Stage three (3) is the financial component which is only opened if the technical requirements are met.

Selection of the preferred vendors is then based on the combined score.

Proposal Results

Staff closed RFP IES 2016-63 on August 9, 2016 and a total of six (6) firms submitted proposals. Five (5) failed to proceed to stage three (3) evaluation.

A review of the proposals was undertaken with each proposal evaluated on General Experience of the Company (15%), Service Level, Quality and Support (25%), Proponents' Staff and Experience (25%), Value Added Services (5%) and Price (30%).

The Rapid Plumbing Inc. proposal at \$211,480 excluding taxes was the highest ranked and scoring proponent.

Table "A" below is a breakdown of prices submitted for the three (3) year contract (2016-2018) from RFP IES 2016-63:

Table A

Firm	Bid Amount – Total Three (3) Years
Rapid Plumbing Inc.	\$211,480

Advisory Committee Review

Not Applicable.

Financial Implications

The following is a summary of prices over the three (3) year contract (excluding taxes):

Year	Cost
2016-2017	\$68,050
2017-2018	\$70,200
2018-2019	\$73,230

This is a unit price contract with quantities identified in the tender documents that were set based on historic knowledge of service requirements. The operating budget for this component of services is \$60,000 for 2016. Budget limits will be increased in 2017 and 2018 to accommodate the full contract amount. As this is a unit price contract, the actual need for services will be based on frequency and nature of the service calls and may not necessarily reach the estimated scope of work identified in the RFP.

Total award for the three (3) year term will therefore be \$203,430.

As the total value of work varies year over year, staff are seeking authorization to increase the purchase order in any given year up to the limit of the approved operating budget for these services. The intent of this authorization is to allow for flexibility in meeting varying business needs to an approved limit that simplifies approvals while maintaining adequate fiscal controls. Future budget increases are approved by Council through the operating budget approvals process.

Communications Considerations

There is no external communication required.

Link to Strategic Plan

Maintaining our facilities supports the strategic plan goal of investing in sustainable infrastructure by maintaining infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternative(s) to the Recommendation

Council may choose to not award this project. The RFP evaluation process meets all requirements of the procurement By-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, the Town will be without a plumbing contractor to perform maintenance and emergency services.

Conclusions

Staff recommends proceeding with award of contract to Rapid Plumbing Inc. for a based contract period of three (3) years based on the results of RFP IES 2016-063.

That a purchase order in the amount of \$203,430, excluding taxes, be approved for the three year period of the contract term with the Director being authorized to approve future contract years not to exceed the approved annual operating budget for these services.

Attachments

Not Applicable.

Previous Reports

Not Applicable.

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

September 20, 2016

Page 6 of 6

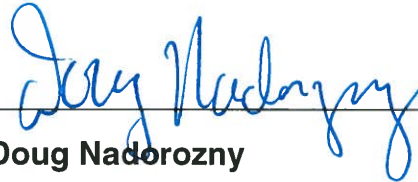
Report No. IES16-072

Departmental Approval



**Ilmar Simanovskis
Director, Infrastructure and
Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report

No. IES16-073

Subject: Library Square/Downtown Traffic Management Plan

Prepared by: Jamal Massadeh, Traffic/Transportation Analyst

Department: Infrastructure and Environmental Services

Date: September 20, 2016

Recommendation

- 1. That Report No. IES16-073 be received; and**
- 2. That Library Square/Downtown Traffic Management Plan be incorporated in the Master Transportation Study; and**
- 3. That Capital Project No. 34525, Yonge Street Parking Plan be deferred to 2018 budget; and**
- 4. That an update on Aurora Promenade Concept Plan be initiated for 2017 that considers how the Cultural Precinct Plan, Yonge Street Parking Plan and the Metrolinx Expansion Plan align with Promenade objectives; and**
- 5. That Capital Project No. 34513, Master Transportation Study be advanced from 2018 to 2017 to coordinate short and long term parking needs with the Aurora Promenade Concept Plan and the local impacts of the Metrolinx Expansion Plan.**

Executive Summary

To address Council motion of June 28, 2016 regarding Library Square/Downtown Traffic Management Plan.

- Metrolinx will be a significant impact to community traffic and parking in the near term while there will be significant benefit to the Town in the long term. There is a need to have a comprehensive approach to mitigating and coordinating issues as a community.
- Recommendation to defer proposed local improvements to both Library Square and Yonge Street Parking and focus attention on comprehensive review of

expected impacts being caused by Metrolinx by verifying alignment with the Promenade Plan, and advancing the Master Transportation Study from 2018 to 2017.

- Conversion of these streets to one-way will impact a broader area resulting in changes to commuter traveling patterns that may have unintended consequences, and will only create an additional four (4) parking spaces.
- The 2007 parking study identified 1,200 off street and on street parking spaces in the downtown core (including library square) and concluded this to be sufficient on average recognizing periodic peak periods in the Library Square area
- The Yonge Street Parking Plan is recommended to be deferred to 2018 based on Council direction to proceed with the Transportation Master Plan.

Background

Council, at its meeting of June 28, 2016, adopted the following motion “Library Square/Downtown Traffic Management Plan”:

WHEREAS parking has been identified as a need for users of the Library, Cultural Centre and businesses in the Downtown core; and

WHEREAS traffic infiltration to the secondary roads around the Downtown core has been an ongoing concern for both residents and business owners; and
WHEREAS revitalization of the Downtown core is a high priority for the Town of Aurora; and

WHEREAS Council has identified Library Square as the central “Hub” of the Downtown core; and

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff investigate the feasibility of the Conceptual Downtown Traffic Management Plan (conceptual plan attached to this motion) and report back to Council in September 2016; and

BE IT FURTHER RESOLVED THAT the Conceptual Downtown Traffic Management Plan be put forward to the “Town Park Area Residents Ratepayer's Association”, in addition to a public information session, for their review and comment; and

BE IT FURTHER RESOLVED THAT the results of that consultation be brought back to Council along with the staff feasibility study for Council review and approval.

Analysis

General description of the Plan is to convert existing two-way streets to one-way streets that encircle Library Square

Staff have reviewed the conceptual Downtown Traffic Management Plan (the Plan) proposed by Council and as viewed in Appendix A.

The Plan is proposing to convert Church Street, Victoria Street and Mosley Street into one-way streets flowing in a counter clockwise direction beginning and ending at Yonge Street.

In lieu of two-way traffic, the additional space would be used for angle parking around Library Square.

Analysis was conducted in the area bounded by Yonge Street, Wellington Street, Berczy Street and Metcalfe Street/Church Street

Any change to traffic flow to one area inevitably has a broader impact to traffic patterns in the larger area. This is usually driven by travel time changes, accessibility and travel restrictions, and forced changes to travel habits.

Although the proposed Plan is identifying traffic pattern changes only to the area immediately adjacent to Library Square, these changes will influence how commuters move through the larger community. In assessing these potential impacts, the boundaries of Yonge Street to Berczy Street and Wellington Street to Metcalfe Street/Church Street were identified as an initial boundary of influence for the following reasons:

- Traffic traveling west on Wellington with Library Square as the destination will be forced to travel to Yonge Street southbound.
- Some infiltration due to one-way travel limitation will increase traffic along Metcalfe Street, Wells Street and Mosley Street.
- Traffic movements in the general area will impact local residents, facility users, and commuters accessing the GO Station.

Review potential challenges and desired outcomes for Library Square and the Cultural Precinct identify parking as the primary potential issue

As part of the feasibility study, the following information is provided to assist Council in verifying the problem statement for this Plan and the travel issues it is intended to resolve and the purpose/ benefit this Plan will provide.

The predominant challenge of Library Square is limited parking facilities to accommodate parking needs when simultaneous events are occurring in the area. There does not appear to be an issue with traffic flow or volumes that require reconfiguration of the network.

An opportunity currently under development for this area is the Cultural Precinct which is bounded by Yonge Street, Mosley Street, Larmont Street and Metcalfe/Church Street. In achieving the goal of a cultural hub, traffic, parking and pedestrian movement are critical aspects to consider. As the Cultural Precinct plan is currently under development, there is a risk that the proposed traffic management changes will influence undetermined outcomes for this area and may be premature. It would be more appropriate to allow the Cultural Plan to fully develop and incorporate traffic, parking and pedestrian goals and outcomes within the context of the current planning project.

The area surrounding these streets is a stable and long standing community. Changes of this magnitude will require extensive community engagement and justifiable reasons for the changes. Similar challenges were experienced in the planning and development of the traffic management solution for the North East Quadrant over several years and with significant design effort. Rapidly proceeding to a change of this type may result in unintended consequences that negate any intended benefits.

Proposed parking plan will allow for an addition of four spaces

Currently, there are a total of 69 parking spaces on Church Street, Victoria Street and Mosley Street. Parking is allowed on one side of Church Street and both sides of Victoria and Mosley Streets, where pavement width and road configuration allow. Parking is permitted for up to a three hour maximum Monday to Friday between 9:00 a.m. and 5:00 p.m.

The conceptual plan will allow for an additional four parking spaces.

Parking study completed in 2007 did not identify a need for additional parking in the Yonge Street core based on total parking inventory in the area

A parking study for the downtown core area was completed by the Town in 2007 to provide a snapshot of the parking utilization in the area. The study area boundary extended from Wellington Street to the north, Kennedy Street to the south, Temperance Street to the west and Larmont Street to the east. The study area is shown in Appendix B. The study results concluded that there isn't a parking problem and there is an ample supply of parking in the area to meet both residents and businesses parking demand. It was also concluded that parking along Yonge Street and other sections of the downtown was underutilized with the exception of the Library parking lot. With the three (3) hour maximum on-street parking By-law that was recently approved and implemented, parking utilization should significantly improve especially around the Town Park, where parking was allowed all day at the time when the parking study was conducted.

It should be noted that the parking supply in the downtown area is approximately 1,200 parking spaces (including on and off street) and that parking demands have not changed appreciably since that study based on staff knowledge of the parking patterns observed. However ongoing parking demands caused by Metrolinx activity will be a concern and needs to be addressed in the Master Plan.

Industry Perspective favours two-way streets

It is noted that one-way streets are not common in Aurora and there are only two (2) short sections in the northeast quadrant on Fleury Street and Centre Street that were part of the traffic calming measures implemented in that area. One-way streets are not preferred as they may impede accessibility and exposure to businesses and can create confusion/frustration for motorists unfamiliar with the area in particular with way-finding.

Over the past few years a number of cities (i.e. City of Hamilton) have converted their one-way streets into two-way streets to improve safety and traffic operation and navigation.

One-way street design is dated as traffic engineers and transportation planners believed they move vehicles better than two-way street does, when vehicles were the primary means to move people. However, this approach has significantly changed as active transportation becomes the effective way to move pedestrians, cyclists and transit in addition to vehicular traffic where navigation is much easier and safer with two-way streets.

Town staff have no concerns with the existing parking configuration and traffic operations in the area in question

The Infrastructure and Environmental Services staff have no issues with the existing on-street parking arrangements and the two-way traffic operation in the area in general or on the streets outlined in the motion. Most recently, Council adopted and approved the three (3) hour maximum parking to accommodate for residents and business owners in the Downtown area. The new regulation seems to be working fine as there have been no complaints from residents or business owners.

On the contrary, changing the existing on-street parking and traffic operation configuration may create concerns in other parts of the Town and particularly the Yonge Street and Wellington Street intersection. Other issues may arise, such as confusion at other intersections and the potential for higher number of motor vehicle collisions.

Comprehensive approach to community traffic management and Policy alignment recommended over local initiatives approach

Staff recognize Councils attention to resident concerns with transportation and parking issues being experienced in various areas of the Town. A significant pressure that will be present in our community for the next decade will be the Metrolinx expansion plans. The significant expansion of the regional rail network will be a significant benefit to the Town in better integrating commuter needs with lifestyles. However, there will be significant inconvenience and disruption to the community as these works are constructed.

To better inform Council on these impacts and reaffirm the future vision of the Town, it is recommended that a greater emphasis be placed on strategic alignment to the approved Aurora Promenade Concept Plan. This plan provides a valid vision for the future of the Downtown areas and can be an effective guidance document considering the significance changes being introduced by Metrolinx.

To address the local issues being experienced, staff are recommending that two planning exercises be undertaken in 2017 being a review of the Promenade Concept Plan and an update to the Master Transportation Study with an emphasis on parking and integration with near term Metrolinx activities. This approach will allow for a more comprehensive understanding of the issues and more integrated solutions thereby better aiding Council in managing the broader policy issues.

This can be achieved by:

1. Incorporating the Library Square traffic plan into the current Cultural Precinct Plan.

2. Deferring the Yonge Street Parking Plan to 2018 to verify alignment with the Promenade Concept Plan.
3. Advancing the Master Transportation Study to 2017 to provide a platform for an integrated issues approach that will include Metrolinx impacts.
4. Initiate a review of the Promenade Concept Plan to verify alignment of plan objectives with the changing environment and emerging challenges.

Advisory Committee Review

There is a Council direction to reactivate the Traffic Safety Advisory Committee which will provide an additional forum for management of local traffic issues that are identified through community feedback. This would be the appropriate venue to investigate local issues while the perspective of policy position and community traffic planning can be guided by Council through the plan updates proposed for 2017.

Financial Implications

There are no financial implications if the parking configuration and traffic operation remain the same. However, should the proposed plan be implemented, a budget will be required for traffic signs and pavement markings. In addition, a budget will be also required for a communication plan.

Capital funding of \$100,000 is planned for 2018 for the Master Transportation Study. Advancing this project does not impact the 10 year capital investment plan.

Capital funding is already planned for 2017.

