



General Committee Meeting Agenda

**Tuesday, January 24, 2017
7 p.m.**

**Council Chambers
Aurora Town Hall**



Town of Aurora General Committee Meeting Agenda

Tuesday, January 24, 2017, 7 p.m.
Council Chambers

Councillor Thompson in the Chair

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Presentations

4. Delegations

5. Consent Agenda

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

Recommended:

That the following Consent Agenda Items, C1 to C5 inclusive, be approved:

C1. IES17-001 – Facility Projects Status Report – JOC Final Report

Recommended:

1. That Report No. IES17-001 be received for information.

C2. Accessibility Advisory Committee Meeting Minutes of December 1, 2016

Recommended:

1. That the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

C3. Economic Development Advisory Committee Meeting Minutes of December 8, 2016

Recommended:

1. That the Economic Development Advisory Committee meeting minutes of December 8, 2016, be received for information.

C4. Joint Council Committee Meeting Minutes of November 29, 2016

Recommended:

1. That the Joint Council Committee meeting minutes of November 29, 2016, be received for information.

C5. Memorandum from Mayor Dawe

Re: Correspondence from HRH Prince Harry of Wales, K.C.V.O.

Recommended:

1. That the memorandum regarding Correspondence from HRH Prince Harry of Wales, K.C.V.O. be received for information.

6. Consideration of Items Requiring Discussion (Regular Agenda)

R1. IES17-002 – Alternative to Traffic Safety Advisory Committee Model

Recommended:

1. That Report No. IES17-002 be received; and
2. That funding in the amount of \$30,000 be established to support the new Traffic Safety Advisory Committee model, and provided through the Development Charges reserve related to traffic management; and
3. That a new capital project, the single source procurement of PlaceSpeak in an amount up to \$26,000 (excluding tax), be authorized.

R2. IES17-003 – Purchase Order Increase for Drain Services

Recommended:

1. That Report No. IES17-003 be received; and
2. That the Contract for Century Drains Inc. as established through RFP IES 2014-31 be extended to the 2017 option year; and
3. That Purchase Order No. 311 in favour of Century Drains Inc. be increased by \$35,000 from the amount of \$70,000 to \$105,000, excluding taxes, for the contract term of 2017.

R3. PRCS17-002 – Aurora's Multicultural Festival – Information Gathering Sessions

Recommended:

1. That Report No. PRCS17-002 be received; and
2. That the scheduling of two (2) public open houses for the purpose of gathering input from the community on the programming elements of Aurora's Multicultural Festival be approved.

R4. PRCS17-003 – Leslie Street Underpasses Construction

Recommended:

1. That Report No. PRCS17-003 be received; and
2. That an increase in the Town of Aurora's 50% contribution toward construction of two (2) Underpasses in the amount of \$148,336 be approved; and that the budget for Project No. 73177 Regionally-approved Underpasses be increased for a total of \$902,000; and
3. That the Mayor and Town Clerk be authorized to execute a Cost-Sharing Agreement with the Regional Municipality of York for the construction and operation of the two Underpasses C and D as recommended by the Trails and Active Transportation Committee, including any and all documents and ancillary agreements required to give effect to same.

**R5. PBS17-001 – Applications for Zoning By-law Amendment and Draft Plan of Subdivision
Coppervalley Estates Inc.
1756 St. John's Sideroad
Part of Lot 26, Concession 3
File Numbers: SUB-2015-05 and ZBA-2015-09**

Recommended:

1. That Report No. PBS17-001 be received; and
2. That Application to Amend the Zoning By-law File No. ZBA-2015-09 (Coppervalley Estates Inc.), to implement the proposed draft plan of subdivision be approved; and
3. That Application for Draft Plan of Subdivision File No. SUB-2015-05 (Coppervalley Estates Inc.), to allow the development of 109 single detached dwellings on the subject lands be approved, subject to the conditions outlined in Schedule "A" of this report; and
4. That the implementing Zoning By-law Amendment be presented at a future Council meeting; and

5. That a total of 109 units of sewage capacity be allocated to the Draft Plan of Subdivision from the Town of Aurora's portion and the water services will be provided through the inter-municipal agreement; and
6. That the Mayor and Town Clerk be authorized to execute a Subdivision Agreement, including any and all documents and all of the Agreements referenced in the Conditions of Approval, including any ancillary agreements required to give effect to same.

**R6. PBS17-003 – Application for Exemption from Part Lot Control
Paradise Homes Leslie Inc.
Blocks 218 and 219 being 65R-36689 and 65R-36690
File Number: PLC-2016-13**

Recommended:

1. That Report No. PBS17-003 be received; and
2. That the Application for Exemption from Part Lot Control submitted by Paradise Homes Leslie Inc. to divide Blocks 218 and 219 on Plan 65M-4462 into 8 townhouse lots be approved; and
3. That the implementing Part Lot Control Exemption By-law be presented at a future Council meeting.

**R7. PBS17-004 – Application for Zoning By-law Amendment
Canadian Tire Real Estate Limited
14700 Yonge Street
Part of Lots 76 and 77, Concession 1
File Number: ZBA-2016-05**

Recommended:

1. That Report No. PBS17-004 be received; and
2. That the Application to Amend the Zoning By-law File Number ZBA-2016-05 (Canadian Tire Real Estate Limited), to amend the site specific C4-15 zoning provisions to allow additional commercial uses be approved; and

3. That the implementing Zoning By-law Amendment be presented at a future Council meeting.

R8. Summary of Committee Recommendations Report No. 2017-01

Recommended:

1. That the Summary of Committee Recommendations Report No. 2017-01 be received; and
2. That the Committee recommendations contained within this report be approved.

7. Notices of Motion

(a) Councillor Mrakas

Re: Winter Maintenance Service Levels

8. New Business

9. Closed Session

10. Adjournment



**Town of Aurora
General Committee Report**

No. IES17-001

Subject: Facility Projects Status Report- JOC Final Report

Prepared by: Ilmar Simanovskis, Director

Department: Infrastructure and Environmental Services

Date: January 24, 2017

Recommendation

- 1. That Report No. IES17-001 be received for information.**

Executive Summary

This report provides Council with a final update on the new Joint Operations Centre (JOC) project. This report is intended to provide a comprehensive summary of the project and concluding comments on the closeout of the contract and use of the facility.

- Overall project delivery period was from mid-2008 to December 2016
- Project scope and budget developed through several needs studies and design requirements iterations culminating in a suitable project that met Town operational needs and satisfied funding envelope requirements
- Land market conditions and purchase of a challenging site resulted in significant benefit to Town as site improvement costs were at a significant discount compared to cost of a comparable high quality site
- Additional investment of \$616,000 to address unforeseen site condition costs was offset by removing or deferring project elements to maintain overall budget target
- Future work valued at \$600,000 will be budgeted in future capital program starting 2018
- Staff occupied the building in April 2016 and have been successfully operating on the site

Background

Council approved Capital Project No. 34217 for the construction of the Joint Operations Centre through a series of annual budget cycles and staff reports starting in 2008.

Monthly reporting of project progress and financial status has been provided to Council during the construction period of the project. This report is the final reconciliation and closeout report of the project.

Analysis

This report provides a summary of key decisions and outcomes for the project

As part of the closeout process of the construction of a new operations centre, a number of aspects have been evaluated based on early project risk considerations and final project outcomes. This review is intended to provide Council with a comprehensive summary of key project decisions made following award of the tender through to construction and final delivery of the building.

Project scope and budget verified during pre-tender approval process

At the Special General Committee meeting of January 7, 2014 the scope and budget of the JOC was verified and approved. The capital construction budget of \$18,971,000 excluding optional items was approved.

Option Description	Cost Estimate	Council Direction
Third Floor Shell Space (5,600 SF)	940,800	Include in project
Full Back-up Generator	434,000	Include in project
Rain Water Harvesting System	47,800	Include in project
LED Lighting in Garage Bays	103,500	Include in project
Green Roofs	82,555	Include in project
Savings if LEED Certification was Deleted (LEED Standard with no Certification)	-95,500	LEED cert to remain
Subtotal Included items		1,608,655
Drive In Shed (8,600 SF)	482,600	Optional item
Heritage Building Material Storage (2,700 SF)	151,000	Optional item
Covered Vehicle Storage Area (8,000 SF)	592,300	Optional item
IT Disaster Recovery Centre	130,000	Optional item
Subtotal Optional Items		1,355,900
Paper Records Archives (1,500 SF)	281,000	Delete from project

The revised budget including the additional items of \$1,608,600 above was \$20,579,655 assuming budget values for all “included” items above. The optional items would require separate approval pending the results of the overall tender and the value of each optional item.

Project tender approval granted in August 2014 and awarded to Buttcon Ltd.

At the Council meeting of August 12, 2014 the project was awarded to Buttcon Limited for the value of \$17,004,000. All of the optional items were deleted from the project to stay within the Council approved budget of \$20,579,655. When including all other committed costs related to Architect fees etc., the total committed project budget was \$20,385,589 (Part 1 of financial table) resulting in the project coming in \$194,066 under the approved budget.

Building completion on time based on overall delivery and move-in targets

The construction duration of the project was set at 14 months as stipulated in the tender documents. Early tendering resulted in the project start advancing one month and starting September 2014. Although the tendered schedule forecasted the project completing in early November 2015, a schedule contingency was factored into the overall project to accommodate unplanned delays and manage building completion expectations. The target occupancy and move-in schedule was set for the spring of 2016 and this move in target was achieved.

Overall land purchase and improvement costs proved significant financial benefit to project

The following table summarizes the land investment costs for the 11 acre site purchase for the new operations centre.

Option	Cost per Acre	Total Cost
Industrial Site (Purchased Oct 2012)	363,000	4,000,000
Site Development Premium (based on actual costs)	167,860	1,846,506
Total cost for JOC site	531,820	5,846,506
Land Valuation for Comparable site (2015)	950,000	10,450,000
Net financial benefit to Town		4,603,494

The use of this site has resulted in an increased intrinsic project value of \$4.6M (2015 valuation) compared to the next best option. The decision to invest in land improvements has been extremely favourable to the Town as it has left the other commercially marketable lands owned by the Town to be made available for sale at full market value.

The tendered cost of the site improvements component of the contract was \$1,230,000. An additional cost of \$616,506 was incurred to address unexpected soil conditions that made completion of the parking areas unachievable with the native materials found on site. This increase resulted in the site costs increasing to \$1,846,506 actual cost for site improvements.

Approved scope reductions achieve budget target

Staff Report IES15-068 recognized the net impact of additional site development costs and offered a number of scope reduction options to bring the project costs in line with the budget. Reductions that were considered were identified as work that could either be completed at a later date, at a lower cost (by staff or other contracted services), or that could be deleted with minimal impact to the project. These scope reductions were approved by Council to maintain the project budget targets.

Final project completed within budget but future needs remain to be completed

There are two groups of additional needs that required consideration as an impact to the overall project budget. These additions include costs for additional general conditions costs for the contractor related to contract duration extension (overall project schedule relative to the contracted construction schedule), and the cost of providing additional fuel monitoring equipment.

This additional cost is \$269,500 of which \$100,000 for fuel monitoring is approved as part of the 2017 capital program. The remaining \$169,500 is to be funded from the same original capital project sources.

The greenhouse floor was also considered separately and completed at a cost of \$160,470 of which \$60,000 was funded from the operating budget.

In addition, there is need for future works being a pylon entrance sign, remaining landscaping, and asphalt and road base construction. These items total \$590,000 and will be brought forward in the 2018 capital budget.

LEED certification progressing

Documentation of all the planned elements for LEED certification have been compiled and submitted for review and approval. Timing for completion of this review is uncertain and a separate report will be provided to Council once the results are known.

Financial Implications

The financial table summarizes the financial stages of the project as described in the analysis.

Part 1 is the approved construction budget as reported in Staff report IES14-042 which was reduced from the approved capital budget of \$20,579,600 based on final tender results and approved options additions and deletions.

Part 2 summarizes the project additions and deletions excluding the impact of the additional soils remediation requirements which were funded from the \$1,853,235 contingency allowance. These changes have a negative impact of \$102,069 on the approved budget.

Part 3 represents the additional soils remediation costs that, **although considered in the land value analysis, were not expressly funded during budget development.**

Part 4 are the scope reduction items that would allow the project to remain within the approved funding envelope without impacting immediate operational needs. The benefit of approving these scope reductions was to 1) maintain target funding approvals, 2) seek alternate delivery methods for items that could be procured at a lower cost, 3) eliminate items that did not provide as much of a project benefit as initially anticipated.

For each item the recommendation to remove these elements from the project scope was based on the following:

- Green Roof: this did not impact LEED points and was identified as a deletion that would also reduce long term maintenance costs. This option can always be brought forward as the building was constructed to accommodate this feature.
- Entry Pylon Sign: this item was recommended for deferral as it can be added at any point in the future if deemed beneficial to the site.
- On-site Landscaping: this work was deleted as it was possible to complete this work with in-house resources at a reduced cost.
- Equipment Storage: this item was deleted as it was possible to complete this work with in-house resources, and staff was in support of allowing build out of storage needs to match operational needs.

January 24, 2017

Page 6 of 10

Report No. IES17-001

- **Parking Asphalt:** Site conditions in the eastern zone of the lower area required time for the fill and soils to consolidate and proceeding with paving during 2015 would have put the final product at risk of premature failure. This work is not critical to current operations but will need to be addressed in the future as soils stabilize and future needs grow. Also there is an opportunity to save some costs through a combination of in-house and contracted efforts to complete the work.

By approving these scope reductions, the project costs were contained to the approved project budget.

Part 5 represents current additional needs related to extension of contract costs to the contractor and enhancement of the fuel dispensing system to fully leverage dispensing and monitoring features.

The contract allows for recovery of administrative costs by the contractor when the duration of the contract (defined as the start date to the point of substantial completion) is beyond the contracted construction time frame. This cost has been carefully reviewed and is net of a benefitting recovery to the Town for liquidated damages associated with additional staff related administrative costs.

The fuel monitoring system was not essential to the operation of the fuel dispensing system and was excluded from the initial procurement as a budget control measure. However, to take full benefit of the monitoring and control features of the fueling system, staff requested consideration of the controls component in the 2017 capital program as a separate capital project.

These items result in a total net budget impact of \$269,500 or 1.3 percent over the approved budget.

Part 6 represents future items to complete the project based on ultimate needs. The road pylon sign, although not essential to building operations, will provide an additional means of communicating information about Town activities and operations similar to the signage at the SARC and on Yonge Street at Orchard Heights. The JOC would be a valuable location for community information messaging.

Landscaping remains to be completed on the site in the yard area. This work will be completed primarily by in-house resources with some contractor support and can be completed through operating funding.

January 24, 2017

Page 7 of 10

Report No. IES17-001

Asphalt paving for the east section of the lower yard was deleted from the project as part of the reported scope reduction. This area had some portions that were softer than desired for pavement and required additional time to consolidate. Asphalt paving on the lower east portion should proceed now and will be proposed as part of the 2018 capital funding request. This area is needed by operations and completion will fulfil the additional space needs for the operation.

With all project considerations included, the overall budget impact is expected to be \$860,000 over the approved budget, or about 4 percent.

In considering the decision made during site selection for this project, even with the additional costs in site remediation and construction, there remains a net benefit in using this site over other options, both in the premium cost of a comparable marketable site (Leslie land being the only option), in the value add of improving the marginal site that was selected, and in maintaining a central location for the Town which results in long term operational efficiency related to access to Town assets.

	Changes	Cost Impact	Net Change	Percent Impact
1. Approved Budget				
Project Budget		18,532,354		
Contingencies (10%)		1,853,235		
Total		20,385,589		
2. Gross Project Cost Less Soils Issue				
Buttcon- Other Changes	425,352			
Onespace Arch- Fee Increases	212,029			
FF&E Savings	(12,148)			
Third Party Engineering Increases	87,788			
Fuelling System	127,098			
Landscaping (In-House Costs to complete front)	14,580			
Greenhouse Floor (Part 2016 operating funding)	160,470			
Furniture Through Municipal Vendor Agreement (Contingency)	281,110			
Less: Contribution from Operating Budget	(60,000)			
Total	1,236,279	20,487,658	- 102,069	0.50%
3. Additional Impact of Soils Issues				
Soils Remediation Costs	616,506			
Total	616,506	21,104,164	- 718,575	3.40%
4. Approved Project Scope Reductions (Report IES15-068)				
Delete Green Roof	(50,300)			
Delete entry pylon message sign allowance	(60,000)			
Delete On-Site Landscaping	(76,125)			
Delete Wire Cages for equipment storage	(43,000)			
Delete parking area asphalt	(489,600)			
Total	(719,025)	20,385,139	450	0.00%
5. Current Additional Project Needs				
Contract Extension Administration Costs	169,500			
Fuel Monitoring System (2017 Capital Program)	100,000			
Total	269,500	20,654,639	- 269,050	1.30%
6. Future Project Needs (Estimates only)				
Road Side Pylon Sign	60,000			
Landscaping	30,000			
Asphalt paving and base	500,000			
Total	590,000	21,244,639	- 859,050	4.04%

Summary of Funding Sources for the Project

The funding sources for the project are derived from the following sources:

Parks Development Charges	24 percent
Roads Development Charges	35 percent
Sale of Lands Proceeds	41 percent

Debt was also required for this project as the parks and roads DC funds are collected over many years. The current shortfall in funding from these two sources is approximately \$7.2M. Interest costs in the amount of \$165,260 have been incurred to the end of September 2016 at an interest rate of 1.45 percent.

Interest charges for the debt are paid directly by the DC reserve accounts, as financing costs were not included in the construction budget approved by Council.

Assuming annual principle and interest payments, and a rate of 2.5 percent over a 10 year amortization period, the total interest costs will be approximately \$950,000 for the 10 years. With interest to date, total financing costs for the project will be approximately \$1.1M, funded by development charges.

Communications Considerations

The information in this report summarizes and concludes the activities related to the construction of the new Joint Operations Centre and is provided as a consolidation of all project activities.

Link to Strategic Plan

Investing in Sustainable Infrastructure: By using new technologies and energy and environmentally conscious design and building practices.

Alternative(s) to the Recommendation

Not applicable.

January 24, 2017

Page 10 of 10

Report No. IES17-001

Conclusions

This report is provided to Council as a final summary and consolidation of relevant activities related to the delivery of the new Joint Operations Centre for the Town of Aurora.

Attachments

Not applicable.

Previous Reports

To be provided as requested based on extensive reporting history.

Pre-submission Review

Agenda Management Meeting review on January 5, 2017

Departmental Approval



Ilmar Simanovskis
Director
Infrastructure and Environmental Services

Approved for Agenda



Doug Nadorozny
Chief Administrative Officer



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Thursday, December 1, 2016

Time and Location: 4 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Jo-anne Spitzer

Member(s) Absent: Councillor Sandra Humfries

Other Attendees: Councillor John Abel, Chris Catania, Accessibility Advisor, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 4:05 p.m.

The Chair relinquished the chair to the Vice Chair at 4:51 p.m. and resumed the chair at 5:12 p.m. during consideration of Item 2.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

Moved by James Hoyes

Seconded by John Lenchak

That the agenda as circulated by Legislative Services be approved.

Carried

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes
Thursday, December 1, 2016

Page 2 of 4

Accessibility Advisory Committee Meeting Minutes of November 2, 2016

**Moved by Gordon Barnes
Seconded by James Hoyes**

That the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

**Re: Application for Site Plan Amendment, 458021 Ontario Inc., 21 & 33
Eric T. Smith Way, Lots 8 & 9, Plan 65M4324, File No. SP-2016-08**

Staff provided background and an overview of the proposed site plan amendment, and the Committee discussed aspects of the application, including entrance, lunchroom, and universal washroom accessibility.

**Moved by Jo-anne Spitzer
Seconded by Gordon Barnes**

1. That the memorandum regarding Application for Site Plan Amendment (Submission #2), 458021 Ontario Inc., 21 & 33 Eric T. Smith Way, Lots 8 & 9, Plan 65M4324, File No. SP-2016-08 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment be considered by staff:
 - (a) Request to ensure accessible, barrier-free furniture in all common areas including the lunchroom; and
 - (b) Request to install automatic door openers at entrance and universal washroom;

- (c) Suggestion to move the sink further away from the shower to allow room for assistance in the universal washroom.

Carried

**2. Memorandum from Accessibility Advisor
Re: Town of Aurora 2017-2023 Accessibility Plan**

Staff provided an overview of the annual review and update of the Town's multi-year Accessibility Plan. The Committee discussed various aspects of the document and suggested items for inclusion in Appendix B – Recommended Accessibility Items 2017-2023, including: (1) Queen's Diamond Jubilee Park; and (2) evacuation chairs at Town Hall.

Issues were raised regarding: (1) an apparent elevation variance greater than four degrees at a storm drain near a side exit of the Aurora Community Centre; and (2) customer service gaps related to the adaptive swimming program at the Aurora Family Leisure Complex. Staff agreed to follow up on these matters.

**Moved by Gordon Barnes
Seconded by James Hoyes**

1. That the memorandum regarding Town of Aurora 2017-2023 Accessibility Plan be received; and
2. That the Accessibility Advisory Committee recommend to Council:
 - (a) That the Town of Aurora 2017-2023 Accessibility Plan be adopted as amended.

Carried

**3. Memorandum from Accessibility Advisor
Re: York Region Accessibility Advisory Committee – Feedback Survey**

Staff provided a brief overview of the Feedback Survey regarding an educational and networking forum to be hosted by the Region on May 31, 2017, and the Committee provided feedback. It was agreed that staff would submit the completed Feedback Survey to the Region on behalf of the Committee.

Accessibility Advisory Committee Meeting Minutes
Thursday, December 1, 2016

Page 4 of 4

**Moved by Gordon Barnes
Seconded by Jo-anne Spitzer**

1. That the memorandum regarding York Region Accessibility Advisory Committee – Feedback Survey be received for information.

Carried

6. Informational Items

None

7. New Business

Tyler Barker advised that he would arrange for a representative of Activate Aurora to delegate at the February 2017 meeting of the Accessibility Advisory Committee regarding the Sport Implementation Plan and access for those with disabilities.

Committee members discussed their preferences for the start time of Accessibility Advisory Committee meetings, and it was agreed that the 4 p.m. start time would be maintained.

8. Adjournment

**Moved by John Lenchak
Seconded by Gordon Barnes**

That the meeting be adjourned at 5:39 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.



**Town of Aurora
Economic Development Advisory Committee
Meeting Minutes**

Date: Thursday, December 8, 2016

Time and Location: 7 p.m., Leksand Room, Aurora Town Hall

Committee Members: Councillor Paul Pirri (Chair), Councillor John Abel (Vice Chair) (departed 7:21 p.m.), Richard Farmer (Aurora Chamber of Commerce representative), Rosalyn Gonsalves, Marilee Harris, and Bruce Walkinshaw

Member(s) Absent: Don Constable

Other Attendees: Councillor Wendy Gaertner, Councillor Tom Mrakas, Councillor Michael Thompson, Doug Nadorozny, Chief Administrative Officer, Anthony Ierullo, Manager of Long Range and Strategic Planning, Michael Logue, Program Manager, Economic Planning, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by Rosalyn Gonsalves
Seconded by Bruce Walkinshaw**

That the agenda as circulated by Legislative Services be approved.

Carried

Economic Development Advisory Committee Meeting Minutes
Thursday, December 8, 2016

Page 2 of 5

3. Receipt of the Minutes

Economic Development Advisory Committee Meeting Minutes of October 13, 2016

**Moved by Marilee Harris
Seconded by Bruce Walkinshaw**

That the Economic Development Advisory Committee meeting minutes of October 13, 2016, be received for information.

Carried

4. Delegations

The Committee consented on a two-thirds vote to waive the requirements of section 3.8(c) of the Procedural By-law to permit the delegation to speak for more than five minutes.

**(a) Brent Kopperson, Executive Director, Windfall Ecology Centre
Re: ClimateWise Business Network – Windfall Presentation**

Mr. Kopperson presented background to the Windfall Ecology Centre and presented an overview of the ClimateWise Business Network, a local network of businesses and institutions with a focus on reducing carbon emissions and increasing profitability. He noted that the ClimateWise Business Network can assist organizations with: creation of emissions inventories using their measurement tool; development of a business case for sustainability; advice on risk mitigation and regulatory risk; and green branding.

**Moved by Marilee Harris
Seconded by Bruce Walkinshaw**

That the comments of the delegation be received for information.

Carried

5. Matters for Consideration

None

6. Informational Items

1. Memorandum from Manager of Long Range and Strategic Planning Re: Activity Report

Staff gave a brief overview of the memorandum regarding business inquiries, openings, and upcoming events.

**Moved by Marilee Harris
Seconded by Rosalyn Gonsalves**

1. That the memorandum regarding Activity Report be received for information.

Carried

2. Extract from Council Meeting of November 22, 2016 Re: General Committee Report No. CAO16-006 – Economic Development Model Review and Comparison

Staff provided an overview of the staff report and advised that Council has endorsed the hybrid model to deliver economic development services in Aurora, which would be provided through an expanded Office of Economic Development. Committee members expressed support of the proposal in principle, as well as concerns regarding the proposed implementation of staffing and funding resources. Staff indicated that the next steps are to develop an implementation plan for Council's consideration in early 2017 and report back to the Committee at a future meeting.

**Moved by Marilee Harris
Seconded by Bruce Walkinshaw**

1. That the Extract from Council Meeting of November 22, 2016, regarding General Committee Report No. CAO16-006 – Economic Development Model Review and Comparison, and report be received for information.

Carried

Economic Development Advisory Committee Meeting Minutes
Thursday, December 8, 2016

Page 4 of 5

**3. Extract from Council Meeting of November 8, 2016
Re: Economic Development Advisory Committee Meeting Minutes of
October 13, 2016**

**Moved by Bruce Walkinshaw
Seconded by Rosalyn Gonsalves**

1. That the Extract from Council Meeting of November 8, 2016, regarding the Economic Development Advisory Committee meeting minutes of October 13, 2016, be received for information.

Carried

7. New Business

Councillor Pirri noted that he recently met with members of the Economic Development Advisory Committees of Newmarket and East Gwillimbury to provide updates on their respective Committees.

Ms. Harris inquired about status of the hotel attraction strategy in Aurora. Staff advised that the Town would not be proceeding with a survey at this time.

Ms. Harris inquired about how the Town was capitalizing on the decision by Magna International Inc. to maintain its presence in Aurora. Staff indicated that the benefits to Aurora had been discussed privately.

Ms. Harris inquired about the strategy for communicating with users of the former library respecting the future direction of the building. Staff indicated that meetings will be held to engage the user organizations in relocation planning, and it was noted that the decision to demolish the former library was contingent on relocating its users.

Mr. Walkinshaw inquired about the status of the Bell Canada small cell technology pilot project in Aurora. Staff advised that locations are being considered, including Town facilities and gaps on Yonge Street, and that promotion has been done through local media, Bell Canada, Aurora Chamber of Commerce, and communication with local municipalities.

Economic Development Advisory Committee Meeting Minutes
Thursday, December 8, 2016

Page 5 of 5

Mr. Walkinshaw inquired about the status of the Business Ambassadors Program. Staff indicated that the recruitment phase had ended in October 2016 and a report would be brought forward for Council's consideration early in 2017.

Mr. Walkinshaw inquired about the status of the potential Business Improvement Area (BIA) in Aurora, and staff advised that a group of downtown business merchants meet regularly to discuss this initiative.

Mr. Walkinshaw inquired about the status of the broadband strategy, and staff agreed to contact York Region for an update.

Ms. Gonsalves inquired about the former Canadian Tire location on Yonge Street. Staff noted that the lands are still owned by Canadian Tire Corporation and a zoning amendment application has been submitted to the Town proposing more flexible zoning.

Ms. Harris suggested that a public relations blitz is needed to promote the many benefits of living and working in Aurora. It was noted that a new Manager of Corporate Communications was recently hired and the Town's communications and marketing activities would be enhanced.

8. Adjournment

**Moved by Bruce Walkinshaw
Seconded by Rosalyn Gonsalves**

That the meeting be adjourned at 8:57 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.



MINUTES

CYFS - JCC

Tuesday, November 29, 2016 at 9:30 AM
Cane A & B

The meeting of the CYFS - JCC was held on Tuesday, November 29, 2016 in Cane A & B, 395 Mulock Drive, Newmarket.

Members Present:	Newmarket:	Councillor Hempen Councillor Twinney (9:56 to 11:05 a.m.) Councillor Bisanz
	Aurora:	Councillor Abel Councillor Mrakas
Regrets:	Aurora:	Councillor Thompson
Staff Present:	Newmarket:	R.N. Shelton, Chief Administrative Officer M. Mayes, Director of Financial Services L. Georgeff, Director of Human Resources D. Schellenberg, Manager/Accounting & Finance
	Aurora:	D. Nadorozny, Chief Administrative Officer I. Simanovskis, Director of Infrastructure & Engineering Services D. Elliott, Director of Financial Services L. Lyons, Town Clerk
	CYFS:	I. Laing, Fire Chief R. Volpe, Deputy Fire Chief C. Duval, Assistant Deputy Chief
Guest:		P. McIntosh, Thomas Brown Architects

The meeting was called to order at 9:32 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentation

1. Mr. Paul McIntosh, Thomas Brown Architects provided a PowerPoint Presentation Preliminary Report dated November 15, 2016 regarding the Proposed Central York Fire Services Headquarters Station 4-5.

Moved by: Councillor Bisanz
Seconded by: Councillor Mrakas

THAT the PowerPoint Presentation Preliminary Report by Mr. Paul McIntosh, Thomas Brown Architects regarding the Proposed Central York Fire Services Headquarters Station 4-5 be received.

Carried

Approval of Minutes

2. Central York Fire Services - Joint Council Committee Minutes of October 4, 2016.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

THAT the Central York Fire Services – Joint Council Committee Minutes of October 4, 2016 be approved.

Carried

Items

3. Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan.

The Fire Chief provided an overview of the report including the history associated with the proposed project along with options that have been presented at past meetings of CYFS-JCC. Discussion ensued regarding the proposed preferred Option A contained within the report.

Moved by: Councillor Bisanz
Seconded by: Councillor Twinney

a) THAT Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan be received and the following recommendations be adopted:

i) THAT Joint Council Committee (JCC) approve and recommend to the Councils of Aurora and Newmarket that staff proceed with the design of a fire hall in Aurora which includes administration, fire suppression and training services (Option A).

Carried

Moved by: Councillor Mrakas
Seconded by: Councillor Twinney

i) THAT Central York Fire Services Report 2016-02 dated November 1, 2016, Fire Station 4-5 Project Plan be received for information purposes;

ii) AND THAT a budget of \$495,000 be approved to complete the detailed design phase, including project support;

iii) AND THAT staff be authorized to negotiate a single source procurement with Thomas Brown Architects to complete the detailed design;

iv) AND THAT staff report back to JCC prior to issuing the tender to provide a project update and seek approval for the final construction project.

Carried

4. Joint Central York Fire Services/Corporate Services - Finance Report 2016-54 dated November 11, 2016 2016 CYFS Budget Report - Third Quarter.

The Manager, Accounting & Finance, Newmarket provided an overview of the report and advised of an expected surplus at the end of 2016.

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

a) THAT Joint CYFS/Corporate Services Report - Financial Services 2016-54 dated November 11, 2016 regarding 2016 CYFS Budget Report - Third Quarter be received for information purposes.

Carried

5. Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program.

Assistant Deputy Chief Duval provided an overview of the report and requested an increase to the level of service due to the amount of medical calls being handled by CYFS. Discussion ensued and a suggestion was made for staff to provide cost comparisons and advantages of working directly with physicians' licenses versus the Red Cross medical program or a similar organization.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

THAT Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program be received and referred to the next scheduled Central York Fire Services – Joint Council Committee meeting with more information to be provided.

Carried

6. Central York Fire Services - Joint Council Committee 2017 Meeting Schedule.

Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services - Joint Council Committee 2017 Meeting Schedule be approved.

Carried

New Business

a) Councillor Bisanz requested an update with respect to the Central York Fire Services presentation made to the Newmarket Taxpayers Advocacy Group. The Fire Chief advised that he and Deputy Chief Volpe attended the Advocacy Group's meeting recently.

This was the second time staff have met with the group. A PowerPoint Presentation was presented and budget items were discussed as well as cost containment measures.

Closed Session

Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session for the purpose of discussing personal matters about identifiable individuals, including municipal or local board employees as per Section 239 (2) (b) of the Municipal Act, 2001.

Carried

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 10:56 a.m.

The Central York Fire Services – Joint Council Committee (Closed Session) Minutes recorded under separate cover.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 11:04 a.m.

The Town Clerk, Aurora advised that JCC, in Closed Session considered two reports with respect to identifiable individuals and the staff direction provided was confirmed.

Adjournment


Moved by: Councillor Bisanz
Seconded by: Councillor Twinney

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 11:05 a.m.

06/01/2017
Date


Councillor John Abel, Chair



100 John West Way
Box 1000
Aurora, Ontario
L4G 6J1
Phone: 905-727-3123 ext. 4746
Email: mayor@aurora.ca
www.aurora.ca

**Town of Aurora
Office of the Mayor**

Memorandum

Date: January 24, 2017
To: Members of Council
From: Mayor Dawe
Re: Correspondence from HRH Prince Harry of Wales, K.C.V.O.

Recommendations

1. That the correspondence from HRH Prince Harry of Wales, K.C.V.O. be received for information.



KENSINGTON PALACE

From: Mrs. Heather Wong,
Assistant Private Secretary to HRH Prince Henry of Wales, K.C.V.O.

Private and Confidential

9th December, 2016

Dear Mayor Dawe,

Prince Harry has asked me to write and thank you very much for your letter of 27th October, in which you invite His Royal Highness to visit the town of Aurora to formally unveil the town's first accessible playground between 23rd to 30th September, 2017.

The Prince was extremely grateful for your thoughtful invitation. Having given careful consideration to the possibilities, however, I very much regret that His Royal Highness reluctantly feels he must decline. Prince Harry will be attending the Invictus Games but judging from previous experience the schedule during the Invictus Games gets very busy, and therefore it is not possible to add any further engagements at this time. I am sorry to have to send you this necessarily disappointing response but do hope you understand.

His Royal Highness would have me send you his best wishes and warmest thanks for thinking of him.

*Yours Sincerely,
Heather Wong*

Mayor Geoffrey Dawe,
Mayor, Town of Aurora



**Town of Aurora
General Committee Report**

No. IES17-002

Subject: Alternative to Traffic Safety Advisory Committee Model

Prepared by: Ilmar Simanovskis, Director, Infrastructure and Environmental Services
Stephanie Mackenzie-Smith, Manager, Corporate Communications

Department: Infrastructure and Environmental Services

Department: Office of the Chief Administrative Officer

Date: January 24, 2017

Recommendations

- 1. That Report No. IES17-002 be received; and**
- 2. That funding in the amount of \$30,000 be established to support the new Traffic Safety Advisory Committee model, and provided through the Development Charges reserve related to traffic management; and**
- 3. That Council authorize, as a new capital project, the single source procurement of PlaceSpeak in an amount up to \$26,000 (excluding tax).**

Executive Summary

To present to Council an option regarding the re-establishment of the Traffic Safety Advisory Committee (TSAC) for the remaining 2014-2018 Council term.

Staff recommends the introduction of a new and innovative model for community consultation and decision-making regarding traffic safety issues in the Town of Aurora. The previous model presented multiple challenges and the Town is seeking to develop an innovative and consultative approach to identifying traffic issues, evaluating their impact and developing community-driven solutions. Grounded in community engagement principles, this new approach to traffic management will be the first of its kind in the municipal sector.

By introducing a new decision-making process and a web-based community engagement and communication platform, the new TSAC model will enable improved traffic and community safety.

Background

Council, at its meeting on May 24, 2016, adopted the following motion regarding the Traffic Advisory Committee/Board:

WHEREAS the Town of Aurora continues to grow and traffic flow has become a top concern; and

WHEREAS Aurora Town Council and Town residents have expressed concern with traffic congestion, traffic calming and traffic flow; and

WHEREAS it has become apparent that the Town's approach to addressing traffic congestion requires an overall perspective, including future traffic flow planning; and

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff report back with options or a Terms of Reference for a Traffic Advisory Committee/Board or other model which includes staff, Councillors, residents, and other applicable stakeholders.

The previous Traffic Safety Advisory Committee program was cancelled in 2011

The Town had in place a TSAC that was comprised of Town staff, the public, School Board, York Regional Police and Council members who oversaw the processes and decisions related to the various traffic and safety complaints. This committee was complaint driven and responded to community complaints through technical review and presentation of recommendations to the TSAC committee.

This is the approach used by most municipalities and followed the typical committee structure which focused on policy and formality in advancing recommendations. Challenges with this approach were:

- Need to identify community and Council members to participate in the formal committee meetings
- Structure of the meetings is not necessarily friendly to public participation and resulted in need for separate community open house forums or other engagement opportunities.
- Recommendations that were not in support of resident requests were often challenged at Council resulting in further delay and dissatisfaction in the process

- There was no effective mechanism to really understand the community perspective or gauge the significance of the issue on a broader scale
- Lack of agenda items often resulted in cancelled TSAC meetings further casting question to the value of the entire process

In the end, this process would regularly not be satisfactory for the complainant and result in significant Council and staff effort to resolve the concern. It was for these reasons that staff recommended the program be cancelled and that staff address traffic issues directly with the community and report to Council on those recommendations requiring Council approval.

Community traffic complaints process since 2011 continued with existing Traffic Calming Policy

Staff have continued to follow the same policy on traffic calming as used for TSAC. This has been somewhat successful however; any issues that could not be resolved through the policy often were presented to Council with the need to engage a debate at Council. This has proven to be problematic and Council's motion of May 2016 has moved to address this challenge.

Analysis

Review of best practices undertaken across municipalities reinforces need for better processes

Staff reviewed best practices for various municipalities on how community engagement, traffic management and community traffic calming is addressed. From this investigation, it was found that most municipalities continue to use a similar model to Aurora's TSAC committee model and that there were very few who demonstrated new approaches to how community-driven traffic issues are managed.

Of the most progressive models found, some of the ideas that were most relevant to developing a new framework for the Town were:

- Significant opportunities for community engagement
- Well-defined information on traffic management techniques, and information on where each solution can be applied with a focus on community education
- Clear descriptions of both passive and active calming techniques
- Well-defined policy regarding how solutions are found and implemented

January 17, 2017

Page 4 of 10

Report No. IES17-002

Community engagement options appeared to remain weakest link across all programs

Of the many programs reviewed, community engagement was a central theme. However, all programs reviewed continued to use a “push” model for information sharing and community engagement. This refers to the notion that information must be delivered to the interested community members and that the responsibility for engagement and consultation resides with staff through mail-outs, email, media or other outward facing communication channels. In the end, those residents that may not have been informed or that did not engage at the right time could be left out of the decision making process resulting in dissatisfaction with the process and the outcome.

Aurora proposes to use web-based community engagement platform to shift how the community interacts with the Town

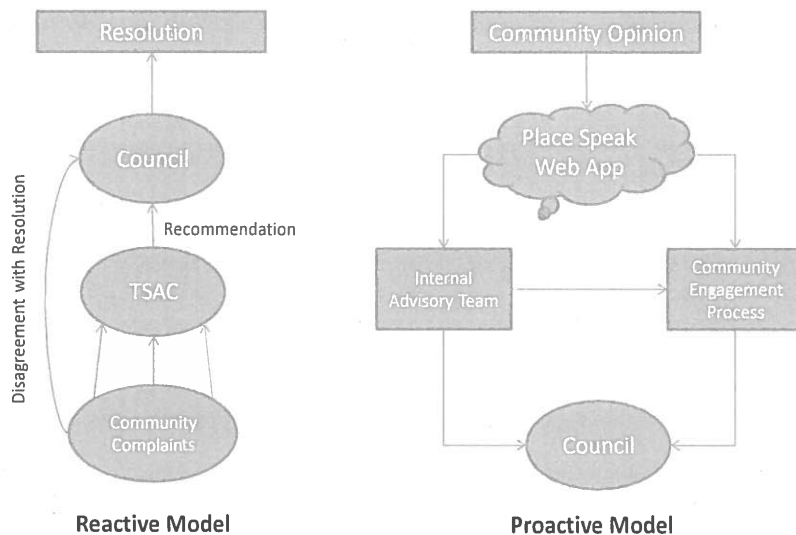
The previous TSAC model was a reactive model and fully complaint driven. Staff propose moving to a more proactive and solutions-oriented approach. As shown in the following image, community complaints that could not be effectively resolved through the TSAC committee often were introduced at Council creating challenges in process and resolution outcomes.

Communications staff has identified an innovative approach to community engagement that utilizes an online platform to identify issues, generate solutions, share information and create consensus. Utilizing a platform called PlaceSpeak, residents can verify their location and, using a geographic-based interface, drop pins on the map to identify areas of concern. For example, a resident can drop a pin on the map and add a comment stating that they feel a stop sign is warranted at a particular location. Other residents can then add their comments of support, disagreement or add ideas to create solutions to the problem. The platform will also allow staff to respond to questions, share reports, best practices, Council reports and other resources. Polls can also be added to the platform to quickly measure issues of concern and a discussion forum tool allows for more in-depth discussion on traffic issues. This shift to a proactive model using a web based application of the focal point of interaction was not found in any of the municipalities investigated.

The long-term feasibility of the platform relies upon a successful launch focused on one single issue in order to gain resident support and engagement, accurately compile and assess metrics and evaluate ongoing staff support requirements. Creating a focused community engagement strategy around traffic safety will ideally mobilize residents to take action on issues they feel passionate about will set the stage for future expansion.

Ultimately, Communications hopes to expand the platform to include planning and development issues, public notices and to improve the overall delivery and performance management of services.

The use of this technology will result in a shift in the information flow, perspective and decision making process for traffic issues as presented in the following image. The essential shift will be a community driven process with community engagement as the central pivot point compared to the previous model where the internal committee and Council were the central pivot points.



Community engagement will be the differentiating feature that will make Aurora’s program unique in how decisions regarding traffic safety are made

Traditional approaches to community engagement around traffic issues present some challenges. Solutions, frequently driven by a single or small cluster of complaints, can sometimes lead to costly implementations that occasionally cause other unforeseen traffic issues and dissatisfaction with residents who were not engaged in the decision-making process. Often, residents have the answers to traffic problems as they know their communities best. They witness the daily traffic flows and challenges presented by existing infrastructure and traffic management strategies.

January 17, 2017

Page 6 of 10

Report No. IES17-002

The PlaceSpeak tool offers the opportunity for the community to take a proactive approach to traffic safety and provides an alternative to the reactive approach traditional models offer. Residents will have the opportunity to quickly and easily add their voice to the consultation process and ensure that their voices are heard by others in the community and by decision makers. By making it easier for more people to add their comments, there is a reduced risk of making decisions based on a small but vocal minority. In addition, even if the ultimate outcome is not what a resident wants, they may be more likely to feel that the process was fair.

Shifting from a reactive model to a proactive model is the focus of this new approach

The revised TSAC model and accompanying web-based platform will be branded with a name that will represent its purpose and serve to promote and market the program, focusing on the community engagement aspect.

The proposed process for responding to traffic and pedestrian issues would be modeled around the following ideas:

1. Residents interested in engaging in traffic issues would be required to register through the web app. The application has rigorous privacy guidelines and a process for verifying residency.
2. Residents would then be able to post concerns, comment on others concerns or simply become informed on what the community is talking about related to traffic
3. Staff would monitor comment activity and could respond to questions, providing information and updates
4. A pre-screen process would be applied to issues that have significance and need further investigation. This allows for formality on what issues need more study and more elaborate resolution recommendations.
5. Issues that pass the pre-screen would then move to further study as outlined in a revised policy flow chart in the Appendix
6. Further active community engagement can occur through the application as well as public open houses or other appropriate means required by the specific issue. However, a unique feature of the web app is the constant community engagement through the solution development process.
7. Council approval will be sought as needed based on recommended remediation
8. Continued community feedback will occur post implementation to validate appropriateness of solution and modify as needed. Level of engagement and trend of comments will inform reality of solution based on crowdsourced

comment trends thereby minimizing random feedback that may not have popular support or relevance.

The success of the program will lie in the fair and consistent application of the model process (see Appendix A). The goal is to facilitate resident-led solutions which can be supported by Staff analysis and assessment before going to the community for consensus and, ultimately, for approval by Council where warranted. The new model should create engagement opportunities and collaborative solutions that are vetted and assessed by Staff before being brought to Council.

Council will continue to be involved in the decision-making process and multiple opportunities for Council engagement are built in to the proposed model. The PlaceSpeak platform will be available for Council to monitor; however, it is initially recommended that engagement remain between residents and the platform in order to keep the process as one that is resident-led.

The model will continually be evaluated and following the launch of the new TSAC model, a reassessment of the platform, further assessment of the model and Council involvement will be conducted.

Implementation plan will be phased as first pilot of the model is rolled out

It is proposed that the revised TSAC model be the first application of PlaceSpeak. Since the program is being developed from the ground up, the following phased approach is proposed:

Activity	Target Dates
1. Procure "Place Speak" Application	Feb 2017
2. Introduce "Traffic and Pedestrian Solution" to community to begin public commenting activity through media campaign	Feb to Dec 2017
3. Develop draft policy on decision making framework based on best practices community feedback	April 2017
4. Host public open house to present web app (and usage to date), features and functions, engagement to date, and draft policy.	April 2017
5. Report to Council on community feedback, and proposed policy to administer the new program	May 2017
6. Launch program and begin community engagement and solutions development activities based on information provided through web app	May to Dec 2017
7. Report to Council on pilot program and next steps for expansion to other community engagement priorities	Feb 2018

Advisory Committee Review

No committee is in place at this time.

Financial Implications

The central part of this program will be the web-based application called PlaceSpeak. It is recommended that Council authorize funding up to \$30,000 (excluding taxes) to fund the proposed TSAC model. Further, it is recommended that Council authorize, as a new capital project, the single source procurement of PlaceSpeak in an amount up to \$26,000 (excluding tax), funded through development charges. The initial licensing of the software may be as low as \$5,000 but will need to accelerate quickly to accommodate functional needs. Staff will implement in a manner appropriate with the program needs and to minimize investment risk until the application is verified. Additional funds outside of the PlaceSpeak purchase will be used to support marketing efforts.

Communications Considerations

As a joint IES and Communications project, there will be an investment in time and resources from Corporate Communications to set up the program. Communications staff will work closely with the Traffic Analyst to set up the application and work together to manage the day-to-day responsibilities. In addition, Corporate Communications will work with the PlaceSpeak marketing department to determine best practices for increasing resident engagement and encouraging residents to sign-up and participate in the consultation process. PlaceSpeak has launched numerous successful engagement processes throughout Canada and the United States and is willing to provide marketing and advertising advice.

An extensive marketing campaign will be undertaken at the beginning of the program and as participation picks up. Ongoing promotion of the platform will be done through social media, the Town website, banner advertising, digital signs, posters, pamphlets, postcards and advertising in Town facilities and events. Staff will also be investigating working with the school boards to distribute information to parents of school-aged children about the model and how they can get involved. Consideration will also be given to erecting signs at locations where traffic issues have been identified, urging residents to join the conversation online to share their thoughts.

January 17, 2017

Page 9 of 10

Report No. IES17-002

Ongoing measurement and analysis of marketing and communications efforts will be conducting and plans will be altered accordingly.

Link to Strategic Plan

Strategic Plan/Goal of Supporting an Exceptional Quality of Life for All.

Objective 1: Improve transportation, mobility and connectivity

- Examine traffic patterns and identify potential solutions to improve movement and safety for motorists and pedestrians
- Explore partnership options to support the transportation needs of the Town's changing demographics

Alternative(s) to the Recommendation

The alternative to the recommendation is that staff revise the Terms of Reference for the Traffic Advisory Committee/Board or reinstate the previous Terms of Reference and reintroduce the previous model.

Conclusions

Staff has investigated best in class programs for traffic and pedestrian safety issues. In addition to these findings, staff recommends the introduction of a web-based application that will be unique for the municipality in bringing community engagement around traffic safety issues to a new level.

This program is proposed to be applied to the traffic and pedestrian challenge and will be developed over 2017 as a pilot program until both the community engagement awareness campaign and policy development can be completed.

This initial step of the program is to procure the technology solution being the PlaceSpeak application. It is recommended that Council approve an investment of up to \$30,000 (excluding taxes) to purchase the tool and initiate a community awareness campaign. Funding for this capital project is to be provided from the Traffic Management funding collected through Development Charges.

January 17, 2017

Page 10 of 10

Report No. IES17-002

Attachments

Appendix "A" – Proposed TSAC Model

Previous Reports

None

Pre-submission Review

Agenda Management Meeting review on January 5, 2017

Departmental Approval



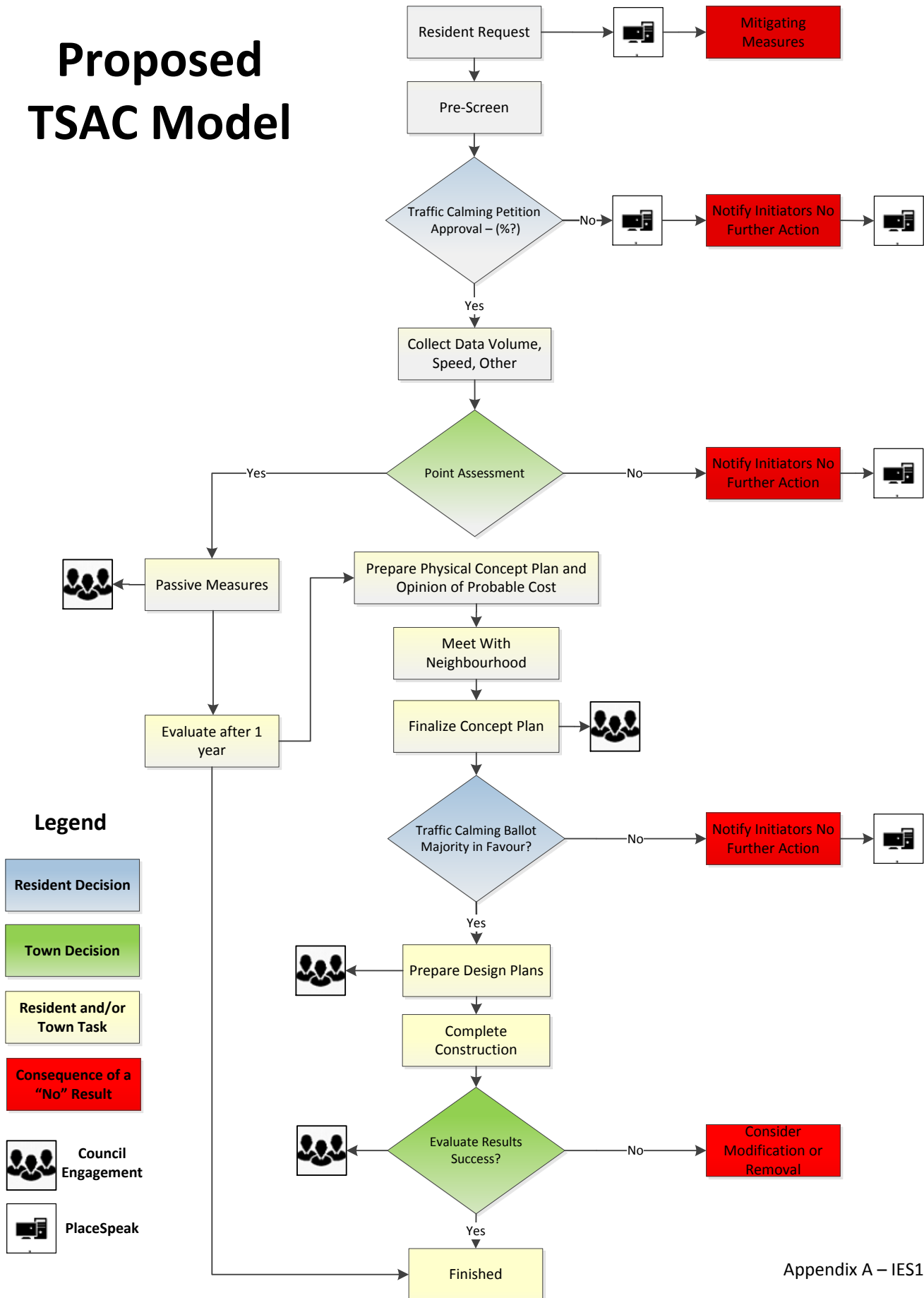
**Ilmar Simanovskis
Director
Infrastructure and Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Proposed TSAC Model





**Town of Aurora
General Committee Report**

No. IES17-003

Subject: Purchase Order Increase for Drain Services

Prepared by: Philip Galin, Manager Operations

Department: Infrastructure and Environmental Services

Date: January 24, 2017

Recommendation

- 1. That Report No. IES17-003 be received; and**
- 2. That the Contract for Century Drains Inc. as established through RFP IES 2014-31 be extended to the 2017 option year; and**
- 3. That Purchase Order No. 311 in favour of Century Drains Inc. be increased by \$35,000 from the amount of \$70,000 to \$105,000, excluding taxes, for the contract term of 2017.**

Executive Summary

This report seeks council approval to extend the contract for 2017 for 24 hour emergency sewer lateral services for the Water Department approved vendor as selected through RFP IES 2014-31.

- This RFP provides for contracted services from 2015 to 2017 being a total of 3 years with current approvals being confirmed for 2017
- The total approved funding is \$35,000 per year
- The PO for the final contract year requires Council approval as it is over the \$100,000 limit

Background

Town staff prepared and released RFP IES 2014-31 for 24 hour emergency sewer lateral services including snaking, CCTV camera inspections and locate sewer laterals in the Town. The Town received no bids for this Request for Proposal.

January 24, 2017

Page 2 of 3

Report No. IES17-003

Staff contacted neighboring municipalities and Century Drains had the best reviews and referrals. The Town proceeded to complete a contract using single source procurement.

The contract was awarded for one year for 2015 with the option to renew for an additional two, one-year periods based on satisfactory performance of the Contractor. The service contract included rates up to the third option year and the contractor has provided excellent service delivery to the Town.

Analysis

The purpose for retaining this vendor is to provide emergency services to the Town's sewer system, as failures occur resulting in the need for reactive maintenance. The program has a \$ 35,000 allowance for a reasonable amount of emergency work. The majority of his work is as result of home owners calling in, and the contractor is dispatched to investigate. A significant percentage of these costs are back charged to the home owner.

Advisory Committee Review

Not applicable.

Financial Implications

The Town has a \$35,000 budget, in 2016 we spent \$20,000 with a cost recovery of \$11,000 and in 2015 we spent \$28,000 with a cost recovery of \$12,000.

Communications Considerations

There is no external communication required.

Link to Strategic Plan

Maintaining the Town's facilities supports the Strategic Plan Goal of **Investing in Sustainable Infrastructure** by maintaining infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternative(s) to the Recommendation

Council may choose to not authorize this purchase order increase which will result in the Town no longer having this contract services available to maintain the Town's sewer system for the community.

Conclusions

Staff recommends continuing with the contract to Century Drains Inc.

It is recommended that the Purchase Order be increased by \$35,000 for 24 hour emergency sewer lateral services in 2017 to a revised value of \$105,000, excluding taxes.

Attachments

None.

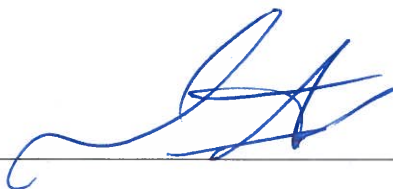
Previous Reports

IES14-031 - Purchase Order Increases PO No. 311 for 24 hour emergency sewer lateral services

Pre-submission Review

Agenda Management Meeting review on January 5, 2017

Departmental Approval



**Ilmar Simanovskis
Director
Infrastructure and Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report No. PRCS17-002

Subject: Aurora's Multicultural Festival – Information gathering sessions

Prepared by: Lisa Warth, Manager of Recreation Services

Department: Parks, Recreation and Cultural Services

Date: January 24, 2017

Recommendation

- 1. That Report No. PRCS17-002 be received; and**
- 2. That Council approve the scheduling of two (2) public open houses for the purpose of gathering input from the community on the programming elements of Aurora's Multicultural Festival.**

Executive Summary

This report outlines the scheduling of two public meetings for the purposes of gathering input and ideas on the programming elements of Aurora's Multicultural Festival.

Background

At its meeting on April 12, 2016, Council approved the production of Aurora's Multicultural Festival. A very successful event was held on Saturday September 10, 2016 at Ada Johnson Park featuring a variety of cultures through entertainment, games, children's activities, community displays, culinary choices and much more. The 2016 event was staff and council driven with informal input from various community groups and individuals on the elements of programming the festival. The 2017 Festival is scheduled to take place on Saturday September 9th at Ada Johnson Park.

Analysis

Post event evaluation and public input

Post event evaluation, via surveys and other methods, revealed that input from the public and community groups could help strengthen and sustain this event for the

January 24, 2017

Page 2 of 4

Report No. PRCS17-002

future. Community engagement and public input ensures buy in to the Festival from the community at large, maximizes resources, enhances programming and augments marketing and promotion efforts.

Tentative information gathering sessions dates

The public open houses are tentatively scheduled as follows:

Thursday March 2 7:00 – 8:00 pm

Wednesday March 8 7:00 – 8:00 pm

Both sessions will take place at the Aurora Family Leisure Complex located at 135 Industrial Parkway North.

Participation

Any Aurora resident, Aurora based business or community group/club is welcome to attend either one of the sessions.

Online Feedback

For those individuals who wish to provide input but are unable to attend either session, an online feedback form will be available at www.aurora.ca.

Open House agenda

In order to gather the most useful information within a limited time, staff will have to pre-determine topics to be discussed. These could include cultures to feature, entertainment, culinary options, children's activities, community group/club participation and other event program elements.

Staff will focus on creating a positive environment where attendees can feel comfortable expressing their thoughts and ideas with respect to Festival programming.

Timelines

After the open houses have taken place and any online feedback is gathered, all input will be evaluated and considered. Staff will report back to Council in early April with a draft outline of the event, for approval, then proceed with planning the event.

January 24, 2017

Page 3 of 4

Report No. PRCS17-002

Advisory Committee Review

None required

Financial Implications

None

Communications Considerations

External communications will be required to advertise these meetings and the online input option. Staff will work with corporate communications to ensure a wide reach through the use of various tactics, including social media, notice board, newsletters etc.

Link to Strategic Plan

Hosting two information gathering sessions and providing an online option for input on Aurora's Multicultural Festival supports the Strategic Plan goal of ***Supporting an exceptional quality of life for all*** through satisfying the requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: through the identification of new formats, methods and technologies to effectively and regularly engage the community.

Alternative(s) to the Recommendation

1. Option 1: Council could propose other ways to gather community input on the programming of Aurora's Multicultural Festival.

Conclusions

Public information gathering for Aurora's Multicultural committee will help strengthen the event, by providing options for programming, resources and buy in to the Festival from the community at large. Staff are committed to gathering and considering all input to ensure a festival that is current, memorable and authentic.

January 24, 2017

Page 4 of 4

Report No. PRCS17-002

Attachments

None.

Previous Reports

PRS16-031 Aurora's Multicultural Festival, June 7, 2016

Pre-submission Review

Agenda Management Meeting review on January 5, 2017.

Departmental Approval

Approved for Agenda



Allan D. Downey
Director, Parks, Recreation and Cultural
Services



Doug Nadorozny
Chief Administrative Officer



Town of Aurora

General Committee Report No. PRCS17-003

Subject: Leslie Street Underpasses Construction

Prepared by: Jim Tree, Manager of Parks

Department: Parks, Recreation and Cultural Services

Date: January 24, 2017

Recommendation

- 1. That Report No. PRCS17-003 be received; and**
- 2. That an increase in the Town of Aurora's 50% contribution toward construction of two (2) Underpasses in the amount of \$148,336 be approved; and that the budget for Project No. 73177 Regionally approved Underpasses be increased for a total of \$902,000; and**
- 3. That Council authorize the Mayor and Town Clerk to execute a Cost-Sharing Agreement with the Regional Municipality of York for the construction and operation of the two Underpasses C and D as recommended by the Trails and Active Transportation Committee.**

Executive Summary

The Regional Municipality of York Transportation Services Department has completed a Public Tender for the reconstruction and widening of Leslie Street for the section of road between the Town of Aurora northern limit to Wellington Street East.

There are two Pedestrian Underpasses approved by Council that are to be implemented in this construction project and the tendered costs for these underpasses exceed the approved budget. Staff are seeking Council approval for an increase in underpass funding.

- Additional 50% funding in the amount of \$148,336 will be required based on actual Regional Municipality of York Tender prices which indicate that the increase is a reflection of current market value costs

- Project does not include underpass illumination or access to the surface of Leslie Street. These features may be added at the Town's expense in the future if deemed necessary
- Council can decide to not proceed with the underpasses without impacting the Region's Tender provided this determination is made prior to the end of 2016

A Construction and Operational Agreement between the Town of Aurora and the Regional Municipality of York is currently under review.

Background

The Regional Municipality of York has scheduled the reconstruction of Leslie Street from the northern limit of the Town of Aurora to Wellington Street commencing in 2017. As part of this reconstruction project, Council approved additional funding for two (2) Pedestrian Underpasses at its November 3, 2015 General Committee meeting as follows:

THAT Report No. PR15-034 be received; and

THAT the construction of Underpasses C and D, as outlined in this report, and in accordance with the Town of Aurora Trails Master Plan, be approved; and

THAT funding in the amount of **\$212,882** be approved; and

THAT 90% of the funds required to construct the underpasses be allocated from the applicable Development Charge Reserve and that the remaining 10% funding be allocated from the applicable Parks and Recreation related reserves; and

THAT staff be directed to enter into an Agreement with The Regional Municipality of York to facilitate the process of construction of the Two (2) underpasses, the associated financial arrangements, and any matters dealing with the future operation and maintenance of these underpasses; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Form of Agreement including any and all documents and ancillary agreements required to give effect to same.

The additional funding of \$212,882 was required as a result of an increase in the construction cost estimate of the underpasses provided by the Regional Municipality of York project consultants.

Analysis

Actual Project Construction Tender Results Reflect Significant Increase in Underpass Costs

The Regional Municipality of York Transportation Services Department has advised that their Tender process for the reconstruction of Leslie Street has been completed. The actual bid prices have resulted in a significant increase in the cost of the underpasses such that the Town of Aurora share has increased by an additional \$148,336. This brings the Aurora 50% share of the two underpasses to a total of \$901,960 which exceeds the current approved budget of \$753,624.

The Regional Municipality of York has not offered any additional information or explanation for this increase other than to indicate that the project prices are simply a reflection of the current market prices based on the scope of work specified in the Tender documents.

Scope of Works Does Not Include Lighting or Street Access

The Underpasses have been designed and Tendered without the inclusion of illumination components or other security measures as the Regional Municipality of York has taken the position that these additions would not be eligible for Regional funding assistance. In addition, access to the Underpasses from the road surface will not be included in the Underpass construction works as this is also viewed by the Region to be outside of the shared costs.

In view of this, and in the event that illumination and road access to the Underpasses is desired by the Town, these features will need to be considered at a future date. It is expected that the Underpasses will not be opened until completion of the associated Trails-related works estimated to be completed within the next 4-5 years. Should it be determined that illumination and roadside access to the Underpasses is required, staff will provide Council with further information and cost implications in this regard in future reports and Capital Budget submissions.

Construction and Operating Agreement Currently Undergoing Review

Pursuant to Council directive associated with PRS 2015-034, Legal Services are currently reviewing the draft Underpass Construction and Operating Agreement. This Agreement will set out the roles and responsibilities of the Regional Municipality of York and the Town of Aurora during the construction and then the operation of the Underpasses. Significant terms in the Agreement include the following:

- The Town of Aurora will own and maintain the Underpasses to the standards specified for municipal trails in Aurora;
- Major structural repairs or expansion will be funded equally by the Town and the Regional Municipality of York;
- Further works or improvements associated with illumination or street access to be completed at the sole cost of the Town of Aurora;
- The Agreement automatically renews unless any one or both parties wishes to terminate the Agreement.

The Town Must Make the Final Decision on Proceeding with the Underpass Construction Prior to the end of 2016

The Regional Municipality of York has advised that the Tender for the reconstruction of Leslie Street has been awarded to the contractor and work is scheduled to commence in 2017. As such, they further advise that the Town of Aurora was to commit to funding its 50% share of the Underpass construction costs prior to the end of 2016. Staff have confirmed with the Regional Municipality of York that the window for this funding commitment will remain open until March 1, 2017 following which, it will not be possible to include the underpasses in the Leslie Street Reconstruction project.

Advisory Committee Review

At its October 11, 2016 meeting Council referred this matter to the Trails and Active Transportation Committee (TATC) for review and recommendations on proceeding with Underpass C.

TATC discussed this matter at its November 18, 2016 meeting and subsequently endorsed the construction of Underpass C as noted in the TATC Minutes. Council received the TATC Minutes at its December 6, 2016 meeting and the matter was not discussed.

Financial Implications

Currently Capital Project No. 73177 has an approved budget amount of \$753,624.

The Regional Municipality of York Tendered price for the Town of Aurora's 50% share of the construction and contract administration is \$901,960 as outlined in the Financial Table below:

Item	Total	Eligible for Cost Sharing	Town of Aurora Cost
Pedestrian Underpass at Station 10+796			
Roadside Protection	\$195,447.73		
Earth Excavation for Pedestrian Tunnel	\$37,530.00	\$37,530.00	\$18,765.00
Precast Concrete Pedestrian Tunnel, 5000 mm x 3000 mm	\$380,721.06	\$380,721.06	\$190,360.53
Waterproofing Pedestrian Tunnel	\$32,340.00	\$32,340.00	\$16,170.00
Granular Bedding for Pedestrian Tunnel	\$8,394.10	\$8,394.10	\$4,197.05
Post-Tensioning Pedestrian Tunnel	\$54,146.96	\$54,146.96	\$27,073.48
Granular Backfill for Pedestrian Tunnel	\$48,975.00	\$48,975.00	\$24,487.50
Chain Link Fence for Pedestrian Tunnel	\$10,395.00	\$10,395.00	\$5,197.50
Geotextile for Pedestrian Tunnel	\$2,601.84	\$2,601.84	\$1,300.92
Pedestrian Underpass at Station 12+400			
Roadside Protection	\$347,771.61		
Earth Excavation for Pedestrian Tunnel	\$113,574.00	\$113,574.00	\$56,787.00
Precast Concrete Pedestrian Tunnel, 5000 mm x 3000 mm	\$586,507.96	\$586,507.96	\$293,253.98
Waterproofing Pedestrian Tunnel	\$43,085.70	\$43,085.70	\$21,542.85
Granular Bedding for Pedestrian Tunnel	\$4,977.00	\$4,977.00	\$2,488.50
Post-Tensioning Pedestrian Tunnel	\$54,146.96	\$54,146.96	\$27,073.48
Granular Backfill for Pedestrian Tunnel	\$99,365.00	\$99,365.00	\$49,682.50
Armour Stone Retaining Walls for Pedestrian Tunnel	\$52,370.55	\$52,370.55	\$26,185.28
Chain Link Fence for Pedestrian Tunnel	\$8,431.50	\$8,431.50	\$4,215.75
Geotextile for Pedestrian Tunnel	\$4,567.85	\$4,567.85	\$2,283.93
York Region Watermain with Temporary By-Pass at Station 10+800			
750 mm Drain Valve Chamber (VC4) at STA 10+778	\$68,512.50	\$68,512.50	\$34,256.25

Total Construction Cost to Aurora:	\$805,321.49
Administration Cost (6%)	\$48,319.29
CA and Inspection Cost (6%)	\$48,319.29
Total Cost to Aurora:	\$901,960.07

Communications Considerations

No communication considerations at this time.

Link to Strategic Plan

The construction of the underpasses supports the Strategic Plan goal of **Supporting an Exceptional Quality of Life for all** through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Encouraging an active and healthy lifestyle by implementing and regularly updating the Trails Master Plan to improve connectivity.

Alternative(s) to the Recommendation

1. Option 1: Council can decide not to proceed with one or both of the underpasses however this would not be in keeping with the Trails Master Plan Policy where grade separated crossing of major arterial highways are the preferred method of crossing.

Conclusions

Based on the long term planning goals associated with the Trails Master Plan and the Town's efforts to continue to develop a high quality Trail system, it can be concluded that;

- This investment in trails Underpasses will facilitate the safe passage of Trail users and result in a significant improvement in accessibility of our trails
- This is the single opportunity available to the Town to complete this project

Attachments

Attachment 1 – Extract from Council Meeting of Tuesday, October 11, 2016

Attachment 2 – November 18, 2016 TATC Minutes

Attachment 3 – Trails and Underpasses C & D Location Map

Previous Reports

PR15-034 Pedestrian Underpasses – Leslie and St. John’s Sideroad, November 3, 2015

PRCS16-044 Leslie Street Underpasses Construction, October 4, 2016

Pre-submission Review

Agenda Management Meeting review on January 5, 2017.

Departmental Approval



Allan D. Downey
Director, Parks, Recreation and Cultural
Services

Approved for Agenda



Doug Nadorozny
Chief Administrative Officer

Attachment 1



**Extract from
Council Meeting of
Tuesday, October 11, 2016**

7. Adoption of Items Not Requiring Separate Discussion

Items 1 (with the exception of sub-items 3 and 11) and 2 were identified as items not requiring separate discussion.

Moved by Councillor Pirri

Seconded by Councillor Thom

That the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of October 4, 2016

That the General Committee meeting report of October 4, 2016, be received and the following recommendations carried by the Committee be approved:

(6) PRCS16-044 – Leslie Street Underpasses Construction

1. That Item 6, Report No. PRCS16-044 – Leslie Street Underpasses Construction, and previous reports and background, be referred to the Trails and Active Transportation Committee for comment on the usefulness of Underpass C and whether it is needed in the Trails Master Plan, and that staff report back.

Carried

Attachment 2



**Town of Aurora
Trails and Active Transportation Committee
Meeting Minutes**

Date: Friday, November 18, 2016
Time and Location: 10 a.m., Council Chambers, Aurora Town Hall
Committee Members: Councillor Sandra Humfryes (Chair), Councillor Tom Mrakas (Vice Chair), Alison Collins-Mrakas, Richard Doust (PRAC Representative), Bill Fraser, Laura Lueloff, and Nancee Webb (EAC Representative)
Member(s) Absent: None
Other Attendees: Councillor Michael Thompson, Jim Tree, Manager of Parks, Lawrence Kuk, Planner, Jamal Massadeh, Traffic/Transportation Analyst, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 10:04 a.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest and general nature thereof under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by Richard Doust
Seconded by Bill Fraser**

That the agenda as circulated by Legislative Services, with the following addition, be approved:

Trails and Active Transportation Committee Meeting Minutes
Friday, November 18, 2016

Page 2 of 6

- Delegation (c) John Clement, Resident; Re: Item 1 – Extract from Council Meeting of October 11, 2016; Re: Item 1(6), Report No. PRCS16-044 – Leslie Street Underpasses Construction

Carried

3. Receipt of the Minutes

Trails and Active Transportation Meeting Committee Minutes of September 16, 2016

**Moved by Alison Collins-Mrakas
Seconded by Laura Lueloff**

That the Trails and Active Transportation Committee meeting minutes of September 16, 2016, be received for information.

Carried

4. Delegations

**(a) Fausto Filipetto, Senior Policy Planner, Town of Aurora
Re: Library Square and Town Park**

The Committee consented on a two-thirds vote to waive the requirements of section 3.8(c) of the Procedural By-law to permit the delegation additional time as required.

Mr. Filipetto presented an overview of the concept plan, strategy, studies, and public consultation regarding the three-block area of Library Square to Town Park, including background to the Aurora Promenade and Cultural Precinct. He further provided a brief review of the public feedback received regarding the future of the Aurora Armoury, former Library, and former Seniors' Centre.

**Moved by Councillor Mrakas
Seconded by Alison Collins-Mrakas**

That the comments of the delegation be received for information.

Carried

Trails and Active Transportation Committee Meeting Minutes
Friday, November 18, 2016

Page 3 of 6

(b) Klaus Wehrenberg, Resident

Re: Item 1 – Extract from Council Meeting of October 11, 2016; Re: Item 1(6), Report No. PRCS16-044 – Leslie Street Underpasses Construction

The Committee consented on a two-thirds vote to waive the requirements of section 3.8(c) of the Procedural By-law to permit the delegation additional time as required.

Mr. Wehrenberg presented background to the Trails Master Plan and grade-separated trail crossings. He spoke in support of the construction of Leslie Street Underpass C, which he noted would be primarily a commuter route, and suggested that the Town of Newmarket be asked to pay for a portion of the cost of Underpass C.

Moved by Alison Collins-Mrakas

Seconded by Nancee Webb

That the comments of the delegation be received for information.

Carried

(c) John Clement, Resident

Re: Item 1 – Extract from Council Meeting of October 11, 2016; Re: Item 1(6), Report No. PRCS16-044 – Leslie Street Underpasses Construction

Mr. Clement spoke in support of the construction of the Leslie Street Underpass C and the importance of implementing the needed trail connections within the Trails Master Plan, especially prior to land development.

Moved by Nancee Webb

Seconded by Bill Fraser

That the comments of the delegation be received for information.

Carried

5. Matters for Consideration

1. Extract from Council Meeting of October 11, 2016

**Re: Item 1(6), Report No. PRCS16-044 – Leslie Street Underpasses
Construction**

Staff provided background to the Council extract and previous reports. The Committee discussed and expressed its support of the current opportunity for the construction of Leslie Street Underpass C, to be partially funded by York Region.

Moved by Nancee Webb

Seconded by Richard Doust

1. That the Extract from Council Meeting of October 11, 2016, regarding Item 1(6), Report No. PRCS16-044 – Leslie Street Underpasses Construction, be received; and
2. That the Trails and Active Transportation Committee recommend to Council:
 - (a) That the construction of Leslie Street Underpass C be approved and funded as recommended by staff in Report No. PRCS16-044.

Carried

6. Informational Items

2. Bike Aurora Update

The Chair provided a brief update regarding the Bike Aurora Day being planned for 2017. Committee members agreed to form a subcommittee to discuss the plans and next steps in greater detail.

Moved by Councillor Mrakas

Seconded by Richard Doust

1. That the Bike Aurora Update be received for information.

Carried

**3. Extract from Council Meeting of October 11, 2016
Re: Trails and Active Transportation Committee Meeting Minutes of
September 16, 2016**

**Moved by Nancee Webb
Seconded by Alison Collins-Mrakas**

1. That the Extract from Council Meeting of October 11, 2016, regarding the Trails and Active Transportation Committee meeting minutes of September 16, 2016, be received for information.

Carried

7. New Business

Councillor Mrakas noted that a motion would be brought to Council to recommend that the Trails and Active Transportation Committee play a significant role in the development of the Cycling Master Plan.

**New Business Motion No. 1
Moved by Alison Collins-Mrakas
Seconded by Richard Doust**

1. That the Trails and Active Transportation Committee recommend to Council:
 - (a) That the proposed option to demolish the former library at 56 Victoria Street, and the former seniors centre at 52 Victoria Street, be endorsed; and
 - (b) That any development proposal criteria include affordable housing or mixed uses.

Carried

**New Business Motion No. 2
Moved by Councillor Mrakas
Seconded by Nancee Webb**

1. That the Trails and Active Transportation Committee recommend to Council:

Trails and Active Transportation Committee Meeting Minutes
Friday, November 18, 2016

Page 6 of 6

- (a) That staff be directed to investigate the possibility of cost sharing with the Town of Newmarket in the construction of Leslie Street Underpass C; and
- (b) That any potential cost sharing not be contingent on the approval of the Town of Aurora's 50 per cent share in the construction costs of Leslie Street Underpass C.