Communications Considerations

Public consultation will be an important component of the studies identified. A consultation program will be developed as part of the scope of work and will include as a minimum:

- Media communications
- Public and business consultation
- Public open house events
- Community surveys

- Community leadership consultation including local agencies, advisory committees and special interest groups

An important element of this consultation will be the influence Metrolinx will have on the Town over the next decade as their construction program accelerates. There needs to be a shift in viewing their activity as a long term benefit to the Town while creating a workable relationship with Metrolinx and the community during what will most likely be an intensive and disruptive growth period.

Link to Strategic Plan

Objective 2: Invest in a sustainable infrastructure.

Maintain and expand infrastructure to support forecasted population growth.

Alternative(s) to the Recommendation

1. As directed by Council.

Conclusions

This report has been prepared to respond to the Council motion regarding Library Square/Downtown Management Plan. The plan is to convert the parking and traffic operation configuration on Church Street, Victoria Street and Mosley Street.

Staff believe the area is functioning well and there are no technical concerns caused by the existing parking layout and traffic operation configuration. The proposed Plan doesn't add a significant number of parking spaces and the one-way street may create confusion to drivers and may impede accessibility and exposure to businesses. Staff recommend that parking and traffic management options for the Cultural Precinct area be incorporated into the Cultural Precinct Plan to allow for a more coordinated effort for the community.

In recognizing Council's concerns with traffic management, parking and community development in general, it is recommended that a comprehensive approach be taken that provides an update to Council on alignment of various initiatives with the Promenade Concept Plan, and an update to the Master Transportation Plan that considers near term traffic and parking challenges being created by Metrolinx activity.

September 20, 2016

Page 9 of 9

Report No. IES16-073

As the proposed Yonge Street Parking Plan is also influenced by these broader policy issues, it is recommended that this capital project be deferred from 2017 to 2018 until this comprehensive review and be completed.

Attachments

Appendix "A" - Library Square/Downtown Parking Plan.

Appendix "B" – 2007 Downtown Area Parking Study.

Previous Reports

None.

Pre-submission Review

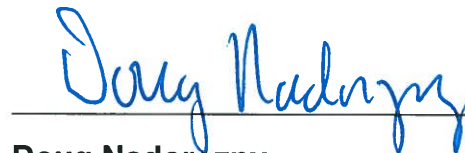
Agenda Management Meeting review on September 7, 2016.

Departmental Approval



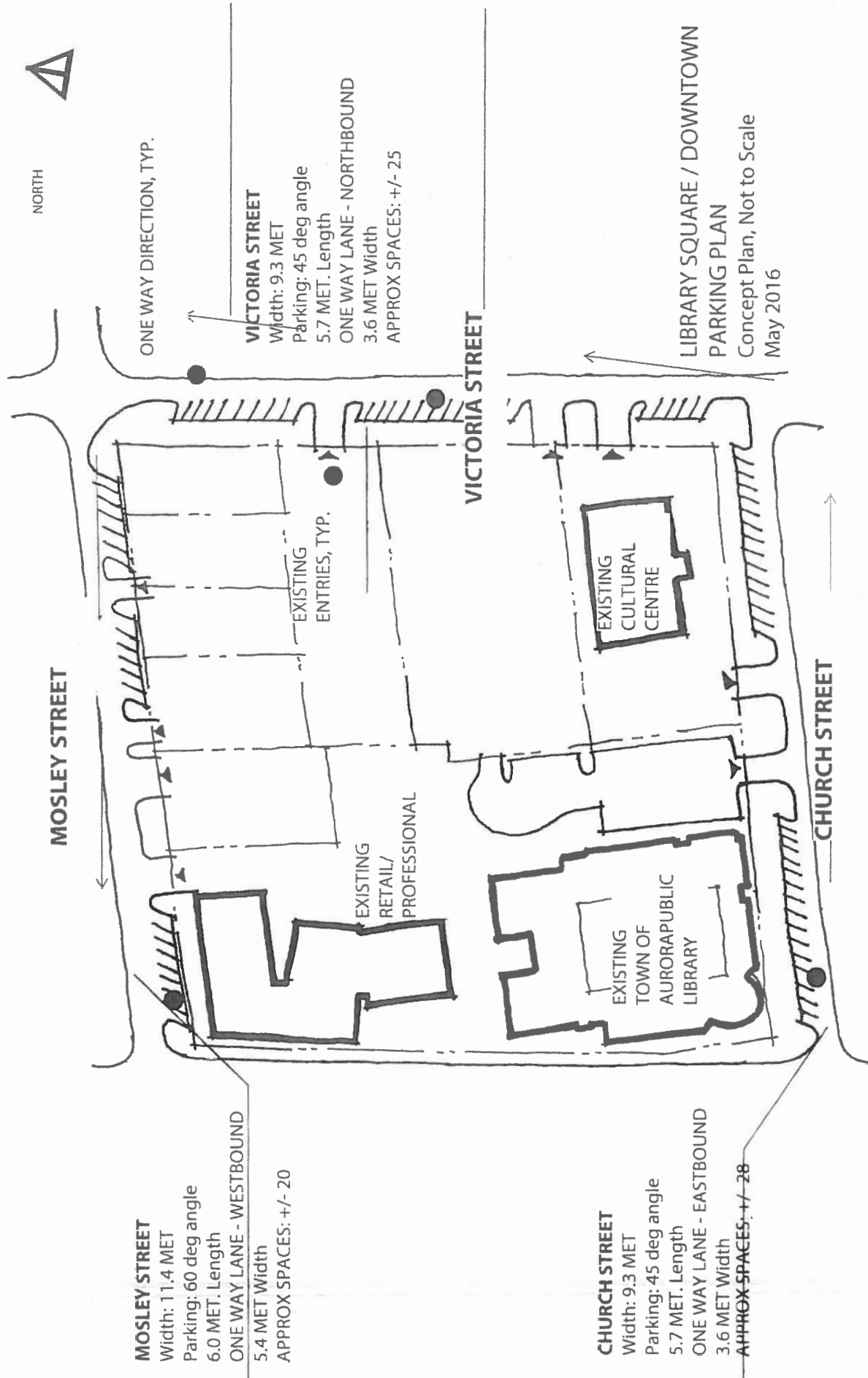
**Ilmar Simanovskis
Director, Infrastructure and
Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Appendix "A"



concept sketch prepared by
 town of Aurora Parks Dept



APPENDIX "B"

2007 DOWNTOWN AREA PARKING STUDY





Town of Aurora

General Committee Report No. PRCS16-043

**Subject: Culture and Recreation Grant Semi-Annual Allocation for
September 2016**

Prepared by: Marianna Saavedra, Administrative Assistant

Department: Parks, Recreation and Cultural Services

Date: September 20, 2016

Recommendation

- 1. That Report No. PRS16-043 be received for information.**

Executive Summary

The purpose of this report is as follows:

- To report on the allocation of \$6,589.84 from the Culture and Recreation Grant Fund to successful applicants.

Background

Each year Council allocates funds from the Operating Budget in support of the Culture and Recreation Grant. This Grant was combined with the former Arts & Culture Grant in 2010.

The Parks, Recreation and Cultural Services Department currently administers this Grant on a semi-annual basis. As per the Policy, applications are processed first in March and again in September of each calendar year.

Analysis

The Parks, Recreation and Cultural Services Department currently administer this Grant on a semi-annual basis. As per the Policy, applications are processed first in March and again in September of each calendar year.

For the September 2016 allocation, seven applications were approved totalling \$6,589.84.

Advisory Committee Review

Not applicable.

Financial Implications

In 2016, \$16,000 was allocated to the Culture and Recreation Grant program. A total of \$7,350 was distributed in March 2016 leaving a remaining total of \$8,650. The September allocation totals \$6,589.84, leaving a balance of \$2,060.16.

Communications Considerations

No communication considerations at this time.

Link to Strategic Plan

The allocation of funds for the Culture and Recreation Grant supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Expand opportunities and partnerships that contribute to the celebration of culture in the community.

Alternative(s) to the Recommendation

1. Option 1: Further Options as required.

Conclusions

In accordance with the Grant Policy, funds have been distributed as detailed above.

Attachments

Attachment #1 – Allocation Chart for the September 2016 Approved Grants

Previous Reports

PRS16-016 – Culture and Recreation Grant Bi-Annual Allocation for March 2016, April 5, 2016

Pre-submission Review

Agenda Management Meeting review on September 7, 2016.

Departmental Approval



Allan D. Downey
Director, Parks, Recreation and Cultural
Services

Approved for Agenda



Doug Nadrozny
Chief Administrative Officer

Organization / Individual	\$ Requested	Reason for Grant	ELIGIBILITY CRITERIA FOR GROUPS			ELIGIBILITY CRITERIA FOR INDIVIDUALS	
			1) Must be Non-profit and/or charitable organizations	ii) Must serve the residents of Aurora.	iii) Represent Aurora provincially, nationally or internationally	i) Individuals must be Aurora Residents	ii) Individuals must Represent Aurora provincially, nationally or internationally.
Aurora United Church & Trinity Anglican	\$358.00	To pay Permit #30394 for the use of Town Park on June 12, 2016 for a joint service followed by a picnic with music, games for the children and an opportunity for everyone to come out into the community and get to know one another.	Yes	Yes	No		
Drake Porter	\$1,000.00	Drake is a member of the U19 National Lacrosse Team that will be competing in Coquitlam, B.C. in July 2016 and requires donations to help him pay for this trip.				Yes	Yes
Aurora Seniors Association - Evergreen Choir	\$250.00	to help the Evergreen Choir with the cost of purchasing music	Yes	Yes	No		
The Aurora Farmers Market & Artisan Fair	\$1,000.00	To offset the cost of renting the Aurora Armoury located at 89 Mosley St. to hold the winter indoor market which commences October 22, 2016	No	Yes	No		
Rotary Club of Aurora	\$1,000.00	To pay permit #31296 for the Rotary Club's Dance in the Park Event being held on June 30th, 2016	Yes	Yes	No		
2799 Queen's York Rangers	\$981.84	to offset the fees for the rental of the arena for your Annual Review Parade	Yes	Yes	Yes		
Aurora Diggers (Bantam)	\$1,000.00	Team qualified for Eastern Canadian Championships in Moncton, New Brunswick by winning the bronze medal in the Ontario Championships	Yes	Yes	Yes		
Optimist Club of Aurora Inc.	\$1,000.00	To offset the cost of putting the logo on the ice at the ACC#1 as part of the Annual Aurora Minor Hockey/Optimist/Home Hardware Showcase Tournament scheduled for December 27-30, 2016.	Yes	Yes	No		
			\$6,589.84				



Town of Aurora

General Committee Report No. PBS16-072

Subject: Planning Applications Status List

Prepared by: Glen Letman, Manager of Development Planning

Department: Planning and Building Services

Date: September 20, 2016

Recommendation

- 1. That Report No. PBS16-072 be received for information.**

Executive Summary

This report provides a summary and update of development applications that have been received by Planning and Building Services since its previous report of June 21, 2016. No Council action is required.

Background

Attached is a list updating the status of applications being reviewed by Planning & Building Services. The list supersedes the June 21, 2016 Planning Applications Status list and is intended for information purposes. The text in bold italics represents changes in status since the last update of the Planning Applications Status List. It is noted that Part Lot Control Applications are no longer included on this list as these properties were previously approved for development and are processed through Council approval to allow freehold title to described parcels of land.

Analysis

Since the preparation of the last status list, five (5) new planning applications have been filed with Planning & Building Services as follows:

- Zoning Bylaw Amendment Application (ZBA-2016-08) to allow 12 row housing units;
- Zoning Bylaw Amendment, Plan of Subdivision and Condominium Applications (ZBA-2016-09, SUB-2016-02, CDM-2016-04) to allow 40 single detached residential units;
- Official Plan Amendment and Zoning Bylaw Amendment Applications (OPA-2016-03 and ZBA-2016-007) to allow two (2) 6-storey buildings totalling 300 units;

September 20, 2016

- 2 -

Report No. PBS16-072

- Site Plan Application (SP-2016-06) to allow three (3) 4-storey office buildings totalling 6,246 m² g.f.a.; and
- Site Plan Application (SP-2016-05) to allow 11 townhouse semi-detached dwellings.

Advisory Committee Review

No Communication Required.

Financial Implications

There are no financial implications.

Communications Considerations

No communication required. The Planning Application Status List is posted on the Town's website under the PBS link.

Link to Strategic Plan

The subject Applications supports the Strategic Plan goal of supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in collaborating with the development community to ensure future growth includes development opportunities.

Alternative(s) to the Recommendation

None.

Conclusions

Planning & Building Services will continue to provide this update to inform Council of the number and status of planning applications filed with the Town.

Attachments

Figure 1 – Planning Applications Status Map*

Figure 2 – Secondary Plan Map

Figure 3 – Planning Applications Status List – September 20, 2016

*[Planning Applications Status Map](#) (large colour version available via Town's website or by visiting Planning and Building Services)

September 20, 2016

- 3 -

Report No. PBS16-072

Previous Reports

General Committee Report No. PDS13-007, dated June 21, 2016.

Pre-submission Review

Agenda Management Team Meeting review on September 7, 2016.