Carried

8. Adjournment

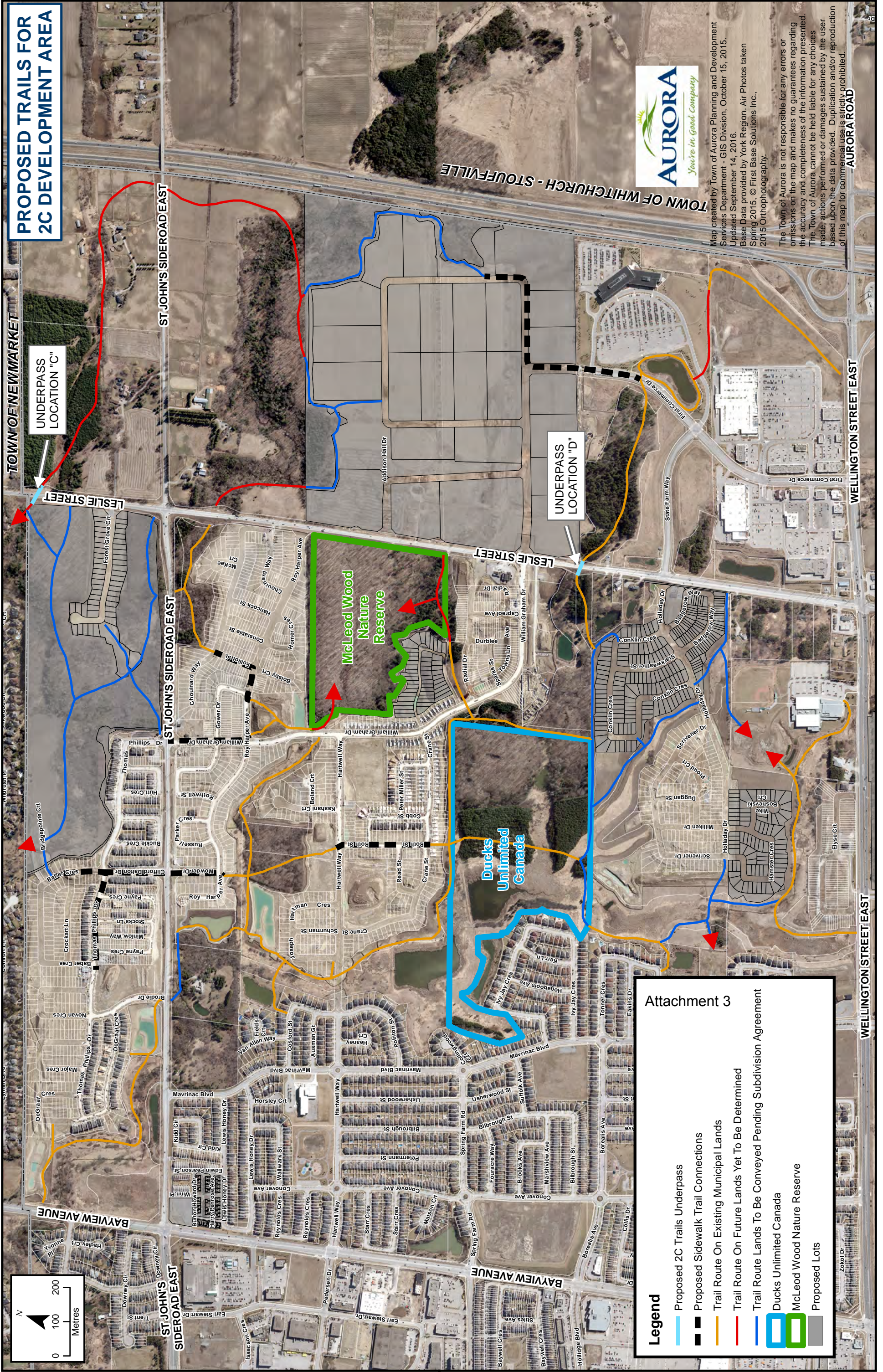
Moved by Councillor Mrakas

Seconded by Laura Lueloff

That the meeting be adjourned at 11:37 a.m.

Carried

Committee recommendations are not binding on the Town unless otherwise adopted by Council at a later meeting.



**PROPOSED TRAILS FOR
 2C DEVELOPMENT AREA**

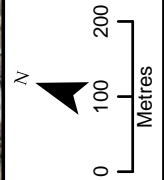


Map created by Town of Aurora Planning and Development Services Department - GIS Division, October 15, 2015.
 Updated September 14, 2016.
 Base Data provided by York Region. Air Photos taken Spring 2015. © First Base Solutions Inc., 2015 Orthophotography.

The Town of Aurora is not responsible for any errors or omissions on the map and makes no guarantees regarding the accuracy and completeness of the information presented. The Town of Aurora cannot be held liable for any choices made; actions performed or damages sustained by the user based upon the data provided. Duplication and/or reproduction of this map for commercial use is strictly prohibited.

Attachment 3

- Proposed 2C Trails Underpass
- Proposed Sidewalk Trail Connections
- Trail Route On Existing Municipal Lands
- Trail Route On Future Lands Yet To Be Determined
- Trail Route Lands To Be Conveyed Pending Subdivision Agreement
- Ducks Unlimited Canada
- McLeod Wood Nature Reserve
- Proposed Lots





Town of Aurora

General Committee Report

No. PBS17-001

Subject: Applications for Zoning By-law Amendment and Draft Plan of Subdivision
Coppervalley Estates Inc.
1756 St. John's Sideroad
Part of Lot 26, Concession 3
File Numbers: SUB-2015-05 and ZBA-2015-09

Prepared by: Lawrence Kuk, Planner

Department: Planning and Building Services

Date: January 24, 2017

Recommendations

1. That Report No. PBS17-001 be received;
2. That Application to Amend the Zoning By-law File No. ZBA-2015-09 (Coppervalley Estates Inc.), to implement the proposed draft plan of subdivision be APPROVED;
3. That Application for Draft Plan of Subdivision File No. SUB-2015-05 (Coppervalley Estates Inc.), to allow the development of 109 single detached dwellings on the subject lands be APPROVED, subject to the conditions outlined in Schedule "A" of this report;
4. That the implementing Zoning By-law Amendment be presented at a future Council Meeting;
5. That a total of 109 units of sewage capacity be allocated to the Draft Plan of Subdivision from the Town of Aurora's portion and the water services will be provided through the inter-municipal agreement; and
6. That the Mayor and Town Clerk be authorized to execute a Subdivision Agreement, including any and all documents and all of the Agreements reference in the Conditions of Approval, including any ancillary agreements required to give effect to same.

Executive Summary

This report seeks Council's approval to the applications for a Zoning By-law Amendment and Draft Plan of Subdivision on 1756 St. John's Sideroad. The proposed draft plan of subdivision consists of 109 single detached residential lots and a 5.19 hectre open space block on a 12.5 hectare parcel of land.

- The proposed Zoning By-law Amendment and Draft Plan of Subdivision are consistent with the Provincial and Regional policies;
- The proposed Draft Plan of Subdivision conforms to the density, height and urban design requirements of the Official Plan;
- An inter-municipal agreement between the Town of Aurora and the Town of Newmarket is required to service the proposed subdivision in regards to such matters as the on-going maintenance, Development Charges and taxes;
- The proposed extension of Bob Gapp Drive was considered as part of the Subdivision approval of Cedar Manor Homes in the Town of Newmarket;
- An Environmental Protection restoration area (Blocks 112, 114 and 115) has sufficient area for potential nesting naturalized sites for Barn Swallows and any replanting.

Background

Application History

The applications for the subject Zoning By-law Amendment and Draft Plan of Subdivision was heard at the Public Planning Meeting on October 14, 2015. At that meeting, Council received the report and directed the applications to proceed to a future General Committee meeting for consideration.

At that meeting Council passed the following resolution:

“That Report No. PL15-067 be received; and

That comments presented at the Public Planning Meeting be addressed by Planning & Development Services in a comprehensive report outlining recommendations and options at a future General Committee Meeting.”

Location / Land Use

The subject lands are located north of St. John's Sideroad and West of Highway 404, municipally known as 1756 St. John's Sideroad (Figure 1). The total area of land holding is 18.5 hectares, however the proposed Draft Plan of Subdivision is subdividing the northerly 12.51 hectares of the total area.

January 24, 2017

Page 3 of 14

Report No. PBS17-001

The subject lands have the following characteristics:

- Former stable used by Hill n' Dale Thoroughbred Horses;
- Multiple barns/stables are present in the central portion in addition to a residential dwelling located southwest of the barns and stables;
- The topography is gently sloping to the southwest;
- The stream that bisects the property is an intermittent stream that is a tributary of the Holland River.

The surrounding land uses are as follows:

North: Single Detached Residential uses (Cedar Manor Homes in the Town of Newmarket);

South: Vacant employment lands and St. John's Sideroad;

East: Highway 404 and the Town of Whitchurch-Stouville and;

West: Environmental protection area (woodlot) and vacant employment lands.

Policy Context

All Planning Act development applications are subject to provincial policies. Brief overviews of the Provincial Policy Statement (PPS), Growth Plan for the Greater Golden Horseshoe (GGH), Lake Simcoe Protection Plan (LSPP) and York Region Official Plan (2010), as amended were outlined in Planning Report PL15-067.

Town of Aurora Official Plan – Aurora 2C Secondary Plan – OPA 73

The portion of the subject lands proposing to be developed is designated as "Urban Residential 1 (UR1) and Environmental Protection Area" by the Aurora 2C Secondary Plan (Official Plan Amendment No. 73) (Figure 2). The UR1 permits a lower density form of development including single-detached and semi-detached dwellings. The maximum height of any building in UR1 designation shall be 3.5 storeys. The existing UR1 designation permits density levels ranging from 17 and 40 units per net residential hectare.

Zoning By-law 2213-78, as amended

The subject lands are currently zoned "RU – Rural General" by the Town of Aurora Zoning By-law 2213-78, as amended. (Figure 3) The existing zoning reflects the former stable used by Hill n' Dale Thoroughbred Horses. As such, the existing Rural General zone permits uses such as breeding, raising and training of farm animals and horses.

Reports and Studies

A comprehensive list of submission materials as part of a complete application to the proposed Draft Plan of Subdivision and Zoning By-law Amendment applications were outlined in Planning Report PL15-067.

Proposed Applications

Proposed Plan of Subdivision

As illustrated on Figure 4, the proposed Draft Plan of Subdivision proposes 109 single detached dwelling lots; public open space features including environmental protection and a storm water management block. There is a local road which connects with the adjacent residential subdivision to the north in the Town of Newmarket (Cedar Manor Homes). Lot 23 may be conveyed to the Region pending on the future design of the Highway 404 interchange. In the event the Region does not require this lot, the lot will be developed as a single residential lot. The following is a breakdown of the major land uses within the proposed Draft Plan of Subdivision application:

Lot and Block #	# of Units or Blocks	Area (ha)
Lots 1–62, 65-86 and 89-109 (with 12m frontage)	105	4.34
Lots 63, 64, 87 and 88 - (with 15.3m frontage)	4	0.19
Blocks 110 – 112 and 115 - Buffer		0.69
Block 113 – Storm Water Management		0.56
Block 114 –Environmental Protection		5.19
Streets		1.54
Total	109	12.51

Proposed Zoning By-law Amendment

As shown in Figure 5, the Applicant proposes to rezone the subject lands from “Rural (RU) General” to “Detached Dwelling Second Density (R2-X) Residential Exception Zone, Detached Dwelling Second Density (R2-XX) Residential Exception Zone, Environmental Protection (EP-6) Exception Zone, Major Open Space (O-15) Exception Zone and Major Open Space (O-17) Exception Zone”. The following is a table to compare the requirements of the parent zoning versus the applicant’s request for an amendment to the zoning by-law. Note: the difference between the proposed R2-X and R2-XX exception is the proposed lot frontage all other zone provisions are the same.

	Existing R2 Zone Requirements	Proposed R2-X Exception Zone	Proposed R2-XX Exception Zone
Lot Area (minimum)	460 square metres	360 square metres	360 square metres
Lot Frontage (minimum)	15 metres	12 metres	15 metres
Front Yard (minimum) - Main Building - Garage	6m	4.5 metres 6 metres	4.5 metres 6 metres
Interior Side yard (minimum)	1.2 metres for one storey 1.5 metres for a two storey building	on one side – 0.6 metres on the other side – 1.2 metres	on one side – 0.6 metres on the other side – 1.2 metres
Exterior Side Yard (minimum) - Main Building - Garage	6.0 metres	3.0 metres 6.0 metres	3.0 metres 6.0 metres
Lot Coverage (maximum)	35%	48%	48%
Height (maximum)	10.0 metres	11.0 metres	11.0 metres

In addition to the above, the applicant is seeking to amend to the zoning by-law to clarify the provisions with regards to daylight triangle, 0.3m reserve, encroachment provisions for porches and decks.

Note: Final zoning performance standards will be evaluated by Staff in detail prior to the implementing Zoning By-law Amendment being brought forward to Council for enactment.

Analysis

Planning Considerations

Provincial Policy Statement (PPS)

It is Planning Staff's opinion that the proposed Zoning By-law Amendment and Draft Plan of Subdivision applications are consistent with the PPS.

The PPS encourage the development of strong communities through the promotion of efficient land use and development patterns. The proposed development provides an appropriate range and mix of residential to meet the long-term needs. It protects the natural features for the future. It ensures that the stormwater management practices minimize the stormwater volumes and contaminant loads.

Growth Plan for the Greater Golden Horseshoe

It is Planning Staff's opinion that the proposed Zoning By-law Amendment and Draft Plan of Subdivision applications are consistent with the Growth Plan.

Places to Grow promote and encourages new growth in built-up areas of a community through intensification. The proposed Draft Plan of Subdivision accommodates future population growth in Aurora by directing growth to the built up areas where capacity exists to accommodate the expected population. The Growth Plan requires the designated greenfield area to achieve a minimum density target that is not less than 50 residential or jobs combined per hectare. The table below demonstrates how the proposed Draft Plan of Subdivision has met the Growth Plan density requirements.

	Development area (Stormwater Management, Street, lots 1 to 109)	Proposed total number of residential units	Projected Population*	Persons per developable hectare
Subject Lands	6.63 ha.	109	357.52 persons	53.92

* Based on the total of persons per unit for single detached homes (3.28)

January 24, 2017

Page 7 of 14

Report No. PBS17-001

Lake Simcoe Protection Plan (LSPP)

It is Planning Staff's opinion that the proposed Zoning By-law Amendment and Draft Plan of Subdivision applications are consistent with the LSPP.

The Lake Simcoe Conservation Authority (LSRCA) reviewed the Environmental Impact Study, Hydrogeological report, Stormwater Management Report and Functional Servicing Report. The LSRCA have no objection to the approval of the applications for the Zoning By-law Amendment and Draft Plan of Subdivision subject to the conditions outlined in schedule "A" of this report. As such, it is Planning Staff's opinion that the proposed applications will conform to the Lake Simcoe Protection Plan.

York Region Official Plan (YROP)

York Region has no objection to the approval of the draft Plan of Subdivision subject to the conditions outlined in Schedule "A".

York Region Development Planning staff are of the opinion the proposed applications are generally in keeping with the intent of the policies from the York Region Official Plan.

Lot 23 has been identified as lands that may be required to be conveyed to the Region for the purposes of a buffer to the future highway 404 interchange. The proposed sanitary sewer connection onto St. John's Sideroad will be installed by the Region on behalf of the Town/Owner as part of the ongoing St. John's Sideroad widening project (estimated completion in 2017). The applicant has been accepted to the Region's Servicing Incentive Program (SIP) to secure a part of the servicing capacity allocation required for the development. The Region acknowledges that a cross jurisdictional agreement between the Town of Aurora and the Town of Newmarket is required to provide water servicing and other services through the Town of Newmarket. The final inter-municipal agreement must be approved by the Region.

Town of Aurora Official Plan – Aurora 2C Secondary Plan – OPA 73

The proposed draft Plan of Subdivision conforms to the Density, Height and Urban Design requirements of the Official Plan.

The majority of the subject lands are designated as "Urban Residential 1". The westerly and southerly portion of the subject lands are designated as "Environmental Protection Area".

Under section 3.3.1 b) of OPA 73, the "Urban Residential 1" designation permits single detached and semi-detached dwellings. The applicant is proposing single detached dwelling with an overall height of 11 metres, which conforms to section 3.3.1 e) of the Official Plan. Under section 3.3.1 f) Density within UR1 shall range between 17 and 40

January 24, 2017

Page 8 of 14

Report No. PBS17-001

units per net residential hectare. The proposed subdivision consists of 109 single detached lots over 4.498 hectare of net residential hectare. As a result, the applicant is proposed a density of 24.05 units per net residential hectare.

The proposed development is consistent with the urban design policies of the Secondary Plan by providing design features such as an appropriate road pattern, trailheads and walkways that afford views into the Environmental Protection Area, and attractive streetscapes through good design practices.

The proposed Draft Plan of Subdivision achieves a minimum density of 50 residents or jobs combined per developable hectare, as required by the Secondary Plan.

The southerly portion of lands designated “Environmental Protection Area” has been assessed by the Lake Simcoe Region Conservation Authority and the Town. The limits of the key natural heritage features and appropriated buffers have been identified through the submitted Environmental Impact Study, as per the requirements under the Secondary Plan (Section 3.2.2).

Zoning By-law 2213-78, as amended

Planning Staff are able to support the proposed Zoning By-law Amendment to allow the development of 109 single detached dwellings.

To implement the proposed Draft Plan of Subdivision and to achieve the goals and vision of the urban design guidelines, the applicant has applied to re-zone the subject lands. Recognizing that each subdivision and home design has differing characteristics, the proposed site specific provisions are necessary to apply specificity to the bylaw with respect the proposed subdivision being considered by Council.

Furthermore, Planning Staff have evaluated the implementing Zoning By-law in the context of the Official Plan. As a result, Planning staff are of the opinion that the proposed rezoning is appropriate and consistent with the development standards of the Town and compatible with adjacent and neighbouring development.

Department / Agency Comments

The proposed Zoning Amendment and Draft Plan of Subdivision applications were circulated to all internal and external agencies for review and comments. All circulated agencies are satisfied with the Plan and have no further comments subject to the conditions outlined in Schedule “A”. The following are highlighted discussions from the circulation.

January 24, 2017

Page 9 of 14

Report No. PBS17-001

Inter-municipal Agreement

An inter-municipal agreement between the Town of Aurora and the Town of Newmarket is required to service the proposed subdivision in regards to the on-going maintenance, development charges, taxes and etc.

Given that the proposed Draft Plan of Subdivision is located in the Town of Aurora with vehicular access and water servicing through the Town of Newmarket, an inter-municipal agreement is required to secure arrangements such as the on-going maintenance on the road, infrastructure, waste management, water and sewer services, by-law enforcement, parks, trails and Development Charges. The inter-municipal agreement will require Regional Council approval. A condition of draft plan approval has been imposed to ensure that prior to final M-Plan registration, an inter-municipal agreement between the Town of Newmarket and the Town of Aurora is executed and approved by York Region.

Sanitary and Water Servicing

Sanitary sewer will be connected at St. John's Sideroad, whereas water services will be an extension from the Town of Newmarket along Bob Gapp Drive.

The proposed sanitary sewer will utilize a gravity-based sewage system connecting to St. John's Sideroad. The proposed sewage system will be installed by the Region and will be owned and operated by the Town of Aurora.

Water services will be provided by extending the existing 200 mm and 150 mm watermains which currently exist on Bob Gapp Drive. A metering system will be put in place to allow the Town of Newmarket to measure the amount of water used by this development and to recover the associated costs. Details of such arrangement will be included within the inter-municipal agreement between the Town of Newmarket and the Town of Aurora.

Servicing Allocation

The proposed Draft Plan of Subdivision has been accepted into York Region's Servicing Incentive Program (SIP). Currently, the Region is reviewing the applicant's conformity plan. Once approved, the Region will issue the Servicing Capacity Assignment Credit through an executed Tri-Party Agreement with the related Letter of Credit. If approved by the Region, 20% of the servicing allocation will come from the Region.

January 24, 2017

Page 10 of 14

Report No. PBS17-001

Traffic and Access

The proposed extension of Bob Gapp Drive was considered as part of the Subdivision approval of Cedar Manor Homes in the Town of Newmarket. No additional measures are required to accommodate the subject development.

The primary access for the proposed subdivision will be provided by way of an extension of Bob Gapp Drive which is a 18m wide local municipal road. An emergency access/walkway is proposed at the north east corner of the proposed subdivision connecting to McCron Crescent in the Town of Newmarket. Both the Town of Newmarket and the Town of Aurora have no concerns with the proposed road extension. The existing subdivision to the north in the Town of Newmarket (Cedar Manor Homes) was designed to accommodate future traffic going through Cedar Manor Homes and into the proposed subdivision. The proposed traffic generated from the future 109 residential units was taken in account in the assumptions used in the original designing of the Cedar Manor Homes Subdivision. Therefore, Staff does not expect any traffic related issues as a result of the development of this Draft Plan of Subdivision.

Furthermore, warning clauses were placed within the Cedar Manor Homes subdivision agreement to warn future home owners on specific lots that the adjacent to lands to the south are designated for future residential development in the Town of Aurora.

Cultural Heritage

No conservation measures under the Heritage Act or the Planning Act are warranted.

The history of the Hill n' Dale from 1960 to present is significant in a 20th Century historical context. The applicant submitted a Cultural Heritage Landscape Assessment report prepared by MHBC. Staff reviewed the assessment and has no concerns with the findings subject to conditions outlined in Schedule "A". The conditions of approval relates to providing a heritage plaque and street names to reflect the Sikura family and Hill'n Dale Farms. In addition it is recommended that the Owner to incorporate some of the original fencing from the Hill 'n Dale farm.

Landscaping/ Trails

There are two proposed trail systems within the Draft Plan of Subdivision. The primary trail will follow the general direction of the Town's Trails Master Plan. A future trail from the proposed subdivision will go westward towards Leslie Street. The secondary trail will go north into the Town of Newmarket via an on street connection. Parks, Recreation and Cultural Services have reviewed the proposed draft plan of subdivision and has no further comments subject to the conditions outlined in Schedule "A".

January 24, 2017

Page 11 of 14

Report No. PBS17-001

Town of Newmarket

The proposed applications were circulated to the Town of Newmarket for comments. The Town of Newmarket have no further comments with the proposed subdivision subject to entering into an inter-municipal agreement. The proposed lots are generally consistent with the approved subdivision in Newmarket (Cedar Manor Homes) in terms of lot area and the frontage and Town of Newmarket have no comments from a subdivision layout perspective.

Lake Simcoe Region Conservation Authority (LSRCA)

The LSRCA have no objection to the approval of the applications for the Zoning By-law Amendment and Draft Plan of Subdivision subject to the conditions outlined in schedule "A" of this report.

Public Comments

The following is a consolidated list of comments received from the public to date in regards to the proposed applications:

- Concerns with the development impact to the existing environment; and
- Concerns with the proposed vehicular / emergency access and future traffic congestions.
- Concerns with construction impacts

Development impact to the existing natural environment

A large restoration area (Blocks 112, 114 and 115) has ample area for a new nesting sites for Barn Swallows and any replanting.

An Environmental Impact Study (EIS) was prepared by Dillion Consulting Limited to review the subject lands. The EIS found that the majority of the site was found to be used for agriculture. The woodland located along westerly boundary of the proposed subdivision is currently a coniferous plantation. Due to the encroachment of the Draft Plan into this plantation, these trees will be removed. Any vegetation removal from this area will be compensated and restored within Blocks 112, 114 and 115 of the proposed Draft Plan of subdivision.

There are potential nesting habitats for Barn Swallow on or adjacent to the subject lands. The proposed development has the potential to impact the existing nesting areas. However, there are suitable locations within the restoration area (Blocks 112, 114 and 115) to create new nesting sites for Barn Swallows.

January 24, 2017

Page 12 of 14

Report No. PBS17-001

The Lake Simcoe Conservation Authority (LSRCA) reviewed the applicant's EIS and attended site visits to establish the limits of the Environmental Protection area and has no further comments to the proposed subdivision subject to the conditions listed as Schedule "A".

Proposed vehicular / emergency access and future traffic congestions

The existing intersections are expected to remain essentially unchanged with the proposed subdivision.

As discuss earlier, the proposed subdivision was explicitly considered as part of the approved Cedar Manor Homes Subdivision in the Town of Newmarket. Since the proposed number of units currently proposed is approximately the same as the original traffic report, no additional measures are required to accommodate the subject development. The street within the Plan is prepared as a local municipal road.

Concerns with construction impacts

Impacts to the surrounding land uses are generally associated with erosion and sedimentation during construction. This potential impact is preventable with the use of best construction practices, an erosion and sediment control plan, and monitoring of the plan. These provisions will be included in the site servicing and subdivision agreement.

Advisory Committee Review

Not applicable.

Financial Implications

The site will be developed through a Subdivision Agreement; as such fees & securities will be required with the Subdivision Agreement. The development of this site will also generate Development Charges and cash in lieu of parkland.

Communications Considerations

All interested parties were notified that the proposed Zoning By-law Amendment and Draft Plan of Subdivision applications would be heard at the January 24, 2016 General Committee Meeting.

Notice of Complete Application and Notice of Public Planning Meeting for the subject applications were outlined in Planning Staff report no. PL15-067.

Link to Strategic Plan

The subject applications support the Strategic Plan goal of Supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: The approval of the residential Plan of Subdivision will provide additional housing units through collaborations with the development community to ensure future growth and housing opportunities for everyone.

Alternative(s) to the Recommendation

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting; or
2. Refusal of the applications with an explanation for the refusal.

Conclusions

Planning and Building Services has reviewed the proposed Zoning By-law Amendment and Draft Plan of Subdivision applications in accordance with Provincial Policy, the provisions of the Regional and Town's Official Plan, and in context of the surrounding and future land uses. The subject proposal is considered to represent proper and orderly development of the subject lands and conforms to the policies of OPA 73. Therefore, Staff recommends approval of the Zoning By-law Amendment and Draft Plan of Subdivision subject to conditions of approval set out in Schedule 'A'. Furthermore, Staff recommends Council to allocate a total of 109 units of sewage capacity to the subject Draft Plan of Subdivision from the Town of Aurora's portion and the water services will be provided through the inter-municipal agreement.

Attachments

- Figure 1- Location Map
- Figure 2- Existing Official Plan Designation
- Figure 3- Existing Zoning By-Law
- Figure 4- Proposed Draft Plan of Subdivision
- Figure 5- Proposed Zoning By-law

Schedule A - Conditions of Draft Plan Approval

January 24, 2017

Page 14 of 14

Report No. PBS17-001

Previous Reports

Public Planning Meeting Report No. PL15-067, dated October 14, 2015.

Pre-submission Review

Reviewed by the Chief Administrative Officer and Director of Planning and Building Services.

Departmental Approval



**Marco Ramunno, MCIP, RPP
Director
Planning and Building Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



LOCATION MAP
 APPLICANT: Coppervalley Estates Inc
 FILES: ZBA-2015-09 & SUB-2015-05
 FIGURE 1

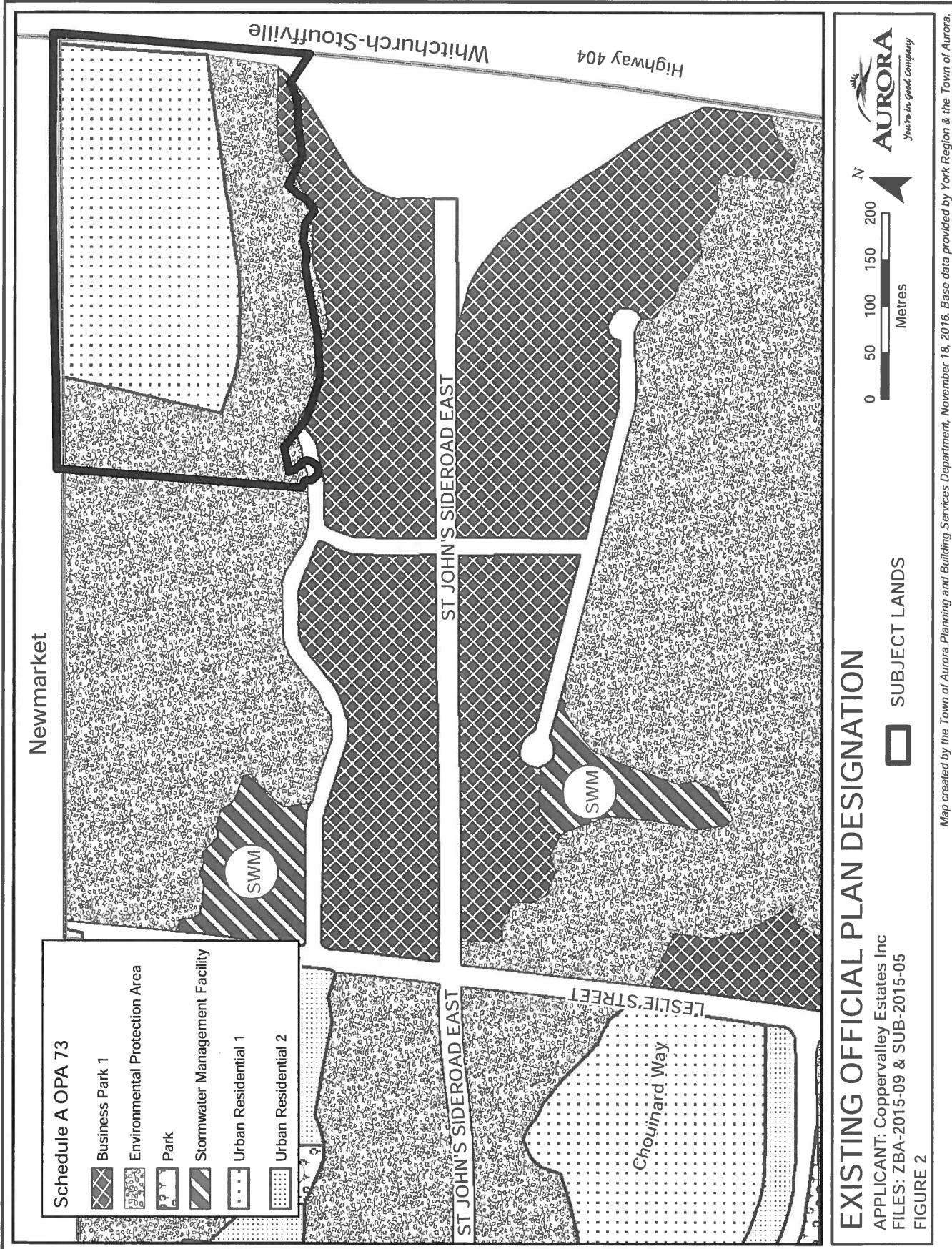
SUBJECT LANDS
 Other Lands Owned by Applicant,
 Not Part of This Application

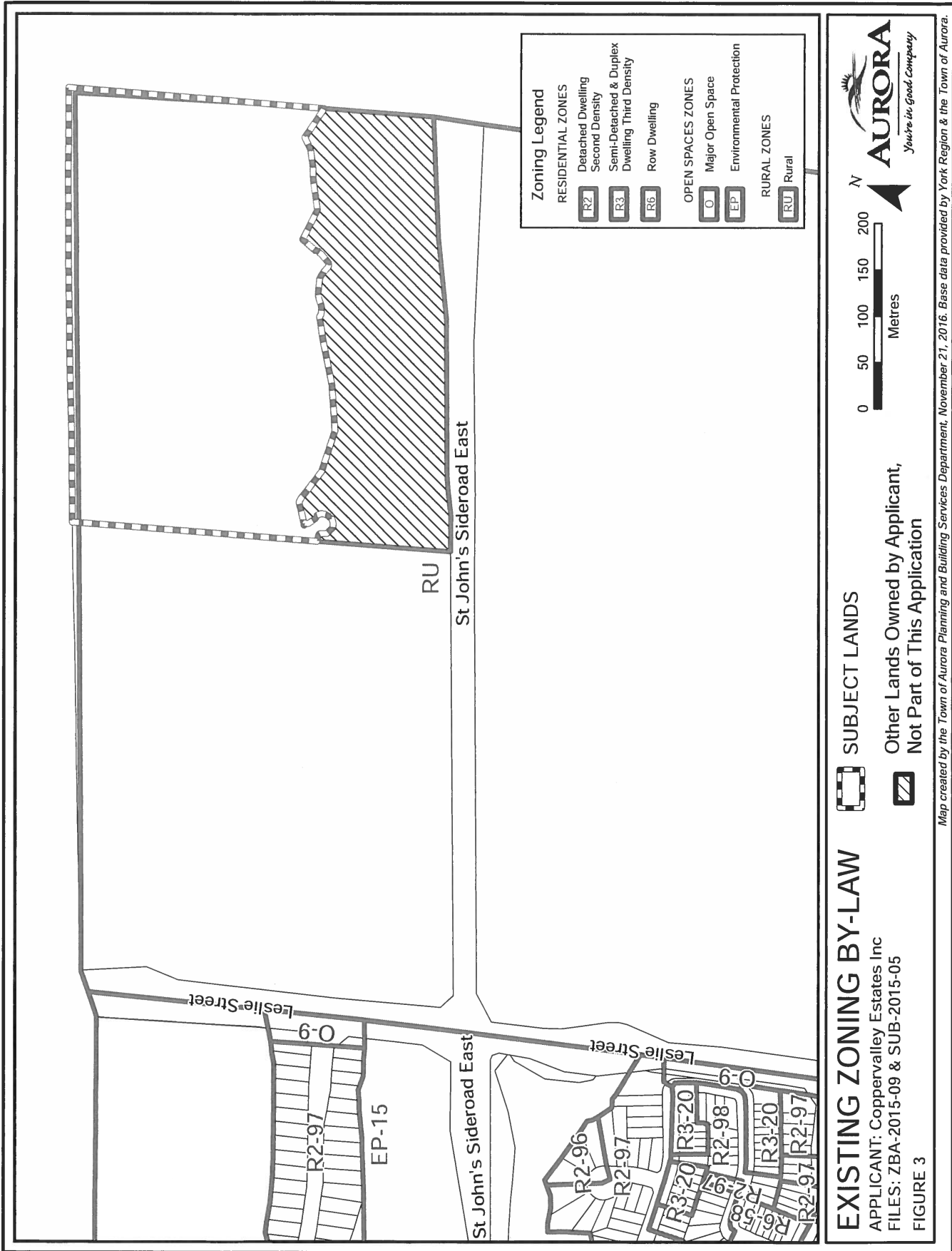
AURORA
You're in Good Company

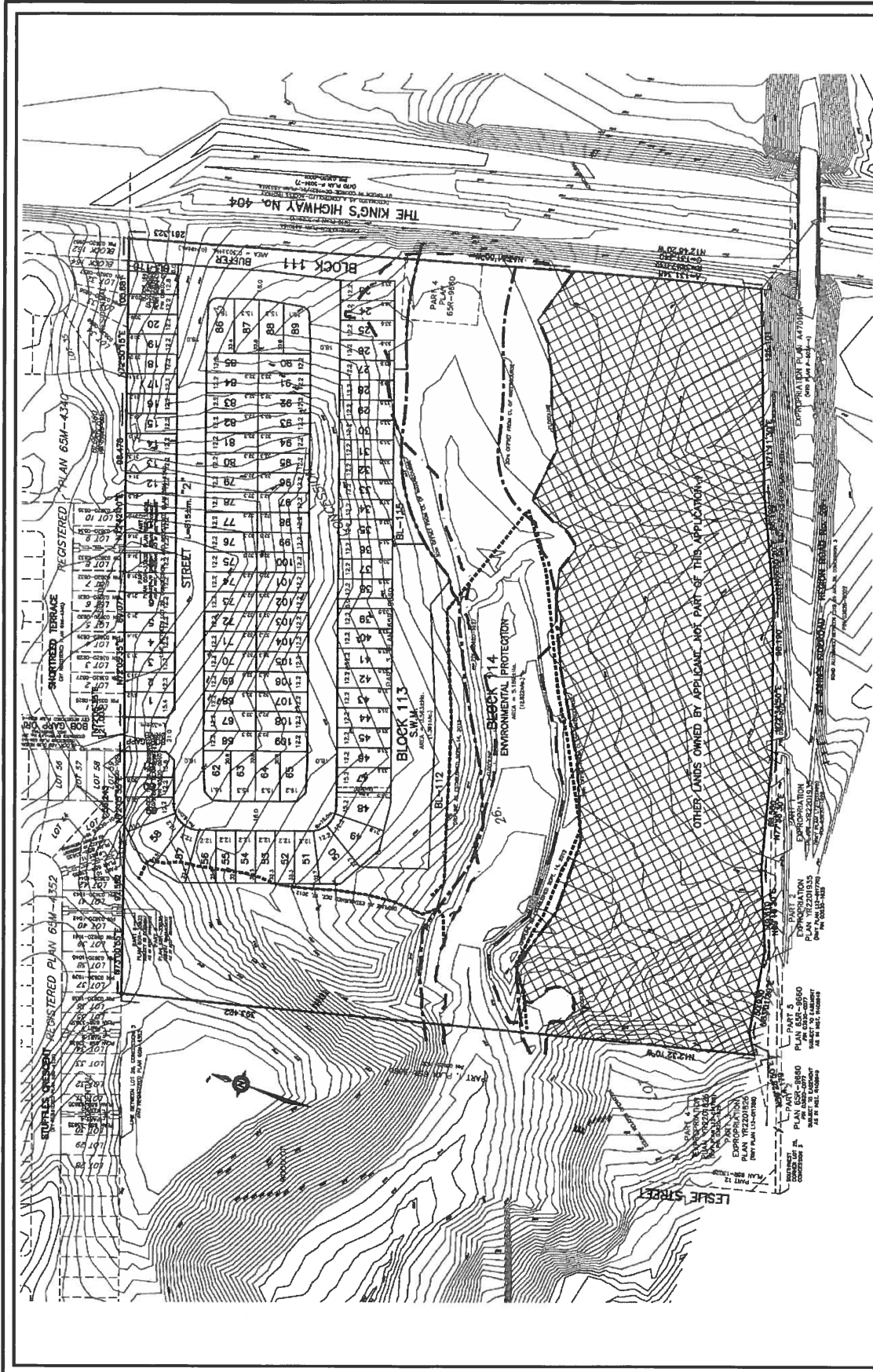
N

0 50 100 150 200
 Metres

Map created by the Town of Aurora Planning and Building Services Department, December 7, 2016. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2016. © First Base Solutions Inc., 2016 Orthophotography.











PROPOSED DRAFT PLAN OF SUBDIVISION

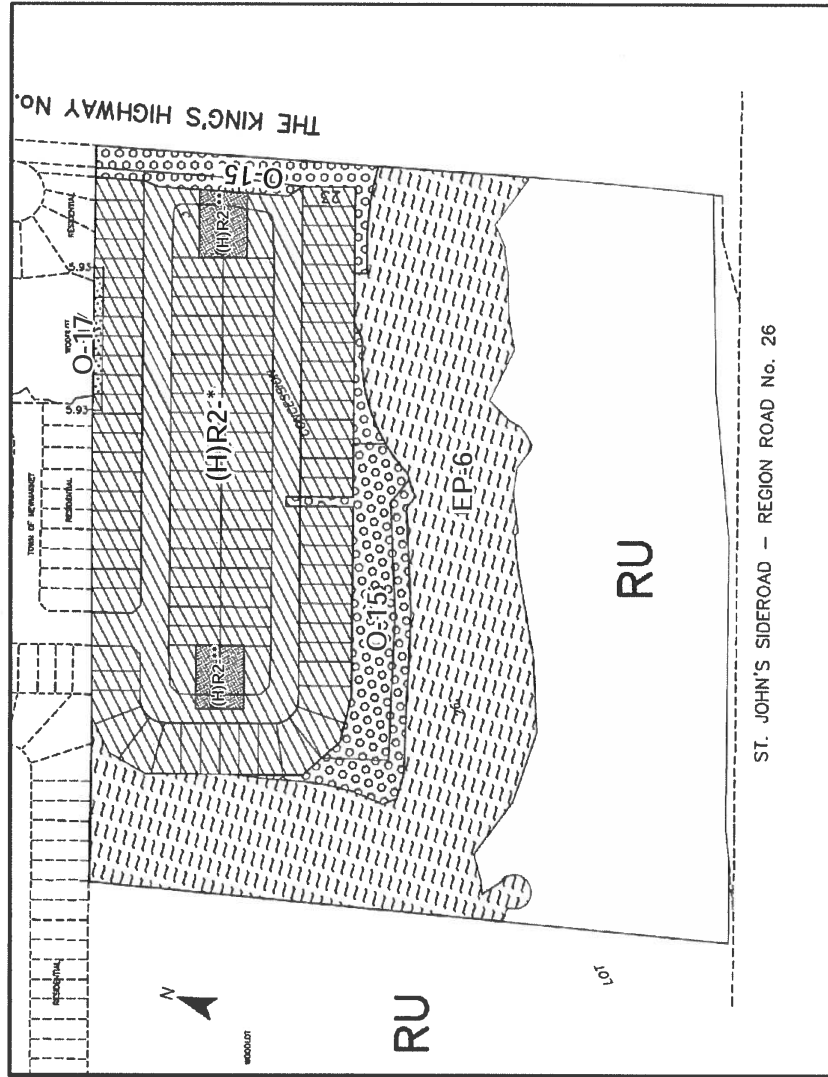
APPLICANT: Coppervalley Estates Inc
FILES: ZBA-2015-09 & SUB-2015-05

FIGURE 4



Map created by the Town of Aurora Planning and Building Services Department, December 8, 2016. Updated January 5, 2017. Drawing provided by KLM Planning Partners Inc.

-  LANDS SUBJECT TO REZONING FROM RU TO "(H)R2-*"
-  LANDS SUBJECT TO REZONING FROM RU TO "O-17"
-  LANDS SUBJECT TO REZONING FROM RU TO "O-15"
-  LANDS SUBJECT TO REZONING FROM RU TO "EP-6"



PROPOSED ZONING BY-LAW

APPLICANT: Coppervalley Estates Inc
FILES: ZBA-2015-09 & SUB-2015-05

FIGURE 5



Map created by the Town of Aurora Planning and Building Services Department, December 8, 2016. Updated January 5, 2017. Drawing provided by KLM Planning Partners Inc.

Schedule "A"

CONDITIONS OF APPROVAL

**DRAFT PLAN OF SUBDIVISION SUB-2015-05
Coppervalley Estates Inc. (the "Owner")
1756 St. John's Sideroad, legally described as Part of Lot 26, Concession 3,
Designated as Part 1, Plan 65R-36095 (the "Lands")**

THE CONDITIONS OF AURORA COUNCIL THAT SHALL BE SATISFIED BY THE OWNER PRIOR TO THE RELEASE FOR REGISTRATION OF ANY M-PLAN OF THE LANDS (the "Plan"), ARE AS FOLLOWS:

Planning & Building Services: Planning Division Conditions

1. Approval of the final Plan shall relate to the Draft Plan of Subdivision SUB-2015-05 prepared by KLM Planning Partners Inc. dated January 03, 2017 (the "Draft Plan").
2. The Draft Plan and associated conditions of Draft Plan approval may require revisions, to the satisfaction of the Town, to implement or integrate any recommendations resulting from studies required as a condition of draft approval. Further, minor redline revisions to the Draft Plan may be required to ensure property alignment with existing or proposed lots, blocks, streets, and/or facilities on lands adjacent to this Draft Plan.
3. Prior to Registration of the Plan, the Lands shall be appropriately zoned by a Zoning By-law that has come into effect in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P.13, as amended (the "*Planning Act*"). The holding provisions of Section 36 of the *Planning Act* may be used in conjunction with any zone category to be applied to the Lands in order to ensure that development does not occur until such time as the holding "H" symbol is removed in accordance with the provisions of the *Planning Act*. The Zoning By-law shall specify the terms under which the Town's Council will consider the removal of the holding "H" symbol.
4. The Owner shall, prior to registration of the Plan, enter into and execute agreement(s) with The Corporation of the Town of Aurora, including but not limited to a Subdivision Agreement, agreeing to satisfy all conditions, legal, financial (including fees and securities) and otherwise of the Town. The Subdivision Agreement and related documents shall be registered on title against the Lands, as provided for in the *Planning Act*, at the sole expense of the Owner.
5. Prior to registration of the Plan, the Owner shall prepare a Green Building and Development report for the development of the Lands related to Environmental Protection, Energy Efficiency, Solar Gain, Energy Technologies, Water Conservation, Green Materials and Waste Reduction, Reduction of Noise Pollution, Indoor Air Quality and Residential Information/

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 2

- Education Package, all to the satisfaction of the Town's Director of Planning & Building Services. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement any and all recommendations of this report to the satisfaction of the Town.
6. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement any and all recommendations of the Environmental Impact Statement prepared by Dillion Consulting Limited dated January 2016, as amended.
 7. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement the recommendations and measures contained within the Urban and Architectural Design Guidelines prepared by Planning Partnership dated December 2012, as amended for the design and construction of all residential dwelling units, walkways, landscaping and all other elements within the Draft Plan. Strict compliance with the Urban Design Guidelines shall be undertaken by the Owner unless otherwise approved by the Town's Director of Planning & Building Services.
 8. Prior to registration of the Plan, all road allowances shall be named to the satisfaction of the Director of Planning & Building Services. In this regard, the road allowances on the Plan shall be named to reflect the Sikura family, Hill 'n' Dale Farms or notable horses bred and raised on the Lands.
 9. Prior to registration of the Plan, the Owner shall provide the Town with a plan to demonstrate a suitable location for a heritage plaque commemorating the Lands by identifying the history of the Hill 'n' Dale farm and John Sikura Jr.; and incorporate, where possible, some of the original fencing from Hill 'n' Dale farm on the Lands to the satisfaction of the Town's Director of Planning & Building Services.
 10. Prior to registration of the Plan, an inter-municipal agreement between the Town of Newmarket and the Town of Aurora as approved by the Regional Municipality of York shall be entered into and registered on title to the Lands at the sole expense of the Owner.

Legal Services Conditions

11. Prior to registration of the Plan, the Owner shall provide a Solicitor's Title Opinion for the Lands.
12. A clause shall be added to the Subdivision Agreement stating that, immediately following registration of the Plan, the Owner shall grant, convey and dedicate the following property interests in the Lands at no cost and free of all encumbrances to the Town to the satisfaction of the Town Solicitor:

- all streets and road widenings on the M-Plan as public highways;
 - all 0.3 m reserves, as may be required;
 - all lands required for municipal purposes, as may be required; and,
 - all easements required for municipal purposes, as may be required.
13. A clause shall be added to the Subdivision Agreement stating that, immediately following the registration of the Plan, the Owner shall consent to registration by the Town of the Subdivision Agreement, and any ancillary agreements as necessary, in priority of all encumbrances to the Town to the satisfaction of the Town Solicitor and to pay to the Town its associated fees for the preparation and registration of same.
14. A clause shall be added to the Subdivision Agreement stating that the Owner shall satisfy any cash-in-lieu of parkland requirements to the satisfaction of the Town Solicitor in accordance with: a) the Town's By-law Number 4291-01.F, as amended or successor thereto and applicable policies; and b) any related Parkland Agreements imposed by the Town.

Noise Impact Study Conditions

15. Prior to registration of the Plan, the Owner shall submit a Noise Impact Study (Environmental Noise Analysis), which assesses projected nuisances caused by noise or vibration (as necessary) within the development of the Lands prepared by a qualified noise consultant with recommended mitigation measures for noise generated by the development's internal road network, road traffic on St. John's Sideroad and Highway 404, or by any other identified noise sources to the satisfaction of the Town in consultation with the Region of York (the "Noise Impact Study"). The Noise Impact Study shall demonstrate how noise levels can be made to be acceptable in accordance with current Provincial standards from the Ministry of the Environment guidelines, Ontario Provincial Standards, Regional and Town policies, and address the long-term functionality and maintenance of any recommended mitigation measures which are deemed appropriate and acceptable to the Town. The recommendations of the Noise Impact Study shall address to the satisfaction of the Town, the 55dBA limit on all lots and/or blocks on the Draft Plan and the long term functionality and maintenance requirements of the recommended mitigation measures. All attenuation measures and mitigating measures proposed for acoustical purposes shall be approved by the Town's Director of Infrastructure & Environmental Services, Director of Parks, Recreation & Cultural Services, Director of Planning & Building Services, and the York Region Transportation Services Department.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 4

16. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement the recommendations and measures of the approved Noise Impact Study.
17. Details of the noise attenuation barriers for outdoor living areas, location, dimensions, including top and bottom of barrier elevations, and construction details and notes shall be provided on the detailed engineering plans and approved by the Town's Director of Infrastructure & Environmental Services.

Stormwater Management

18. A clause shall be added to the Subdivision Agreement stating that the Owner shall convey Block 113 on the Draft Plan to the Town for stormwater management purposes, at no charge and free of all encumbrances, to the satisfaction of the Director of Infrastructure & Environmental Services.
19. Prior to the registration of the Plan, the Owner shall submit a detailed Stormwater Management Report, to the satisfaction of the Town, to substantiate that the Lands meet the current stormwater balance, quantity and quality requirements in accordance with the latest Ministry of Environment guidelines and the Town's Infrastructure & Environmental Services Department Policy #68 (Stormwater Management Pond and Pond Block Design, Safety and Maintenance). The Owner shall also meet the stormwater management control targets to protect surface and ground water and other natural resources in accordance with the criteria and objectives set out in the Town's master plan for stormwater management.
20. Prior to the registration of the Plan, in accordance with the Town's Policy # 68, the Owner shall pay to the Town a non-refundable cash contribution to be determined, by and to the satisfaction of the Town, in accordance with the recommended maintenance and monitoring requirements of the storm water management report.
21. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement all the recommendations contained in the Functional Servicing Report (FSR) by Schaeffers Consulting Engineers as amended November 16, 2012 and the FSR addendum report Coppervalley Estates Inc. to the satisfaction of the Town's Director of Infrastructure & Environmental Services.
22. Prior to registration of the Plan, the Owner shall provide landscape design plans detailing landscape works on Block 113 on the Draft Plan in accordance with the latest MOEE Stormwater Management Practices Planning and Design Manual and in accordance with Town standards. Landscape works shall include the placement of 300mm topsoil and plantings to the satisfaction

- of the Town's Director of Parks, Recreation & Cultural Services. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement all the said landscape works.
23. A clause shall be added to the Subdivision Agreement stating that the Owner shall:
- a) implement onsite black vinyl chain link fencing to Town standards on the municipal side of the lot lines for all lots and blocks adjacent to the stormwater management facility Block 113 on the Draft Plan; and
 - b) include a clause within all Offers of Purchase and Sale Agreements with prospective purchasers of lots or blocks adjacent to the stormwater management Block 113 on the Draft Plan, in a manner satisfactory to the Director of Parks, Recreation and Cultural Services, advising that fence gates and/or any other means of access to the stormwater management facility will not be permitted.
24. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide landscape design plans and implement landscape works on the Lands for the construction of trails within stormwater management Block 113 on the Draft Plan to the satisfaction of the Town's Director of Parks, Recreation & Cultural Services.

Roads and Municipal Services

25. Prior to registration of the Plan, the Owner shall prepare and submit detailed engineering design drawings and reports for the layout and construction of roads and services (i.e. water, storm and sanitary) in accordance with the Town of Aurora Infrastructure and Environmental Services Design Criteria Manual to the satisfaction of the Town's Director of Infrastructure & Environmental Services.
26. Prior to registration of the Plan, the Owner shall provide detailed engineering drawings which will include but not be limited to grading control plans (including any retaining walls and details), plan and profile drawings of all underground and above ground services, general plans (notes, above and below ground), drainage plans, composite utility plans (to include above and non-standard below ground utilities, services, driveways and boulevard tree locations etc), stormwater management plans, detail plans, erosion and sediment control plans, illumination and signalization plans etc. to the satisfaction of the Town. Any proposed final grading shall eliminate retaining walls, unless approved otherwise by the Director of Infrastructure and Environmental Services. Construction details and notes, material descriptions, location and dimensions including top and bottom of wall elevations, heights and length of all retaining walls approved by the Director of Infrastructure and

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 6

- Environmental Services shall be provide in the detailed engineering plans. The approved retaining walls shall include drainage systems with positive outlets, shall not permit surface drainage to drain over the top of wall and when there is the option shall be located on private property instead of public property.
27. Prior to registration of the Plan, the Owner shall submit a capacity study of the Town's water distribution system to the Lands in order to determine that the proposed development can be adequately serviced to the satisfaction of the Town.
 28. Prior to registration of the Plan, the Owner shall submit a detailed sanitary sewer capacity study including review of existing sewer conditions in order to determine that the proposed development can be adequately serviced to the satisfaction of the Town. A clause shall be added to the Subdivision Agreement stating that the Owner shall upgrade or remediate any sewers that the study reports require remediation or upgrading.
 29. Prior to registration of the Plan, the Owner shall submit plans acceptable to the Town, detailing any phasing of construction and development, together with the means by which construction access to the Lands will be gained during any construction or phasing. Should phasing be necessary or requested, a clause shall be added to the Subdivision Agreement stating that the Owner shall comply with the phasing plan and make all builders aware of the phasing plan.
 30. A clause shall be added to the Subdivision Agreement stating that all construction access to the completion of house construction may be limited as may be determined in consultation with the Town and the Region, to the satisfaction of the Town and approved by Central York Fire Services until such time as the first occupancy (as approved by the Chief Building Official) of the subdivision.
 31. At the time of second submission of detailed engineering drawings, the Owner shall pay engineering fees to the Town in the amount of 1% of the estimated cost of all the works necessary for the construction of the subdivision servicing including all grading, drainage and infrastructure works etc., as estimated by the consultant for the project. Upon execution of the Subdivision Agreement, the Owner shall pay an additional fee to a total fee of 6% in accordance with the Town's Fees and Charges By-Law, as amended or successor thereto, of the estimated cost of all works to the satisfaction of the Town's Director of Infrastructure & Environmental Services.
 32. Prior to registration of the Plan, the Owner shall submit detailed engineering drawings and be required to construct or pay for the construction of roads,

- bicycle lanes, curbs, gutters, sidewalks (in accordance with applicable Town policy), underground and above ground services, street lights and illumination, street signs, utilities, storm water management facilities, etc., and any and all other works necessary for the development and servicing of the Lands to the satisfaction of the Town's Director of Infrastructure & Environmental Services.
33. A clause shall be added to the Subdivision Agreement stating that the Owner shall construct and pay for the boundary water meter chambers to the satisfaction of the Town's Director of Infrastructure & Environmental Services.
 34. A clause shall be added to the Subdivision Agreement stating that the Owner shall reimburse the Town for snow removal and winter maintenance costs for the roads and sidewalks within the Draft Plan based on the ratio of occupied/unoccupied units/ lots and blocks within the said Draft Plan as determined by the Director of Infrastructure & Environmental Services.
 35. A clause shall be added to the Subdivision Agreement stating that the Owner shall reimburse the Town for street lighting maintenance costs within the Draft Plan based on the current level of occupancy to the satisfaction of the Director of Infrastructure & Environmental Services.
 36. A clause shall be added to the Subdivision Agreement stating that the Owner shall connect the sanitary servicing on the Lands to the sanitary sewer on St. John's Sideroad and that no Development Charge Credits shall apply to the said connection.
 37. Prior to undertaking any grading on the Lands, and in connection with the Town's issuance of a Topsoil Removal Permit (if required), the Owner shall submit a Lot Grading and Erosion Control Plan for any grading within the Draft Plan for approval by the Town and the Lake Simcoe Region Conservation Authority that shall include a Certificate of Decommissioning for any well(s) and septic systems and proposed methods for:
 - a) erosion and sediment control prior to and during construction including the extent of grading/filling, the access location and erosion control detail, the location of spoil pile storage and the location and nature of sediment control works; and
 - b) progressive stripping and grading to ensure minimum duration of exposed soil areas to the extent practical.
 38. Prior to the registration of the Plan, the Owner shall have an Environmental Site Assessment (under O. Reg. 153/04 as amended O. Reg. 511/09) undertaken by a qualified person registered to ensure that the land is suitable for the proposed use. If in the opinion of the qualified person, the

- Environmental Site Assessment indicates the land may not be suitable for the proposed uses, the qualified person shall conduct a record of site condition and advise the Ministry of the Environment and the Town. Prior to registration of the Plan, the Owner shall do further investigative studies and do all work required to make the lands suitable for the proposed use.
39. A clause shall be added to the Subdivision Agreement stating that the Owner shall grade, seed and/or sod, and maintain, to the satisfaction of the Town, all lots and/or blocks on the Lands to be left vacant for longer than six (6) months, and all portions of public highways that are not paved and all drainage swales.
 40. A clause shall be added to the Subdivision Agreement stating that the Owner shall grant the required easements to the appropriate authority for public utilities, drainage purposes, turning circles, or any other services as deemed necessary. Any off site easements and works necessary to connect watermains, storm sewers and sanitary sewers to outfall trunks and storm water management facilities on external lands shall be satisfactory to and granted to the appropriate authorities. No works off site or connections to existing infrastructure may be undertaken prior to execution of the Subdivision Agreement.
 41. Prior to registration of the Plan, the Owner shall submit detailed engineering drawings to the satisfaction of the Director of Infrastructure & Environmental Services that the services include illumination in accordance with the Town's design standards along all streets which have or will have transit services, sidewalks, pedestrian access and bus stop locations.
 42. A clause shall be added in the Subdivision Agreement stating that all exterior side yards of lots that require wood fencing shall have solid wood fences with 150mm x 150mm posts with house returns of a design required by urban and architectural design guidelines or as required by Town standards, to the satisfaction of the Director of Planning & Building Services.
 43. Prior to registration, the Owner shall submit a geotechnical report for review and approval by the Town, which deals with the relative elevations of foundations and footings, the requirements for engineered fill based on existing subsurface conditions, and the requirements for road and municipal services construction, to the satisfaction of the Chief Building Official and Director of Infrastructure & Environmental Services.
 44. The Owner shall submit Internal and External Traffic Studies for review and approval by the Town. A clause shall be added to the Subdivision Agreement stating that all road work and construction shall be in accordance with the approved Internal Traffic Study, which shall include works relating to road

- cross-sections (in accordance with the latest ADS or Alternative Development Standards as approved by the Town), parking controls, bike ways, pavement markings, pedestrian crossings, sidewalks, access driveways locations, traffic signage including bicycle route signage and other requirements as set out in the said Internal Traffic Study.
45. A clause shall be added to the Subdivision Agreement stating that the Owner shall install signage to the satisfaction of the Town on bicycle routes on the collector or minor collector road in accordance with the Town's Traffic Demand Management Policy ("TDM").
 46. Prior to registration of the Plan, the Owner shall submit detailed engineering drawings to the satisfaction of the Director of Infrastructure & Environmental Services to demonstrate compliance with the Town's standard configuration with respect to all road bends on the Plan, to the satisfaction of the Town.
 47. A clause shall be added to the Subdivision Agreement stating that the Owner shall design, pay for, and construct all traffic control devices (including temporary pavement markings) as specified in the approved Internal Traffic Study prior to the occupancy of any dwelling, to the satisfaction of the Town.
 48. Prior to registration, the Owner shall ensure that all dead end streets, sides of road allowances requiring restricted access, and exterior side yard and rear yard flankages of the lots or blocks on the Plan requiring restricted access as designated by the Town's Director of Infrastructure & Environmental Services shall be terminated in 0.3 metre reserves to prohibit access at certain locations.
 49. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide sanitary sewer and storm sewer inspection testing and acceptance in accordance with the York Region Sanitary Inspection, Testing and Acceptance Guideline requirements dated September 2011 and as amended from time to time. Storm sewer and manhole inspection testing and acceptance shall follow the requirements and policies of the Town.
 50. A clause shall be added to the Subdivision Agreement stating that the Owner shall:
 - (a) retain and pay for a qualified company acceptable to the Town to provide a video (CCTV) inspection of all sanitary and storm sewers and to prepare a letter report of the findings and conclusions prior to occupancy and within 6 months prior to the Owner requesting assumption of the subdivision by the Town;

- (b) if as a result of carrying out the video (CCTV) inspection, modifications or rectifications are required, provide for, at its own expense, such modifications or rectifications as required and through such means as agreed to by the Town; and
- (c) not request the final release of securities or assumption of the roads on the Plan by the Town until such CCTV inspection and rectifications, if any, are complete and accepted by the Town's Director of Infrastructure & Environmental Services and the requirements of any triparty Servicing Incentive Program (SIP) agreements entered into between the Region, Town and the Owner are fulfilled.

The report shall summarize and identify sewer pipe material used in accordance to Town and Region Specification and any deleterious materials to be cleaned, settlements or deflections, if any, and provide qualified justification stamped by a Professional Engineer registered in the Province of Ontario, for possible deviation from required Region, Town and OPS standards and specifications with recommendations to mitigate construction impacts if any.

- 51. Prior to registration, the Owner shall submit a Stormwater Management Report and a Hydrogeological Report which address water balance; demonstrate that the post development water balance is acceptable; and provide any recommendations required for mitigation. A clause shall be added to the Subdivision Agreement stating that the Owner shall carry-out the recommendations/mitigation measures set out in the Reports to the satisfaction of the Town and the Lake Simcoe Region Conservation Authority.
- 52. A clause shall be added to the Subdivision Agreement stating that the Owner shall prepare and submit an overall Composite Utility Plan showing the location (shared or otherwise) of all required utilities (on-grade, or above-grade or non-standard below grade, including on-site servicing facilities and streetscaping) to the satisfaction of the Town. The plan shall consider the requirements of those utility providers (including natural gas, hydro, and telecommunications service providers) that will conduct works within the Lands and the respective standards and specification manuals, where applicable, of the utility providers.
- 53. A clause shall be added to the Subdivision Agreement stating that natural gas, telecommunication service providers and cable television services, including other street hardware, where possible, shall be constructed underground within the road allowances or other appropriate easements to the satisfaction of the Town.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 11

54. A clause shall be added to the Subdivision Agreement stating that the Owner shall grant access, on reasonable terms and conditions, to any telecommunications service providers indicating an interest to locate within a municipal right-of-way. The Owner shall advise any telecommunications service provider intending to locate within a municipal right-of-way, of the requirement to enter into a Municipal Access Agreement with the Town, and to satisfy all conditions, financial and otherwise of the Town.

Open Space Lands

55. A clause shall be added to the Subdivision Agreement stating that the Owner shall convey Blocks 110, 111, 112 and 115 on the Draft Plan to the Town for Open Space/Buffer purposes, at no charge and free of all encumbrances, to the satisfaction of the Director of Parks, Recreation & Cultural Services.
56. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide landscaping and habitat restoration on Blocks 110, 111, 112 and 115 on the Draft Plan in accordance with the recommendations of the Environmental Impact Statement prepared by Dillion Consulting Limited dated January 2016, as amended, to the satisfaction of the Director of Parks, Recreation & Cultural Services.
57. A clause shall be added to the Subdivision Agreement stating that the Owner shall include a clause within all Offers of Purchase and Sale Agreements with prospective purchasers of lots and blocks adjacent to Blocks 110, 111, 112 and 115 on the Draft Plan advising that the lands adjacent to their lot or block are intended for conservation and naturalization, and portions may be used for active recreational use, a public trail system and trail amenities. The lands are to remain as much as possible in their natural state. The Town will not be responsible for pedestrian traffic, night lighting, noise or any inconvenience or nuisance which may present itself as a result of the lands and associated trail system and recreational amenities.

Environmental Protection Lands

58. A clause shall be added to the Subdivision Agreement stating that the Owner shall convey Block 114 on the Draft Plan to the Town for environmental protection purposes, at no charge and free of all encumbrances, to the satisfaction of the Director of Parks, Recreation & Cultural Services.
59. A clause shall be added to the Subdivision Agreement stating that the Owner shall, in regard to Block 114 on the Draft Plan:
- a) not disturb or otherwise use any portion of Block 114 for the storage of topsoil or fill materials;

- b) not encroach into Block 114 without prior written approval of the Director of Parks, Recreation & Cultural Services;
 - c) install on-site temporary Paige wire protection/silt fencing along the boundaries of Block 114 prior to any adjacent development disturbance, and maintain in place the temporary fencing for the duration of development construction; and
 - d) include a clause within all Offers of Purchase and Sale Agreements with prospective purchasers of lots and blocks adjacent to Block 114 advising that the environmental protection lands adjacent to their lot or block is intended for conservation and naturalization, and portions may be used for a public trail system and trail amenities. The lands are to remain as much as possible in their natural state. The Town will not be responsible for any inconvenience or nuisance which may present itself as a result of the environmental protection lands and associated trail system.
60. A clause shall be added to the Subdivision Agreement stating that the Owner shall remove on-line ponds, if any within Block 114 on the Draft Plan and to re-naturalize pond and creek areas to the satisfaction of the Lake Simcoe Region Conservation Authority and the Director of Parks, Recreation & Cultural Services.
61. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide design plans and implement naturalization and restoration plantings on Block 114 on the Draft Plan to address the requirements of the Environmental Impact Statement prepared by Dillion Consulting Limited dated January 2016, as amended, to the satisfaction of the Director of Parks, Recreation & Cultural Services.

Trails

62. Prior to registration of the Plan, the Owner shall submit detailed Trails Plan in accordance with the standards set out in the Town of Aurora Trails Master Plan dated November 2011, and to the satisfaction of the Director of Parks, Recreation & Cultural Services.
63. A clause shall be added to the Subdivision Agreement stating that the Owner shall identify the trail system on display plans within the Sales Office and to include a clause within all Offers of Purchase and Sale Agreements with prospective purchasers of lots and blocks adjacent to the trail system, advising of trail construction, location and timing, the proximity of any trail systems as identified on the Trails Plan, and of the potential for exposure to night lighting, pedestrian traffic, and noise that may occur on the trail system from time to time.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 13

Vegetation Management

64. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement a Vegetation Management Plan (the "VMP") to the satisfaction of the Director of Parks, Recreation & Cultural Services which shall be prepared by a consulting landscape architect in coordination with a certified arborist or registered professional forester, or other environmental specialist, as required, and shall include, but not be limited to, the following:
- a) a vegetation inventory & assessment identifying all vegetation 50mm caliper or greater for individual tree assessments and/or perimeter at canopy of woodland, groups or stands of vegetation; identifying trees & vegetation on adjacent property that may be impacted; and including inventory that identifies species, size and condition;
 - b) identification of all vegetation removals and identification of all protection measures including tree preservation zones for vegetation designated to be preserved; an at-grade impact assessment to support vegetation removals; and/or preservation measures;
 - c) a monetary vegetation appraisal in order to determine compensation planting in accordance with the Town's Tree Removal/Pruning & Compensation Policy;
 - d) provisions for compliance monitoring and protection/mitigation specifications and implementation of all arboricultural requirements for trees designated to be preserved during construction; and provisions for post construction performance monitoring and rehabilitation specifications;
 - e) the Town's minimum tree preservation standards, and for trees in close proximity to existing and proposed residential infrastructure, ensure trees designated to remain are safe, healthy, structurally sound and free of all hazard conditions, and trees in poor or declining health being removed with all Ash (*Fraxinus*) species being designated for removal due to exposure to Emerald Ash Borer;
 - f) coordination with existing homeowners for trees located on property boundaries that require removal with homeowner's approval for removals and coordination, method of removal, and replacement being obtained;
 - g) a compensation planting plan providing plantings equal to or greater than the appraised value of vegetation designated to be removed from

the Lands, which compensation planting shall be completed in addition to the Town's minimum planting standards; and

- h) coordination of vegetation related recommendations from the approved Environmental Impact Statement prepared by Dillion Consulting Limited dated January 2016, as amended..

- 65. The Owner shall remove trees on the Lands in accordance with the Town's By-law Number 5850-16, as amended or successor thereto (the "Tree By-law). In the alternative, prior to registration, the Owner shall submit a tree removal plan to the Director of Parks, Recreation & Cultural Services and enter into an agreement regarding implementation of the tree removal plan.
- 66. Prior to the commencement of any demolition, topsoil removal, grading or construction activities on the Lands, the Owner shall construct temporary Paige post and wire protection fencing for all vegetation and natural areas to be preserved, in accordance with the VMP. A clause shall be added to the Subdivision Agreement stating that the Owner shall maintain this fencing in good condition for the duration of development on the Lands and provide signage panels on protection fencing identifying the purpose of the fencing and indicating no disturbance beyond the fence to the satisfaction of the Director of Parks, Recreation & Cultural Services.

Fencing

- 67. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement onsite black vinyl chain link fencing to Town standards on the municipal side of lot lines for all lots and blocks adjacent to Blocks 110, 111, 112, 114 and 115 on the Draft Plan.
- 68. A clause shall be added to the Subdivision Agreement stating that the Owner shall include a clause within all Offers of Purchase and Sale Agreements with prospective purchasers of all lots and blocks adjacent to Blocks 110, 111, 112, 114 and 115 on the Draft Plan, in a manner satisfactory to the Director Parks, Recreation & Cultural Services, advising that fence gates and/or other means of access will not be permitted to access municipal lands from residential properties.

General Landscaping Requirements

- 69. Prior to registration, the Owner shall provide landscape design plans for approval by the Director of Parks, Recreation & Cultural Services detailing landscape works for street tree planting on all road allowances within the Plan. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement said landscape works in accordance with Town standards and

- to the satisfaction of the Director of Parks and Recreation Services. As an alternative, and at sole the discretion of the Town, the Town may consider through the Subdivision Agreement, the Owner's payment of cash-in-lieu of the value of street tree plantings in accordance with the approved landscape plans to the satisfaction of the Director of Parks, Recreation & Cultural Services.
70. A clause shall be added to the Subdivision Agreement stating that the Owner shall, at the time of street tree installations, distribute to each prospective purchaser of lots within the Plan, a copy of the Town's "Boulevard Tree" information brochure. The Owner shall obtain the Brochures from the Town's Parks, Recreation & Cultural Services at no cost to the Owner.
 71. Prior to registration, the Owner shall provide landscape design plans for all proposed fencing, landscape structures, subdivision entry features, buffer plantings or any other landscape features required by urban and architectural design guidelines or as required by Town standards, to the satisfaction of the Director of Parks, Recreation & Cultural Services. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement said landscape works.
 72. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide consistent and continuous minimum 300mm depth topsoil for all areas associated with tree and shrub plantings within the Plan, to the satisfaction of the Director of Parks, Recreation & Cultural Services. These areas shall include all boulevards designated for street tree plantings, storm water management facilities and landscape and grading buffers.
 73. A clause shall be added to the Subdivision Agreement stating that the Owner shall provide the Town the right of first refusal of surplus topsoil at no cost to the Town and shall provide the Town with prior notification of topsoil removal from the Plan.
 74. A clause shall be added to the Subdivision Agreement stating that the Owner shall perform topsoil testing in accordance with Town standards by an approved agency to determine nutrient availability for all topsoil sources to be utilized within the Plan and that the Owner shall implement fertilizers and soil amendments in accordance with topsoil test recommendations, to the satisfaction of the Director of Parks, Recreation & Cultural Services.
 75. A clause shall be added to the Subdivision Agreement stating that the Owner shall include in all Offers of Purchase and Sale Agreements with purchasers of lots within the Plan, a notice clearly setting out the details of any fencing or urban design feature that is to be installed on the lot being purchased. Such notice shall clearly identify specifications relating to location, timing of

- installation, colour, materials, height and other design details of the fencing or urban design features. A further clause shall be added to the Subdivision Agreement stating that the Owner shall include in the purchase price of the lot, any fencing that is required by the Town. The Owner shall demonstrate compliance with this condition for any sales that occur prior to the execution of the Subdivision Agreement.
76. A clause shall be added to the Subdivision Agreement stating that the Owner shall, prior to registration, pay a one-time financial contribution for the purposes of supplementing the Town's on-going annual maintenance costs associated with landscape works on municipal lands, such works as required by the Town's standards and/or approved urban and architectural design guidelines. The amount of the contribution shall be equal to twenty-five percent (25%) of the total cost of plant material installed on municipal lands within the Plan, with the exception of naturalization and restoration plantings within the Plan.
77. A clause shall be added to the Subdivision Agreement stating that the Owner shall, prior to registration, provide landscape securities to the Town, in a form acceptable to the Town's Director of Financial Services, and in the amount of one hundred percent (100%) of the estimated costs of the landscape works, to ensure performance and compliance of all landscape works, to the approval and satisfaction of the Director of Parks, Recreation & Cultural Services.
78. Prior to registration of the Plan, the Owner shall pay landscape fees, in a manner satisfactory to the Town, based on the percentage amount of estimated landscape works as set out in the Town's Fees and Services By-law as amended or successor thereto. The estimated cost of the landscape works shall be provided by the consulting landscape architect and approved by the Town.

Planning & Building Services: Building Division Conditions

79. The Owner shall, prior to registration, submit a schedule certified by an Ontario Land Surveyor indicating the areas and frontages of the lots, blocks and/or units within the Plan, to the satisfaction of the Director Planning and Building Services.
80. The Owner shall, prior to registration, submit a geotechnical report for review and approval by the Town, which deals with the relative elevations of foundations and footings, the requirements for engineered fill based on existing subsurface conditions, and the requirements for road and municipal services construction, to the satisfaction of the Director of Planning & Buildings Services.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 17

81. The Owner shall, prior to registration, submit reference plans, engineering details and specifications and recommendations for any retaining walls to be constructed on the lands for which a building permit is required under the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, and O. Reg. 350/06 (Building Code), (the "*Building Code Act*"), indicating therein any restrictions such as setback limits for structures, in-ground or above ground pools, trees and landscaping etc. to the satisfaction of the Town's Director of Planning & Building Services and Director of Infrastructure & Environmental Services. If any such restrictions are identified, a clause shall be added to the Subdivision Agreement stating that the Owner shall register the Restrictive Covenants on title to the restricted lands to the satisfaction of the Town and that the Owner shall include in all Offers of Purchase and Sale Agreements for the restricted lots/blocks on the Plan, a notice advising prospective purchasers of the registration of Restrictive Covenants on title to their lands.
82. Prior to registration of the Plan, the Owner shall obtain a permit under the *Building Code Act* for the decommissioning of any septic system and shall submit a Consultant's Certificate upon completion of the decommissioning, to the satisfaction of the Chief Building Official.
83. Prior to registration, the Owner shall obtain a permit under the *Building Code Act* for the demolition of any buildings or structures prior to the demolition of said buildings or structures to the satisfaction of the Chief Building Official.
84. A clause shall be added to the Subdivision Agreement stating that prior to the offering of any lots or blocks on the Plan for sale, the Owner shall submit and obtain the written approval from the Director of Planning & Building Services with respect to the location of sales trailers and with respect to the display plans and other information to be used for sales and/or marketing purposes. Such information shall include the following:
 - a) the latest version of the approved Plan or registered M-Plan, including any phasing;
 - b) a plan showing the entire Plan and adjacent lands including all sidewalks and walkways, community mail boxes, parks by type (including all recreational facilities to be provided), schools, churches, open space areas, environmental protection areas, stormwater management ponds, landscaping, entranceway features, noise attenuation measures (both internal and external to the dwelling unit), erosion control facilities, buffer areas, watercourses, and surrounding land uses; and
 - c) a copy of the approved zoning by-law for the lands together with a copy of the executed Subdivision Agreement (as soon as it is available);

- d) a grade and utility composite plan showing the location of all community facilities (community mail boxes, bus shelter and stops, street trees, sidewalks, street light poles, hydrants, cable boxes, transformers or any other above grade facilities) to the satisfaction of the Town.
- e) No alteration to grading and drainage swales, or removal of vegetation or development of any sheds and structures is permitted on lands that are zoned open space.