Departmental Approval

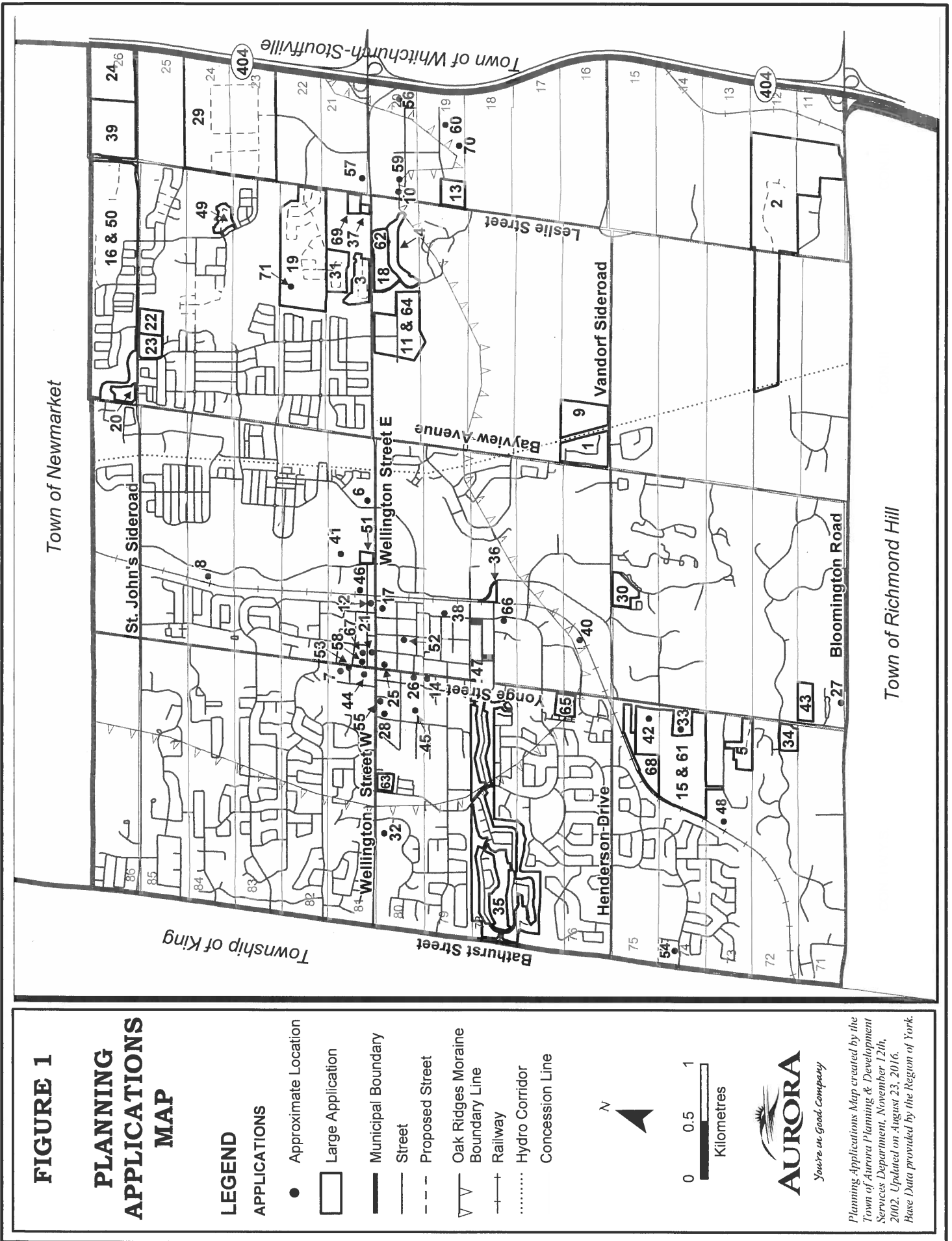


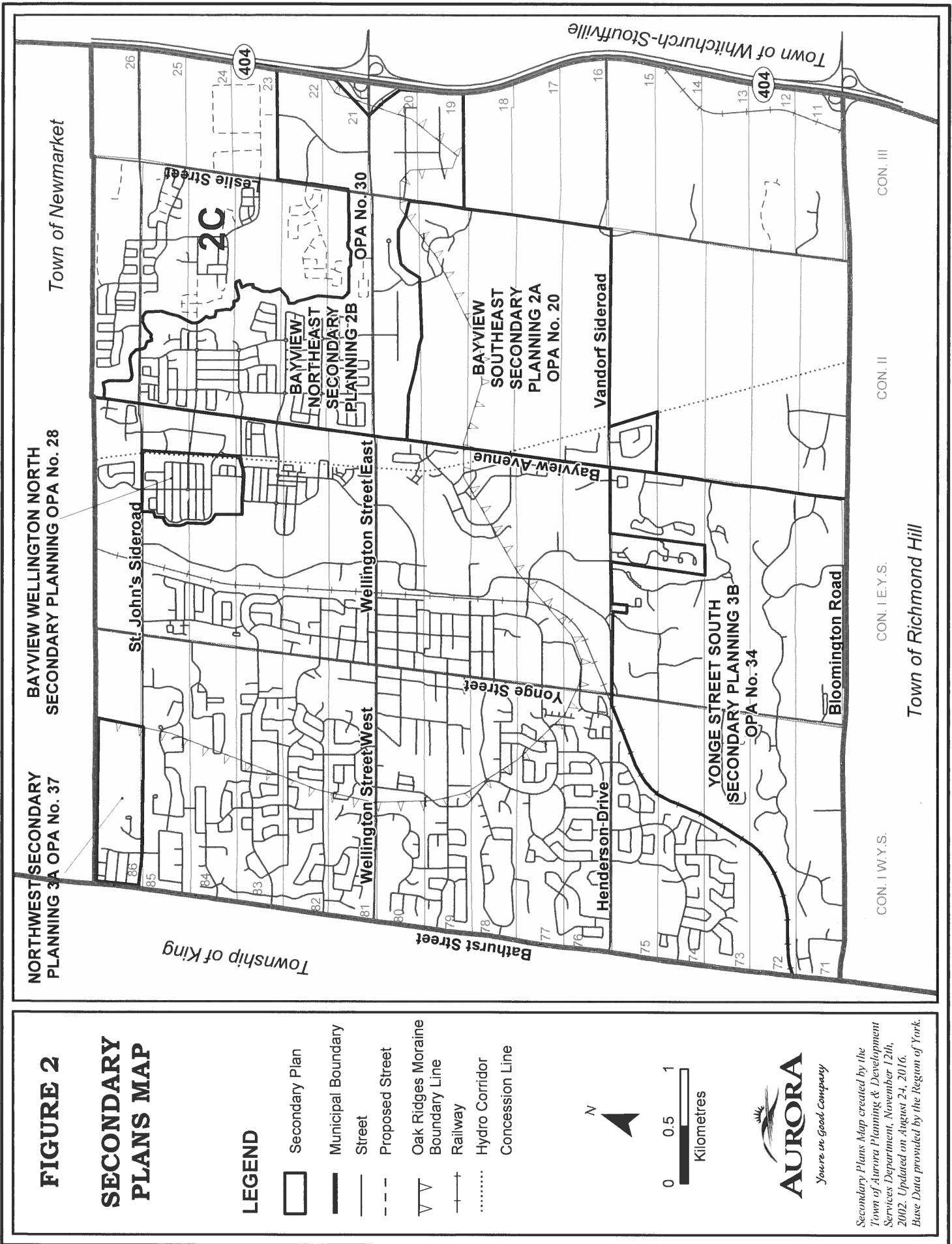
**Marco Ramunno, MCIP, RPP
Director, Planning and Building Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**





**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
1.	<p>Genview Development Corp. 14575 Bayview Avenue Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: ZBA-2001-04 & SUB-2001-01</p>	<p>Plan of Subdivision to permit 61 residential lots.</p>	<p>Jan.4, 2001</p>	<p>Phase 1 consisting of 56 lots was registered on October 20, 2011. Registered Plan 65M-4292. Phase II (5 lots) to be developed with adjacent lands: SUB-04-07. Detailed Engineering Drawings submitted to the Town for review.</p>
2.	<p>Lebovic Enterprises Limited (Formerly Westhill Redevelopment Co.) 13927 & 14012 Leslie Street and 1796 Bloomington Road GHD Investments. Attn:Glen Easton 905-752-4369 Files: OPA-2000-04, ZBA-2000-12 & CDM-2000-03 OMB Case No. PL030997, PL080014 OMB File Nos. O030373 Z030149 S030085</p>	<p>Applications for Official Plan Amendment, Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium to permit 75 condo units and 18 hole golf course.</p>	<p>May 3, 2000</p>	<p>Ontario Municipal Board Hearing held September 14, 2010 to January 5, 2011. Ontario Municipal Board approved appeals on April 14, 2011. Ontario Municipal Board issued Order approving; OPA 74, ZBA 5361-11 Plan of Subdivision and Condominium Draft Plan approval on September 15, 2011. OMB issued Order approving Draft Plan of Subdivision on November 14, 2011. Top soil removal permit issued. Subdivision Agreement Executed by Owner and Town.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
3.	MI Developments Inc. Part of Lot 21, Con 2 Stronach Group Attn: Dan Robert 905-726-7805 Files: SUB-2006-01 & ZBA-2006-03	Draft Plan of Subdivision and Zoning By-law Amendment Application for 134 townhouse units.	Jan. 3, 2006	Council approved Draft Plan of Subdivision on August 14, 2007 and implementing Zoning By-law on November 27, 2007. On September 29, 2015 the Removal of Holding 'H' By-law was enacted. Subdivision Agreement Executed by Owner and Town.
4.	MI Developments Inc. Leslie & Wellington Street E. Stronach Group Attn: Ari Huber 905-726-7607 Files: ZBA-2003-19 & CDM-2003-03	Zoning By-law Amendment and Vacant Land Condominium Applications to permit 14 units detached residential.	May. 5, 2003	Revised Draft Plan of Condominium approved on October 9, 2012. Notice of Decision issued. Certification of notification with Draft Plan of Condominium sent out on November 13, 2012. Applicant to clear conditions. File Maintenance Fee received.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>5. Pandolfo, et al. Lot 8, Part Lots 20 & 21, Plan 132 14070 Yonge Street Templeton Planning Consulting Attn: Gary Templeton 905-727-8672 Files: OPA-2012-03, ZBA-2003-21 & SUB-2003-02</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision to permit 29 single detached dwellings and two (2) open space blocks.</p>	<p>May. 7, 2003</p>	<p>Public Planning Meeting held February 27, 2013. Additional Public Planning Meetings held November 27, 2013 and March 26, 2014. Official Plan Amendment and Zoning By-law Amendment Applications approved by General Committee on June 17, 2014. Official Plan Amendment No. 6 (By-law 5656-14) and Zoning By-law Amendment 5657-14 enacted by Council on August 12, 2014 are in full force and effect. Draft Plan of Subdivision approved by Council on September 23, 2014. OMB Appeal to Council's Decision to Draft Plan Approval. OMB Decision / Minutes of Settlement issued April 23, 2015, Case No. PL141259. Subdivision Agreement being prepared.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
6.	Perwick Inv. (Deltera) Part of Lot 81, Con 1 N/E corner Wellington & John West Way Tridel Attn: Gouled Osman 416-661-9290 Files: OPA-2005-03, ZBA-2005-16 & SP-2013-13	Application to Amend the Official Plan and Zoning By-law to permit a 1,255m ² multi-unit retail commercial plaza. Site Plan Application to develop a 1,255 sqm one storey commercial plaza.	Oct. 11, 2005 Revised Appl. Rec'd June 1, 2011. Dec.23, 2013	Council Approved Report July 16, 2013. Official Plan Amendment adopted by Council on August 13, 2013. Regional approval granted November 5, 2013. Site Plan Application received as complete and circulated. Site Plan Application approved by Council on May 26, 2015. Inactive.
7.	1087931 Ontario Ltd. c/o Bruce Spragg Lot 13, Part Lot 14, Plan 246 15356 Yonge Street Planning Partnership Attn: Bruce Hall 416-686-3563 Files: ZBA-2006-11 & SP-2006-13	Zoning By-law Amendment Application to permit a single existing detached and 5 new townhouse residential infill development.	Apr. 12, 2006 (ZBA) May 31, 2006 (Site Plan)	Zoning By-law Amendment and Site Plan Application approved by Council on November 10, 2009. LSRCA approval granted. Site Plan Agreement drafted. Inactive.
8.	Hamil Inc. 260 Industrial Parkway North Blocks 1, 2, 3 & Part Block 4, 65M-2718 Attn: Michael Langer 416-398-0747 File: SP-2007-09	Minor Site Plan Application to permit an addition to an existing 4,879 m ² industrial building.	May 25, 2007	Applicant has requested the File to be held in abeyance. Inactive.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
9.	Genview, formerly Clifford Sifton 908 Vandorf Sdrd. Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: BLK-2007-04 & ZBA-2007-12	Draft Plan of Subdivision and Zoning By-law Amendment Application to allow for a 20 lot residential development within Settlement Area of the Oak Ridges Moraine.	Oct. 15, 2007	Draft Plan of Subdivision approved on August 1, 2012. Zoning By-law passed at Council on June 26, 2012 and is now in full force and effect. Detailed Engineering Drawings submitted to the Town for review.
10.	2292863 Ontario Inc. (Best Western Hotel) 4 Don Hillcock Drive Turner: Fleischer Attn: Claudio Rabalino 416-425-2222 Ext. 245 File: SP-2008-06	Revised Site Plan Application for four (4) storey hotel with pool, bar/lounge and convention facilities.	Revised proposal by new owner, Dec. 23, 2011	Awaiting final Site Plan submission. Inactive. File Maintenance fee received April 25, 2016.
11.	1207309 Ontario Inc. 337, 375 & 455 Magna Drive Stronach Group Attn: Frank Tozzi 905-726-7607 File: SP-2008-02	Site Plan Application for three (3) storey 9600m ² (103,333ft ²) Arts and Education building.	Mar. 14, 2008	Applicant required to obtain Infrastructure Easement prior to executing Site Plan Agreement. File Maintenance fee received.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
12.	Farid Ameryoun 118 Wellington Street East Intelliterra Inc. Attn: Bruce Hall 416-525-1133 Files: ZBA-2008-19 & SP-2014-03	Zoning By-law Amendment Application to permit a personal service shop (hair salon) & business & professional office within existing building. Site Plan Application to permit business and professional offices, and personal shop uses, as well as related parking on the subject lands.	Nov. 3, 2008 Jun. 9, 2014	Public Planning Meeting held May 27, 2009. Public Planning Meeting held November 27, 2013. Zoning By-law Application approved by Council on August 12, 2014. Zoning By-law 5652-14 passed by Council on September 9, 2013 is in full force and effect. Site Plan, approved by Council on August 12, 2014. Site Plan Agreement being prepared.
13.	Richardson House Developments Inc. (Bellwood) 14985 Leslie Street Rendl Associates Attn: Martin Rendl 416-291-6902 File: SP-2010-01	Site Plan Application to permit four (4) storey health and wellness centre.	Apr. 13, 2010	Site Plan Application approved by Council on September 14, 2010. Inactive.
14.	Malfaro, Giorgio, Buccioli 15086 – 15088 Yonge Street Soccia Engineering Attn: Sandro Soccia 416-707-3868 File: SP-2009-10	Site Plan Application to permit two (2) storey Montessori school.	Oct. 8, 2009	File Maintenance Fee received.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