The Owner shall further keep all of the above materials up-to-date, to reflect the most current approvals, and/or submissions regarding the Plan, and/or engineering design drawings, and other such matters as may be required by the Town's Director of Planning & Building Services and Director of Infrastructure & Environmental Services.

- 85. A clause shall be added to the Subdivision Agreement stating that the Owner shall not grade or otherwise disturb the soil on the Lands prior to the Ministry of Tourism Culture and Sport confirming that all archaeological resource concerns have met licensing and resource conservation requirements.
- 86. A clause shall be added to the Subdivision Agreement stating that the Owner shall erect and maintain signs on any vacant land within the Plan indicating the designated or proposed use of all lots and/or blocks (including temporary turning circles) on the Plan, other than those lots designated for residential purposes.
- 87. A clause shall be added to the Subdivision Agreement stating that the Owner shall include in all Offers of Purchase and Sale agreements the following warning clauses:

"Purchasers are advised that conditions of approval of the subdivision within which this lot is located, the Town of Aurora has required the developer to undertake and bear the cost of the following items:

- a) street trees (trees planted in the town boulevards);
- b) corner lot fencing as directed on the approved engineering plans;
- c) rear lot fencing as directed on the approved engineering plans;
- d) noise attenuation fencing and berms as identified in the approved noise impact study and the approved engineering plans;

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 19

- e) fencing (if required) along school blocks, park blocks and environmental protection area lands on the approved engineering plans; and
- f) subdivision entry features and fencing (if any approved) as identified on the landscape plans approved by the town.

York Region Conditions

- 88. The road allowances included within the draft plan of subdivision shall be named to the satisfaction of the Town of Aurora and York Region.
- 89. Prior to final approval, York Region shall confirm that a cross jurisdictional servicing agreement between the Town of Aurora and the Town of Newmarket has been executed to allow for the water servicing to this development. The said agreement will deal with the construction, operation, maintenance, and billing arrangements for the proposed cross-jurisdictional water service connection.
- 90. York Region shall confirm that adequate water supply and sewage capacity are available and have been allocated by the Town of Aurora for the development proposed within this draft plan of subdivision or any phase thereof. Registration of the plan of subdivision shall occur in phases based on the availability of water supply and sewage servicing allocation.
- 91. The Owner shall agree in the subdivision agreement that the Owner shall save harmless the Town of Aurora and York Region from any claim or action as a result of water or sanitary sewer service not being available when anticipated.
- 92. Prior to final approval, an electronic copy of the engineering drawing(s) showing the layout of the watermains and sewers shall be submitted to the Infrastructure Asset Management Branch for review and record.
- 93. The Owner shall agree in the subdivision agreement that any direct connection(s) to and/or the crossing(s) of a York Region water or wastewater system requires Regional approval prior to construction. Engineering drawings showing details of the connection(s) and/or crossing(s) shall be submitted to the Infrastructure Asset Management Branch for approval.
- 94. For all lands, the Holding (H) provisions of Section 36 of the *Ontario Planning Act* shall be used in conjunction with all residential zone categories in order to ensure that final plan approval and development of these lands does not occur until such time as the Holding (H) symbol is removed in accordance with the provisions of the *Ontario Planning Act*. The Zoning Bylaw shall specify the

terms under which Council may consider the removal of the Holding (H) symbol. Said terms shall include a minimum of the following:

- the Town of Aurora approves a transfer of servicing allocation to this development that is not dependent upon the completion of infrastructure; or,
 - York Region has advised in writing that the required infrastructure to support the capacity assignment associated with this development will be completed within a time period acceptable to the Region (usually 6 months to 36 months depending on the complexity of the development) to permit the plan registration; or,
 - the Regional Commissioner of Environmental Services confirms servicing allocation for this development by a suitable alternative method and the Town of Aurora allocates the capacity to this development.
95. Prior to final approval, in accordance with York Region's Servicing Incentive Program, the Owner shall provide a Servicing Incentive Program Conformity Plan to the satisfaction of York Region.
96. Prior to final approval, the Owner shall execute a Tri-party Servicing Incentive Program Agreement with York Region and the Town of Aurora.
97. Prior to final approval, the Owner shall provide to York Region a Letter of Credit in accordance with the terms of the executed Tri-Party Servicing Incentive Program Agreement.
98. Prior to final approval, the Owner shall provide a functional design plan to show the potential future design of the southbound Highway 404 off-ramp and westbound to southbound loop ramp on the west side of Highway 404 north of St. John's Sideroad to the satisfaction of the Region.
99. Prior to final approval, Lot 23 of the Draft Plan of Subdivision (DWG.No.-16:4) shall be defined as a reserved block for the future full interchange at St. John's Sideroad and Highway 404.
100. The following warning clause shall be included in a registered portion of the subdivision agreement with respect to the lots or blocks affected:

"PURCHASERS ARE ADVISED THAT BLOCKS 23, 111, 114 AND LANDS TO THE SOUTH THAT ARE OWNED BY THE APPLICANT, NOT A PART OF THIS APPLICATION, IS IDENTIFIED TO FACILITATE THE FUTURE INTERCHANGE AT ST. JOHN'S SIDEROAD AND HIGHWAY 404. THIS INTERCHANGE IS IDENTIFIED IN YORK REGION'S TRANSPORTATION MASTER PLAN (2009 AND 2016)."

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 21

101. The Owner shall agree in the Subdivision agreement to provide direct shared pedestrian/cycling facilities and connections from the proposed development to Local Roads to support active transportation and public transit, where appropriate. A drawing showing the conceptual plan of active transportation facilities and connections internal to the site and to the Regional roads shall be provided.
102. Prior to final approval, the Owner shall provide a TDM communication strategy, to assist the Region and the Town of Aurora to effectively deliver the Information Packages and pre-loaded PRESTO Cards to residents. This strategy shall also include a physical location for distribution of the Information Packages and pre-loaded PRESTO Cards.
103. Prior to final approval and concurrent with the submission of the subdivision servicing application (MOE) to the area municipality, the Owner shall provide a set of engineering drawings, for any works to be constructed on or adjacent to the York Region road, to Development Engineering, Attention: Manager, Development Engineering, that includes the following drawings:
 - a) Grading and Servicing;
 - b) Construction Access Design;
 - c) Erosion and Siltation Control Plans;
 - d) Requirements of York Region Transit/Viva
104. Prior to final approval, the Owner shall provide drawings for the proposed servicing of the site to be reviewed by the Engineering Department of the area municipality. Three (3) sets of engineering drawings (stamped and signed by a professional engineer), and MOE forms together with any supporting information shall be submitted to Development Engineering, Attention: Mrs. Eva Pulnicki, P.Eng.
105. Prior to final approval, the location and design of the construction access for the subdivision work shall be completed to the satisfaction of Development Engineering and illustrated on the Engineering Drawings.
106. Prior to final approval, the Owner shall provide a copy of the subdivision agreement to Development Engineering, outlining all requirements of Development Engineering.
107. The Owner shall agree in the subdivision agreement, in wording satisfactory to Development Engineering, to be responsible to decommission any existing wells on the owner's lands in accordance with all applicable provincial legislation and guidelines and to the satisfaction of the area municipality.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 22

108. Prior to final approval, the Owner shall provide a copy of the Subdivision Agreement to the Corporate Services Department; outlining all requirements of York Region.
109. The Owner shall enter into an agreement with York Region, agreeing to satisfy all conditions, financial and otherwise, of the Regional Corporation; Regional Development Charges are payable prior to final approval in accordance with By-law # 2012-36.
110. The Regional Corporate Services Department shall advise that Conditions 88 to 110 inclusive, have been satisfied.

Lake Simcoe Region and Conservation Authority Conditions

111. That prior to final plan approval and any major site alteration, the following shall be prepared to the satisfaction of the Town and the Lake Simcoe Region Conservation Authority (LSRCA):
 - a. A detailed Stormwater Management Report in conformity with the designated stormwater management policies of the Lake Simcoe Protection Plan (LSPP) (DP-4.8 – 4.11) and the LSRCA Technical Guidelines for Stormwater Management;
 - b. A detailed Erosion/Sedimentation Control Plan;
 - c. A detailed Grading and Drainage Plan;
 - d. An updated Water Balance as per Designated Policies 4.8 and 6.40 of the LSPP;
 - e. A Phosphorous Budget in accordance with Designated Policy 4.8 of the LSPP;
 - f. A detailed Low Impact Development Evaluation demonstrating the means to maximize the use of Low Impact Development (LID) measures consistent with Policy 1.6.6.7 of the Provincial Policy Statement (2014).
112. That the Hydraulic analysis and 100 year/Regional Floodplain delineation in the Functional Servicing Report, revised November 2016, prepared by Schaeffers, is to be verified/updated during detailed design.
113. That the cut/fill analysis in the Functional Servicing Report, revised November 2016, prepared by Schaeffers is to be verified/updated during detailed design.
114. That prior to final plan approval a compensating cut will be required to maintain Regional floodplain storage.**The proposed compensating cut area to offset fill within the Regional Floodplain is shown in (Figure 2-5 and Plan 1 in the FSR.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 23

115. That the owner shall agree in the Subdivision Agreement to carry out or cause to be carried out the recommendations and requirements contained within the plans and reports as approved by the LSRCA.
116. That the owner shall agree in the Subdivision Agreement to retain a qualified professional to certify in writing that the works were constructed in accordance with the plans and reports as approved by the LSRCA.
117. That the owner shall agree in the Subdivision Agreement to ensure that proper erosion and sediment control measures will be in place, including erosion and sediment control to address the protection of natural features, in accordance with the approved Grading and Drainage Plan, and Erosion and Sediment Control Plan prior to any site alteration or grading.
118. That the owner shall agree in the Subdivision Agreement to maintain all existing vegetation up until a minimum of 30 days prior to any grading or construction on-site in accordance with 4.20b.-DP of the Lake Simcoe Protection Plan.
119. That the owner shall agree in the Subdivision Agreement to grant any easements required for storm water management purposes to the Town.
120. That the owner shall agree in the Subdivision Agreement to dedicate and transfer the Open Space block to the Town of Aurora.
121. That prior to final plan approval the proponent will provide any relevant correspondence with the MNR related to the Endangered Species Act to the LSRCA.
122. That prior to final plan approval a water balance will be completed to the satisfaction of the LSRCA that demonstrates no hydrological impact to the wetland and balance surface and groundwater pre to post conditions.
123. That prior to final plan approval All detailed restoration, offsetting, mitigation (edge management plan) and landscape plans will be provided and conform to any LSRCA Technical Guides available.
124. That prior to final plan approval, the Owner shall successfully amend the Zoning By-law to rezone the lands from Rural General (RU) Zone to “(Hold) Detached Dwelling Second Density Residential ((H)R2-*) Exception Zone”, “Environmental Protection (EP) Zone”, “Major Open Space (O-17) Exception Zone” and “Major Open Space (O-15) Exception Zone”.
125. That the Owner shall covenant and agree in the Subdivision Agreement to implement the following components of the Newmarket Interface Plan for lots

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 24

12 – 17 on the proposed plan, to the satisfaction of the Director of Planning and Building Services for the Town of Aurora:

- A minimum 5.93 meters of private Open Space, will be located along the rear property line of lots 12 - 17 on the approved draft Plan abutting the Town of Newmarket.
- This area will be zoned Major Open Space (O-17) Exception Zone. Land uses within the Open Space will be restricted to private landscaped buffers, stormwater drainage swales and catchbasins.
- Warning clauses will be included in all agreements of purchase and sale, advising that no alteration to grading and drainage swales, or removal of vegetation or development of any sheds and structures is permitted
- Installation of Black Chain Link fence within 0.3m of rear property line.

126. That prior to final plan approval, the Owner shall obtain a permit from the LSRCA for any development within an area subject to Ontario Regulation 179/06 under the *Conservation Authorities Act*.

127. That prior to final plan approval, the owner shall pay all development fees to the LSRCA in accordance with the approved fees policy, under the *Conservation Authorities Act*.

Central York Fire Services Conditions

128. A minimum of temporary street signage must be in place to assist emergency responses prior to construction of buildings.

129. All roads must be complete to a minimum base coat and be able to support emergency vehicles with site access acceptable to Central York Fire Services prior to any building construction.

130. Access for emergency vehicles shall be maintained at all times during construction.

131. Ensure construction materials do not accumulate in the fire access routes during construction.

132. Fire Hydrants along with an adequate water supply shall be provided in accordance with applicable municipal design standards and criteria.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 25

133. A schedule of Firebreak lots/blocks is submitted to Central York Fire Services for approval prior to construction of buildings. Builders/developers will not make application for building permits for designated firebreak lots/blocks without written release of firebreak designation from Central York Fire Services.
134. The Owner shall covenant and agree in the subdivision agreement that prior to the issuance of Building permits, the Owner shall provide any supporting documentations as required by the Town to the satisfaction of the Central York Fire Services.
135. Prior to any servicing or pre-servicing of the site or registration of the Plan, whichever comes first, the Owner shall provide a fire safety design plan to address the response time for all lots within the Plan of Subdivision as required by Central York Fire Services' Fire Master Plan to the satisfaction of Central York Fire Services and the Director of Planning and Building Services. A clause shall be added to the Subdivision Agreement stating that the Owner shall implement any and all recommendations from the Owner's Fire Safety Design Plan.

Ministry of Transportation

136. Prior to final approval, the owner must submit to the Ministry of Transportation for review and approval 4 copies of Stormwater Management Report, Site Grading and Servicing Plan, addressing the intended treatment of the calculated runoff.
137. That prior to final approval, the owner shall submit an illumination plan and calculations to the Highway 404 property line. Calculations are to be in lux. Also provide luminaire information (luminaire type with catalog and photometric data, mounting height, and orientation).

Canada Post

138. The owner/developer will consult with Canada Post to determine suitable locations for the placement of Community Mailboxes and to indicate these locations on appropriate servicing plans.
139. The owner/developer agrees, prior to offering any of the residential units for sale, to place a "Display Map" on the wall of the sales office in a place readily available to the public which indicates the location of all Canada Post Community Mailbox site locations, as approved by Canada Post and the Town of Aurora.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 26

140. The owner/developer agrees to include in all offers of purchase and sale a statement, which advises the prospective new home purchaser that mail delivery will be from a designated Community Mailbox, and to include the exact locations (list of lot #s) of each of these Community Mailbox locations; and further, advise any affected homeowners of any established easements granted to Canada Post.
141. The owner/developer agrees to provide the following for each Community Mailbox site and include these requirements on appropriate servicing plans:
 - A Community Mailbox concrete base pad per Canada Post specifications.
 - Any required walkway across the boulevard, as per municipal standards
 - Any required curb depressions for wheelchair access

Clearances

142. Final approval for registration may be issued in phases to the satisfaction of the Town subject to all applicable fees provided that:
 - a) Phasing is proposed in an orderly progression services; and
 - b) All government agencies agree to registration by phases and provide clearances, as required in Conditions 143 to 152 inclusive, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered.
143. The Town's Planning & Building Services: Planning Division shall advise that Conditions 1 to 10, 15 and 42 inclusive have been satisfied, stating briefly how each condition has been met.
144. The Town's Legal Services Division shall advise that Conditions 11 to 14 inclusive have been satisfied, stating briefly how each condition has been met.
145. The Town's Infrastructure and Environmental Services Department shall advise that Conditions 15 to 21, 25 to 29, 31 to 41 and 43 to 54 inclusive have been satisfied, stating briefly how each condition has been met.
146. The Town's Parks, Recreation & Cultural Services Department shall advise that Conditions 15, 22 to 24, 55 to 78 inclusive and 84 have been satisfied, stating briefly how each condition has been met.

Coppervalley Estates Inc. SUB-2015-05
Conditions of Approval
Page 27

147. The Town's Planning & Building Services: Building Division shall advise that Conditions 30, 36, 43, 79 to 84, 86 and 87 inclusive have been satisfied, stating briefly how each condition has been met.
148. York Region shall advise that Conditions 15, 88 to 109 inclusive have been satisfied; the clearance letter shall include a brief statement detailing how each condition has been met.
149. The Lake Simcoe Region Conservation Authority shall advise that Conditions 51 and 111 to 127 inclusive have been satisfied; the clearance letter shall include a brief statement detailing how each condition has been met.
150. Central York Fire Services shall advise that Conditions 30 and 128 to 135 inclusive have been satisfied; the clearance letter shall include a brief statement detailing how the condition has been met.
151. The Ministry of Tourism shall advise that Condition 85 have been satisfied; the clearance letter shall include a brief statement detailing how each condition has been met.
152. The Ministry of Transportation Ontario shall advise that Conditions 136 and 137 have been satisfied, stating briefly how each condition has been met.
153. Canada Post shall advise that Conditions 138 to 141 inclusive have been satisfied; the clearance letter shall include a brief statement detailing how each condition has been met.



Town of Aurora

General Committee Report

No. PBS17-003

Subject: Application for Exemption from Part Lot Control
Paradise Homes Leslie Inc.
Blocks 218 and 219 being 65R-36689 and 65R-36690
File Number: PLC-2016-13

Prepared by: Lawrence Kuk, Planner

Department: Planning and Building Services

Date: January 24, 2017

Recommendations

- 1. That Report No. PBS17-003 be received;**
- 2. That the Application for Exemption from Part Lot Control submitted by Paradise Homes Leslie Inc. to divide Blocks 218 and 219 on Plan 65M-4462 into 8 townhouse lots be APPROVED; and**
- 3. That the implementing Part Lot Control Exemption By-law be presented at a future Council Meeting.**

Executive Summary

This report seeks Council's approval of a Part Lot Control Exemption By-law applying to Blocks 218 and 219 on Plan 65M-4462.

- The subject proposal is consistent with the housing forms on the local streets within the registered plan;
- The subject lands are zoned Row Dwelling "R6-58" Exception Zone within the Town of Aurora By-law 2213-78, as amended;
- The application will allot freehold ownership of lands currently within Blocks; and
- No objections were received from all internal departments.

Background

Application History

A Draft Plan of Subdivision, including the subject lots and blocks was registered on August 27, 2015.

Part Lot Control Exemption Defined

Section 50 of the Planning Act grants municipalities the authority to pass a By-law to exempt lands within a Registered Plan of Subdivision from the Part Lot Control provisions in the Act. This process is used to lift Part Lot Control restrictions from lands within Registered Plans of Subdivision to create parcels for sale and freehold title. It is primarily used for semi-detached and townhouse developments after construction has started to accurately set the boundary lines between the residential units.

Location / Land Use

The lands subject to the Part Lot Control Application are within the Aurora 2C Secondary Plan Area (See Figure 1). The subject lands are located south of St. John's Sideroad and west of Leslie Street. The surrounding lands uses are as follows:

North: Residential lands and St. John's Sideroad;
South: Residential lands;
East: Vacant Lands and Leslie Street;
West: Residential lands.

Proposed Application

Proposed Part Lot Control Exemption

The Owner, Paradise Homes Leslie Inc. is currently developing the subject lands identified as Blocks 218 and 219 on Plan 65M-4462 (see Figure 2). The subject lots comprise a total of 8 townhouse units fronting onto Folliot Street and Constable Street. The dwellings are currently under construction.

Analysis

Planning Considerations

Town of Aurora Official Plan – Aurora 2C Secondary Plan – OPA 73

The subject lands are designated as "Urban Residential 2" by the Town of Aurora Official Plan Amendment No. 73. The Urban Residential 2 Designation permits townhouses. The subject proposal is consistent with the housing forms on the local streets within the registered plan.

Zoning By-law 2213-78, as amended

The subject lands are zoned Row Dwelling Residential "R6-58" Exception Zone within the Town of Aurora By-law 2213-78, as amended. The "R6-58" Exception Zone primarily permits residential uses such as townhouse units. The proposed developments conform to the Zoning By-law. The existing zoning map is detailed on Figure 1, as attached.

Department / Agency Comments

The proposed applications were circulated to all relevant internal departments for review and comments. All circulated agencies are satisfied and have no further comments.

The Applicant is requesting an exemption from Part Lot Control (as provided for under Section 50(7) of the Planning Act) for the following:

Blocks 218 and 219 on Plan 65M-4462 as a means of achieving the proposed lot divisions (see Figures 3 - 4).

The lots that comprise the subject Application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (File No. SUB-2011-03) registered over the subject lands. The remaining lots will be subject to a future Part Lot Control Application. No additional lots are being created to what was draft plan approved.

Advisory Committee Review

Not applicable.

Financial Implications

There are no financial implications.

Communications Considerations

No Communication required.

Link to Strategic Plan

The subject Applications supports the Strategic Plan goal of supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in collaborating with the development community to ensure future growth includes housing opportunities for everyone.

Alternative(s) to the Recommendation

None.

Conclusions

The Applicant is requesting an exemption from Part Lot Control (as provided for under Section 50(7) of the Planning Act) for the following:

Blocks 218 and 219 on Plan 65M-4462 as a means of achieving the proposed lot divisions (see Figure 3 to 4).

The lots that comprise the subject Application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (File No. SUB-2011-03) registered over the subject lands. The remaining blocks will be subject to a future Part Lot Control Application. No additional lots are being created to what was draft plan approved.

Attachments

Figure 1- Location/Zoning Map – Paradise Homes Leslie Inc.

Figure 2- Registered Plan of Subdivision – 65M-4462

Figure 3- Block 218 (Reference Plan – 65R-36689)

Figure 4- Block 219 (Reference Plan – 65R-36690)

Previous Reports

General Committee Report No. PDS13-007, dated March 19, 2013.

Pre-submission Review

Reviewed by the Chief Administrative Officer and Director of Planning and Building Services.

January 24, 2017

Page 5 of 5

Report No. PBS17-003

Departmental Approval

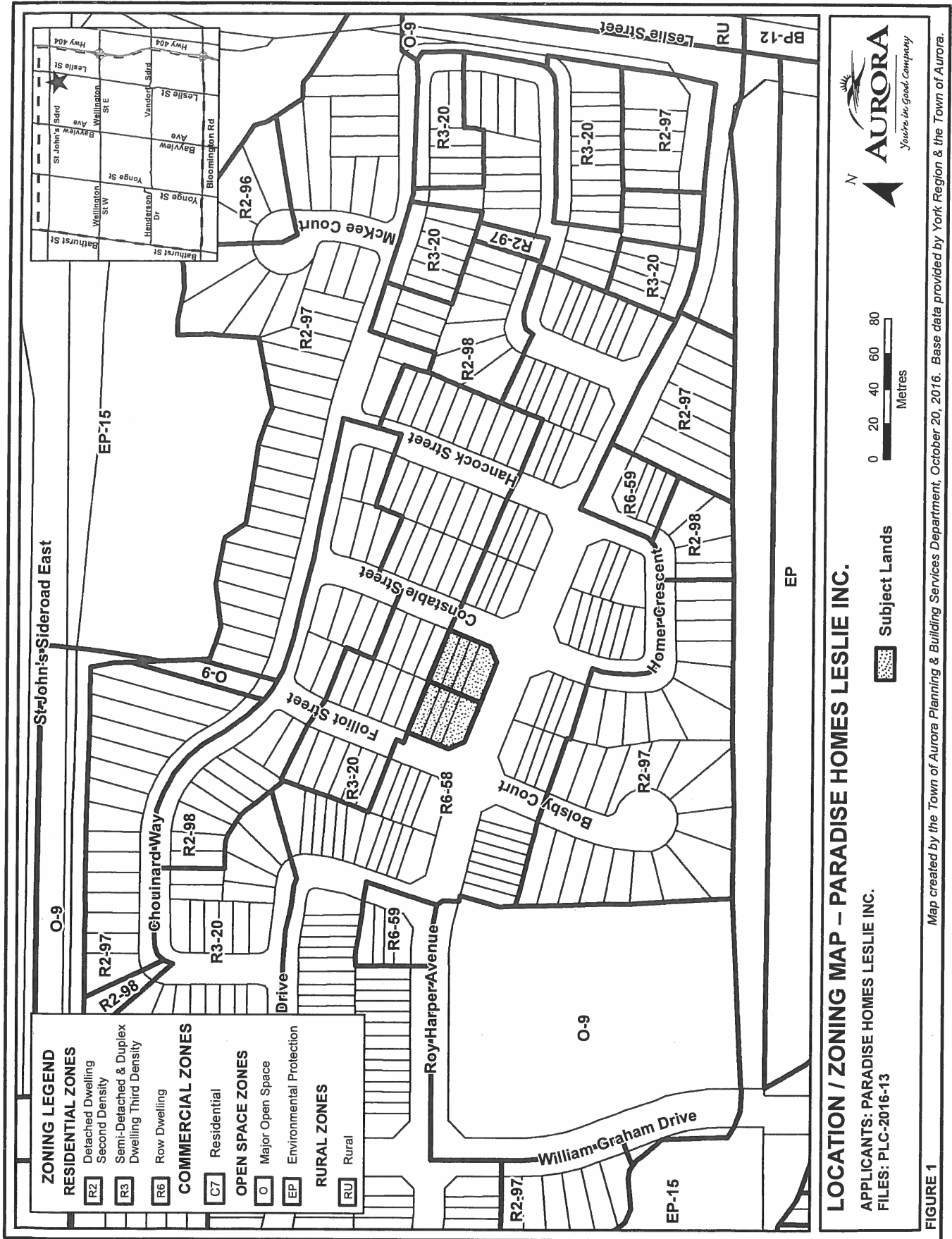
Approved for Agenda

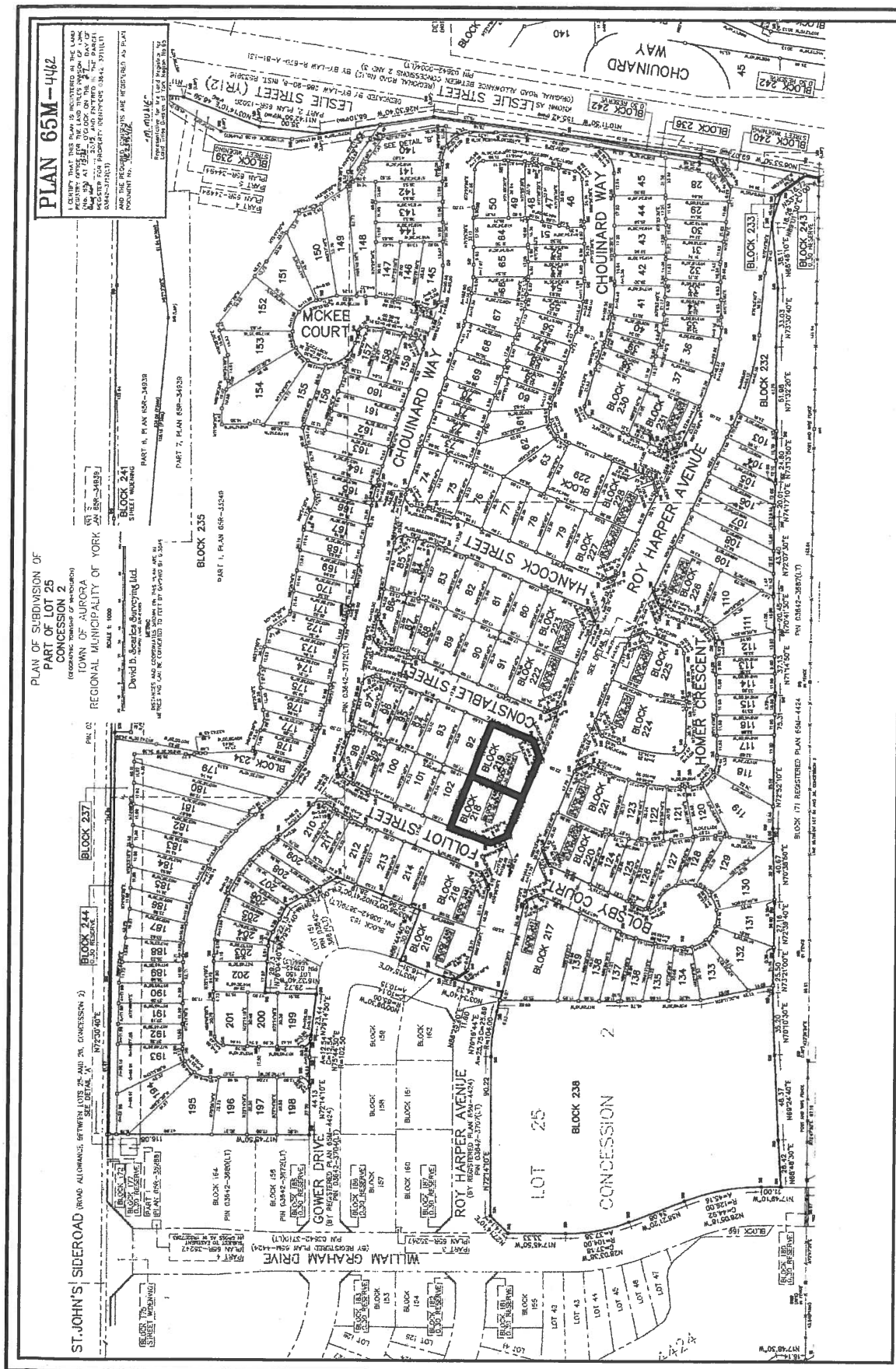


**Marco Ramunno, MCIP, RPP
Director
Planning and Building Services**



**Doug Nadorozny
Chief Administrative Officer**



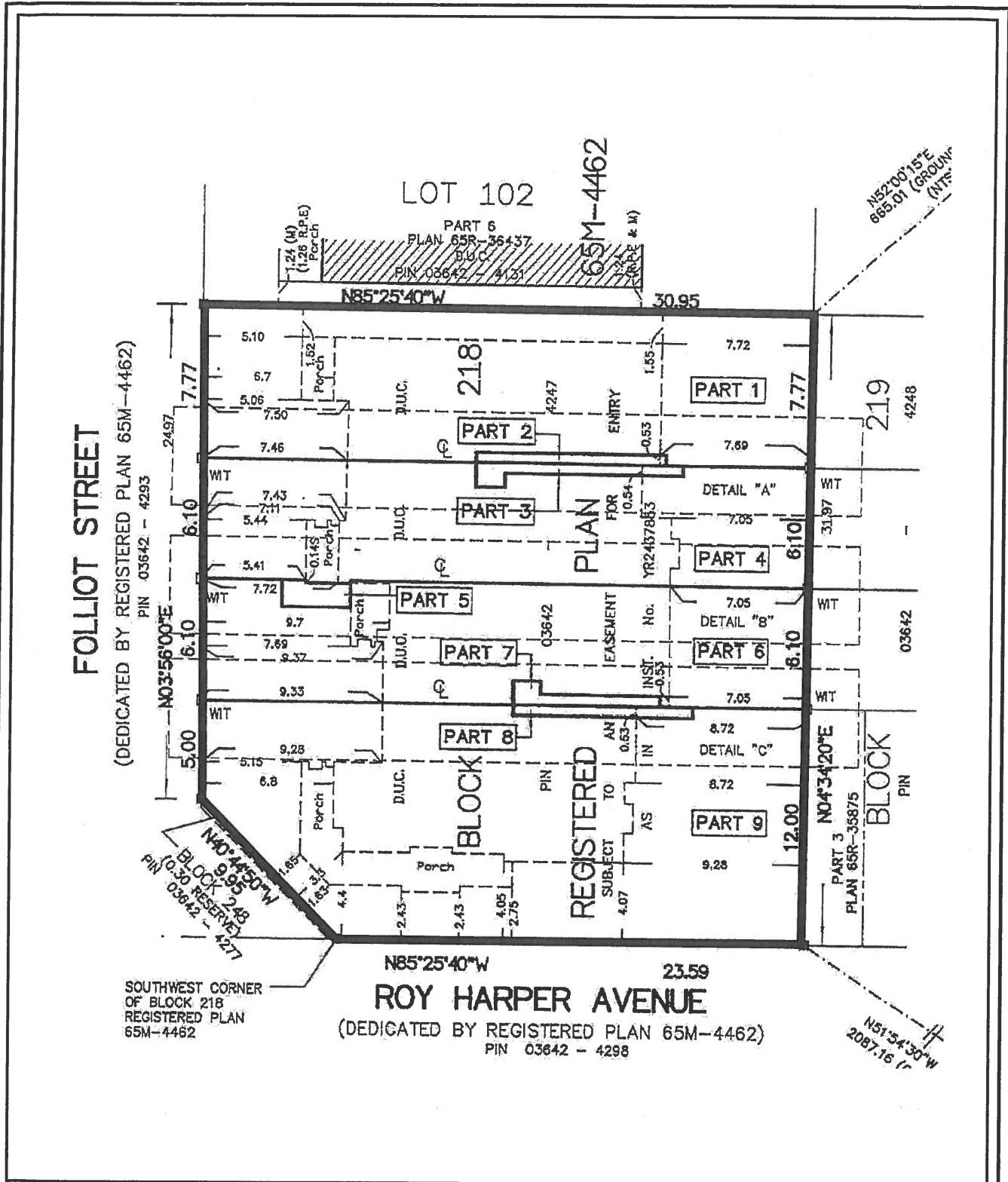


SUBJECT BLOCKS

REGISTERED PLAN 65M-4462
 APPLICANTS: PARADISE HOMES LESLIE INC.
 FILES: PLC-2016-13

FIGURE 2

Map created by the Town of Aurora Planning & Building Department, October 20, 2016. Base data provided by Randy-Pentek & Edward Surveying LTD.



BLOCK 218 (REFERENCE PLAN - 65R-36689)

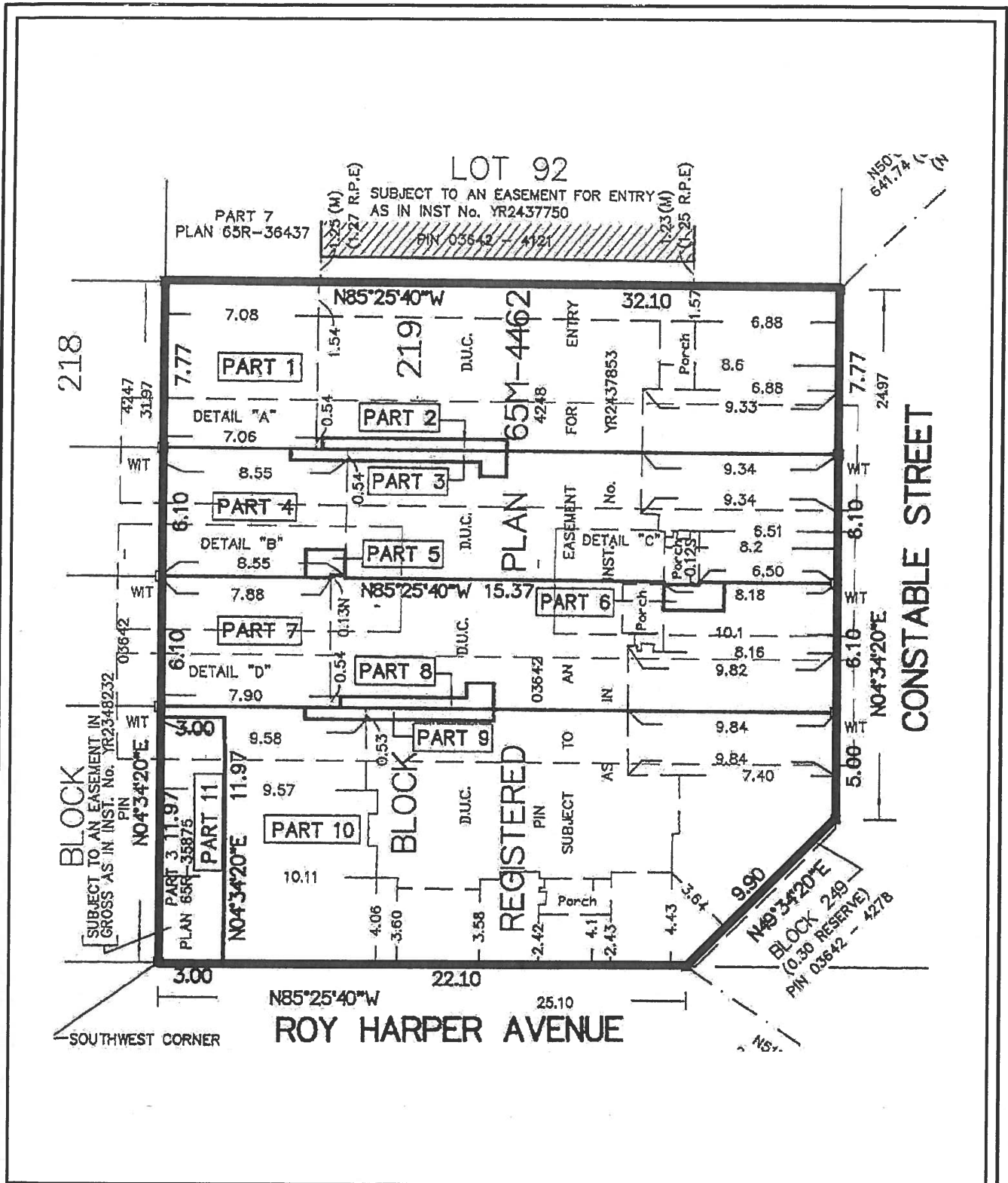
APPLICANTS: PARADISE HOMES LESLIE INC.
 FILES: PLC-2016-13

 **SUBJECT BLOCK**



FIGURE 3

Map created by the Town of Aurora Planning & Building Services Department, October 20, 2016. Base data provided by York Region & the Town of Aurora.



BLOCK 219 (REFERENCE PLAN - 65R-36690)

APPLICANTS: PARADISE HOMES LESLIE INC.
 FILES: PLC-2016-13

 SUBJECT BLOCK



FIGURE 4

Map created by the Town of Aurora Planning & Building Services Department, October 20, 2016. Base data provided by York Region & the Town of Aurora.



Subject: **Application for Zoning By-law Amendment
Canadian Tire Real Estate Limited
14700 Yonge Street
Part of Lots 76 and 77 Concession 1
File Number: ZBA-2016-05**

Prepared by: **Marty Rokos, Planner**

Department: **Planning and Building Services**

Date: **January 24, 2017**

Recommendations

- 1. That Report No. PBS17-004 be received;**
- 2. That the Application to Amend the Zoning By-law File Number ZBA-2016-05 (Canadian Tire Real Estate Limited), to amend the site specific C4-15 zoning provisions to allow additional commercial uses be APPROVED;**
- 3. THAT the implementing Zoning By-law Amendment be presented at a future Council Meeting.**

Executive Summary

This report seeks Council's approval for the application for Zoning By-law Amendment at 14700 Yonge Street. The owner proposes to amend the site specific C4-15 Zoning provisions to allow additional commercial uses on the subject lands.

- The application has been circulated for comment. Comments have been provided to the owner;
- One written public comment has been received in addition to the verbal comments received at the Public Planning Meeting. 12 people registered as interested parties;
- The proposed Zoning By-law Amendment is consistent with Provincial, Regional, and the Town's Official Plan policies; and
- A Site Plan Exemption application will be required for the proposed site changes.

Background

Application History

The application for the Zoning By-law Amendment was heard at the Public Planning Meeting on September 28, 2016. At that meeting, Council received the report and directed the applications to proceed to a future General Committee meeting for consideration.

At that meeting, Council passed the following resolution:

“That Report No. PBS16-070 be received; and

That comments presented at the Public Planning meeting be addressed by Planning and Building Services in a comprehensive report outlining recommendations and options at a future General Committee meeting.”

Location / Land Use

The subject lands, municipally known as 14700 Yonge Street, are located between Henderson Drive and Murray Street (Figure 1). The property has a lot area of 3.06 hectares and a frontage of 156.6 m on Yonge Street. The existing building is a 7,781 m² GFA former Canadian Tire store that is now vacant. 350 parking spaces are currently provided.

The subject lands have the following characteristics:

- Former Canadian Tire store;
- The driveway along the northerly property line is shared with the adjacent Winners Plaza and the driveway at the southerly property line is used by the adjacent townhouses on Mosaics Avenue.
- The topography generally slopes down from Yonge Street to the west.

Surrounding Land Uses

The surrounding land uses are as follows:

North: Commercial

South: Residential and commercial

East: Yonge Street, Aurora War Memorial Peace Park and commercial

West: Residential

Policy Context

Provincial Policies

All Planning Act development applications are subject to provincial policies. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest. These policies support the development of strong communities through the promotion of efficient land use and development patterns. The Growth Plan for the Greater Golden Horseshoe is a guiding document for growth management within the Greater Golden Horseshoe (GGH) Area to 2041. The Growth Plan provides a framework which guide decisions on how land will be planned, designated, zoned and designed. The Lake Simcoe Protection Plan (LSPP) is a provincial document that provides policies which addresses aquatic life, water quality, water quantity, shorelines and natural heritage, other threats and activities (including invasive species, climate change and recreational activities) and implementation.

York Region Official Plan (YROP)

The subject lands are designated as “Urban Area” within the York Region Official Plan. York Region’s vision for the Urban Area is to strategically focus growth while conserving resources and to create sustainable, lively communities. Under the York Region’s Official Plan, one regional urbanization goal is to enhance the Region’s urban structure through city building, intensification and compact, complete communities.

Town of Aurora Official Plan – “Promenade General” and “Promenade Focus Area”.

The “Promenade General” designation is intended to promote transformation into a vibrant, pedestrian-oriented area through the introduction of higher densities and high quality mid-rise forms placed close to the street, while providing appropriate transitions to adjacent neighbourhood. Areas within the “Promenade Focus Area” designation share many characteristics with the “Promenade General” designation but present exceptional opportunities afforded by their entryway locations, existing or planned infrastructure, and major community amenities/services. This designation is intended to provide enhanced development potential.

Permitted uses in both designations include multiple unit buildings, townhouses, apartment buildings, communal housing, live-work units, commercial uses including retail stores, restaurants and personal services, tourist accommodation, commercial and/or government offices, research and data processing facilities, child care facilities, institutional uses, cultural, recreational and entertainment uses, conference centres, parking facilities at grade and/or in structure, a variety of parks and urban squares, public uses, and utilities. Prohibited uses include single detached and semi-detached dwelling units and automotive-oriented uses of any kind including, but not limited to sales, service and gas stations.

Zoning By-law 2213-78, as amended

The subject lands are currently zoned “Shopping Centre Commercial (C4-15) Exception Zone” by the Town of Aurora Zoning By-law 2213-78, as amended (Figure 3). The C4-15 Zone permits a retail store selling home products, automotive supply and sports and leisure products within a single building, which may include ancillary uses such as automotive service and repair, garden and nursery sales including seasonal outside storage, food services which are ancillary and accessory to the main permitted uses, and associated warehousing and office space.

Reports and Studies

The Owner submitted documents as part of a complete application to the proposed Zoning By-law Amendment application as identified in staff report PBS16-070.

Proposed Application

Proposed Zoning By-law Amendment

As shown in Figure 3, the owner proposes to amend the site specific C4-15 Exception Zone. The Owner proposes to expand the list of permitted commercial uses and exceptions to the parking provisions of the By-law. The Owner has submitted a draft Zoning By-law which is currently under review by staff. The following is a table to compare the difference between the current C4-15 zoning requirements with the proposed zoning requirements.

	Existing C4-15 Exception Zone Requirement	Proposed C4-15 Exception Zone Requirement
Permitted Uses	Retail store selling home products, automotive supply and sports and leisure products	Bake shops special, banks or financial establishments, bowling alleys, business and professional offices, clinics, drug stores, dry cleaning establishments, libraries, post offices and government administrative offices, laundries, medical and dental laboratories, places of entertainment, personal service shops, private and commercial clubs, restaurants, retail stores, supermarkets, 1 apartment suite for a caretaker*
Lot Area (minimum)	28,000.0 m ²	28,000.0 m ²
Lot Frontage (minimum)	130.0 m	130.0 m

	Existing C4-15 Exception Zone Requirement	Proposed C4-15 Exception Zone Requirement
Front Yard (minimum)	110.0 m for main building 12.0 m for other buildings	110.0 m for main building 6.0 m for other buildings
Rear Yard (minimum)	6.0 m	6.0 m
Side Yard (minimum)		
South:	17.0 m	17.0 m
North:	8.5 m	8.5 m
Floor Area (maximum)	8,200.0 m ²	8,200.0 m ²
Lot Coverage (maximum)	35%	35%
Height (maximum)	10.0 m	10.0 m
Parking (minimum)	<ul style="list-style-type: none"> • 6 spaces/100 m² of retail and/or accessory food storage • 1 space/90 m² of warehouse use • 3.3 spaces/90 m² of office use • 6 spaces/100 m² of service centre use 	4.5 spaces/100 m ² of GFA*
Stacking lane for drive-through facilities	n/a	Minimum 10 spaces*
Permitted Encroachments (maximum)	Fire access stairs and landings: 1.2 m into required westerly yard setback	Fire access stairs and landings: 1.2 m into required westerly yard setback Patio: 2.0 m into required side yard setback*
Outside Storage	Only as an accessory use to garden and nursery sales, maximum 1,700 m ² in accordance with approved site plan	Temporary seasonal storage only as an accessory to retail use on site*

Note: The proposed bylaw exceptions are highlighted and labelled with an asterisk “*”.
Final zoning performance standards will be evaluated by Staff in detail prior to the implementing Zoning By-law Amendment being brought forward to Council for enactment.

Conceptual Site Plan

As illustrated on Figure 4, the conceptual site plan is mostly unchanged from the current site layout, the difference being the two the two (2) new loading docks proposed at the south end of the building and conceptual future drive-through restaurant at the northeast corner of the site. A site plan for the restaurant will be submitted at a later date. The existing building is proposed to be divided into three (3) commercial units. The following is a summary of the conceptual commercial development:

	Proposed Use	GFA
Existing Building	Commercial units (former Canadian Tire)	7,781 m ²
Proposed addition	Loading docks	119 m ²
Proposed new building	Restaurant with drive-through	167 m ²

Analysis

Planning Considerations

Provincial Policy Statement (PPS)

It is Planning Staff’s opinion that the proposed Zoning By-law Amendment application is consistent with the PPS.

The PPS encourages the development of strong communities through the promotion of efficient land use and development patterns. The proposed rezoning is on an existing commercial property, which minimizes land consumption and uses the existing servicing infrastructure to provide services to a wider range of residents in the area. The proposed development is located along a major transit route which promotes alternative modes of transportation. The proposed amendment will encourage and provide opportunities for economic development and community investment. As a result, it is Planning Staff’s opinion that the proposed Zoning By-law Amendment application is consistent with the PPS.

January 24, 2017

Page 7 of 11

Report No. PBS17-004

Places to Grow Plan for the Greater Golden Horseshoe

The proposed Zoning By-law Amendment application is consistent with the Places to Grow Growth Plan.

Places to Grow promotes and encourages new growth in built-up areas of a community through intensification. The application to amend the Zoning By-law is consistent with the Places to Grow Plan by directing new growth to the built up area along a major transit corridor. As such, it is Planning Staff's opinion that the proposed Zoning By-law Amendment application is consistent with the Places to Growth Growth Plan.

Lake Simcoe Protection Plan (LSPP)

It is Planning Staff's opinion that the proposed Zoning By-law Amendment application conforms to the LSPP.

The subject lands are located within the Lake Simcoe watershed and are subject to the applicable policies of the Lake Simcoe Protection Plan. The Lake Simcoe Conservation Authority reviewed the proposed applications with no further comments. As such, it is Planning Staff's opinion that the proposed Zoning By-law Amendment application will conform to the Lake Simcoe Protection Plan.

York Region Official Plan

It is Planning Staff's opinion that the proposed Zoning By-law Amendment application conforms to the YROP.

The lands are designated "Urban Area" in the YROP. It is York Region's opinion that the proposed Zoning By-law Amendment is in keeping with the policies of the YROP. York Region has no objection to the application.

Town of Aurora Official Plan

It is Planning Staff's opinion that the proposed Zoning By-law Amendment application conforms to the Official Plan.

As noted earlier, the "Promenade General" and "Promenade Focus Area" designations permit a wide variety of commercial and institutional uses. The proposed permitted uses fall within the range of permitted uses in the Official Plan. The proposed additional loading bays will be evaluated by staff through a Site Plan Exemption. A restaurant with a drive-through has been shown conceptually on the site plan (see Figure 4), to be developed at a later date. A site plan application will be required at that time, which will be evaluated for conformity to the development policies of the "Promenade Focus Area" designation.

Planning Staff are of the opinion that the proposed Zoning By-law Amendment conforms to the land use and development policies of the Official Plan and is compatible with the surrounding land uses.

Zoning By-law 2213-78, as amended

Planning staff have evaluated the Zoning By-law amendment in the context of the Official Plan. The proposed uses comply with the policies of the "Promenade General" and "Promenade Focus Area" designations in the Official Plan. The proposed parking rate of 4.5 spaces/100 m² GFA is consistent with the existing rate for shopping centres and the policies of the Official Plan. As a result, Planning staff are of the opinion that the proposed rezoning is appropriate and consistent with the development standards of the Town and compatible with adjacent and neighbouring development.

Department / Agency Comments

The proposed application was circulated to internal departments and external agencies for review and comments. In general, all circulated agencies are satisfied with the Zoning By-law Amendment application and have no further comments at this time. Any technical comments related to the revised site plan can be addressed through the Site Plan Exemption application.

Public Comments

Planning Staff have received comments from the public circulation. At the time of writing this report, residents from the surrounding neighbourhood of the subject site provided written and verbal comments expressing their concerns and questions regarding the proposed planning application, summarized as the following issues:

- Hours of operation of businesses;
- Noise;
- Type of clientele attracted by potential bars, adult entertainment shops, tattoo parlours, and vehicle repair shops;
- Litter;
- Responsibility for maintenance of the site;
- Snow removal and grounds keeping;
- Traffic and parking;
- Three party agreement between the owners of the three original parcels of the Sterling Drugs property;
- Soil contamination; and
- Potential for the development of high rise buildings.

Response to Public Comments

Hours of operation

The Official Plan and Zoning By-law do not regulate hours of operation for businesses.

January 24, 2017

Page 9 of 11

Report No. PBS17-004

Noise

Concerns about noise from a potential outdoor patio were raised as well as from traffic, nighttime deliveries, garbage pickup, and drive-throughs. The future drive-through is proposed near Yonge Street, away from nearby residences. Noise from patios, drive-throughs, deliveries, and garbage pickup is regulated by the Town of Aurora Noise By-law.

Type of clientele attracted by potential bars, adult entertainment parlours, tattoo parlours, and vehicle repair shops

The policies of the Official Plan prohibit vehicle related uses such as vehicle sales and vehicle repair shops. The owner proposes to remove the vehicle related uses from the existing zoning on the property. The owner has not proposed to permit adult entertainment parlours. A tattoo parlour is considered a personal service shop and would be permitted by the proposed by-law.

Litter

Litter is regulated by the Town of Aurora Property Standards By-law.

Responsibility for maintenance of the site

Maintenance of the site is the responsibility of the property owner.

Snow removal and grounds keeping

The Town of Aurora Property Standards By-law requires the site to be kept in good condition. Snow removal and grounds keeping are the responsibility of the property owner.

Traffic and parking

The original site plan for Canadian Tire, approved in 1996, was reviewed from the perspective of traffic and parking and subsequently approved. The current application was reviewed by the Town's traffic analyst, who has no concerns with traffic or the layout of the proposed loading bays. The function of the intersection of Murray Drive and Mosaics Avenue will not be impacted by the subject Zoning By-law Amendment application.

Three party agreement between the owners of the three original parcels of the Sterling Drugs property

The three party agreement that is registered on title is a private agreement that is not regulated by the Town. A rezoning application or a sale of the land to another owner would have no effect on an agreement registered on title.

January 24, 2017

Page 10 of 11

Report No. PBS17-004

Soil contamination

A Record of Site Condition is required in development applications where the land is being converted to a more sensitive use. The current application does not propose a more sensitive use. As such a Record of Site Condition is not required. Construction practices are regulated by the building permit process. Any soil removal from the site will be required to follow engineering and construction best practices.

Potential for the development of high-rise buildings

The “Promenade General” and “Promenade Focus Area” designations in the Official Plan envision the future development of mid-rise building forms placed close to the street while providing appropriate transitions to adjacent neighbourhoods. The owner is not proposing mid-rise or high-rise buildings at this time. Any potential future development application will be evaluated for conformity with Official Plan policies.

Advisory Committee Review

No Communication Required.

Financial Implications

There are no financial implications.

Communications Considerations

On July 14, 2016, a Notice of Complete Application was published in the Aurora Banner and Auroran newspapers. On September 8, 2016, a Notice of Public Planning Meeting was published in both newspapers and given by mail to all addressed property owners within a minimum of 120 metres of the subject lands. A Notice of Public Planning Meeting sign was also posted on the subject lands fronting Yonge Street. Public notification has been provided in accordance with the *Planning Act*.

All interested parties were notified that the Zoning By-law Amendment application would be heard at the January 24, 2017 General Committee Meeting.

Link to Strategic Plan

Promoting economic opportunities that facilitate the growth of Aurora as a desirable place to do business: By rezoning the subject lands to permit additional commercial uses, this will help *Develop plans to attract businesses that provide employment opportunities for our residents.*

Alternatives to the Recommendation

1. Direct staff to report back to another General Committee Meeting addressing any issues that may be raised at the General Committee Meeting.
2. Refusal of the application with an explanation for the refusal.

Conclusions

Planning and Building Services have reviewed the proposed Zoning By-law Amendment application in accordance with the provisions of the Provincial and Regional policies, the Town's Official Plan, Zoning By-law and municipal development standards respecting the subject lands. The proposed Zoning By-law Amendment application is considered to be in keeping with the development standards of the Town. Any technical revisions to the proposed plans will be reviewed by Town Staff prior to the passing of the by-law. Staff recommend approval of Zoning By-law Amendment application ZBA-2016-05.

Attachments

- Figure 1 – Location Map
- Figure 2 – Official Plan Map
- Figure 3 – Zoning By-Law
- Figure 4 – Conceptual Site Plan

Previous Reports

Public Planning Report No. PDS16-070, dated September 28, 2016.

Pre-submission Review

Agenda Management Team Meeting review on January 5, 2017

Departmental Approval

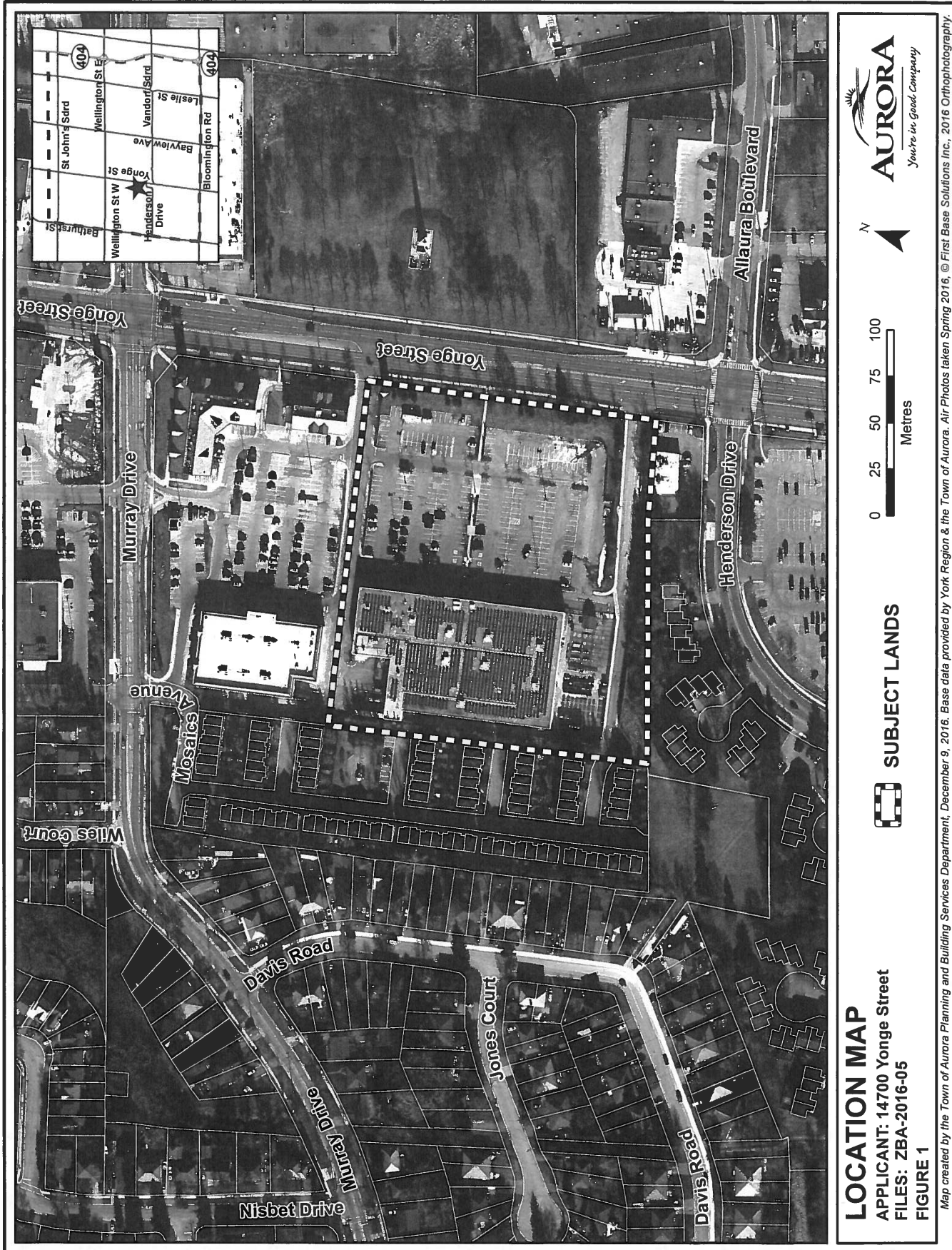


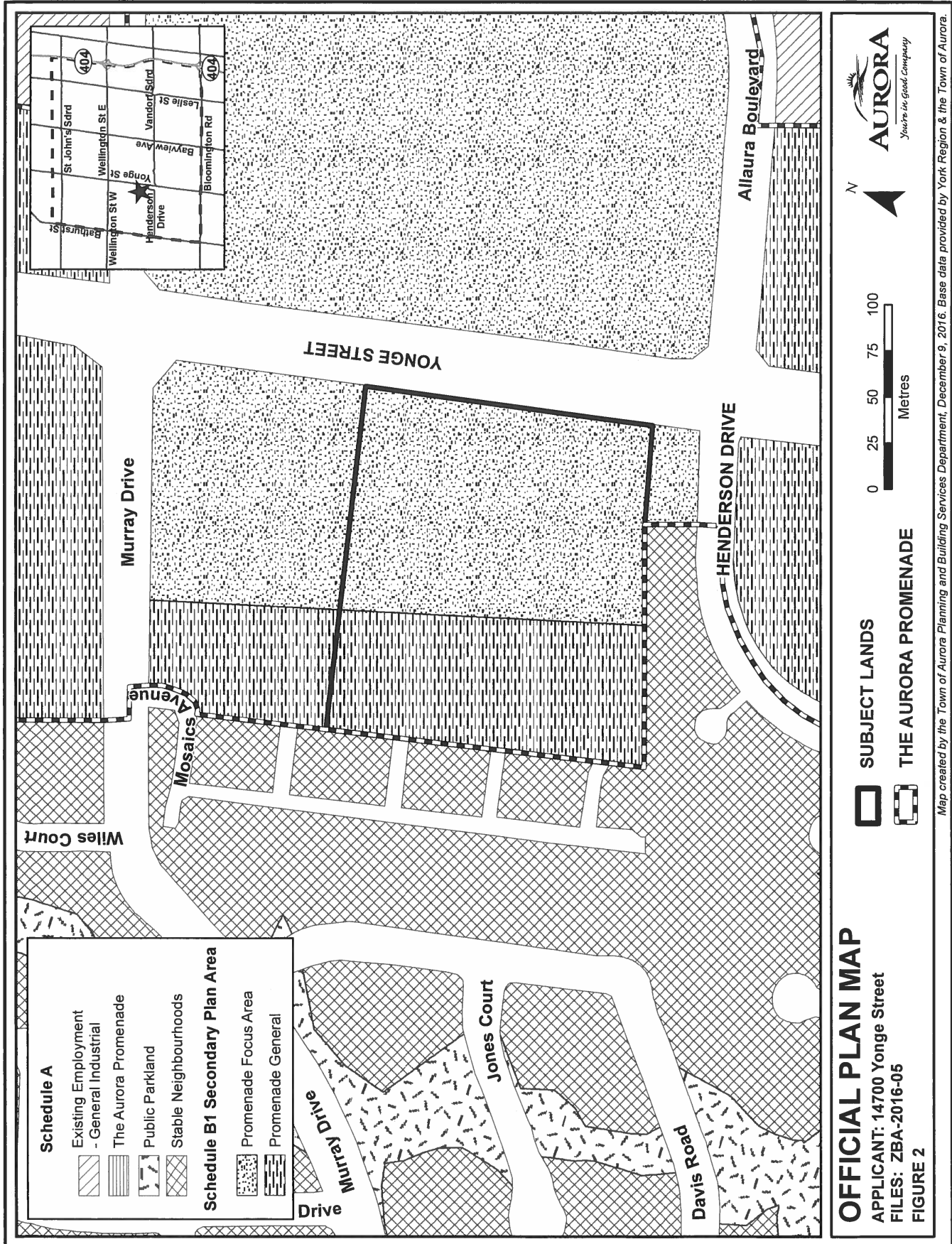
**Marco Ramunno, MCIP, RPP
Director
Planning and Building Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



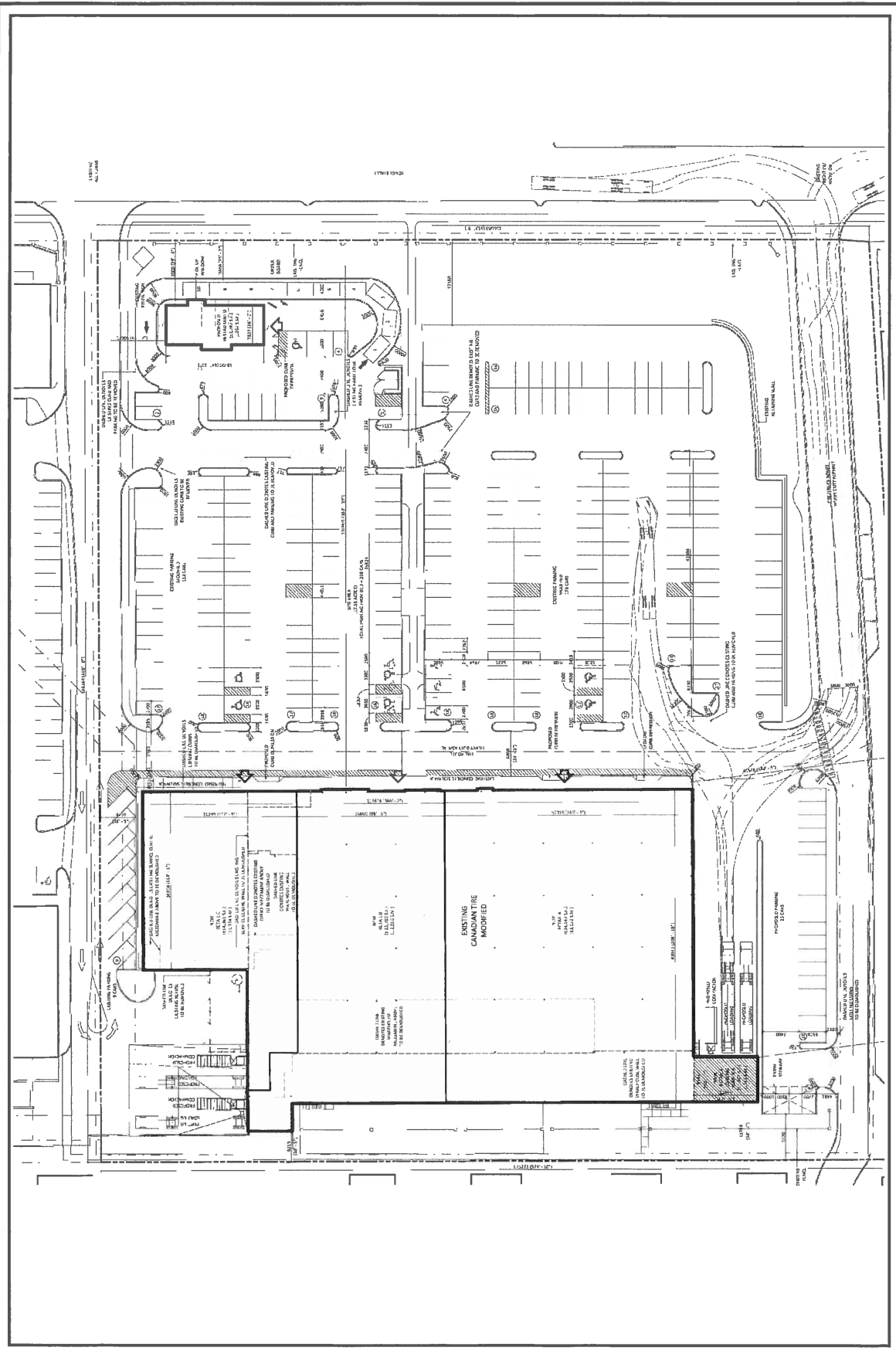






Map created by the Town of Aurora Planning and Building Services Department, December 9, 2016. Drawing provided by Turner Fleischer Architects Inc.

CONCEPTUAL SITE PLAN
APPLICANT: 14700 Yonge Street
FILES: ZBA-2016-05
FIGURE 4





**Town of Aurora
General Committee Report**

Subject: Summary of Committee Recommendations Report No. 2017-01

Prepared by: Linda Bottos, Council/Committee Secretary

Department: Corporate Services

Date: January 24, 2017

Recommendations

- 1. That Summary of Committee Recommendations Report No. 2017-01 be received; and**
- 2. That the Committee recommendations contained within this report be approved.**

Accessibility Advisory Committee Meeting of December 1, 2016

- 2. Memorandum from Accessibility Advisor
Re: Town of Aurora 2017-2023 Accessibility Plan**
 - (a) That the Town of Aurora 2017-2023 Accessibility Plan be adopted as amended.**

Attachment 1 – Town of Aurora 2017-2023 Accessibility Plan

Joint Council Committee Meeting of November 29, 2016

- 3. Central York Fire Services Report 2016-02 dated November 18, 2016
Re: Fire Station 4-5 Project Plan**
 - (a) That Item 3, Central York Fire Services Report 2016-02 regarding Fire Station 4-5 Project Plan, be referred to staff to provide a report regarding the recommendation to negotiate a single source procurement with Thomas Brown Architects to complete the detailed design, for Council's consideration.**



Table of Contents

Table of Contents	i
Contact Information	ii
Message from Staff	1
Message from the Chair of the Accessibility Advisory Committee.....	2
Introduction	3
Statement of Commitment.....	3
Background	3
Guiding Principles.....	4
Structure and Governance.....	4
Accessibility Advisory Committee.....	5
Duties and Functions of the Accessibility Advisory Committee	5
General Accessibility and Accessibility for Ontarians with Disabilities Act Implementation Plan	7
Legislated Goals.....	7
Customer Service.....	7
General Requirements	7
Employment	7
Information and Communication Supports	8
Accessible Taxi Services	8
Design of Public Spaces (Built Environment).....	9
Non-Legislated Goals	9
Customer Service.....	9
Employment	9
Information and Communication	10
Transportation.....	10
Design of Public Spaces (Built Environment).....	10
Compliance Monitoring	10
Overview of 2009-2016 Accessibility Items and Barriers Removed	11
Increased Awareness Across The Corporation	11



Removal of Physical Barriers	12
Improved Communication with Visitors/Residents with Disabilities	13
Accessible Community Events & Community Engagement	14
Community Recognition and Awards	15
Legislated Requirements	16
General	16
Accessible Customer Service Standard	16
Employment Standard.....	16
Information & Communications Standard.....	16
Transportation Standard	17
Design of Public Spaces Standard.....	17
Accessibility Features and Assistive Devices Available at Various Town of Aurora Facilities.....	18
Aurora Town Hall	18
Aurora Family Leisure Complex.....	18
Aurora Seniors Centre	19
Aurora Community Centre	20
Aurora Cultural Centre	20
Aurora Public Library.....	20
Joint Operations Centre	21
Stronach Aurora Recreation Complex.....	21
Accessibility Plan Feedback Form	23
Appendix A – Complete Accessibility Items	24
Appendix B – Recommended Accessibility Items 2017 – 2023.....	42
Appendix C – IASR Implementation Plan 2017 – 2023.....	53

Contact Information

Town of Aurora
Corporate Services
100 John West Way, Box 1000
Aurora, Ontario L4G 6J1

Phone: 905-727-3123, Ext. 4212
Toll free: 1-800-269-3753, Ext. 4212



E-mail: accessibility@aurora.ca

Website: www.aurora.ca/accessibility

This document is available in an Accessible Alternate Format by request.



Message from Staff

The Town of Aurora is dedicated to the continuous improvement of accessibility within the community, and achieving the goals set by the Accessibility for Ontarians with Disabilities Act (AODA). The 2017-2023 Town of Aurora Accessibility Plan outlines new accessibility initiatives, profiles past achievements which have improved accessibility, and reflects the Town's commitment to the successful implementation of the AODA standards.

By working closely with Aurora's 2015-2018 Accessibility Advisory Committee, the Town of Aurora will acquire a better understanding of what residents and businesses have to say about the services we deliver. In addition to this important feedback, prioritization has been given to legislative and non-legislative initiatives helping further shape the 2017-2023 Accessibility Plan.

Moving forward, the Town of Aurora has built a solid foundation that will allow the municipality to advance and strengthen its commitment to improving accessibility for all. The Town is committed on continuously meeting standards for Information & Communication, Employment, Transportation, Design of Public Spaces, and Customer Service. By developing initiatives in these key areas, Aurora continues to identify, remove and prevent barriers that create a more inclusive community to live, work, and play.

If you have questions, comments, or concerns about accessibility within the Town of Aurora, please feel free to contact me at 905-727-3123 ext. 4212 or at accessibility@aurora.ca

Sincerely,

Chris Catania
Accessibility Advisor



Message from the Chair of the Accessibility Advisory Committee

It is my pleasure, on behalf of the Accessibility Advisory Committee, to present the 2017-2023 Accessibility Plan for the Town of Aurora. This committee is dedicated to working with local members of Town Council, as well as members of the community, to further inclusion and barrier-free access in our town. In the words of former Lt. Governor David Onley, “accessibility is not a privilege, it is a right.”

This report will review some of the Town of Aurora’s recent achievements in improving accessibility. These include such projects as: installation of Audible Pedestrian Signals at the intersection of Yonge Street and Aurora Heights Drive, accessible paved trails through the Aurora Community Arboretum, opening of the state-of-the-art Joint Operations Centre and the development of the highly anticipated, fully accessible Queen’s Diamond Jubilee Park.

Looking to the future, our goals include: making the best use of the Internet to provide the community with information and the opportunity to provide feedback, and improving communication signage throughout Aurora relating to accessibility services in Town facilities.

The Town of Aurora has an opportunity to move beyond simple compliance with legislation, and demonstrate leadership throughout all of York Region. This committee pledges itself to this goal of a truly open, accessible, and inclusive Aurora.

Yours Sincerely,

Tyler Barker, Chair
Accessibility Advisory Committee



Introduction

Statement of Commitment

The Town of Aurora is committed to providing equitable treatment to people with disabilities with respect to the use and benefit of Town programs, services and facilities. The Town seeks to identify and remove barriers to accessibility and prevent the creation of new barriers. The Town is working to provide services in a manner that respects the dignity and independence of all Aurora citizens, our employees and visitors. The Town of Aurora is equally dedicated to ensuring that all AODA legislated obligations are met in a timely manner and that compliance with these standards is maintained.

Background

The purpose of the Town of Aurora's Accessibility Plan is to demonstrate how the Town will be implementing the legislative requirements of the Ontarians with Disabilities Act (ODA) (2001), the Accessibility for Ontarians with Disabilities Act (2005) and to manage compliance with emerging AODA regulations related to the Corporation of the Town of Aurora. In addition, the Town recognizes that there is also a need for innovation outside of the legislation, and that additional initiatives are required to either prepare for forthcoming legislation or (in some cases) to work beyond the legislation to meet resident's accessibility needs. The Town also recognizes that achieving these objectives requires a corporate-wide approach in order to **identify, remove, and prevent barriers for residents, employees, and visitors.**

Over the past several years, the Town of Aurora has undertaken a number of initiatives aimed at ensuring that the municipality remains as inclusive and barrier-free as possible. These include, but are not limited to:

- Developing Town of Aurora Accessibility Plans annually as part of the requirements of the Ontarians with Disabilities Act 2001 (ODA);
- Development of a fully inclusive, accessible "Queen's Diamond Jubilee Park"
- Providing Accessible Formats;
- Investing nearly \$1,000,000 on accessibility retrofits in Town facilities, programs and services since 2002;
- Creating an accessible taxi training program;
- Training over 500 Town employees, volunteers, community partners and Town contractors on Accessibility, AODA and Human Rights Code;
- Providing Accessible Customer Service training to all staff beyond AODA parameters.
- Installing Audible Pedestrian Signals at main Town intersections;



- Creating annual Accessibility events to highlight achievements and bring awareness to the importance of accessibility to Town services;
- Meeting and maintaining compliance with all accessibility related legislation.

Guiding Principles

The guiding principles of the Town's Accessibility Plan include:

- Working consultatively with the Accessibility Advisory Committee and other community members to ensure the actions identified in the accessibility plan is responsive to the needs of the community;
- Proactive and timely to meet the provincial compliance deadlines;
- Fiscally responsible by using provincial tools, templates and guides where applicable;
- Proactive to spread the cost of implementation over multiple years;
- Seeking efficiencies by training all existing staff only once;
- Ensuring that areas of accountability are clearly defined by implementing clauses by department; and,
- Developing support tools and templates to assist staff with implementation.

Structure and Governance

The responsibility for the implementation of the AODA falls within the Town's Corporate Services Accessibility Office. Accountability for the Integrated Accessibility Regulation is a shared responsibility with various departments. The Accessibility Office has overarching responsibility for ensuring that respective clauses are executed according to legislative requirements pertaining to the service they deliver. For example:

- Accessible Taxis are led by Corporate Services;
- Website compliance is led by Corporate Communications;
- Employment requirements are led by Human Resources;
- Information and communication Supports is led by Corporate Communications;
- Procurement and Kiosks requirements are led by Financial Services; and,
- Library requirements are led by Aurora Public Library.

General clauses are led by the Corporate Services Department through the work of the Accessibility Office. Responsibilities of the Accessibility Office include, but are not limited to: development of the Corporate Accessibility Plan, implementing legislative consultation processes, working with all levels of government on accessibility-related issues, developing and reviewing policy, creating training modules and materials, and reporting on progress to the Executive Leadership Team, Accessibility Advisory Committee, and Council on all compliance reporting to the Province of Ontario.



Accessibility Advisory Committee

The Accessibility Advisory Committee, established November 2002, is a municipal requirement of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

The Committee is comprised of a minimum of five (5) members, including: Three (3) members who are people with disabilities; One (1) Member of Council; and One (1) member who is a citizen volunteer, parent of a child with a disability, or professional from the stakeholder community.

2015-2018 Accessibility Committee Members included:

- Tyler Barker – Chair
- John Lenchak – Vice Chair
- Councillor Sandra Humfryes
- Gordon Barnes
- James Hoyes
- Jo-anne Spitzer

The purpose of the Accessibility Advisory Committee is to encourage and facilitate accessibility on behalf of all persons with disabilities by: promoting public awareness and sensitivity; encouraging co-operation among all service and interest groups to ensure an inclusive community for all persons; identifying and documenting relevant issues and concerns; improving access to housing, transportation, education, recreation, and employment which are all qualities of a five-star community; improving communication among all levels of government and service agencies to make recommendations regarding policy, procedure and legislation; to educate and champion needs that arise based on the Accessibility for Ontarians with Disabilities Act (2005); and recognizing that the needs of all persons, including persons with disabilities, are constantly changing.