7

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
15.	<p>BG Properties (Aurora) Inc. (formerly, Rod Coutts & Brian Coutts) 222 Ridge Roads & 14222, 14314, 14338 & 14378 Yonge Street Brutto Consulting Attn: Matthew King 905-851-1201 Ext. 225 Files: SUB 2012-03 & ZBA-2012-16</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications proposing 195 residential units.</p>	<p>Dec. 17, 2012</p>	<p>Draft Plan of Subdivision was approved by Council on June 26, 2013. Zoning By-law 5836-16 enacted on April 26, 2016. Zoning By-law in effect for Phase 1.</p>
16.	<p>Mattamy (Aurora) Ltd. 2C (West) Area Part Lot 26, Concession 2 (NE corner of Bayview Avenue and St. John's Sideroad) Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: SUB-2011-02 & ZBA-2011-08</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 760 unit residential subdivision.</p>	<p>Aug. 25, 2011</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. General Committee Meeting held on April 16, 2013. Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council April 23, 2013. Zoning By-law 5522-13 approved by Council, is in force and effect. Council approved Lifting of "H" symbol on December 10, 2013. Subdivision Agreements Executed by the Town and the Owner. The Plan of Subdivision Registered as Numbers 65M-4407, 65M-4408 and 65M-4423. Subdivision Agreement (Phase 3) Registered. Subdivision Agreement (Phase 4) Registered.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
17.	99 Wellington Street Limited 99 Wellington Street East Part of Lot 15, Plan 68 Lepek Consulting Inc. Attn: Helen Lepek 416-485-3390 Files: ZBA-2011-10 & SP-2012-06	Zoning By-law Amendment Application to permit business and professional office use. Site Plan Application to convert the existing house to 177.6 m ² of office space.	Oct. 31, 2011 June. 7, 2012	Zoning By-law 5490-13 approved by Council on February 26, 2013, is in force and effect. Site Plan second submission comments provided to Applicant. Inactive.
18.	Stronach Group 1289 Wellington Street MHBC Attention: Mr. Ryan Moore 905-761-5588 File: ZBA-2012-03 Site Plan Application: Adena Wellington Developments Inc. Atn: Mr. Andrew Gerth 905-726-0995 File: SP-2012-08	Zoning By-law Amendment Application to permit four (4) residential condominium buildings consisting of 116 units, a sales/recreation centre; and tennis courts. Site Plan Application to implement the above proposal.	Mar. 15, 2012	Application for Zoning Approved by Council on October 9, 2012. By-law to proceed in conjunction with Site Plan Application. Site Plan Application received as complete and circulated. File Maintenance Fee received.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
19. Shimvest Investments Ltd. 15436 Leslie Street 2C (West) Area (Westside of Leslie St., north of SARC) Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: SUB-2012-02 & ZBA-2012-02	Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a subdivision with 359 residential units and a commercial block with up to 1858 m ² of gross floor area.	Mar. 7, 2012	Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law and Draft Plan of Subdivision approved by Council March 26, 2013. Zoning Bylaw 5526-13 approved by Council, is in force and effect. Phase 1 Subdivision Registered as 65M-4485 Phase 2 Subdivision Agreement Executed. Plan Registered as 65M-4519. File Closed.
20. RCG Aurora North Limited Partnership 800 St. John's Sideroad (North East corner of Bayview Ave. and St. John's Sdrd.) Rice Group Attn: Michael Mendes 905-888-1277 Ext. 227 Files: OPA-2012-02 & ZBA-2012-09	Official Plan Amendment and Zoning By-law Amendment Applications seek to permit a commercial development including three (3) one (1) storey buildings having an approximate gross floor area of 5600 m ² .	Jun. 5, 2012	Applications received as complete and circulated. Public Planning Meeting held on September 24, 2012. File Maintenance Fees received on November 6, 2013. Revised Official Plan and Zoning Amendment received and circulated for comments. Public Planning Meeting held March 25, 2015. Council Adopted the Official Plan Amendment No. 11 and enacted the Zoning By-law on August 9 2016.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
21.	<p>2101154 Ontario Inc. 32 Wellington Street East Templeton Planning Consulting Attn: Gary Templeton 905-727-8672 Files: SP-2012-09 & ZBA-2012-11</p>	<p>Site Plan Application to develop a 3 storey, 22 unit residential apartment building with ground floor retail onto the existing heritage building. Zoning By-law Amendment Application to implement the above noted Site Plan Application.</p>	<p>Aug. 2, 2012 Sep. 28, 2012</p>	<p>Site Plan Application received as complete and circulated. Zoning By-law Amendment Application received as complete and circulated. Public Planning Meeting held December 19, 2012. Zoning By-law Amendment and Site Plan Applications approved by Council on September 24, 2013. Zoning Bylaw 5550-13 is in force and effect. Site Plan Agreement Registered. File Closed.</p>
22.	<p>Luvian Homes (Aurora) Limited 1001 St. John's Sideroad East GHD Inc. Attn: Glen Easton 905-752-4300 Files: SUB-2012-04 & ZBA-2012-12</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit 30 single detached dwellings and a 2.03 ha open space block.</p>	<p>Oct. 3, 2012</p>	<p>Applications received as complete and circulated. Public Planning Meeting held March 27, 2013. Inactive.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
23.	<p>Edenbrook (Aurora) Inc. 929 St. John's Sdrd E</p> <p>Evans Planning Attn: Murray Evans 905-669-6992</p> <p>Files: SUB-2012-06 & ZBA-2012-15</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment</p> <p>Applications to allow 33 single detached lots.</p>	<p>Nov. 29, 2012</p>	<p>Applications received as complete and circulated.</p> <p>Public Planning Meetings held on March 27, 2013 and June 25, 2014.</p> <p>Draft Plan of Subdivision approved by Council on July 29, 2014.</p> <p>Zoning By-law 5659-14 approved by Council on September 9, 2014, is in force and effect.</p> <p>Subdivision Agreement being prepared.</p>
24.	<p>Coppervalley Estates Inc. formally Northern Thoroughbred Equine Production Ltd. (Sikura) 1756 St. John's Sideroad</p> <p>KLM Planning Partners Inc. Attn: Roy Mason 905-669-4055</p> <p>Files: ZBA-2015-09 & SUB-2015-05</p>	<p>Application for a Draft Plan of Subdivision & Zoning By-law Amendments for 101 single family detached lots.</p>	<p>Nov. 13, 2012</p>	<p>Applications received as complete and circulated.</p> <p>Comments provided to Applicant.</p> <p>Application File closed and transfer to a new File Number.</p> <p>Public Planning Meeting held on October 14, 2015.</p>
25.	<p>Yonge Developments Inc. 15217 Yonge Street</p> <p>Markets on Mainstreet Inc. Attn: Jack Dougan 416-759-1093</p> <p>File: SP-2013-04</p>	<p>Site Plan Application to construct a 5 storey mixed-use building including 12 residential units and 195 m² of commercial space.</p>	<p>Apr. 9, 2013</p>	<p>Application received as complete and circulated.</p> <p>Site Plan Application approved by General Committee on March 4, 2014.</p> <p>Revised Plans received and circulated.</p> <p>Inactive.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
26.	<p>Joe Cara 15132 Yonge Street 647-300-2272 File: SP-2013-05</p>	<p>Site Plan Application to construct a three (3) storey mixed use building including 12 residential units and 240 sqm of commercial space.</p>	<p>Apr. 24, 2013</p>	<p>Application received and circulated. Comments provided to Applicant. Inactive.</p>
27.	<p>Stirling Cook Aurora Ltd. 74 Old Bloomington Road YRVLCP – 1159 Level 1, Unit 22 Macaulay, Shiomi, Howson Ltd. Attn: Angela Sciberras 905-868-8230 File: ZBA-2013-04</p>	<p>Zoning By-law Amendment Application to permit six (6) row house units on the subject lands. Site Plan Application to permit six (6) row house units on the subject lands.</p>	<p>Nov. 15, 2013 Aug. 6, 2014</p>	<p>Application received as complete and circulated. Public Planning Meetings were held on March 26, 2014 and May 28, 2014. Zoning By-law 5661-14 passed by Council on September 23, 2013. Site Plan Application received as complete and circulated. Site Plan Application approved by Council on September 23, 2014. Site Plan Agreement being prepared.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
28. L.S. Consulting Inc. 29 George Street Larkin Associates Attn: Aaron Gillard 905-895-0554 Files: OPA-2013-02, ZBA-2013-05, SP-2014-08 & CM-2016-02	Official Plan Amendment and Zoning By-law Amendment Applications to permit a four (4) storey apartment building. Site Plan Application to permit a four (4) storey, 12 unit apartment building. Condominium Application	Dec. 11, 2013 Oct. 8, 2014 Feb 29, 2016	Applications received as complete and circulated. Awaiting second submission. Public Planning Meeting held on April 30, 2014. A report to be brought back to a future Public Planning Meeting. Official Plan Amendment, Zoning By-law Amendment and Site Plan Applications approved by Council on January 28, 2015. OPA No.7 and By-law 5712-15 approved by Council on May 11, 2015. Site Plan Agreement Executed by Owner. Condominium Application comments provided to Applicant. Condominium Application approved by Council on July 12, 2016.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
29.	<p>2351528 Ontario Limited and Aurora-Leslie Developments Limited (Emery Investments) 15625 and 15775 Leslie Street</p> <p>KLM Planning Attn: Bill Tam 905-669-4055</p> <p>Files: ZBA-2014-01 & SUB-2014-01</p>	<p>Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a business park over the 76.6 hectare of land.</p> <p>The business park development proposes Employment Blocks, Office Employment Blocks, a Retail Block, an Institutional Block, a Park Block and open space, woodlot, stormwater management, buffers and road widening.</p>	Mar. 26, 2014	<p>Applications received as complete and circulated.</p> <p>Public Planning Meeting held June 25, 2014.</p> <p>Draft Plan of Subdivision and Zoning By-law Applications approved by Council on September 16, 2014.</p> <p>By-law approved by Council on November 25, 2014.</p> <p>No appeals, Zoning Bylaw Amendment in effect.</p> <p>Subdivision Agreement being prepared.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
30.	Brookfield Homes (Ontario) Limited 155 Vandorf Sideroad Malone Given Parsons Ltd. Attn: Adrian Cammaert 905-513-0170 Ext. 148 Files: OPA-2014-01, ZBA-2014-03 & CDM-2016-01	Official Plan Amendment, and Zoning By-law Amendment, for a condominium development 56 single detached units.	Apr. 28, 2014	Applications received as complete and circulated. Comments provided to Applicant. Public Planning Meetings held on January 28, 2015 and April 22, 2015. Official Plan Amendment and Zoning By-law Amendment approved by Council on June 9, 2015. Official Plan Amendment No. 8 (By-law 5748-15) and Zoning By-law Amendment 5749-15 enacted by Council on July 14, 2015 are in full force and effect. Condominium Application approved by Council on June 28, 2016.
31.	Eyelet Investment Corp 1114 Wellington Street East Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0177 Files: SUB-2014-03 & ZBA-2014-08	Draft Plan of Subdivision and Rezoning Applications for 82 single detached lots and a 0.3 hectare community park.	Aug. 22, 2014	Application received as complete and circulated. Public Planning Meeting held on December 14, 2014. Report scheduled for General Committee on March 24, 2015. Subdivision and Zoning By-law Amendment Applications approved by Council on March 31, 2015. Zoning By-law 5735-15 enacted on June 9, 2015. Subdivision Agreement Executed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
32.	2419059 Ontario Inc. 497 Wellington St. West Markets on Main Street Inc. Attn: Jack Dougan 416-759-1093 Files: ZBA-2014-07 & SP-2015-01	A Zoning By-law Amendment to permit 22 Row house units. Site Plan Application to permit 22 Row house units.	Sept. 3, 2014 Feb. 2, 2015	Application received as Complete and circulated. Public Planning Meeting held on February 25, 2015. Public Planning Meeting held on September 21, 2015. Zoning By-law Amendment Application refused by Council at the Public Planning Meeting. Owner appealed Applications to OMB. Appeal allowed by OMB, Interim Order Issued on August 10, 2016.
33.	David Frattaroli 14288 Yonge Street Brutto Consulting Attn: Matt King 905-761-9890 Files: SUB-2014-04 & ZBA-2014-08	Draft Plan of Subdivision and Re-Zoning Applications for nine (9) townhouse units and two (2) semi-detached units.	Sept. 29, 2014	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held March 25, 2015. Awaiting 2 nd Draft Plan of Subdivision Submission.
34.	P.A.R.C.E.L SW Corner of Yonge & Elderberry Trail Weston Consulting Attn: Mark Emery 905-738-8080 Ext. 240 File: SP-2014-07	A Site Plan Application to facilitate a wellness living and health centre, 20 unit adult living facility and doctor's residence.	Oct. 8, 2014	Application received as complete and circulated. Second submission comments provided to Applicant for review and resubmission.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
35.	Highland Gate Developments Inc. 21 Golf Links Drive Malone Given Parsons Attn: Matthew Cory 905-513-0170 Ext. 138 Files:OPA-2015-01, ZBA-2015-02 & SUB-2015-01	Official Plan Amendment, Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a residential subdivision. The Draft Plan of Subdivision proposes 184 lots for single detached dwellings and a block for a high-density building (estimated to yield 144 units plus small scale commercial at grade).	Feb. 27, 2015	Applications received as complete and circulated. First Public Planning Meeting for June 24, 2015. Second Public Planning Meeting scheduled for September 30, 2015. Third Public Planning Meeting held on October 28, 2015. Owner appealed Applications to OMB.
36.	Jochri Investments Ltd. 190-200 Industrial Parkway South. Trumbley Hampton Design Build Inc. Attn: Robert Trumbley 416-258-1424 File: SP-2015-02	Site Plan Application for a new 625 m ² warehouse building. A 1398 m ² industrial building already exists on the property.	Mar. 4, 2015	Application received as complete and circulated. Comments provided to Applicant. Site Plan Application approved by Council on June 23, 2015. Site Plan Agreement Executed and Registered as YR2506727. File closed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
37.	Leswell Investments Inc. 1452 Wellington Street Michael Smith Planning Consultants Attn: Michael Smith 905-989-2588 Files: ZBA-2015-04 & SP-2015-04	Zoning By-law Amendment and Site Plan Application to permit the development of two commercial buildings on the subject property.	May. 13, 2015	Applications received as complete and circulated. Public Planning Meeting held on September 21, 2015. Council approved the Zoning By-law and Site Plan Application on August 9, 2016.
38.	The Priestly Holding Corporation 125 Edward Street Hunter & Associates Limited Attn: Diana Mercier 416-444-8095 File: ZBA-2015-03	Zoning By-law Amendment to permit the existing use of the existing business and professional office building with By-law exceptions on the subject lands.	Apr. 23, 2015	Application received as complete and circulated. Comments provided to the Applicant. Public Planning Meeting held May 21, 2015. By-law approved May 10, 2016. Bylaw in effect.
39.	2352017 Ontario Inc. 1588 St. John's Sideroad Humphries Planning Group Inc. Attn: Rosemarie Humphries 905-264-7678 Ext. 244 Files: SUB-2015-02 & ZBA-2015-05	Zoning By-law Amendment and Draft Plan of Subdivision Applications to develop a 10 block business park and 10 ha EP on the 19.8 ha lands.	May. 29, 2015	Applications received as complete and circulated. Comments provided to the Applicant. Public Planning Meeting held November 16, 2015. Awaiting 2 nd Submission.
40.	Green Storage Inc. 27 Allaura Blvd Attn: Al Azevedo 905-424-2947 File: SP-2015-07	Site Plan Application to construct a self-storage facility with four buildings with 8,596 m ² gross floor area.	Jul. 13, 2015	Application received as complete and circulated. Comments provided to the Applicant. Second submission circulated for comments.

PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
41.	<p>1525366 Ontario Ltd. 67 Industrial Parkway North AECOM Canada Ltd. Attn: Arthur Diamond 905-668-9363 Ext. 2212 File: SP-2015-05</p>	<p>Site Plan Application to build a 334 m² addition and a new 156 m² storage structure.</p>	<p>Jul. 27, 2015</p>	<p>Application received as complete and circulated. Comments provided to Applicant. Site Plan Application approved by Council on October 13, 2015. Site Plan Agreement being prepared.</p>
42.	<p>Rod Coutts & Brian Coutts 14314 & 14338 Yonge Street Brutto Consulting Attn: Claudio Brutto/ Mattt King 906-761-9890 File: ZBA-2015-07</p>	<p>Zoning By-law Amendment to permit a retirement home with By-law exceptions on the subject lands.</p>	<p>Aug. 6, 2015</p>	<p>Application received as complete and circulated. Public Planning Meeting held November 30, 2015. By-law approved May 10, 2016. Bylaw in effect. File Closed.</p>
43.	<p>Ashlen Holdings Ltd. 13859, 13875, & 13887 Yonge St. Brutto Consulting Attn: Matthew King 905-761-5497 Ext. 225 Files: OPA-2015-03, ZBA-2015-08 & SUB-2015-04</p>	<p>Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision Application to develop 30 single detached dwellings.</p>	<p>Aug. 6, 2015</p>	<p>Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 30, 2015. Second Public Planning Meeting held on April 20, 2016. Official Plan Amendment and Zoning By-law Amendment refused by Council on June 28, 2016. Owner appealed Official Plan and Zoning By-law Amendment Applications to OMB.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
44.	<p>Carpino Construction Inc. c/o Treasure Hill Homes 15278 Yonge Street</p> <p>Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext.115</p> <p>Files: OPA-2015-04, ZBA-2015-10 & SP-2015-08</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Site Plan</p> <p>Application to develop a 126 unit stacked townhouse development.</p>	<p>Aug. 20, 2015</p>	<p>Application received as complete. Comments provided to Applicant. Public Planning Meeting held November 25, 2015. Second Public Planning Meeting held March 30, 2016. Official Plan Amendment No. 9 (By-law 5862) Approved June 14, 2015. OPA 9 in effect. Zoning By-law 5873-16 approved July 12, 2016. By-law in effect. Site Plan Approved by Council July 12, 2016. Drafting Site Plan Agreement being prepared.</p>
45.	<p>Charlerville Developments Ltd. 45 Tyler Street</p> <p>Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204</p> <p>Files: OPA-2015-02 & ZBA-2015-06</p>	<p>Official Plan Amendment, Zoning By-law Amendment to develop a 68 unit condominium townhouse development.</p>	<p>Aug. 20, 2015</p>	<p>Application received as complete and circulated. Public Planning Meeting held May 25, 2016.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
46.	Small Steps Programs Inc. 138 Centre Street LARKIN+ Land Use Planners Attn: Matt Bagnall 905-895-0554 Files: ZBA-2015-11 & SP-2015-09	Zoning By-law Amendment and Site Plan Application to allow a day nursery use and develop a 103.2 m ² addition onto the existing 65.8 m ² building.	Aug. 27, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 25, 2015. By-law approved on May 24, 2016. Site Plan Agreement being prepared.
47.	Grossi, Nunzio 7, 15, 19 Cousins Drive MPlan Inc. Attn: Michael Mannett 905 889-6309 File: ZBA-2015-12	Zoning Bylaw Amendment Application to allow four (4) new and one retained lots.	Sept. 8, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 25, 2015. Second Submission received and circulated for comment.
48.	Frank Luciani 340 Ridge Road Brutto Consulting Attn: Matthew King 905-761-5497 Ext. 225 File: ZBA-2015-13	Zoning By-law Amendment Application to facilitate a severance on the subject lands, to create one (1) additional residential lot.	Sept. 23, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held January 27, 2016. Awaiting Second Submission.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
49.	Brookfield Homes (Ontario) Aurora Ltd. 15778 Leslie Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext.115 Files: CDM-2015-01	Draft Plan of Condominium Application to allow 49 single detached dwelling units on a private condominium road.	Oct. 6, 2015	Application received as complete and circulated. Comments provided to Applicant. Draft Plan of Condominium Conditions of Approval approved by Council on January 26, 2016. Notice of Confirmation of Draft Plan of Condominium Approval issued Feb 18, 2016. Common Elements Condominium Agreement Executed and Registered. Awaiting Final Condominium Plan.
50.	Mattamy (Aurora) Ltd. 1280 St. John's Sideroad Mattamy (Aurora) Ltd. Attn: Andrew Sjogren 905-943-2145 File: ZBA-2015-14	Zoning By-law Amendment Application to require a minimum 5 metres of private landscape buffer on residential lots abutting the municipal boundary to the Town of Newmarket.	Oct. 13, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held December 16, 2015. Council approved Bylaw Amendment February 23, 2016. Bylaw in effect. File Closed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
51.	Metropolitan Square Inc. 180, 190 & 220 Wellington Street East MSH Ltd. Attn: Angela Sciberras 905-868-8230 Files: OPA-2015-05 & ZBA-2015-15	Official Plan Amendment, Zoning By-law Amendment to develop two (2) 10 – storey buildings for a total of 296 residential condominium units.	Nov. 6, 2015	Application received as complete and circulated. Public Meeting held January 27, 2016. Second Public Planning Meeting held June 29, 2016.
52.	Wells Street Schoolhouse Lofts Inc. 64 Wells Street Bernard H. Watt Architect Attn: Joanne Birch 416-920-1660 Files: OPA-2012-01 & CDM-2015-02	Plan of Condominium Application to permit 34 residential units within the existing structure.	Dec. 7, 2015	Application received as complete and circulated. Comments provided to Applicant. Draft Plan of Condominium Conditions of Approval approved by Council on March 22, 2016. Notice of Confirmation of Draft Plan of Condominium Approval issued April 19, 2016. Condominium Plan Registered No. 1318. File Closed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
53.	Lora Cai, Xun Gong and Richard Gong 15342 Yonge Street HBR Planning Centre Inc. Attn: Stacey Williams 905-853-1841 Files: ZBA-2015-16 & SP-2015-10	Zoning By-law Amendment Application to propose a Business and Professional Office as an additional permitted use on the subject lands. A Site Plan Application to permit a 11 space parking lot surrounding the existing heritage structure.	Dec. 21, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held February 24, 2016. Zoning By-law Amendment and Site Plan Applications approved by Council on May 24, 2016. Enacting Zoning By-law scheduled for June 14, 2016. Site Plan Agreement Executed. File Closed.
54.	Vello Holdings Ltd. 330 McClellan Way MPlan Inc. Attn: Michael Manett 905-889-1564 File: ZBA-2016-01	Rezoning to allow a wider range of commercial uses.	Jan. 5, 2016	Application received as complete and circulated. Public Planning Meeting held on March 30, 2016. By-law 5866-16 approved by Council on June 14, 2016. File Closed.
55.	Millwell Properties Inc. 55 Wellington Street West Lepek Consulting Inc. Attn: Helen Lepek 416-485-3390 File: ZBA-2016-02	Rezoning to allow 9 additional residential units, remove commercial Zoning.	Feb. 1, 2016	Application received as complete and circulated. Public Planning Meeting held on April 20, 2016. By-law 5878-16 approved by Council on July 12, 2016. File Closed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
56.	Gineve Inc. 250 Don Hillock Drive Weston Consulting Attn: Deborah Alexander 905-738-8080 ext. 296 File: SP-2016-03	Site Plan Application to build a single storey, multi-unit industrial building with an approximate Gross Floor Area of 8,815 sqm.	Feb. 12, 2016	Application received as complete and circulated. Site Plan Report Approved by Council May 24, 2016. Site Plan Agreement Executed and Registered. File Closed.
57.	2283986 Ontario Ltd. (Ultramar) 15255 Leslie St. and 1540 Wellington St. E KLM Planning Partners Inc Attn: Mark Yarrington 905-669-0097 Files: OPA-2015-06 & ZBA-2015-17	Official Plan and Zoning By-law Amendment Applications to permit broader range of retail uses.	Dec. 23, 2015	Application received as complete and circulated. Public Planning Meeting held February 24, 2016. Council approved the Official Plan Amendment and Zoning By-law Amendment on July 12, 2016. File Closed.
58.	Kaitlin Estates Ltd, 15277 Yonge Street Kaitlin Corporation Attn: Kelvin Whalen 905-642-7050 File: CDM-2015-03	95 residential unit, 3 commercial Draft Plan of Condominium.	Dec. 22, 2015	Application approved at March 1, 2016 General Committee Meeting. Council approved the Plan of Condominium on April 2016.
59.	2450290 Ontario Inc. 32 Don Hillock Drive A. Fazel Architect Inc. Attn: Alireza Fazel 416-444-5480 File: SP-2016-02	2 storey office building with a total gfa of 4,265 m2	Feb. 5, 2016	Application received and circulated for comment. Comments provided to Applicant and awaiting second submission.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
60.	MHJH Holdings Inc. 75 Eric T Smith Way Hallmark Design Build Attn: Scott Byers File: SP-2016-01	One storey industrial building with a total gfa of 3,611.5 m2	Jan. 25, 2016	Application received and circulated for comment. Comments provided to Applicant and awaiting second submission. Site Plan Application approved by Council on May 17, 2016. Site Plan Agreement being finalized.
61.	BG Properties (Aurora) Inc. 14222, 14314, 14358 & 14378 Yonge Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 ext. 115 File: CDM-2016-03	42 Residential single detached dwelling units (Phase 1) Draft Plan of Condominium.	Apr. 25, 2016	Application received and circulated for comment. Awaiting Second submission.
62.	Leslie-Wellington Developments Inc. 1289 Wellington Street East Macaulay, Shiomi, Howson Ltd. Attn: Angela Sciberras 416.487.4101 ext. 309 Files: SUB-2016-01, OPA-2016-01 & ZBA-2016-03	Official Plan Amendment, Zoning By-law Amendment Application, and a Draft Plan of Subdivision Application to develop a residential subdivision. The Draft Plan of Subdivision proposes 145 lots for single detached dwellings and an Environmental Protection block.	May 6, 2016	Application received with addendum reports received on May 25, 2016 and circulated for comment. Public Planning Meeting held June 29, 2016.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
63.	FGKW Retirement Living Inc. 145 Murray Drive Fieldgate Properties Attn: Todd Cullen 416-221-3335 ext. 422 File: SP-2016-04	Rear addition to allow 78 additional retirement home suites/units on the subject lands.	May 20, 2016	Application received and circulated for comment. Second Submission received and circulated for comment. Scheduled for General Committee Meeting on September 6, 2016.
64.	455 Magna Drive Inc. 455 Magna Drive Delta Urban Inc. Attn: Templar Trinaistich 905-660-7667 ext. 231 File: ZBA-2016-04	Temporary Use By-law to permit a Butcher Shop within the existing building on Magna Drive for a period of 3 years.	May 18, 2016	Application received and circulated for comment. Public Planning Meeting held June 29, 2016.
65.	Canadian Tire Corporation 14700 Yonge Street Hunter & Associates Ltd Attn: Diana Mercier 416-444-8095 File: ZBA-2016-05	Zoning By-law Amendment Application to allow a wider range of commercial uses.	June 3, 2016	Application received and circulated for comment. Scheduled for Public Planning Meeting September 28, 2016.
66.	The Gathering Place of Aurora 210 Edward Street IBI Group Attn: Mike Crowugh 905-546-1010 ext. 2017 Files: OPA-2016-02 & ZBA-2016-06	Official Plan Amendment and Zoning By-law Amendment to allow a place of worship.	June 6, 2016	Application received and circulated.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
67.	1428420 Ontario Limited. 22 & 26 Centre Street Urban & Rural Planning Consultants Attn: Peter J. Smith 416-409-4867 File: ZBA-2016-08	A Zoning By-law Amendment to permit 12 Row house units.	July 20, 2016	Application received and circulated.
68.	Ballymore Building (South Aurora) 14452 Yonge Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Files: SUB-2016-02, ZBA-2016-09 & CDM-2016-04	Zoning By-law Amendment and Draft Plan of Subdivision for 40 single detached residential units.	Aug 11, 2016	Application received and circulated.
69.	1754260 Ontario Limited (Polo Club) 15286 & 15036 Leslie Street Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204 ext. 111 Files: OPA-2016-03, ZBA-2016-07	Official Plan Amendment and Zoning By-law Amendment for two (2) 6-storey apartment buildings that contain 150 units each for a total of 300 units with 2 levels of underground parking.	June 16, 2016	Application received and circulated.

PLANNING APPLICATION STATUS LIST – FIGURE 3
September 20, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
70.	<p><i>Markangel Real Estate Assets Inc. 55 Eric T. Smith Way</i></p> <p><i>Attn: lean and Josie Tait 416-648-2887</i></p> <p><i>File: SP-2016-06</i></p>	<p><i>Site Plan Application for three (3) 4-storey buildings with 6,246.6 m² total gross floor area.</i></p>	<p><i>Aug 16, 2016</i></p>	<p><i>Application received and circulated.</i></p>
71.	<p><i>Shimvest Investments Ltd. Scrivener Drive 65M-4485, Block 161</i></p> <p><i>Lindvest Attn: Edward Mak 416-373-7682</i></p> <p><i>File: SP-2016-05</i></p>	<p><i>Site Plan Application for 11 townhouse and semi-detached dwellings.</i></p>	<p><i>July 19, 2016</i></p>	<p><i>Application received and circulated.</i></p>



Town of Aurora

General Committee Report No. PBS16-073

Subject: Provincial Co-ordinated Land Use Planning Review

**Prepared by: Anthony Ierullo, Manager of Long Range & Strategic Planning
Michael Logue, Program Manager, Economic Planning
Fausto Filippetto, Senior Policy Planner**

Department: Planning & Building Services

Date: September 20, 2016

Recommendation

- 1. THAT Report No. PBS16-073 be received; and**
- 2. THAT Council endorse the Staff comments with respect to the Provincial Co-ordinated Land Use Planning Review, which will be provided to York Region for a consolidated submission to the Province.**

Executive Summary

The purpose of this report is to seek Council endorsement of comments on the proposed changes to Growth Plan for the Greater Golden Horseshoe (Growth Plan) and Oak Ridges Moraine Conservation Plan (ORMCP). The comments will be forwarded to York Region to form part of a consolidated submission to the Province. Staff's review and analysis is concentrated on the two plans which directly impact Aurora: the Growth Plan and the ORMCP.

Staff are generally supportive of the changes to the ORMCP. However, staff do have some concerns around the new Growth Plan as it relates to the increase in the minimum intensification and density targets, Transit Corridors and Station Areas policies and employment policies. These concerns are addressed and detailed below.

Background

In 2015, the Province initiated a co-ordinated review of four prominent Provincial Planning documents: The Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan. An advisory panel was appointed by the Province in order to support the co-ordinated review. The members of the panel attended public meetings, reviewed

submissions, met with stakeholders and consulted experts. The panel then made recommendations to help the plans better meet their objectives. The proposed changes were made to the four Plans across the following themes:

- Building Complete Communities;
- Supporting Agriculture;
- Protecting Natural Heritage and Water;
- Growing the Greenbelt;
- Addressing Climate Change;
- Integrating Infrastructure;
- Improving Plan Implementation; and
- Measuring Performance, Promoting Awareness and Increasing Engagement.

Members of the public, stakeholders, municipalities and organizations have been given until October to provide feedback on the proposed Plans.

Analysis

The proposed comments outlined below are focused on the Growth Plan for the Greater Horseshoe (Growth Plan) and the Oak Ridges Moraine Conservation Plan (ORMCP), which have a direct impact on Aurora. The following paragraphs provide a summary of the proposed amendments to each Plan as well as the proposed staff comment where applicable.

Oak Ridges Moraine Conservation Plan:

Proposed Oak Ridges Moraine Conservation Plan harmonizes the policies of all four Provincial Plans

The proposed changes to the ORMCP would harmonize the definitions and policies of the Plan with the other Provincial Plans and the Provincial Policy Statement, while reflecting the eight themes listed above. Staff do not view the proposed changes as having a negative impact on the current operation and administration of the Town's Land Use Planning Policies and Processes. The proposed ORMCP would not change any land use designations or Key Natural Heritage Feature boundaries.

Furthermore, the land use and environmental protection policies of the proposed ORMCP continue to remain strong and are generally maintained and enhanced. A summary of the key proposed policy amendments are briefly outlined below:

- Requiring municipalities and industry to use best practices to ensure that excess soil is re-used, either on-site or locally, to the maximum extent possible and to ensure that soil received at a site will not cause an adverse effect on the current or proposed uses of the property or the natural environment;

September 20, 2016

Page 3 of 7

Report No. PBS16-073

- Requiring municipalities to ensure that the construction of new infrastructure is supported by necessary studies such as infrastructure master plans, asset management plans and watershed/subwatershed studies;
- Requiring applications for infrastructure development to demonstrate that adequate water supply and assimilative capacity are available;
- Requiring applications for infrastructure development to demonstrate that greenhouse gas emissions reductions and adaptation to climate change impacts have been assessed;
- Requiring applications for major development to be accompanied by a sewage and water system plan that demonstrates the assimilative capacity of receiving waters will not be exceeded;
- Requiring municipalities to develop stormwater master plans for Settlement Areas that would be informed by watershed studies, incorporate green infrastructure elements and identify opportunities for stormwater retrofits where appropriate;
- Requiring stormwater management plans prepared for major development applications to minimize disruption of natural drainage patterns, address climate change impacts, minimize reliance on end-of-pipe controls, increase the municipality's ability to adapt to climate change, and retrofit existing stormwater management works where it is necessary and feasible to do so; and,
- The proposed ORMCP would allow an upper-tier or single-tier municipality to undertake a municipal comprehensive review which could result in the changing or refining of the boundaries of Settlement Areas. This is consistent with the policies of the proposed Growth Plan. Currently Settlement Area boundaries could only be requested at the time of a ten year review of the ORMCP.

Growth Plan for the Greater Golden Horseshoe:

Proposed Growth Plan revises and adds new policies on where and how to grow

The proposed Growth Plan contains detailed policies on how and where growth will occur in the Greater Golden Horseshoe. Staff have concerns around the new Growth Plan as it relates to the increase in the minimum intensification and density targets, the proposed Transit Corridors and Station Areas policies and employment policies. A summary of the key proposed policy amendments and related comments are briefly outlined below:

September 20, 2016

Page 4 of 7

Report No. PBS16-073

Staff support compact growth principles, but proposed increase to intensification and greenfield densities are overly aggressive under current policy framework

The proposed amendment increases the minimum intensification target from 40 per cent to 60 per cent and the minimum density target for “designated greenfield areas” from 50 to 80 residents and jobs per hectare. Staff generally support increasing the intensification and density levels above 2011 Growth Plan targets, but increasing both at the same time by 50% and 60% respectively is overly aggressive, under the current policy framework. If the current policy framework is to be maintained, the relationship between the two policies/targets should be acknowledged by reducing them in tandem to land on a more reasonable marketplace reality.

If proposed numerical targets are to be maintained, need more implementation flexibility; expand Built Boundary & apply greenfield target to new urban expansion areas only

Staff are suggesting that if the targets for 60% intensification is maintained the Built Boundary should be updated to reflect the current built up area as of 2016. Staff also suggest that if the 80 residents and jobs per hectare target is maintained that this target should only apply to areas that planning policy can influence such as new/recent urban expansion areas without secondary plans.

New policies on minimum densities surrounding major transit station areas require more clarity as they impact stable neighbourhoods and could contribute to further increases to intensification levels

The proposed policies would establish specific minimum density targets within 500-metre radius of “major transit station areas”, which would be scaled to reflect type of transit. For example, around express rail stations (e.g. GO train), densities would be planned for 150 people and jobs per hectare by 2041, and around bus rapid transit stations (e.g. VIVA on dedicated right-of-way), densities would be planned for 160 people and jobs per hectare by 2041.

Staff have concerns with the application of the density targets for transit corridors and station areas, particularly in areas within the Promenade surrounded by stable neighbourhoods. In these areas, the current proposed policy framework outlines densities between 150 and 160 residents and jobs per hectare. Staff have concerns with the impact of these proposed densities on the surrounding stable neighborhoods in the Aurora Promenade.

Staff fully support protecting employment lands from conversions, but wish to retain the flexibility to locate office in prime employment areas

The proposed policies would require municipalities to identify and designate suitable lands near “major goods movement facilities and corridors” as “prime employment

areas". These areas would be protected over the long-term for uses that are land extensive and/or have low employment densities that require prime access to transportation corridors. Non-employment land uses (residential, retail, institutional...) would be strictly prohibited in "prime employment areas" and not eligible for conversion. Municipalities would also be required to designate other "employment areas" where a wider range of employment uses would be permitted

Staff are generally supportive of the exclusion of employment lands from the designated greenfield area density target as a clearer determinant of community greenfield densities. However, with respect to prohibiting office uses in "Prime Employment Areas", staff are not supportive and believe that this decision should be at the discretion of the municipality.

The 2006 Growth Plan defined major retail uses as non-employment uses, however the proposed Growth Plan does not. This definition should continue in the proposed Growth Plan. Removing this definition leaves the Plan vulnerable to the interpretation that major retail uses can be considered employment uses.

Amendments to bring Local and Regional Official Plans into conformity with revised Provincial policies should be non-appealable

Staff request that the necessary enacting Official Plan amendments which implement the proposed Provincial Plan changes (once finalized) should be non-appealable to the Ontario Municipal Board. This is necessary for the effective implementation of the proposed policies and protects the Town from the potential cost associated with defending these amendments at the Ontario Municipal Board.

Advisory Committee Review

Not applicable.

Financial Implications

There are no direct financial implications to the Town with respect the Provincial Co-ordinated Review. However, increasing density targets could be a revenue generator for the Town of Aurora.

Communications Considerations

The Province of Ontario held twelve public open houses on the co-ordinated review, from late May to early July, 2016. The locations ranged across the Greater Golden Horseshoe area, with the closest consultations to Aurora being in Vaughan and Barrie.

The Province of Ontario has extended the comment window on the proposed changes from the end of September to October 31, 2016.

Link to Strategic Plan

By commenting on the proposed Growth Plan and ORMCP, the Strategic Plan goals of supporting an exceptional quality of life for all and supporting environmental stewardship and sustainability are being supported. Several Strategic Plan objectives are also being supported including strengthening the fabric of our community, encouraging the stewardship of Aurora's natural resources and promoting and advancing green initiatives.

Alternative(s) to the Recommendation

1. Council may choose to not endorse the staff comments and/or authorize staff to provide Town comments to York Region for a joint submission to the Province.
2. Council may choose to direct staff to make changes to the proposed comments.

Staff have reviewed the proposed Growth Plan and ORMCP and have made recommendations with respect to how the proposed plans can best serve the Town. Staff are therefore recommending that Council endorse their comments with respect to the Provincial Co-ordinated Land Use Planning Review, so that they can be provided to York Region for a consolidated submission to the Province.

Conclusions

In 2015, the Province initiated a co-ordinated review of the four Provincial Plans. Staff have performed a review and analysis of the two plans affecting Aurora; the proposed Growth Plan and ORMCP. Based on this analysis staff have prepared comments which are included in this report for Council's review and endorsement. York Region has requested that their lower-tier municipalities provide them with comments so that a joint submission could be made to the Province. Staff are therefore recommending that Council endorse their comments with respect to the Provincial Co-ordinated Land Use Planning Review, so that they can be provided to York Region for a consolidated submission to the Province.

September 20, 2016

Page 7 of 7

Report No. PBS16-073

Attachments

None.