Duties and Functions of the Accessibility Advisory Committee

The Committee assists Council by advising, reviewing, and making comments and recommendations of interest to/for people with disabilities, and dealing with community issues relevant to persons with disabilities.

Some of the items reviewed by the Committee include:

- Providing advice to Council each year regarding the preparation, implementation, and effectiveness of the municipal accessibility plan, and making recommendations on the outstanding accessible project list or items based on Council's funding allocation for accessibility;
- Providing advice to Council and Staff for compliance purposes as per the Accessibility for Ontarians with Disabilities Act (2005);



- Establishing guidelines pertaining to accessibility, that staff may consider in the review of site plans and subdivision agreements (i.e., building accessibility, curb cuts on roadways, connectivity and barrier free path of travel);
- Commenting on selected designated accessible parking, including: ensuring convenience to the entrance, properly identified and signed as designated accessible parking; reviewing the total number of designated accessible parking spots in relation to the total number of parking spaces in new development; reviewing ways to improve the placement of existing designated parking within the Municipality; and suggesting ways to increase, wherever possible, on both public and private lands, the number of designated accessible parking spaces within the Municipality;
- Commenting on the accessibility for persons with disabilities to a building, structure, or premises or part of a building, structure or premises that the Municipality purchases, contracts or significantly renovates or for which a new lease is entered into i.e. Aurora Town Hall, Joint Operations Centre & Aurora Family Leisure Complex;
- Commenting on the proposed and existing by-laws, services, practices, programs and policies of the Municipality and how they relate to the general public, including persons with disabilities;
- Commenting on how the needs of persons with disabilities can be better served through the Municipality's purchasing of goods and services.
- Monitoring federal and provincial government directives and regulations and advising Council regarding same;
- Conducting research on accessibility issues; and,
- Liaising with other municipalities, Region of York, and local stakeholder groups on accessibility and disability issues/interests.



General Accessibility and Accessibility for Ontarians with Disabilities Act Implementation Plan

In addition to the AODA requirements, the Town is continuously working to increase accessibility for residents and visitors by creating additional non-legislated initiatives that support the goals set by Council in accordance with the AODA. Examples of this work include: Audible Pedestrian Signals; Increased Way-finding signage, Hearing Assist in meeting rooms, and increased accessible retrofits relating to the Design of Public Spaces Standard (Built Environment).

Legislated Goals

Customer Service

Maintain compliance with Accessible Customer Service Standard and continue to identify additional customer service enhancements as required:

- Provide accessible Customer Service training to staff, volunteers and third parties;
- Receive and respond to feedback about the manner in which goods or services are provided to persons with disabilities; and,
- Provide notice of service disruptions.

General Requirements

Meet and maintain compliance with the AODA IASR General requirement:

- Complete a review of all relevant Town of Aurora by-laws, policies, procedures and guidelines to reflect the requirements of the AODA Integrated Accessibility Regulation;
- Ensure the procurement of Town goods, services, facilities and kiosks include accessibility criteria and features; and,
- Provide training on the AODA Integrated Accessibility Regulation and the Human Rights Act to all employees, volunteers; all persons who participate in developing the organization's policies; and all other persons who provide goods, services or facilities on behalf of the Town of Aurora.

Employment

Ensure the Town of Aurora's employment policies and practices are inclusive of people with disabilities:



- Ensure all employees and successful applicants with disabilities are informed of available supports and accommodations;
- Ensure applicants with disabilities are informed of available accommodations during the recruitment, assessment and the selection processes;
- Consult with employees to provide and arrange for accessible formats and communication supports;
- Provide to employees, upon request, individualized workplace emergency response information;
- Maintain a return to work process and provide individual documented accommodation plans for employees with disabilities when required; and,
- Ensure the needs of the employees with disabilities are taken into account for the purposes of performance management, career development, advancement and redeployment.

Information and Communication Supports

Provide accessible information and communication to residents, visitors and employees:

- Ensure Town processes for receiving and responding to feedback are accessible to people with disabilities by providing for, or arranging for, the provision of accessible formats and communication supports;
- Upon request, provide accessible feedback and communication supports in consultation with the requestor, in a timely manner that takes into account the person's accessibility needs and at no additional cost for all Town documents including emergency plans and public safety information;
- Ensure Town of Aurora website(s) and web content conform to the World Wide Web Consortium Guideline (WCAG) 2.0 initially at level A and increasing to Level AA in accordance with the timelines set out by the AODA Integrated Regulation; and,
- Inform the public of the availability and provide accessible materials where they exist and provide accessible formats and communication supports upon request.

Accessible Taxi Services

Ensure accessible taxi service is available to the public within the Town of Aurora:

- Consult with the Accessibility Advisory Committee and the public to determine the proportion of on-demand accessible taxicabs required in Aurora and demonstrate progress toward meeting that need;
- Ensure that no person with a disability is charged additional fees or is charged a fee for storage of mobility aids or mobility assistive devices; and,
- Ensure vehicle registration and identification is visible in accordance with Provincial legislation and is available in accessible formats for passengers with disabilities.



Design of Public Spaces (Built Environment)

The Town of Aurora will meet the requirements of (Ontario Regulation 191/11) under the Accessibility For Ontarians with Disabilities Act, 2005 (AODA) and, in particular, Part IV.1 Design of Public Spaces Standards (Accessibility Standards for the Built Environment) in relation to:

- Recreational trails/beach access routes;
- Outdoor public-use eating areas like rest stops or picnic areas;
- Outdoor play spaces, like playgrounds in municipal parks;
- Exterior paths of travel, such as sidewalks, ramps, stairs, curb ramps, rest areas and accessible pedestrian signals;
- Accessible parking on and off street;
- Service related elements such as service counters, fixed queuing lines and waiting areas; and,
- Scheduled preventative maintenance.

Non-Legislated Goals

In addition to the legislated goals under the AODA, the Town of Aurora is committed to additional initiatives that help ensure the Town is becoming increasingly barrier-free, including:

Customer Service

Hosting annual National Access Awareness Week events to inform the community about the accessibility of Town services and celebrate accessibility achievements.

Employment

- Conduct outreach with education institutions (elementary and high schools, colleges and universities), and Chamber of Commerce to promote employment opportunities to students with disabilities;
- Partner with agencies to help facilitate workplace experiences and promote employment opportunities for persons with disabilities;
- Track and monitor the percentage of accommodations provided to employees and applicants;
- Deliver training to employees to foster a respectful workplace (includes training on better understanding learning disabilities equity and diversity); and,
- Increase the completeness of the internal data base of persons with disabilities to reflect their representation in the workforce.



Information and Communication

- Increase hearing assist such as closed captioning to viewers of Rogers Cable TV/Streaming for Town Council meetings;
- Increase function of Council Chambers projector screen to include C.A.R.T. or electronic note taking for public meetings; and,
- Increase accessibility in Town Hall with the addition of appropriate way-finding, tactile signage, assistive workstations and self-service kiosks.

Transportation

Training for staff and Taxi Owners/Operators licensed in Aurora consistent with the requirements of the AODA Integrated Accessibility Standards Regulation

Design of Public Spaces (Built Environment)

- Install Audible Pedestrian Program: Increase accessibility for pedestrians with retrofits and new development of Town intersections being equipped with Audible Pedestrian signals;
- Increase and retrofit facilities to include automatic door openers;
- Increase the number of accessible picnic tables throughout Town parks & facilities through regular life cycle management programs;
- Increase accessibility of Town facilities and parks through the auditing and implementation of an asset management plan based on approved budgets;
- Retrofit facilities with respect to: automatic door openers, washroom, passenger loading areas, parking, signs, ramps, reception desks, change rooms, kitchen, client counters, door widening, elevators, drinking fountains, telephones, stairs/railings/ramps, sidewalks/walkways, benches and picnic tables; and,
- Assist residents where needed with removal of windrows through partnerships.

Compliance Monitoring

The Accessibility Advisor shall monitor progress of this plan and shall coordinate and report on progress annually to the Accessibility Advisory Committee and Council through the Accessibility Plan. The Accessibility Advisor is responsible to report on Town compliance to the province, as per the provincial schedule.



Overview of 2009-2016 Accessibility Items and Barriers Removed

Several legislated and non-legislated improvements and community initiatives have increased opportunities for persons with disabilities to enjoy our beautiful Town.

Highlights of our Accomplishments include:

Increased Awareness Across The Corporation

- Continued awareness of the Accessible Customer Service standard ensuring that all residents and visitors with disabilities are treated with respect, dignity, inclusion and independence and are welcome at all of our facilities and municipal programs;
- In addition to the Accessible Customer Service Policy, there are several improvements in day-to-day procedures incorporating accessibility at various department counters. Staff is better equipped to assist customers with disabilities with resources that are available to them;
- Revised By-Law distinguishing pets from service animals allowing access into Town facilities, property, and programs;
- New Town employees and Members of Council receive AODA-related training, including disability awareness and sensitivity, to gain resources and tools on how to better assist a customer with a disability;
- As a condition of licensing, Taxi owners/operators provided AODA Customer Service training including requirements under the Integrated Accessibility Standard in respect to tariffs, registration and identification information;
- Municipal procurement process has incorporated AODA related requirements since 2009 and over the years, the Town has been more diligent and equipped to provide various supports to municipal vendors and contractors to assist them in their AODA compliance;
- Increased recruitment of diversity within Human Resource practices;
- Increased sensitivity training for Operators removing winter snow, lessening windrows near residential driveways;
- Trained staff in conducting Built Environment accessibility audits that increase accessibility in facilities and open spaces (i.e. Victoria Hall);
- Keynote diversity/inclusion presentations including Canadian Paralympic Association “Changing Lives, Changing Minds” to Town staff working with children with disabilities;
- Staff support on the Town intranet providing “Accessible Resources” folder;
- Accessible Considerations included on all Council reports; and,
- “Got Access” corporate guide for an accessible Aurora booklet.



Removal of Physical Barriers

- Additional seating and respite bench areas set up in Municipal buildings including Town Hall;
- Final Completion of the Nokiidaa Trail connecting Aurora, Newmarket, and East Gwillimbury providing seamless access for all citizens;
- Support provided to “Doors Open” locations to assist with Accessibility including the loan of wheelchairs and a temporary ramp set up at Hillary House, Aurora’s National landmark;
- Addition of accessible ramps at the Cenotaph;
- Support provided for Remembrance Day including use of assistive devices;
- Self-checkout units designed at the Aurora Public Library for mobility aids including wheelchair accessibility;
- Patient “Hoyer” lift for the Aquatics Department at the Stronach Aurora Recreation Complex and Aurora Family Leisure Complex. In addition, a permanent Aquatic hydraulic lift for access into the Lap Pool for users;
- Continued accessible wheelchair seating area offered in Council Chambers when needed for meetings (Interior Council ramp too cumbersome for some residents with disabilities);
- Paved trail pathway through Aurora Community Arboretum;
- Installation of accessible Water Fountains and Bottle Fill Stations at Facilities;
- A partnership with the IES Roads Crew and By-law was arranged to increase Accessible Parking Spots within the Town Park quadrant to assist accessible parking needs within this active area of Town;
- Bus Shelters re-designed to provide proper access and respite benches;
- IES Roads Crew marked intersections and curb cuts, including YRT platforms requiring maintenance creating seamless transitions between sidewalks and roadways for mobility aids;
- Installation of automatic door openers at main (south) Town Hall entrance and rear Council Chamber door;
- Slight modifications to Town Hall Council Chamber Ramps increasing turning radius for greater accessibility;
- Additional accessible picnic tables in parks to assist mobility devices;
- Installation of automatic door openers for washrooms, change rooms, and program areas at the Aurora Family Leisure Complex;





- Installation of automatic door openers for Change rooms at the Stronach Aurora Recreation Complex;
- Increased safe access from York Region Transit Bus stop across road from 1400 Wellington Street East entrance. Bus stop relocated for safer access to Stronach Aurora Recreation Complex;
- Cable Tray Protectors purchased and provided for all major events to provide easier gate access and prevention of safety trip hazards;
- Installation of accessible traffic circle at Riverridge/Conover Blvd built to Design of Public Space Standards;
- Acquisition of accessible ramp for portable staging at Aurora Seniors Centre; and,
- Accessible pathways for accessing Machel Park to field events.

Improved Communication with Visitors/Residents with Disabilities

- The Town maintains an accessibility feedback form on the Town website encouraging residents and visitors with disabilities to communicate;
- A service disruption notice system is maintained with the Facilities division of each Municipal occupied building. This provides patrons extra notice when services are interrupted;
- Increased exposure within local media and newspapers highlighting disability tips and resources available within the Town;
- Accessible Customer Service information provided on Interim Property Tax Bills;
- All municipal Boards and Committee members received disability awareness training and booklets depicting Accessible Customer Service with patrons with disabilities;
- Emergency procedures, plans &/or public safety information is provided in an accessible format or with communication supports upon request;
- The Town has upgraded the corporate website to be accessible to WCAG Level A and includes BrowseAloud website software, the ability to enhance accessibility for people with mild vision impairments, learning difficulties and dyslexia;
- Corporate documents reformatted and structured for easy web content access on the Town's website;
- Installation of Audible Pedestrian Signals (APS) with accessible sidewalk/curbing at the Intersections of Yonge/St. John Side road, Yonge/Orchard Heights,





- Yonge/Aurora Heights, Yonge/Wellington, John West Way/Civic Square Gate, and Yonge/Golf Links Drive;
- Hearing Induction Loop System installed in the Aurora Seniors Centre (West Mackenzie Room), Aurora Public Library (Magna and Lebovic Rooms) and Aurora Town Hall (Holland, Leksand, and Tannery Rooms) that provides amplification to those with hearing disabilities;
- Inclusions of an Ubi-Duo device at Access Aurora counter for easier 2-way communication;
- Installation of public TTY machines for Aurora Town Hall and Aurora Public Library;
- Increased “Way-finding contrasting” signage at Stronach Aurora Recreation Complex, Aurora Family Leisure Complex, Aurora Cultural Centre and Joint Operations Centre;
- Sign holders installed for Town Hall to increase accessibility of resources; and,
- Use of Tablet devices for residents/visitors/employees accessing documentation in a preferred accessible format.

Accessible Community Events & Community Engagement

- Mayor, Council, Town Staff and members of the community joined in celebrating International Day for Persons with Disabilities on December 3, 2015;
- Regular patrons with Disabilities continue to work on their health and wellness and engage the assistance of Fitness staff when needed at Club Aurora Fitness Centre and Indoor Track;
- Workplace experience program at the Club Aurora Fitness Centre and Parks Department for persons with intellectual disabilities;
- Children with disabilities were able to access Town of Aurora Summer Camps and provided necessary 1 to 1 support. These children accessed Town of Aurora Summer Camps for multiple weeks;
- The Town of Aurora partnered with the Region of York and the N6 Municipalities to hold an Accessibility Advisory Committee (AAC) Forum as part of National Access Awareness Week;
- Increase awareness of availability of accessibility support for all Town Events and/or functions (upon request). Advertise and incorporate as part of event material where people can direct inquiries or ask for assistance for accessibility;
- Several Town events included on-site accessibility support & accessibility parking for customers in attendance;





- Lunch & Learn sessions organized for staff and members of the community becoming more educated with various disabilities along with support mechanisms;
- Aurora Town Notice Board in the local paper provided monthly disability highlights encouraging accessibility and tolerance within our Town;
- Town of Aurora Staff regularly participated in meetings held by the Ontario Network of Accessibility Professionals and the Municipal Reference Group within the Northern 6 to stay informed of best practices when increasing accessibility within a Municipal environment;
- Parks & Recreation Aquatics provides integrated 1 to 1 learn-to-swim instruction with the inclusion of adapted life jackets;
- Mediator Cards have been introduced for individuals in need of support to participate in recreational swimming and aqua fit programs. The mediator is able to attend at no charge in support of a customer with a disability;
- Therapeutic aquatic programming available for pre & post rehabilitation;
- Partner with Aurora Chamber of Commerce educating local businesses about AODA and inclusion of customers with disabilities;
- Acquisition of “Mobilift” to service community for staged events (i.e. Pan Am/Para Pan Am Torch Relay); and,
- Support for a mobile, universal washroom for those attending community events.

Community Recognition and Awards

- The Town of Aurora continues to be recognized as a leader in Accessibility within the York Region and GTA area. Several of our procedural documents have been recognized and adopted by other municipalities including our corporate Accessible Feedback form, access logos, Corporate Accessibility Policies, Business Accessibility Checklist and Election Inspection Accessibility Audit sheet;
- Town of Aurora Annual Community Recognition Awards includes an “Accessibility Award”. This is awarded to an individual or organization that makes a significant contribution to the elimination of barriers for people with disabilities;
- Awarded Association of Municipal Clerks and Treasurers of Ontario, AODA Accessibility Champion 10th Anniversary Award;
- The Town of Aurora obtained Level 1 of the Excellence Canada Progressive Excellence Program. Achievement of this award required reviewing and redrafting Human Resources and Accessibility policies. This communication plan demonstrates to Excellence Canada that the Town is committed to continuous improvement;
- The Town of Aurora, where possible, provides a community experience program for people with disabilities; and,
- The Town of Aurora is 1 of 9 recipients in the Province of Ontario that received the Excellence Canada Ontario Accessibility Award for going above and beyond



basic AODA compliance and for providing excellent accommodation for people with disabilities.

Legislated Requirements

General

- Accessibility Policies have been established to reflect the Town's commitment in achieving the Accessible Customer Service Standard and Integrated Standards Regulation;
- An established a multi-year accessibility plan to identify, remove and prevent existing barriers for people with disabilities and indicate progress being made in accomplishing future legislative requirements;
- Accessibility features, services, and facilities are more inclusive to people with disabilities; and,
- Provide training on the Integrated Accessibility Standards Regulation (191/11) and Human Rights Code duty to accommodate people with disabilities.

Accessible Customer Service Standard

- New Town employees and Members of Council receive AODA-related training (including disability awareness and sensitivity) to gain resources and tools on how to better assist a customer with a disability; and,
- Establish processes for feedback and Notice of Service Disruptions.

Employment Standard

- Provide individualized workplace emergency response information to employees who have a disability and protocol in place for need of assistance; and,
- Make employment practices more accessible through recruitment, employees returning to work, employee accommodation, communication supports, performance management, career development and redeployment.

Information & Communications Standard

- The Town of Aurora's Emergency plan has been updated and made available to the public in an accessible format with appropriate communication supports upon request;
- The Town of Aurora website platform launched to World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, Level A;
- Corporate Templates reformatted to meet WCAG 2.0 Level A web content accessibility guidelines;
- Established procedures to provide/arrange for accessible materials where they exist in the Aurora Public Library and any supports where/when necessary; and,



- Notification to the public regarding accessible feedback processes, alternative formats and communication supports that the Town will provide.

Transportation Standard

- All licensed taxicabs issued from the Municipality prohibited owners and operators of taxicabs from charging a higher fare or an additional fee for persons with disabilities than for persons without disabilities for the same trip; and from charging a fee for the storage of mobility aids or mobility assistive devices;
- All licensed taxicabs issued from the Municipality ensure that owners and operators of taxicabs place vehicle registration and identification information on the rear bumper of the taxicab and further make available in an accessible format; and,
- Consultation lead to effective determination of the proportionate number of “On-Demand” accessible taxi cabs Licensed in Aurora.

Design of Public Spaces Standard

- Updated municipal guidelines in consultation with Parks & Recreation Ontario to allow for technical requirements under recreational trails/beach access routes. Consultation exists with the Accessibility Advisory Committee and Active Trails and Transportation Committee.
- Municipal guidelines updated in consultation with Annex H guidelines for Outdoor public-use eating areas, picnic areas, outdoor play spaces and playgrounds in municipal properties. Continued consultation exists with the Accessibility Advisory Committee for any new or redeveloped park.
- Technical requirements for exterior paths of travel, such as sidewalks, ramps, stairs, curb ramps, rest areas and accessible pedestrian signals are included with IES designs. They are additionally included in the Town of Aurora Site Plan Manual for developments.
- Accessible parking requirements updated to align with the Town of Aurora Zoning By-law



Accessibility Features and Assistive Devices Available at Various Town of Aurora Facilities

Aurora Town Hall

- Ramped access and automatic door openers at north entrance, south-east entrance and Building Department entrance (3rd floor);
- Automatic door openers at 1st Floor entrances;
- Automatic door openers at rear area of Council Chamber;
- Designated Accessible Parking;
- Personal listening devices/amplification system available in Council Chambers for public meetings connected to microphone system;
- Hearing Induction Loop System in Leksand, Holland & Tannery Rooms;
- FM Assistive Device System, with lapel mic and teleconference table mic to assist with deaf and hard of hearing attendees for meetings held outside of Council Chambers where PA or audio systems may not be available;
- Town TTY telephone lines for the deaf (available on 1st & 2nd floor);
- Manual Wheelchairs and Transfer chairs available for use at Town Hall;
- Respite benches at both front and back entrances;
- Access Aurora Customer Service available to help with way-finding;
- On-site Accessibility Advisor to assist with disability accommodations when attending Town events/meetings (by request for other departments);
- Documents available in alternate formats (by request);
- Electronic Note taking provided to assist residents with hearing loss attend public meetings (by request);
- Audible and visual fire alarm indicators;
- Electronic LED Screens installed on 1st & 3rd floor entrances to assist with wayfinding;
- Sign Holders installed to increase accessibility of resources; and,
- Ubi-Duo device for easier 2-way communication at Access Aurora.

Aurora Family Leisure Complex

- Ramped access/curb cuts and automatic door opener;
- Ramped access to both rink and pool areas;
- Patient “Hoyer” lift available for those with physical or mobility issues requiring assistance in/out of change room or pool deck area;
- PVC wheelchairs in varying sizes that accommodate lateral transfers;
- Water Walking Assistant that helps improve strength in balance and gait;
- Aquatic Training Raft helping maintain horizontal body position to strengthen extremities;



- Pool ramp available for transfers in/out of pool;
- Adaptive Personal Flotation Devices for Swimmers with Disabilities;
- Sensory Toys added to Aquatic & Community Programs;
- Special Needs swimming and camp programs available;
- Larger family change room to accommodate individuals with support persons attending with them;
- Accessible washroom and shower area with bench seat and moveable showerhead available (within Aquatics Area);
- Automatic door openers for the washrooms, fitness change-rooms, and program areas;
- On-site reception staff to assist in way-finding;
- Respite benches and seating throughout building;
- Designated Accessible Parking close to Main Entrance;
- Audible and visual fire alarm indicators; and,
- Independent Elevator access.



Aurora Seniors Centre

- Ramped access from parking lot with designated accessible parking;
- Automatic door openers throughout the building;
- On-site reception area for assistance in way-finding;
- Accessible washrooms and change rooms;
- PA/microphone system available throughout entire building;
- Ramped accessible entrance/exit for back outdoor patio and BBQ area;
- Audible and visual fire alarm indicators;
- On-site wheelchair and walker available for incidental transfers to/from vehicles or accessible transportation;
- On-site Accessibility assistance at large senior community events when needed (by request);
- Adaptable tables and various chair or stool heights available in the Seniors Centre woodshop for ASC members/visitors with disabilities;
- Page magnifiers available from staff as required for ASC members;
- Community integration;
- Incorporation of accessibility needs and requirements for community bus trips;
- Hearing Induction Loop System installed in West Mackenzie Room providing amplification to those with hearing difficulties; and,
- Ramp access to event staging in West Mackenzie Room.



Aurora Community Centre

- Barrier-free sensor sliding glass door front entrances;
- Automatic door openers throughout interior corridors;
- Designated Accessible Parking;
- Large accessible change rooms to accommodate individuals with support persons attending with them;
- Larger washroom available;
- Elevator to access upper level spectator areas; and,
- Respite benches and seating throughout building.

Aurora Cultural Centre

- Designated Accessible Parking close to accessible entrance;
- Ramped access/curb cuts and Power door openers at rear entrance;
- Respite benches and seating;
- Contrasting way-finding signage;
- Automatic door openers for washrooms; and,
- Independent Elevator access to lower and upper levels.

Aurora Public Library

- Ramped access from east parking lot and from street level sidewalk;
- Increased ramp and accessible grading and landscaped area at the South lower basement area (*Entrance to Pine Tree Potters);
- Automatic door openers front & back entrances;
- Designated Accessible Parking;
- Wheelchair Accessible Elevator service to 1st & 2nd floors;
- Accessible 1st floor washroom facilities with barrier free entrances;
- Single wheelchair accessible washrooms on 2nd floor;
- Two lower self-checkout units customized for wheelchair accessibility;
- On-site refreshment area with moveable tables and chairs;





- Adaptive technology workstation featuring JAWS (screen reading software), ZoomText (Magnifying software), Kurzweil 1000 and Kurzweil 3000 (Scanning, writing and reading software) and the Duxbury Braille Translator;
- On-site reception at Customer Service Desk within library to assist with way-finding or special requests;
- Access with “Mosio” text messaging software;
- Selection of large-print books and talking books, “e” books and “e” audio books;
- Subscribe to Centre for Equitable Library Access (CELA);
- Visiting library services at home, for people with disabilities, seniors, or those unable to travel to the library due to injury/wellness;
- Access to the CNIB Partners Program;
- Hearing Induction Loop System installed in Magna & Lebovic Rooms; and,
- Installation of TTY telephone for hard of hearing at front entrance payphone.

Joint Operations Centre

- Designated Accessible Parking close to Main Entrance;
- Ramped access/curb cuts and power door openers at front entrance;
- Respite benches and seating in main lobby;
- Contrasting way-finding signage;
- Automatic door openers for washrooms;
- Accessible washrooms including hands free dryers and soap dispensers;
- Independent Elevator access to lower and upper levels;
- On-site reception area for assistance in way-finding; and,
- Audible and visual fire alarm indicators.



Stronach Aurora Recreation Complex

- Designated Accessible Parking;
- Ramped access/curb cuts and automatic door openers;
- Mechanical lift available for transfers in therapeutic and leisure pools;
- Patient “Hoyer” lift available for those with physical or mobility issues requiring assistance in/out of change room or pool deck area;
- PVC wheelchairs in varying sizes that accommodate lateral transfers;



- Water Walking Assistant that helps improve strength in balance and gait;
- Aquatic Training Raft helping maintain horizontal body position to strengthen extremities;
- Adapted Personal Flotation Devices for Swimmers with Disabilities;
- Sensory Toys added to Aquatic & Community Programs;
- Accessible washrooms and change locations including hands free dryers and soap dispensers;
- Respite benches and seating throughout building;
- Audible and visual fire alarm indicators;
- Accessible Shower Nozzle in Family Change room increasing accessibility with patrons that have a disability;
- Shower curtain installed in Ladies accessible stall for privacy;
- Ramped access to shallow pool & play area;
- Increased contrasting way-finding signage;
- Addition of digital display boards; and,
- Automatic door openers for family change-room washrooms.





Accessibility Plan Feedback Form

The Town of Aurora is committed to providing accessible customer service to all of our citizens. We welcome your comments and feedback regarding the Accessibility Plan. Assistance may be provided in an alternate format or necessary communications support.

Please detach this form and submit to any of the following:

Mail or Deliver to: Accessibility Advisor
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

E-mail to: accessibility@aurora.ca

Fax to: 905-726-4732

Please write or type your comments in the space provided below. Thank you.

Was the Accessibility Plan helpful in understanding accessibility available within Town services, facilities and/or programs?

What further information/suggestions would you like to see included in the Accessibility Plan?

Any other comments or suggestions:



Appendix A – Completed Accessibility Items

Item # - Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
01-2010	Physical Lack of accessibility ramps for Town Events	Purchased portable wheelchair ramps to be used at Town Events/Functions as needed	\$100 One (1) ramp purchased from Aurora Seniors Centre wood shop for low-cost solution	Corporate Services, Infrastructure & Environmental Services	2010
02-2010	Communication Lack of signage to advise availability of listening devices in Council Chambers	Purchased proper signage to advertise devices available in Council Chambers	N/A	Corporate Services, Infrastructure & Environmental Services	2010
03-2010	Communication Lack of signage for TTY availability at Town Hall location	Purchased of proper signage to advertise devices available	N/A	Corporate Services, Infrastructure & Environmental Services	2010
04-2010	Physical Lack of accessible exterior entrance at Pine Tree Potters Guild at Library location (basement level)	Accessible ground (basement) level access to exterior door on south entrance (requires no-step entrance)	Completed via Facilities/Parks Budgets Re-graded area and added asphalt path of travel	Infrastructure & Environmental Services	2010



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
05-2010	Attitudinal Lack of accessibility knowledge and available information for local businesses	Built relationship with Chamber of Commerce to educate local businesses about AODA and inclusion of Customers with Disabilities	N/A PowerPoint presentation on file with Accessible Customer Service booklet	Corporate Services, Accessibility Advisory Committee	2011
06-2010	Physical Poor access to Parks Office - large steep staircase for public to use to reach Parks staff on 2 nd level at Scanlon location	Installed door buzzer at bottom of stairs for patrons to ring for staff, and convex mirror to be placed at the top of stairs to enhance security for staff and to better determine if patrons need assistance	\$200 Doorbell and convex mirror installed Improved signage installed	Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2011
07-2010	Physical Lack of automatic door opener at main (south) entrance of Town Hall	Installed automatic door opener at main (south) entrance	\$2,500 Parts and labour	Infrastructure & Environmental Services	2011



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
08-2010	Attitudinal Lack of awareness of disability sensitivity among Town user groups who rent Town facilities	Developed “Got Access” A Guide for an Accessible Aurora, providing customer service awareness material geared towards user groups	\$5,000 Design & Print	Corporate Services, Administration	2014
10-2010	Communication Lack of accessible formats available for observing election debates	Provided electronic note-taker service for accessibility to deaf or hard of hearing residents attending debates (upon request)	\$160/two-hour meeting Mileage	Corporate Services	2010
12-2010	Communication Lack of closed captioning for Movie Nights presented at Aurora Town Library	Town Youth program staff offer closed captioned movies on specific nights (upon request)	N/A Closed captioning available with movie; would need to be programmed or activated on play system at location	Corporate Services, Parks & Recreation Services	2011
13-2010	Communication Poor acoustics/ sound system in Council Chambers	Retrofitted current acoustics and PA/microphone system	Facilities rectified situation as of April 2011. Costs associated with Infrastructure & Environmental Services	Corporate Services, Infrastructure & Environmental Services, Administration	2011



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
14-2010	Physical Wheelchair ramp in Council Chambers is too narrow and not big enough for power wheelchairs or scooters; does not have hand rails on both sides; does not meet current building code	Reconfigured public seating area by removing small section of moveable chairs at back row (by bi-fold doors) and designated a section for patrons with wheelchairs or scooters	\$500 Minimal cost for stencil/markings of carpet tiles to designate area Clearly marked carpeted area with universal accessibility symbol to designate wheelchair section along back row	Corporate Services, Infrastructure & Environmental Services	2011
15-2010	Physical Lack of appropriate elevator at AFLC Some patrons refuse to use current lift because of its old technology and confined space (lift technology, very confined space, with moving walls, operated by a key/button system, is a lift <u>not</u> an elevator)	Retrofit for replacement of lift with a regular elevator that does not require a “key” operator	Capital project \$125,000 approved by Council; item transferred to Infrastructure and Environmental Services (IES) as Facilities Capital Project item completion of the Community Use for Youth space at the AFLC	AAC, Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
16-2010	Physical Lack of direct path of travel from fitness centre to pool at AFLC	Redesign corridors/change rooms in conjunction with renovation of AFLC	Parks & Recreation funded item as part of Community Space for Youth AFLC renovation	AAC, Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015
17-2010	Communication & Physical Lack of signage at 3 rd floor Town Hall washrooms directing patrons to location of accessible washrooms (on 1 st and 2 nd floors)	Purchased and installed appropriate signage	\$250 Temporary signs & sign holders	Infrastructure & Environmental Services	2011
19-2010	Attitudinal & Communication Lack of knowledge among Corporate Town employees regarding location of available accessibility resources within municipal buildings and Town-operated programs	Developed “Got Access” Accessibility Resource Guide for Town staff and patrons	\$5,000 Design & Print	Corporate Services, Administration	2014



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
20-2010	Communication Lack of awareness of availability of accessibility support for all Town Events and/or functions (upon request)	Advertised and incorporated as part of event material where people can direct inquiries or ask for assistance for accessibility	Costs vary depending on type of request received i.e. services in kind or operating supplies	Corporate Services, Administration	2012
21-2010	Communication Lack of community outreach to increase accessibility awareness	Outreach plan created by AAC and Accessibility Advisor Held annual events, information fairs, etc.	N/A	Corporate Services, Accessibility Advisory Committee, Administration	2011
22-2010	Attitudinal Lack of accessibility awareness among Taxicab operators	Awareness training for Taxicab operators	\$600/Training	Corporate Services, Accessibility Advisory Committee	2012
23-2010	Communication & Physical Lack of adequate signage at AFLC indicating accessible entrance location	Improved signage	\$50/sign Signage installed	Infrastructure & Environmental Services	2011



Appendix A – Completed Accessibility Items

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
24-2010	Communication Visual difficulties of Town-written material from Finance	Improved font size and set-up of tax and water bills	N/A Costs associated with set-up and mail out	Financial Services, Corporate Services	2012
26-2010	Physical No clear accessible viewing area at AFLC rink for patrons to view skating events	Space redesigned, barrier free access Chairs removed if applicable	Parks & Recreation funded item as part of Community Space for Youth AFLC renovation	AAC, Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015
27-2010	Communication No formal Affordable and Accessible Housing Policy in Official Plan	Included Affordable and Accessible Housing Policy in Official Plan	N/A	Corporate Services	2010
01-2011	Physical & Communication Lack of Audible Pedestrian Signal (APS) for busy intersection at Orchard Heights and Yonge St	Installed APS at recommended intersection in collaboration with York Region	\$50,000 Retrofit cost due to condition of intersection and current poles	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012



Appendix A – Completed Accessibility Items

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
02-2011	<p>Physical & Attitudinal</p> <p>Snowplows dumping snow within resident driveways – creating barriers for residents with disabilities to enter/exit their paths of travel</p>	<p>Windrow removal program for residents with disabilities that identify removal is an issue</p> <p>Driver sensitivity training provided. Included training for IES staff and sub-contractors used for plowing. Corporate Accessibility Training removing & preventing barriers</p>	<p>Driver sensitivity training conducted in-house with minimal cost for materials</p>	<p>Corporate Services, Infrastructure & Environmental Services</p>	<p>2011</p>
03-2011	<p>Physical & Systemic</p> <p>Lack of disability support at Town Special Events as required</p>	<p>Additional staff made available when Accessibility Advisor is unable to attend (unrealistic to have one/same person attend all Events)</p> <p>Staff submitted accessibility request when support required for Town Events</p>	<p>Cost – N/A</p> <p>Staff allowed to 'flex' time and adjust 8:30-4:30 work week when Events are pre-planned</p>	<p>All Departments</p>	<p>2011</p>



Appendix A – Completed Accessibility Items

Item # -Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
04-2011	Attitudinal & Communication Lack of accessibility knowledge among user groups	Established accessible information on policies, permits, conditions & regulations	N/A	Corporate Services, Parks & Recreation Services	2016
06-2011	Physical Lack of safe access from bus stop across road from SARC driveway entrance	Location of bus stop moved to facilitate safe crossing at traffic intersection Wellington/Leslie Streets	N/A	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012
07-2011	Physical Lack of access to the Cenotaph for people with mobility issues	Included ramp access to Cenotaph along path/stairway. Design features include Design of Public Space standards	\$20,000	Corporate Services, Parks & Recreation Services	2014



Appendix A – Completed Accessibility Items

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
01-2012	Physical & Communication Lack of Amplification System in the Town Hall Committee Rooms (i.e. Leksand/Holland Rooms	Hearing Induction Loop System installed in Holland/Leksand Rooms for Public Meetings	\$5,000	Corporate Services, Infrastructure & Environmental Services	2012
02-2012	Physical Lack of Access into the Lap Pool of SARC	Installed permanent hydraulic lift onto the Lap Pool	\$6,000	Corporate Services, Infrastructure & Environmental Services	2012
03-2012	Physical Lack of Access through the back door of the Council Chambers	Installed automatic door and distress paddles	\$2,500	Corporate Services, Infrastructure & Environmental Services	2012
04-2012	Physical Lack of Access into the Accessible Washrooms of the Family Change room in the SARC	Installed automatic door and distress paddles	\$12,000	Corporate Services, Infrastructure & Environmental Services	2012



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
05-2012	Attitudinal & Communication Accessibility Considerations on Reports to Council	Included subsection on all reports highlighting any accessible considerations that may identify, remove, and prevent barriers	N/A	Corporate Services	2016
06-2012	Physical & Communication Lack of Amplification System in the West Mackenzie Room of the Aurora Seniors Centre	Hearing Induction Loop System installed in West Mackenzie Room for Public Meetings & Events	\$3,500	Corporate Services, Infrastructure & Environmental Services	2012
07-2012	Physical & Communication Lack of Audible Pedestrian Signal & Curb Cuts (APS) for Yonge & Wellington, and Yonge & St. John's Side road	Installed APS at recommended intersections in collaboration with York Region	\$50,000 Retrofit cost due to condition of intersection and current poles	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
08-2012	Communication & Physical Lack of appropriate accessible signage and way-finding system directing patrons to the appropriate located within SARC & AFLC	Accessible way-finding signage required to meet accessible needs for patrons specifically using public areas of recreational facilities	\$5,000	Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2012
09-2012	Physical & Attitudinal Lack of seating in Bus Shelters	Installed accessible seating in all Bus Shelters	Region of York, and YRT funded project	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012
10-2012	Physical Intersection of Conover & Riveridge Blvd traffic circle has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the traffic circle of the intersection	\$13,000	Corporate Services, Infrastructure & Environmental Services	2013