Previous Reports

PL14-043, dated July 15, 2014

PL14-015, dated May 19, 2015

Pre-submission Review

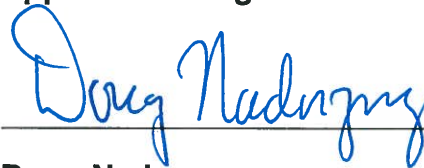
Agenda Management Team Meeting review on September 1, 2016

Departmental Approval



**Marco Ramunno
Director, Planning & Building Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report No. PBS16-074

Subject: Required Building By-law Amendments for Implementation of the Mandatory Sewage System Maintenance Inspection Program

Prepared by: Paul Evans, Manager of Code Review and Inspections

Department: Planning and Building Services

Date: September 20, 2016

Recommendation

- 1. That Report No. PBS16-074 be received; and**
- 2. That amendments to Building By-law No. 5402-12, as amended, to implement the mandatory sewage system maintenance inspection program in accordance with the Ontario Building Code be enacted at a future Council Meeting.**

Executive Summary

This report outlines the proposed amendments to Building By-law No. 5402-12, as amended, to implement the mandatory sewage system maintenance program required in accordance with the Ontario Building Code (OBC) as well as other minor technical amendments.

- Recent legislative changes to the Building Code Act and regulations outline the obligations for the municipality to implement a mandatory sewage system maintenance inspection program within specific areas.
- A public meeting was held on June 22, 2016 providing information to property owners affected by the mandatory inspection program meeting our legislative requirements for new fees under the OBC.
- Amendments to Building By-law No. 5402-12, as amended, are required to introduce regulatory provisions for the implementation of the mandatory inspection program.

September 20, 2016

Page 2 of 5

Report No. PBS16-074

- Other minor technical amendments are proposed to clarify building permit application requirements.

Background

The Building Code Act, 1992 (BCA) and Ontario Regulation 332/12 known as the OBC regulate the design, construction and renovation of sewage systems which are located wholly on the property which they serve (i.e. "on-site") and have a design sewage capacity of 10,000 litres/day or less. Such systems typically provide sewage treatment for smaller buildings such as houses, cottages and small buildings. Administration and enforcement of the on-site sewage system provisions of the BCA and OBC is the responsibility of the municipality. The OBC was recently amended to establish and regulate mandatory inspection programs for sewage systems to be administered in certain areas by the municipality.

Analysis

Mandatory program for sewage system maintenance inspections to be performed within specific areas

The OBC was recently amended to require municipalities within certain areas to implement a mandatory septic maintenance inspection program. Properties within the applicable areas are required to have initial inspections completed by January 1, 2021 and every five years thereafter. The regulated areas are outlined within the OBC and include properties that are:

- Within 100m horizontally and perpendicular of any river, stream, lake or pond within the Lake Simcoe watershed that continually flows in an average year,
- Within 100m of any lake or pond in the Lake Simcoe watershed that is connected on the surface to a river or stream described above,
- Any other lake or pond in the Lake Simcoe watershed that has a surface area greater than 8 hectares and,
- Areas within a vulnerable area that are located in a source protection area and that are identified in the most recent source protection plan for the source protection area as initially approved under the Clean Water Act, 2006 or as most recently approved following any amendments or reviews under that Act.

September 20, 2016

Page 3 of 5

Report No. PBS16-074

There are 467 sewage systems within the Town of Aurora. Of these, 127 systems are located within the areas outlined above and are subject to the mandatory inspection program.

A public meeting was held on June 22, 2016 providing information to property owners affected by the mandatory inspection program meeting our legislative requirements for new fees

On June 22, 2016 a public meeting was held at Town Hall providing information for the mandatory sewage system inspection program to the general public. Notification of the meeting was published in local media and information letters were mailed to individual property owners with sewage systems in Aurora. Documentation was provided outlining the program process, technical information on sewage systems, maps of affected areas and locations of properties within those areas. A power point presentation was provided by a qualified Town Building Inspector which included an overview of the fee schedule followed by a question and answer period. There were four people from 3 different properties in attendance.

The public meeting served to meet our legislative requirements under the Building Code Act respecting the introduction or changing of fees.

The mandatory inspection process will have a two phase approach

The first phase will be the collection of data, an initial inspection to observe and document on-site conditions. This inspection will be performed by a Town of Aurora Building Inspector. Upon identification of possible failure or malfunction, the second phase is initiated which will include a more thorough examination of the condition of the system. This phase may require the services of a qualified professional. A building permit may be required to carry out any repairs deemed necessary. Amendments to the building by-law will outline the program requirements, processes and procedures, definitions of terms and fees payable.

Proposed amendments to Building By-Law No. 5402-12, as amended, are required to introduce regulatory provisions for the implementation of the mandatory inspection program

Below is an outline of the by-law amendments:

- Definitions will be added to introduce technical terms related to sewage systems

September 20, 2016

Page 4 of 5

Report No. PBS16-074

- General regulations related to the Sewage System Maintenance Inspection Program will be added including description and location of properties, requirements for the operation and maintenance of a sewage system and the authority for the Chief Building Official to implement a discretionary program.
- Provisions will be added related to the scope of inspections and documentation required.
- The fee schedule will be amended to introduce a new fee for the program

Other minor technical amendments are proposed to clarify building permit application requirements

Other technical amendments will clarify building permit application requirements reducing the likelihood of delay of permit issuance due to insufficient and/or incorrect information of the building permit application documents.

Advisory Committee Review

Not applicable.

Financial Implications

The Building By-law amendment will introduce a fee of \$150/system to recover the cost of the program. There are approximately 127 affected properties within the mandated program area which equates to \$19,050.

Communications Considerations

All property affected property owners have been notified of the new requirements and the public meeting. An attempt will be made by a building inspector to contact each property owner affected by the program prior to a phase 1 inspection.

Link to Strategic Plan

The proposed change to the Building By-law supports the Strategic Plan goal of Supporting Environmental Stewardship and Sustainability through its accomplishment in encouraging the stewardship of Aurora's natural resources.

September 20, 2016

Page 5 of 5

Report No. PBS16-074

Alternative(s) to the Recommendation

1. Option 1: Accept third party certification as opposed to using internal staff to implement the program. This would likely be significantly more expensive for the property owner.

Conclusions

Amendments to Building By-law No. 5402-12, as amended be brought forward to a future Council meeting to give effect to the Mandatory Sewage System Maintenance Inspection program in accordance with the OBC.

Attachments

N/A

Previous Reports

Report No. BBS16-004

Pre-submission Review

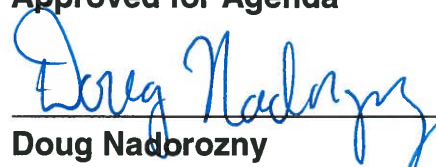
Agenda Management Meeting review on September 7, 2016.

Departmental Approval




**Techa van Leeuwen
Director of Corporate Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



**Marco Ramunno
Director, Planning & Building Services**



MINUTES

CYFS - JCC

Tuesday, January 12, 2016 at 9:30 AM
Town of Newmarket - Cane A & B

The meeting of the CYFS - JCC was held on Tuesday, January 12, 2016 in Town of Newmarket - Cane A & B, 395 Mulock Drive, Newmarket.

- Members Present:
- Aurora: Councillor Abel, Chair
Councillor Mrakas
Councillor Thompson
 - Newmarket: Councillor Hempen (9:55 to 10:36 a.m.)
Councillor Sponga
Councillor Twinney
- Staff Present:
- Aurora: D. Nadorozny, Chief Administrative Officer
A. Downey, Director, Parks and Recreation Services
D. Elliott, Director, Corporate & Financial Services - Treasurer
 - Newmarket: R.N. Shelton, Chief Administrative Officer
L. Georgeff, Director of Human Resources
M. Mayes, Director of Financial Services/Treasurer
C. Finnerty, Council/Committee Coordinator
 - CYFS: I. Laing, Fire Chief
R. Comeau, Deputy Fire Chief
R. Volpe, Deputy Fire Chief

The meeting was called to order at 9:38 a.m.

Councillor Abel in the Chair.

Additions & Corrections to the Agenda

None.

Declaration of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of December 15, 2015.

Moved by: Councillor Mrakas
Seconded by: Councillor Sponga

- a) THAT the Central York Fire Services - Joint Council Committee Minutes of December 15, 2015 be received.

Carried

Items

2. Memorandum dated January 5, 2016 regarding Information Memo further to Report 2015-09.

The Fire Chief provided a verbal update on the memorandum and summarized the background on the proposed hiring plan and associated option analysis to reduce costs. He further provided information on current and future staffing challenges. Discussion ensued regarding the staffing strategy in relation to the proposed new fire station, cost mitigation, service levels, financial implications, and fire master plan recommendations.

Moved by: Councillor Mrakas
Seconded by: Councillor Thompson

- a) THAT the Memorandum dated January 5, 2016 regarding Information Memo further to Report 2015-09 be received.

Carried

3. Fire Services Report 2015-09 dated December 14, 2015 regarding Fire Master Plan Staffing Strategy.

The Fire Chief provided a verbal update summarizing the hiring strategy identified in the Fire Master Plan, associated budget impacts and a summary of the proposed staff positions. Discussion ensued regarding each staffing option, hiring impacts, budget approval and the timing for release of funds related to the proposed positions.

Moved by: Councillor Mrakas
Seconded by: Councillor Twinney

a) THAT Fire Services Report 2015-09, Fire Master Plan Staffing Strategy, dated December 14, 2015 be received for information purposes;

i) AND THAT Central York Fire Services (CYFS) outline and review with JCC the motion from the December 7, 2015 Newmarket Committee of the Whole Meeting, Operating Budget session.

Carried

Moved by: Councillor Sponga
Seconded by: Councillor Twinney

a) THAT the Central York Fire Services Joint Council Committee (JCC) recommend Option 4 as the preferred staffing strategy;

b) AND THAT JCC request the release of operating budget funds from a Town of Newmarket reserve account in order to initiate a multi-year hiring program which will enable Central York Fire Services to appropriately deal with emergency situations in Aurora and Newmarket.

Carried

Closed Session

4. Town of Aurora Parks and Recreation Services (Closed Session) Report 2016-01 dated January 12, 2016 regarding the potential acquisition of land in Aurora as per Section 239 (2) (c) of the Municipal Act, 2001.

Moved by: Councillor Mrakas
Seconded by: Councillor Twinney

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session.

Carried

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 10:06 a.m.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 10:35 a.m.

The Council/Committee Coordinator, at the request of the Chair, advised that JCC, in Closed Session discussed a land acquisition matter and advised that the issue would be before Newmarket Council, in Closed Session, on January 18, 2016.

New Business

None.

Adjournment

Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

a) THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:36 a.m.

March 1, 2016
Date



Councillor Abel, Chair



MINUTES

CYFS - JCC

Tuesday, March 1, 2016 at 9:30 AM

Town of Newmarket - Mulock Room

The meeting of the CYFS - JCC was held on Tuesday, March 1, 2016 in Town of Newmarket - Mulock Room, 395 Mulock Drive, Newmarket.

- | | | |
|------------------|------------|--|
| Members Present: | Newmarket: | Councillor Hempen
Councillor Sponga
Councillor Twinney |
| | Aurora: | Councillor Abel
Councillor Mrakas
Councillor Thompson |
| Staff Present: | Newmarket: | M. Mayes, Acting Comm. of Corporate Services
L. Georgeff, Director of Human Resources
D. Schellenberg, Acting Dir. of Financial Services
L. Lyons, Deputy Clerk |
| | Aurora: | D. Nadorozny, Chief Administrative Officer
D. Elliott, Director of Financial Services |
| | CYFS: | I. Laing, Fire Chief
R. Comeau, Deputy Fire Chief
R. Volpe, Deputy Fire Chief
C. Duval, Training Officer |

The meeting was called to order at 9:32 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

Moved by: Councillor Sponga
Seconded by: Councillor Thompson

THAT the agenda as distributed be approved.

Carried

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of November 3, 2015.

Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

- a) THAT the Central York Fire Services - Joint Council Committee Minutes of November 3, 2015 be approved.

Carried

2. Central York Fire Services - Joint Council Committee Minutes of January 12, 2016 and Central York Fire Services - Joint Council Committee (Closed Session) Minutes of January 12, 2016.

Moved by: Councillor Mrakas
Seconded by: Councillor Twinney

- a) THAT the Central York Fire Services - Joint Council Committee Minutes of January 12, 2016 and Central York Fire Services - Joint Council Committee (Closed Session) Minutes of January 12, 2016 be received.

Carried

Items

3. Joint CAO/Commissioner/Legal Services Report 2015-10 dated December 3, 2015 regarding Central York Fire Services - Consolidated Fire Services Agreement (referred to Central York Fire Services - Joint Council Committee by Newmarket Council on December 14, 2015).

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

- a) THAT Joint CAO/Commissioner/Legal Services Report 2015-10 dated December 3, 2015 regarding Central York Fire Services – Consolidated Fire Services Agreement be received.

Carried

- 4. Central York Fire Services Report 2016-01 dated February 17, 2016 regarding New Fire Station Design.

The Fire Chief advised that a consultant is required for an interim plan to present station options to the Central York Fire Services – Joint Council Committee and that funding is available to move forward with such.

Discussion ensued regarding budget figures, schematic designs, single source information, request for proposals process, layout options and possible use of property on Harry Walker Parkway. Councillor Hempen requested that design component costs be forwarded to all Members.

Moved by: Councillor Sponga
Seconded by: Councillor Twinney

- a) THAT Central York Fire Services Report 2016-01 dated February 17, 2016, New Fire Station Design be received for information purposes;
- i) AND THAT JCC authorize the retention of a consultant to assist with the design and preparation of options regarding site development and configuration of the new fire station;
- ii) AND THAT the Fire Chief and consultant report back to JCC with an analysis of the options regarding the development of the site and request the authorization to proceed with construction upon Council approval.

Carried

Moved by: Councillor Hempen
Seconded by: Councillor Sponga

- a) THAT staff prepare a report outlining a full analysis of options on or off the site related to each of the following: administration, training and fire suppression;
- i) AND THAT both municipalities be consulted prior to the development of the site;

ii) AND THAT staff review Clause 7.3 of the Fire Services Agreement relative to new real property.

Carried

New Business

- a) The Fire Chief introduced the Assistant Deputy Chief, Mr. Claude Duval who oversees training and emergency management.
- b) Councillor Thompson requested a status update memo or progress report with respect to discussions with the Town of Richmond Hill regarding possible consolidation. The Chief Administrative Officer, Town of Aurora advised there has been a meeting with the three CAO's to draft Terms of Reference for a consultant to gather information.

Closed Session

There was no requirement for a Closed Session.

Adjournment

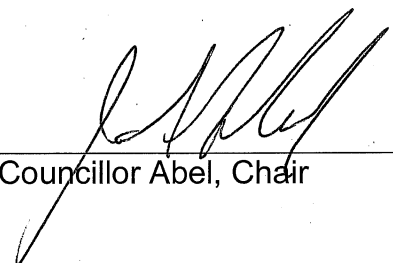
Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:15 a.m.

April 5, 2016
Date



Councillor Abel, Chair



MINUTES

CYFS - JCC

Tuesday, April 5, 2016 at 9:30 AM
Town of Aurora - Leksand Room

The meeting of the CYFS - JCC was held on Tuesday, April 5, 2016 in the Leksand Room, Town of Aurora.

Members Present:	Aurora:	Councillor Abel Councillor Mrakas Councillor Thompson
	Newmarket:	Councillor Hempen Councillor Sponga
Regrets:	Newmarket:	Councillor Twinney
Staff Present:	Aurora:	D. Nadorozny, Chief Administrative Officer D. Elliott, Director of Financial Services
	Newmarket:	R.N. Shelton, Chief Administrative Officer D. Schellenberg, Acting Dir. of Financial Services
	CYFS:	I. Laing, Fire Chief R. Volpe, Deputy Fire Chief C. Duval, Training Officer

The meeting was called to order at 9:37 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of March 1, 2016.

Moved by: Councillor Mrakas
Seconded by: Councillor Thompson

a) THAT the Central York Fire Services – Joint Council Committee Minutes of March 1, 2016 be approved.

Carried

Items

2. Verbal Update from the Fire Chief regarding proposed new Fire Station.

The Fire Chief provided a verbal update with respect to the proposed new Fire Station 4-5. He provided answers to some of the queries raised at the previous CYFS-JCC meeting held in March, 2016. Discussion ensued regarding Fire Services Report 2015-08 which was deferred to a future meeting and has not been brought back to the Committee for consideration. Chief Laing advised that the proposed new station should incorporate training, suppression and administration in order to be most cost effective in providing service. He further advised that the York Regional Police Chief was contacted to discuss training opportunities and he was informed that partnership opportunities had been sought, however, not enough interest was gained and the Police Department moved ahead with other plans for training needs and activities. The Fire Chief further explained that there could be opportunity for classroom space rental however, such space does not meet the needs of the Fire Department and would remove the firefighters out of the first response area. He further advised that keeping staff within the first response area allows for cost savings as they do not have to offset overtime expenses. The Fire Chief queried possible available space at the Newmarket Municipal Offices for Fire Services Administration. He suggested that if space is available there, that he, the Chief Officers and Administration staff could temporarily be housed there to allow for renovations at Station 4-1 for Fire Prevention.

The Fire Chief provided a verbal update regarding the design costs and advised that \$7,000,000 is available from development charges, with approximately \$350,000 being architect design drawings. He concluded by informing those present that design and construction has a two year time frame attached to it and the Chief advised he would like to see the design and building footings completed in 2016 with a goal of completion for mid-2018.

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

THAT the verbal update presentation by the Fire Chief with respect to the proposed new Fire Station be received.

Carried

Councillor Sponga queried the status of Fire Services Report 2015-08, the Deputy Clerk – Newmarket advised that said report was considered at the October, 2015 CYFS-JCC meeting and deferred to a future meeting. Councillor Sponga advised he would like to see that report come back to CYFS-JCC as opposed to a verbal update. The Chief Administrative Officer, Newmarket advised that a report will be brought back and there may be a need to work with a consultant to address more details.

Discussion ensued regarding cost savings of temporarily housing staff at the Newmarket Municipal Offices, the Fire Chief advised of preference to have management work with staff and an advantage to moving sooner than later would be for renovations to commence for Fire Prevention. Councillor Abel advised that there may be some space available at the old library facility in Aurora.

3. Joint Central York Fire Services - Corporate Services Report - Financial Services 2016-15 dated March 23, 2016 regarding the 2015 CYFS Budget Report - Fourth Quarter.

Moved by: Councillor Thompson
Seconded by: Councillor Hempen

a) THAT Joint Central York Fire Services - Corporate Services Report - Financial Services 2016-15 dated March 23, 2016 regarding the 2015 CYFS Budget Report - Fourth Quarter be received for information purposes.

Carried

The Acting Director of Financial Services, Newmarket advised that this report is the final one for the fourth quarter of 2015 with a surplus of approximately \$400,000 split between the two municipalities. She advised that wages savings were accrued with timing of hiring's, a small savings in timing of the wellness program and dispatch services increase has not yet been implemented. Discussion ensued regarding the wellness program budget funds held over and captured as part of an annual operating budget. Councillor Thompson queried the dispatch service expense and budget lines adjustments reflective of actuals.

The Chief Administrative Officer, Newmarket requested that the five year trend analysis be done on the line items.

4. Memorandum dated April 5, 2016 from Mr. Doug Nadorozny, Chief Administrative Officer, Town of Aurora regarding Discussions with Richmond Hill.

Moved by: Councillor Mrakas
Seconded by: Councillor Thompson

a) THAT the memorandum regarding Discussions with Richmond Hill be received.

Carried

The Chief Administrative Officer, Aurora advised that the three CAO's (Newmarket, Aurora, Richmond Hill) have had several meetings to finalize Terms of Reference for a full scale consolidation and structure analysis of benefits associated with merging Central York Fire Services with Richmond Hill Fire Services.

The Chief Administrative Officer, Newmarket advised that Richmond Hill staff will be utilized to assist with such review and costs shared between all three municipalities. Discussion ensued regarding merge, current service levels, feasibility, operational statistics and governance.

5. Correspondence from Mr. Matt Pegg, President, Ontario Association of Fire Chiefs regarding the O AFC 2016 Municipal Officials Seminar - April 30 and May 1, 2016.

Moved by: Councillor Thompson
Seconded by: Councillor Sponga

a) THAT the correspondence from Mr. Matt Pegg, President, Ontario Association of Fire Chiefs regarding the 2016 Municipal Officials Seminar be received.

Carried

New Business

a) The Fire Chief advised that Central York Fire Services has received a Freedom of Information Request regarding the Aurora United Church fire.

Closed Session

There was no requirement for a Closed Session.

Adjournment

Moved by: Councillor Sponga
Seconded by: Councillor Mrakas

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:30 a.m.

Date

May 10/16.

Councillor Abel, Chair



MINUTES

CYFS - JCC

Tuesday, May 10, 2016 at 9:30 AM

Town of Newmarket - Mulock Room

The meeting of the CYFS - JCC was held on Tuesday, May 10, 2016 in Town of Newmarket - Mulock Room, 395 Mulock Drive, Newmarket.

Members Present:	Newmarket:	Councillor Twinney Councillor Sponga
	Aurora:	Councillor Abel Councillor Mrakas Councillor Thompson
Staff Present:	Newmarket:	R.N. Shelton, Chief Administrative Officer M. Mayes, Director of Financial Services L. Georgeff, Director of Human Resources D. Schellenberg, Manager/Accounting & Finance L. Lyons, Deputy Clerk
	Aurora:	D. Nadorozny, Chief Administrative Officer D. Elliott, Director of Financial Services
	CYFS:	I. Laing, Fire Chief R. Comeau, Deputy Fire Chief
Regrets:	Newmarket:	Councillor Hempen

The meeting was called to order at 9:34 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

Moved by: Councillor Thompson
Seconded by: Councillor Twinney

THAT the agenda as distributed be approved.

Carried

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of April 5, 2016.

Moved by: Councillor Thompson

Seconded by: Councillor Mrakas

- a) THAT the Central York Fire Services - Joint Council Committee Minutes of April 5, 2016 be approved.

Carried

Items

2. Joint Central York Fire Services and Corporate Services Report - Finance 2016-21 dated April 27, 2016 regarding the 2016 CYFS Budget Report - First Quarter.

Moved by: Councillor Twinney

Seconded by: Councillor Sponga

- a) THAT Joint CYFS/Corporate Services Report - Financial Services 2016-21 dated April 27, 2016 regarding the 2016 CYFS Budget Report - First Quarter be received for information purposes.

Carried

3. Joint CAO for Newmarket/Aurora Report 2016-09 dated April 28, 2016 regarding Potential Fire Service Merger Review Process.

The Chief Administrative Officer, Aurora advised that this report is a summary of current activities with respect to potential merger discussions with the Town of Richmond Hill Fire Services. He advised that Terms of Reference have been drafted and a consultant will be appointed.

Councillor Thompson queried the timelines associated with the actions. The Chief Administrative Officer, Newmarket advised that the project is on track for the fall of 2016 and CYFS-JCC will be kept updated and a follow-up report will be provided to CYFS-JCC in the fall.

Councillor Twinney queried the amount of budgeted consultant fees. The Chief Administrative Officer, Newmarket advised that the costs would be shared between the three municipalities equally. He further advised that the source of financing can be from Central York Fire Services operating or reserves budgets and he will clarify once the proposals are received.

Councillor Sponga requested clarification with respect to the proposed new fire station and the synergies with the Richmond Hill training centres. The Chief Administrative Officer, Newmarket advised that both processes are moving forward at the same time and the use of facilities will be examined as part of the new fire station design. Councillor Sponga requested an information report of details be circulated to CYFS-JCC. The Chief Administrative Officer, Newmarket advised that reports would be provided at a future meeting.

The Chief Administrative Officer, Aurora advised that if there are no benefits to merging of the two fire services, other areas such as training arrangements between Central York Fire Services and Richmond Hill Fire Services could be examined.

Councillor Abel requested that the Terms of Reference along with timelines be circulated.

Moved by: Councillor Mrakas
Seconded by: Councillor Sponga

- a) THAT Joint CAO for Newmarket/Aurora Report 2016-09 dated April 28, 2016 regarding potential Fire Service Merger - Central York Fire Services and Richmond Hill Fire Services - Review Process be received for information and the process endorsed.

Carried

New Business

None.

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of May 10, 2016.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

- a) THAT the Central York Fire Services - Joint Council Committee Minutes of May 10, 2016 be approved.

Carried

Items

2. Central York Fire Services 2015 Annual Report.

The Fire Chief provided the Central York Fire Services 2015 Annual Report presentation.

Moved by: Councillor Hempen
Seconded by: Councillor Twinney

- a) THAT the Central York Fire Services 2015 Annual Report be received.

Carried

3. Joint Central York Fire Services and Corporate Services Report 2016-25 dated May 30, 2016 regarding the 2017 Budget Schedule and Drivers.

The Director of Financial Services, Newmarket addressed those present that the above referenced report commences the budget process for 2017 and provides the budget schedule for approval and budget drivers for information. He also advised that the report provided target details and projections. Newmarket has set an administrative target for 2017 of a fire-related tax increase of 1.4%; this would be about a 1.33% tax increase. The Director of Financial Services advised that staff will continue to review overtime and asset replacement and will report back in September, 2016. He concluded by advising that fire trucks and equipment is acquired through the U.S. market and the recommendation contained in the report requests JCC approval of U.S. dollar exchange strategy.

The Director of Financial Services advised that the 2017 allocation between Newmarket and Aurora is set at 59.4%, Newmarket and 40.6%, Aurora.

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

a) THAT Joint CYFS/Corporate Services Report - Financial Services 2016-25 dated May 30, 2016 regarding the 2017 Budget Schedule and Drivers be received and the following recommendations be adopted:

- i) THAT the proposed schedule be adopted;
- ii) AND THAT JCC endorse the U.S exchange strategy.

Carried

4. Scope of Work/Business Case/Consolidation Document.

The Chief Administrative Officer, Newmarket provided a verbal explanation of the Scope of Work/Business Case/Consolidation Document.

Moved by: Councillor Thompson
Seconded by: Councillor Mrakas

a) THAT the Scope of Work/Business Case Document be received for information.

Carried

New Business

None.

Closed Session

5. Labour Relations or Employee Negotiations as per Section 239 (2) (d) of the Municipal Act, Verbal Update by the Director of Human Resources.

Moved by: Councillor Thompson
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session for the purpose of discussing labour relations or employee negotiations as per Section 239 (2) (d) of the Municipal Act, 2001.

Carried

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 9:58 a.m.

The Central York Fire Services – Joint Council Committee (Closed Session) Minutes recorded under separate cover.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 10:10 a.m.

The Acting Town Clerk, Aurora advised that JCC, in Closed Session received a verbal update by the Director of Human Resources, Newmarket regarding Labour Relations/Employee Negotiations.

Adjournment

Moved by: Councillor Twinney

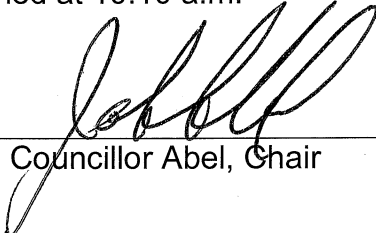
Seconded by: Councillor Mrakas

a) THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:10 a.m.

September 6, 2016
Date



Councillor Abel, Chair

Closed Session

There was no requirement for a Closed Session.

Adjournment


Moved by: Councillor Thompson
Seconded by: Councillor Mrakas

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 9:55 a.m.

June 7, 2016
Date


Councillor Abel, Chair