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
11-2012	Communication & Physical Council Chambers projector screen split use required for Electronic Notetaking	Created a function where the two Council Chambers projector screens can operate independently	\$3,000	Corporate Services, Infrastructure & Environmental Services	2016
12-2012	Physical Lack of Picnic Tables in Parks accessible to various mobility aids	Incorporated Capital replacement of tables with accessible picnic tables in strategic high traffic areas	Parks Capital Replacement on a yearly basis, changing out tables coming out of service	Corporate Services, Parks & Recreation Services	2013
13-2012	Physical Lack of accessible Park Paths and Accessible Playground equipment	Any new parks/trails to meet the IAS Design of Public Spaces Standard for accessibility. Included Queens Diamond Jubilee Park and 2C development	\$50,000 Funds used in Capital for new /retrofit as per the Parks & Recreation Master Plan	Corporate Services, Parks & Recreation Services	2016
14-2012	Physical Lack of Change tables in Aquatic Centre change rooms	Investigated requirements of SARC & AFLC to determine space, placement, and quantity. Family change-room has accessible stalls/rooms with accessible benches for proper transfers	N/A	Corporate Services, Infrastructure & Environmental Services, Parks & Recreation Services	2013



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
15-2012	Communication Lack of TTY at municipal buildings	Additional TTY installed on Town Hall first floor payphone and Aurora Public Library lobby payphone	\$300/phone	Corporate Services	2012
16-2012	Physical Lack of Parking on the street with Accessibility Parking Permit (Overnight, No stopping zones, etc.)	Reviewed existing By-law. Determined that it would provide inequalities and is winter liability for clearing of roads	N/A	Corporate Services	2013
17-2012	Communication Lack of accessibility on website for people with dyslexia, learning & visual impairments	The Town is proceeding to launch a new website (WCAG Level A) platform with increasing accessible features. Interim solution installed “BrowseAloud” accessible website software.	Website platform funded by Administration. Accessible software, \$2,500/year	Corporate Services, Financial Services, Administration	2012
18-2012	Physical Cable trip hazard for all patrons entering front gates of Special Events i.e. Ribfest	Purchased cable protector ramps allowing barrier free access	\$2,500	Corporate Services	2012



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
20-2012	Communication Lack of accessible formats available for observing election debates	Provided electronic note-taker service upon request—interpreters for accessibility to deaf or hard of hearing residents attending debates	Cost \$250 per two-hour meeting/service, plus mileage cost to service provider	Corporate Services	2014
21-2012	Physical Lack of access along sidewalks/walkways that display Election Signs	Provided education to Candidates proper sign placement in accordance with sign By-Law. By-Law Staff enforced, removed, relocated that impeded physical access	N/A	Corporate Services	2014
01-2013	Physical Intersection of Yonge & Henderson Street YRT Bus Platform has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the bus stop of the intersection	\$20,000	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation	2014
02-2013	Physical Lack of Access to rear of AFLC Arena and Aquatic Change rooms	Replacement of rear entrances with censored automatic doors	\$25,000	Corporate Services, Infrastructure & Environmental Services,	2015



Appendix A – Completed Accessibility Items

Item #–Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
03-2013	Physical Lack of adapted weight training equipment in Club Aurora Fitness Centre	Capital expenditure of adapted universal weight training station	\$15,000	Corporate Services, Parks & Recreation Services,	2015
04-2013	Communication & Physical Lack of Audible Pedestrian Signal (APS) for busy intersection at Aurora Heights and Yonge St	Installation of APS at recommended intersection in collaboration with York Region	\$75,000 retrofit cost due to condition of intersection and current poles	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation	2016
06-2013	Physical Lack of Access throughout ACC Arenas and Corridors	Installation of paddle/censored automatic doors & openers eliminated barriers to those with mobility disabilities	\$25,000	Corporate Services, Infrastructure & Environmental Services,	2015



Appendix A – Completed Accessibility Items

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
07-2013	Physical Intersection of Conover & Borealis Ave traffic circle has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the traffic circle of the intersection	\$15,000	Corporate Services, Infrastructure & Environmental Services	2014
08-2013	Communication Lack of Visual/Audio Emergency System Detectors in Town Hall meeting rooms for the public	Installation of horn/strobe alarms in Leksand, Holland, Tannery Rooms and Council Chambers	\$500/device plus installation	Corporate Services, Infrastructure & Environmental Services	2014
09-2013	Physical Lack of accessible Paved Park Paths in Lambert Willson Park/Arboretum for connectivity with Nokiidaa Trail	Any new remedial parks/trails to meet the IAS Design of Public Spaces Standard for accessibility	\$100,000	Corporate Services, Parks & Recreation Services,	2016



Appendix A – Completed Accessibility Items

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
02-2015	Physical Lack of Access to ALFC Fitness Centre, Gym Change rooms, & 2 nd Floor Washrooms	Installation of paddle/censored automatic doors & openers eliminated barriers to those with mobility disabilities	\$45,000	Corporate Services, Infrastructure & Environmental Services,	2016
04-2015	Physical Lack of Accessible Water Fountain and Bottle Fill stations in Municipal Facilities	Installation of "ADA", cooled water bottle and drinking fountain stations at ACC, AFLC, SARC, Library & Town Hall	\$30,000 Capital from IES	Corporate Services, Parks & Recreation Services, Infrastructure & Environmental Services	2016



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
11-2010	Communication Lack of captioning option for Council meetings Broadcasted	Captioning to be included for streaming of Council & Committee meetings with Council A/V upgrade	\$15,000/year	Corporate Services, Administration	No enforcement under CRTIC that captioning is required for community programming	2017
18-2010	Communication & Physical Lack of appropriate signage and way-finding system directing patrons to the appropriate Departments and/or areas located within Town Hall	Hire consultant to investigate potential solutions for a visual way-finding system for Town Hall	\$50,000	Corporate Services, Infrastructure & Environmental Services,	Visual way-finding system should be delayed until org. review and space analysis complete Possible interim solution would be to have GIS staff develop Town Hall map with legend to be available at all entrances and Dept. counters	2017



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
25-2010	Physical Counters at Town Hall do not include lower counter cuts for people using mobility devices	Install accessible Reception counters at all Town Hall Departments	42,000 \$7,000/each	AAC, Infrastructure & Environmental Services, Corporate Services	As of January 1, 2016 all service counters, queuing lines, and waiting areas must be accessible as per IASR Design of Public Space Standards	2018
05-2011	Physical Increase accessibility in Council Chambers	Re-design and construct barrier-free Council Chambers	Cost estimated at \$250/square foot	Corporate Services, Infrastructure & Environmental Services	Retain architect to determine design and feasibility relating to the Ontario Building Code (OBC) in conjunction with Town Hall refresh	2022
19-2012	Physical & Vision Lack of accessible lighting in Town parks that host/run events	Determine high traffic areas and conduct needs assessment of accessible lighting or lack thereof	\$50,000/Machel Park in association with Parks Department	Corporate Services, Parks & Recreation Services	Safety issue for patrons entering/exiting park facilities & events due to lack of lighting	2017



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #·Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
05-2013	Communication Lack of fixed Audio/Visual Systems in Committee Boardrooms	Installation of fixed Audio/Visual System in Leksand, Holland, and Tannery Rooms with capability for Hearing Assist, CART, etc.	\$200,000	Corporate Services, Infrastructure & Environmental Services, Financial Services	Accessibility Advisor to investigate further need for boardrooms with accessible conferencing capabilities	2017
01-2015	Communication & Physical Lack of Audible Pedestrian Signal (APS) for busy intersection at Kennedy and Yonge St	Installation of APS at recommended intersection in collaboration with York Region	\$75,000 retrofit cost due to condition of intersection and current traffic poles	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation	Capital replacement costs \$75,000 per intersection per year prioritizing need of traffic intersection	2018



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
03-2015	Physical Lack of Evacuation Access to those in multi-level facilities	Evacuation Chairs for ACC, AFLC, Town Hall & Cultural Centre	\$10,000	Corporate Services, Parks & Recreation Services, Infrastructure & Environmental Services		2017
05-2015	Physical & Vision Lack of accessible lighting in Town parks that host/run events	Determine high traffic areas and conduct needs assessment of accessible lighting or lack thereof	\$100,000/ Lambert Willison Park/Arboretum in association with Parks Department	Corporate Services, Parks & Recreation Services	Safety issue for patrons entering/exiting/traveling park facilities due to lack of lighting	2018



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
06-2015	<i>Physical</i> Lack of accessible Change Tables in public washrooms 2 nd Floor AFLC.	Installation of infant change tables in Accessible Stalls in Male and Female Washrooms 2 nd Floor AFLC	\$5,000	Corporate Services, Infrastructure & Environmental Services	Change Tables exist in Aquatic Change rooms, but lack of accessibility for program areas accessing 2 nd Floor	2017



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
07-2015	<p>Communication & Physical Lack of awareness/knowledge of accessibility requirements/upgrades to existing facilities</p>	<p>Conduct Facility Audits to all Facilities to identify gaps, end of life cycle components that impact barrier free access. Identified elements will be used to help build the Accessibility Plan for accessible upgrades</p>	<p>\$30,000 in conjunction with IES</p>	<p>Corporate Services, Infrastructure & Environmental Services</p>	<p>IES has capital project item identified for Facility Audits. Audits will be comprehensive to identify gaps including barrier free elements</p>	2017



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #·Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
01-2016	Physical Lack of Access to JOC Washrooms, Change rooms, and Work Bays	Installation of paddle/censored automatic doors & openers eliminated barriers to those with mobility disabilities	\$35,000	Corporate Services, Infrastructure & Environmental Services,	Barriers identified. Procurement in 2016	2017
02-2016	Communication & Physical Lack of Audible Pedestrian Signal (APS) for busy intersection at Murray and Yonge St	Installation of APS at recommended intersection in collaboration with York Region	\$75,000 retrofit cost due to condition of intersection and current traffic poles	Corporate Services, Infrastructure & Environmental Services, Region of York Transportation	Capital replacement costs \$75,000 per intersection per year prioritizing need of traffic intersection	2017



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
03-2016	Communication & Physical Lack of Accessible signage for Universal Washrooms, 2 nd Floor Aurora Public Library	Installation of appropriate way-finding signage at location	\$1,000 Operating	Corporate Services, Infrastructure & Environmental Services	Determine specific signage required in consultation with Library Staff and IES	2017
04-2016	Physical Lack of Access to Universal Washrooms, 2 nd Floor Aurora Public Library	Installation of padded automatic doors & openers eliminated barriers to those with mobility disabilities	\$10,000	Corporate Services, Infrastructure & Environmental Services		2018



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #-Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
05-2016	Physical Lack of Access to Yonge Street Vestibule Entrance, First Floor Aurora Public Library	Installation of censored automatic door sliders eliminated barriers to those with mobility disabilities	\$20,000	Corporate Services, Infrastructure & Environmental Services		2019
06-2016	Physical Lack of Access to Vestibule Entrance Aurora Seniors Centre	Installation of censored automatic door sliders eliminated barriers to those with mobility disabilities	\$20,000	Corporate Services, Infrastructure & Environmental Services		2018



Appendix B – Recommended Accessibility Items 2017 – 2023

Item # - Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
07-2016	<i>Physical</i> Lack of Access to Pool Viewing Area at SARC	Installation of censored automatic door to eliminate barriers to those with mobility disabilities	\$5,000	Corporate Services, Infrastructure & Environmental Services,		2017
08-2016	<i>Physical</i> Lack of Access to Victoria Hall entrance	Installation of permanent ramp	\$20,000	Corporate Services, Infrastructure & Environmental Services,		2018



Appendix B – Recommended Accessibility Items 2017 – 2023

Item #·Year Added	Type of Barrier to Accessibility	Proposed Solution	Associated Costs	Department Responsible	Status of Project Item	Target Year Completion
09-2016	Physical Lack of Access to entrance of ACC #1 & ACC #2 from parking lot	Create paved surface to grade where designed curb cuts are located for appropriate safe, accessible routes of travel	\$200,000 (IES)	Corporate Services, Infrastructure & Environmental Services,	Project ongoing with base asphalt established. Top coat asphalt to be completed in Spring 2017. In short term, ramped asphalt used for access to the facility.	2017
10-2016	Physical Lack of a Fully Inclusive and Accessible Municipal Park	Development and creation of Queens Diamond Jubilee Park	\$325,000 (Parks)	Corporate Services, Parks & Recreation Services,	Project ongoing with planned completion for Spring 2017	2017



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

Topic and Implementation Date	Detail of What is Required	Action
General		
ss 1 - 2 Purpose, application and definitions		
Establishment of Accessibility Policies January 1, 2013 COMPLIANT	3 (1) Develop policies in regards to how we plan on working towards an accessible municipality as per the AODA (2) Write a statement of organizational commitment to meet the needs of people with disabilities, in a timely manner (3) (a) Write one or more written documents describing it's policies (b) Make the written documents available to the public, and provide them in an accessible format when requested	Staff Report summarizes plan and amends current Accessible Customer Service Policy made by way of the following Council adoption on September 15, 2009: <ul style="list-style-type: none"> • Additional IASR Policy The Town of Aurora describes that as an organization "it is committed and guided by the four core principles of Dignity, Independence, Integration, and Equal Opportunity and supports the full inclusion of persons as set out in the Canadian Charter of Rights and Freedoms, and the Accessibility for Ontarians with Disabilities Act, 2005." All Council reports are publically available and posted on the Town of Aurora website.
Accessibility	4 (1) (a) Develop a multi-year accessibility plan which shows how the municipality will prevent	4 (1) Assigned to the Accessibility Advisor, a draft of the multi-year accessibility plan will be reviewed with the AAC.



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>Plans January 1, 2013 COMPLIANT</p>	<p>and remove barriers as per the AODA (b) Post plan on the Town of Aurora's website, provide in an accessible format when requested (c) Review/update plan at least once every five years (2) Review/update the accessibility plans in consultation with people with disabilities and the AAC (3) (a) Prepare a status report (annually) discussing the progress the municipality has taken in regards to clause (1) (b) Post the status report on the Town of Aurora's website, and provide in an accessible format when requested</p>	<p>4(2) Town of Aurora holds an annual public input Forum. 4(3) Town of Aurora AAC & Council reviews accessibility plans Status reports are publically available and posted on the Town of Aurora website.</p>
<p>Procuring or Acquiring goods, services or facilities January 1, 2013 COMPLIANT</p>	<p>5 (1) Incorporate accessibility criteria and features when acquiring or purchasing goods, services or facilities (2) An explanation must be provided, upon request if it is not practicable to the above clause 5 (1)</p>	<p>An amendment to the Purchasing By-law. By-Law 5500-13, 25.1-25.2 has a section specifically referencing the AODA as follows: 25. ACCESSIBILITY CONSIDERATIONS 25.1 The Town is committed to giving people with disabilities the same opportunity to access Town Goods and Services and allowing them to benefit from the same Services, in the same place and in a similar way as other customers. Pursuant to the provisions of the AODA and s. 5(1) of O. Reg. 191/11, as amended, the Town shall incorporate accessibility design, criteria, and features when procuring or acquiring Goods,</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

		<p>Services, or facilities, except where it is not practicable to do so. Programs, Goods, Services, facilities, etc. should be accessible to persons with disabilities (visible and invisible), including (without limitation): hearing loss, vision loss, physical or mobility related impairments, temporary disabilities, learning, speech, language, cognitive, psychological, psychiatric, intellectual and developmental disabilities, allergies, and multiple chemical sensitivities.</p> <p>25.2 If it is determined not to be practicable to incorporate accessibility design, criteria, and features when Purchasing Goods, Services, or facilities, the Department Head responsible for any such Procurement shall, upon request, provide an explanation.</p>
s 6 Self Service Kiosks		
<p>Training January 1, 2014 COMPLIANT</p>	<p>7(1) Training must be provided on the requirements of the accessibility standards in regards to the AODA and the Human Rights Code as it pertains to people with disabilities to, (a) All employees and volunteers (b) All people who participate in developing the organization's policies (c) All people who provide goods, services or facilities on behalf of the Town of Aurora</p>	<p>Communication sent out to all current employees using Town of Aurora traditional communications channels. All existing employees received AODA Integrated Accessibility Standards Regulation and Human Rights Code "duty to accommodate" training. Information regarding the Accessibility for Ontarians with Disabilities Act included in Town orientation which is provided to every Town of Aurora employee. Additional training on specific elements of the Integrated Standard that are applicable to specific employees provided to those employees, as for</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

	<p>(2) The training will be appropriate to the duties of the employees, volunteers and other people (3) Every person will be trained as soon as practicable (4) Training will be provided if there are any changes to the policies, on an ongoing basis (5) The municipality must keep a record of the training provided, including the training dates and the number of people who participated</p>	<p>example all Supervisors will receive training on the Employment Standards and all applicable staff requiring procurement will receive training on the General Requirement. The Town of Aurora has a protocol in place for managing employee training records.</p>
<p>ss 8 - 10 Exemptions, definitions, exceptions and application</p>		
<p align="center">Information and Communications Standards</p>		
<p>Feedback January 1, 2014 COMPLIANT</p>	<p>11(1) All processes for receiving and responding to feedback must be accessible to people with disabilities, (2) Accessible formats and communication supports must be provided in an accessible format when requested (3) Notify the public about the availability of accessible formats and communication supports</p>	<p>Information about how to make information accessible included in staff training. Communications (Hard Copy or Electronically via website) with the public include information regarding available accessible formats.</p>
<p>Accessible Formats and Communication Supports</p>	<p>12 (1) Provision of accessible formats and communication supports for persons with disabilities must be provided or arranged upon request, (a) in a timely manner</p>	<p>Currently, the “Accessible Customer Service Policy” includes provisions that the Town of Aurora provides equal treatment to people with disabilities with respect to the use and benefit of Town services, programs, goods, information and facilities and that no additional fees are charged because of or related to the</p>



Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR

<p>January 1, 2015 COMPLIANT</p>	<p>(b) <i>at a cost that is no more than the regular cost charged to other persons</i> (2) The municipality must consult with the person making the request in determining the suitability of an accessible format or communication support. (3) Notify the public about the availability of accessible formats and communication supports</p>	<p>disability. Notification provided on Home page of the Town’s website</p>
<p>Emergency Procedure, Plans or Public Safety Information January 1, 2012 COMPLIANT</p>	<p>13(1) Emergency procedures, plan or public safety information are provided to the public, the information must be provided in an accessible format or with appropriate communication supports, as soon as practicable, upon request. (2) Emergency procedures, plans or public safety information must be available to the public</p>	<p>13(1) The Town of Aurora has an extensive Emergency Response Plan with community partners who are able to assist in the event of an emergency. Information is provided to the public by way of the Town of Aurora website and Town of Aurora publications. This plan is available in an accessible format and/or with appropriate communication supports upon request.</p>
<p>Accessible Websites and Web Content WCAG 2.0 Level A January 1, 2014 ONGOING</p>	<p>14(1) Internet and intranet websites and web content conform with the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, at Level AA, and shall do so in accordance with the schedule set out in this section 14(2) Internet websites and web content must conform with the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, initially at Level A and increasing to Level</p>	<p>New Town of Aurora website platform launched in early 2014 and is WCAG Level A as required by Accessibility Advisor to Communications Manager (Documented in: Web Platform Strategy – RFP Fall, 2012). Corporate Templates formatted to WCAG guidelines. Accessible Communications Guidelines drafted to train all applicable staff in appropriate content for documents and websites meeting</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>WCAG 2.0 Level AA January 1, 2021 PENDING</p>	<p>AA. Exceptions Apply</p>	<p>accessibility needs.</p>
<p>ss 15 - 18 Specific to Education and Training Bodies</p>		
<p>Public Libraries January 1, 2013 COMPLIANT</p>	<p>19(1) Access to or arrange for accessible materials where they exist (2) Information about the availability of accessible materials publicly available and shall provide the information in accessible format or with appropriate communication supports, upon request (3) Library boards may provide accessible formats for archival materials, special collections, rare books and donations</p>	<p>Aurora Public Library have accessible materials and services that include:</p> <ul style="list-style-type: none"> - Kurzweil 1000 & 3000 (scanning, writing, reading software) - ZoomText (Magnifying software) - JAWS (Screen reading software) - Duxbury Braille Translator - Large print, Audio books, Electronic books - Mosio text messaging software



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

Employment Standards

ss 20 – 21 Scope, interpretation and schedules

<p>Recruitment January 1, 2014 COMPLIANT</p>	<p>22 Notify employees and the public about the availability of accommodation for applicants with disabilities during recruitment process</p>	<p>An accessibility tagline added to all job advertisements effective January 2014, advising applicants of the availability of accommodations during the recruitment process.</p>
<p>Recruitment, Assessment or Selection Process January 1, 2014 COMPLIANT</p>	<p>23(1) During the recruitment process, notify job applicants that accommodations are available upon request in relation to the materials or processes to be used. (2) The employer will consult with the applicant and provide suitable accommodation in a manner that takes into account the applicant's accessibility needs due to their disability.</p>	<p>Town of Aurora Recruitment policies and process are compliant with all applicable legislation, including but not limited to the Accessibility for Ontarians with Disabilities Act, the Employment Standards Act, the Ontario Labour Relations Act, the Human Rights Code, the Municipal Freedom of Information and Protection of Privacy Act. Applicants who are selected to proceed to the interview stage will be advised of the availability of accommodations during the recruitment process. Applicants must meet the occupational requirements of the position available to proceed to the interview stage.</p>
<p>Notice to Successful Applicants January 1, 2014</p>	<p>24 When making offers of employment, notify the successful applicant of its policies for accommodating employees with disabilities</p>	<p>The standard offer letter has been amended to notify the successful applicant of Town of Aurora policies for accommodating employees with disabilities.</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

COMPLIANT	<p>25(1) Inform employees of its policies used to supports employees with disabilities, including, but not limited to, policies on the provision of job accommodations that take into account an employee's accessibility needs due to disability.</p> <p>(2) Provide the information required to new employees as soon as practicable after they begin employment</p> <p>(3) Provide updated information to its employees whenever there is a change to existing policies on the provision of job accommodations that take into account an employee's accessibility needs due to a disability</p>	<p>Town of Aurora has a Return to Work Policy and an established practice for the application of that policy. An update on the AODA Integrated Standard provided to all current employees using our traditional communications channels. All new employees receive the information as part of their offer and onboarding process.</p> <p>In 2013, AODA Training has included an education component on the Integrated Accessibility Standard for Employment.</p>
<p>Accessible Formats and Supports for Employees January 1, 2014 COMPLIANT</p>	<p>26(1) Where an employee with a disability so requests it, every employer shall consult with the employee to provide or arrange for the provision of accessible formats and communication supports for,</p> <p>(a) <i>information that is needed in order to perform the employee's job; and</i></p> <p>(b) <i>information that is generally available to employees in the workplace</i></p> <p>(2) Consult with the employee making the request in determining the suitability of an accessible format or communication support</p>	<p>Current practice is to respond to the unique requests for information from individual employees in a way that meets all of their needs, including those for accessible formats. The Town of Aurora has procedures, including "Modified Work Duties" in the Return to Work policy and its implementation is inherently individualized and customized to each employee's particular circumstances.</p>



Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR

<p>Workplace Emergency Response Information January 1, 2012 COMPLIANT</p>	<p>27(1) Provide individualized workplace emergency response information to employees who have a disability, if the disability is such that the individualized information is necessary and the employer is aware of the need for accommodation due to the employee's disability. (2) Provide the workplace emergency response information to the person designated by the employer to provide assistance (3) Provide the information required as soon as practicable after the employer becomes aware of the need for accommodation due to the employee's disability. (4) Review the individualized workplace emergency response information, <i>(a) when the employee moves to a different location in the organization</i> <i>(b) when the employee's overall accommodations needs or plans are reviewed; and</i> <i>(c) when the employer reviews its general emergency response policies</i></p>	<p>Communication sent out to all current employees using Town of Aurora traditional communications channels. Employees who have self-identified as requiring emergency response assistance or information are asked to complete a brief information/request support form and then meet with an HR representative, chosen "designee" to develop an appropriate individualized evacuation and emergency response plan. Any new employees moving forward will have this introduced upon their initial HR orientation.</p>
<p>Documented Individual Accommodation Plans</p>	<p>28(1) Develop a written process for the development of documented individual accommodation plans for employees with disabilities. (2) The process for the development of documented individual accommodation plans</p>	<p>Town of Aurora procedures on "Modified Work Duties" and its established processes include detailed documentation for all individual accommodation plans. A Return to Work policy also includes written details and descriptions of the individual accommodation.</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>January 1, 2014 COMPLIANT</p>	<p>shall include eight prescribed elements. (3) Individual accommodation plans shall, <i>(a) if requested, include any information regarding accessible formats and communications supports provided</i> <i>(b) include individualized workplace emergency response information</i> <i>(c) identify any other accommodation that is to be provided.</i></p>	<p>Where applicable, CUPE is involved in the development of individual accommodation or return to work plans. All information gathered and used in this process is protected in accordance with MFIPPA and other applicable legislation.</p>
<p>Return to Work Process January 1, 2014 COMPLIANT</p>	<p>29(1)(a) Develop and have in place a return to work process for its employees who have been absent from work due to a disability and require disability-related accommodations in order to return to work; <i>(b) document the process</i> <i>(2) The return to work process will,</i> <i>(a) outline the steps the employer will take to facilitate the return to work of employees who were absent because their disability required them to be away from work;</i> <i>(b) use documented individual accommodation plans</i> <i>(3) The return to work process referenced in this section does not replace or override any other return to work process created by or under any</i></p>	<p>Town of Aurora procedures on “Modified Work Duties” and its established processes include detailed documentation for all individual accommodation plans. A Return to Work policy also includes written details and descriptions of the individual accommodation. Where applicable, CUPE is involved in the development of individual accommodation or return to work plans. All information gathered and used in this process is protected in accordance with MFIPPA and other applicable legislation.</p>



Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR

<p>Performance Management January 1, 2014 COMPLIANT</p>	<p>other statute. 30(1) An employer that uses performance management in respect of its employees shall take into account the accessibility needs of employees with disabilities, as well as the individual accommodation plans, when using its performance management process in respect of employees with disabilities</p>	<p>Employees whose performance may be impacted by a possible disability are referred to Human Resources who assists in assessment and development of an action plan if appropriate to do so. Information included in Supervisory Training and noted when this standard is discussed between the Human Resources Manager and Accessibility Advisor. Performance Review policy has been updated to reflect accommodations given to those with disabilities</p>
<p>Career Development and Advancement January 1, 2014 COMPLIANT</p>	<p>31 An employer that provides career development and advancement to its employees shall take into account the accessibility needs of its employees with disabilities as well as any individual accommodation plans, when providing career development and advancement to its employees with disabilities</p>	<p>Unless a vacant position is identified through the modified work duties as being a suitable accommodation for an individual employee, all Town of Aurora positions are posted and filled through a job competition. Competition includes the provision of suitable accommodations to candidates with a disability.</p>
<p>Redeployment January 1, 2014 COMPLIANT</p>	<p>32 An employer that uses redeployment shall take into account the accessibility needs of its employees with disabilities, as well as individual accommodation plans, when redeploying employees with disabilities</p>	<p>The Town of Aurora has procedures for Modified Work Duties and a Return to Work Policy.</p>
<p>ss 33 – 73 Conventional and Specialized Transportation Service Providers</p>		



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

ss 74 – 77 School Transportation and Ferries

Transportation Standards – Duties of Municipalities and Taxi Cabs

<p>Accessible Taxicabs January 1, 2013 COMPLIANT</p>	<p>79(1) Consult with its municipal accessibility advisory committee, the public and persons with disabilities to determine the proportion of on-demand accessible taxicabs required in the community. (2) Identify progress made toward meeting the need for on-demand accessible taxicabs, including any steps that will be taken to meet the need, in its accessibility plan.</p>	<p>79(1) Agenda Item for information & recommendation at AAC February 2012. Public Input received at Accessibility Forum June 2012. 79(2) Accessible Taxi Driver Training in effect for all licensed Brokers/Operators in the Town of Aurora. Training includes taxi drivers who transport persons with disabilities. Staff Report to AAC November 2012 detailed proportionate number of “on-demand” accessible cabs.</p>
<p>Accessible Taxicabs July 1, 2012 s. 80(1) COMPLIANT s. 80(2) COMPLIANT</p>	<p>80(1) Any municipality that licenses taxi cabs shall ensure that owners and operators of taxicabs are prohibited, <i>(a) from charging a higher fare or an additional fee for persons with disabilities than for persons without disabilities for the same trip;</i> <i>(b) from charging a fee for the storage of mobility aids or mobility assistive devices</i> (2) Ensure that owners and operators of taxicabs place vehicle registration and identification information on the rear bumper of the taxicab. (3) Ensure that owners and operators of taxicabs</p>	<p>80(1) Town of Aurora Licensing By-Law 4258-01.P, schedule 13 is revised to reflect these changes. 80(2) (3) The Manager of By-Law Enforcement has been notified of these requirements and has implemented the requirements. Revisions to By-Law 4258-01.P, schedule 13 have been made.</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

	make available vehicle registration and identification information in an accessible format to persons with disabilities who are passengers	
Design of Public Space Standards		
ss 80.1 – 80.5 Definition, Application and Schedules		
Recreational Trails & Beach Access Routes January 1, 2016 ONGOING	80.6 – 80.15 This applies to new constructed and redeveloped recreational trails that an obligated organization intends to maintain. Obligated organizations must consult with the public and persons with disabilities. Municipalities must also consult with their municipal accessibility advisory committees.	The Town of Aurora will review and update current processes to make sure the accessibility requirements of the Design of Public Spaces Standards are applied where applicable, to new or redeveloped projects. The Town will update procurement procedures and guidelines, where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements. The Town will consult with the public, persons with disabilities and Accessibility Advisory Committee
Outdoor Public Use Eating Areas January 1, 2016 ONGOING	80.16 – 80.17 Obligated organizations, shall ensure that where they construct or redevelop outdoor public use eating areas that they intend to maintain, the outdoor public use eating areas meet the following requirements: 1. A minimum of 20 per cent of the tables that are provided must be accessible to persons	The Town of Aurora will review and update current processes to make sure the accessibility requirements of the Design of Public Spaces Standards are applied where applicable, to new or redeveloped projects. The Town will update procurement procedures and guidelines, where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements.



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>Outdoor Play Spaces January 1, 2016 ONGOING</p>	<p>using mobility aids by having knee and toe clearance underneath the table and in no case shall there be fewer than one table in an outdoor public use eating area that meets this requirement.</p> <p>2. The ground surface leading to and under tables that are accessible to persons using mobility aids must be level, firm and stable.</p> <p>3. Tables that are accessible to persons using mobility aids must have clear ground space around them that allows for a forward approach to the tables</p>	<p>The Town of Aurora will review and update current processes to make sure the accessibility requirements of the Design of Public Spaces Standards are applied where applicable, to new or redeveloped projects. The Town will update procurement procedures and guidelines, where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements and is applying "Annex H" Accessibility Playground Guidelines.</p> <p>The Town will consult with the public, persons with disabilities and Accessibility Advisory Committee</p>
---	---	---



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

	<p>When constructing new or redeveloping existing play spaces that they intend to maintain, obligated organizations, other than small organizations, shall,</p> <p>(a) incorporate accessibility features, such as sensory and active play components, for children and caregivers with various disabilities into the design of outdoor play spaces; and</p> <p>(b) ensure that outdoor play spaces have a ground surface that is firm, stable and has impact attenuating properties for injury prevention and sufficient clearance to provide children and caregivers with various disabilities the ability to move through, in and around the outdoor play space</p>	<p>The Town of Aurora updated current processes (i.e. Site Plan Manual) to make sure accessibility requirements of the Design of Public Spaces Standards are applied where applicable, to new or redeveloped projects. The Town updated procurement procedures and guidelines, where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements.</p> <p>The Town of Aurora will review and update current processes (i.e. Site Plan Manual) to make sure the accessibility requirements of the Design of Public Spaces Standards are</p>
<p>Exterior Paths of Travel January 1, 2016 COMPLIANT</p>	<p>80.21 – 80.31 This applies to newly constructed and redeveloped exterior paths of travel that are outdoor sidewalks or walkways designed and constructed for pedestrian travel and are intended to serve a functional purpose and not to provide a recreational experience</p>	<p>80.32 – 80.39 Obligated organizations shall ensure that when constructing new or redeveloping off-street parking facilities that they</p>
<p>Accessible Parking</p>		



Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR

<p>January 1, 2016 COMPLIANT</p>	<p>intend to maintain, the off-street parking facilities meet the requirements set out in this Part</p>	<p>applied where applicable, to new or redeveloped projects. The Town will update Zoning By-law #2213-78 and designated disabled parking By-law 4574-04.T where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements.</p>
<p>Obtaining Services January 1, 2016 ONGOING</p>	<p>80.40 – 80.43 Obligated organizations shall meet the requirements set out in this Part in respect of the following: 1. All newly constructed service counters and fixed queuing guides. 2. All newly constructed or redeveloped waiting areas.</p>	<p>The Town of Aurora will review and update current processes to make sure the accessibility requirements of the Design of Public Spaces Standards are applied where applicable, to new or redeveloped projects. The Town will update procurement procedures and guidelines, where needed, to reflect the requirements for public spaces. Town staff informed about the public spaces requirements.</p>
<p>Maintenance January 1, 2016 ONGOING</p>	<p>80.44 obligated organizations, shall ensure that their multi-year accessibility plans include the following: 1. Procedures for preventative and emergency maintenance of the accessible elements in public spaces as required under this Part. 2. Procedures for dealing with temporary disruptions when accessible elements required under this Part are not in working order</p>	<p>The Town of Aurora will review and update procedures for the preventative and emergency maintenance of the accessible elements required in the Design of Public Spaces Standards. The Town will also review and update procedures for dealing with temporary disruptions when these accessible elements are not functional.</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

Customer Service Standards

ss 80.45 Scope and interpretation

<p>Establishment of Policies January 1, 2010 COMPLIANT</p>	<p>80.46 Every provider shall develop, implement and maintain policies governing its provision of goods, services or facilities, as the case may be, to persons with disabilities</p>	<p>The Town of Aurora has documented Policy #63 Accessible Customer Service that governs provisions of goods, services or facilities to persons with disabilities.</p>
<p>Use of Service Animals and Support Persons January 1, 2010 COMPLIANT</p>	<p>80.47 (2) If a person with a disability is accompanied by a guide dog or other service animal, the provider shall ensure that the person is permitted to enter the premises with the animal and to keep the animal with him or her, unless the animal is otherwise excluded by law from the premises. (4) If a person with a disability is accompanied by a support person, the provider shall ensure that both persons are permitted to enter the premises together and that the person with a disability is not prevented from having access to the support person while on the premises</p>	<p>The Town of Aurora ensures access of all patrons to any municipal facility with use of assistive devices, service animals and support persons. Any support person, use of service animal and/or assistive devices are not charged a fee for the assistance for the person with a disability.</p>
<p>Notice of Temporary Disruptions</p>	<p>80.48 If, in order to obtain, use or benefit from a provider's goods, services or facilities, persons with disabilities usually use other particular</p>	<p>The Town of Aurora provides Notice of Service disruptions for any good, service, and/or facility that is disrupted. This is accomplished through templates for hard copy, press release</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>January 1, 2010 COMPLIANT</p>	<p>facilities or services of the provider and if there is a temporary disruption in those other facilities or services in whole or in part, the provider shall give notice of the disruption to the public</p>	<p>and on-line distribution.</p>
<p>Training for Staff, etc. January 1, 2010 COMPLIANT</p>	<p>80.49 In addition to section 7, Every provider shall ensure that every employee, volunteer, third part contractor receive training about the provision of the provider's goods, services or facilities, as the case may be, to persons with disabilities</p>	<p>All employees, volunteers, and third party contractors receive Accessible Customer Service training. Information regarding the Accessibility for Ontarians with Disabilities Act included in Town orientation which is provided to every Town of Aurora employee. Additional training on specific elements of Accessible Customer Service include assistive devices, support animals, support persons, notice of service disruptions and processes for feedback. The Town of Aurora has a protocol in place for managing employee training records.</p>
<p>Feedback Process Required January 1, 2010 COMPLIANT</p>	<p>80.50 Every provider shall establish a process for receiving and responding to, (a) feedback about the manner in which it provides goods, services or facilities to persons with disabilities; and (b) feedback about whether the feedback process established for purposes of clause (a) complies with subsection (3)</p>	<p>The Town of Aurora provides avenues for processes of feedback. All customer service counters provide feedback forms. Corporate Website provides electronic options for feedback among others. Feedback is processed with Accessibility Advisor and documented for follow-up and any action deemed necessary.</p>



**Appendix C – Town of Aurora Implementation Plan 2017-2023
Accessibility for Ontarians with Disabilities Act
Integrated Accessibility Standards, Ontario Regulation 191/11 IASR**

<p>Format of Documents January 1, 2010 COMPLIANT</p>	<p>80.51 If a provider is required to give a copy of a document to a person with a disability, the provider shall, on request, provide or arrange for the provision of the document, or the information contained in the document, to the person in an accessible format or with communication support,</p> <p>(a) in a timely manner that takes into account the person's accessibility needs due to disability; and</p> <p>(b) at a cost that is no more than the regular cost charged to other persons</p>	<p>The Town of Aurora provides alternative formats and communication supports to persons with disabilities at no additional charge and in a timely fashion taking in account with the person's accessibility needs. Notice is provided on corporate documents and on the website.</p>
---	---	---



Notice of Motion	Councillor Tom Mrakas
-------------------------	-----------------------

Date: January 24, 2017

To: Mayor and Members of Council

From: Councillor Mrakas

Re: Winter Maintenance Service Levels

Whereas residents of and businesses in Aurora have raised concerns about the adequacy of winter maintenance service levels; and

Whereas the residents of and businesses in Aurora expect and deserve the best service possible at the best price;

1. Now Therefore Be It Hereby Resolved That staff be directed to return the winter maintenance service levels to those in effect for the 2013-2014 winter maintenance season immediately.