

Public Release  
March 17, 2017



**Town of Aurora  
Additional Items to  
General Committee Meeting Agenda**

Tuesday, March 21, 2017  
7 p.m.  
Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Delegation (a) Eric McCartney, on behalf of Judy Sherman, Eva Folks, and Christine Valentini  
Re: Canada 150 Mural Mosaic Project**
- **Item R10 – PRCS17-008 – Engagement of a Design Architect and Scheduling for the new Central York Fire Services Fire Hall, Headquarters, and Training Centre**
- **Notice of Motion (b) Mayor Dawe, Re: By-law No. 5642-14 – Relating to the Keeping, Licensing and Controlling of Animals in the Town of Aurora**
- **Notice of Motion (c) Councillor Thompson, Re: York University GO Station**



**Town of Aurora  
General Committee  
Meeting Agenda (Revised)**

Tuesday, March 21, 2017  
7 p.m., Council Chambers

Councillor Thom in the Chair

**1. Approval of the Agenda**

**Recommended:**

That the agenda as circulated by Legislative Services be approved.

**2. Declarations of Pecuniary Interest and General Nature Thereof**

**3. Presentations**

- (a) Dan Elliott, Director of Financial Services  
Re: Joint Operations Centre (JOC) Project

**4. Delegations**

- (a) Eric McCartney, on behalf of Judy Sherman, Eva Folks, and Christine Valentini  
Re: Canada 150 Mural Mosaic Project  
(Added item)

## **5. Consent Agenda**

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

### **Recommended:**

That the following Consent Agenda Items, C1 to C9 inclusive, be approved:

#### **C1. FS17-008 – Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards**

##### **Recommended:**

1. That Report No. FS17-008 be received for information.

#### **C2. PRCS17-005 – Aurora Town Park Building Roof and Painting Maintenance for the Bandshell and Washroom**

##### **Recommended:**

1. That Report No. PRCS17-005 be received; and
2. That this report satisfy Council's conditional budget approval for Capital Project No. 73190 Town Park Bandshell and Washroom Building Roof and Painting Maintenance; and
3. That staff be authorized to proceed with Capital Project No. 73190 Town Park Bandshell and Washroom Building Roof and Painting Maintenance.

#### **C3. PBS17-011 – Request for Street Name Approval**

**BG Properties Aurora Inc.**

**14222, 14314, 14358 and 14378 Yonge Street**

**File Number: CDM-2016-03**

**Related File Numbers: SUB-2012-03, ZBA-2012-16**

##### **Recommended:**

1. That Report No. PBS17-011 be received; and
2. That the following street names be approved for the proposed private roads within the approved Plan of Condominium, CDM-2016-03:

Street "A"	Butternut Ridge Trail
Street "B"	Cannon Valley Court
Street "C"	Cottonwood Hollow Court

**C4. PBS17-014 – Request for Street Name Approval  
Leslie-Wellington Developments Inc.  
1289 Wellington Street East  
File Number: SUB-2016-01  
Related File Numbers: OPA-2016-01, ZBA-2016-03**

**Recommended:**

1. That Report No. PBS17-014 be received; and
2. That the following street names be approved for the proposed roads within the approved Plan of Subdivision, SUB-2016-01:

Street "A"	Kaleia Avenue
Street "B"	Touch Gold Crescent
Street "C"	Botelho Circle

**C5. Finance Advisory Committee Meeting Minutes of January 25, 2017**

**Recommended:**

1. That the Finance Advisory Committee meeting minutes of January 25, 2017, be received for information.

**C6. Accessibility Advisory Committee Meeting Minutes of February 1, 2017**

**Recommended:**

1. That the Accessibility Advisory Committee meeting minutes of February 1, 2017, be received for information.

**C7. Governance Review Ad Hoc Committee Meeting Minutes of February 10, 2017**

**Recommended:**

1. That the Governance Review Ad Hoc Committee meeting minutes of February 10, 2017, be received for information.

**C8. Community Recognition Review Advisory Committee Meeting Minutes of February 22, 2017**

**Recommended:**

1. That the Community Recognition Review Advisory Committee meeting minutes of February 22, 2017, be received for information.

**C9. Finance Advisory Committee Meeting Minutes of February 22, 2017**

**Recommended:**

1. That the Finance Advisory Committee meeting minutes of February 22, 2017, be received for information.

**6. Consideration of Items Requiring Discussion (Regular Agenda)**

**R1. FS17-005 – 2017 Water, Wastewater and Stormwater Operations and Rates Budget**

**Recommended:**

1. That Report No. FS17-005 be received; and
2. That the 2017 combined Water, Wastewater and Stormwater budget of \$22,620,969 be approved; and
3. That the 2017 retail water rate of \$2.29 per cubic meter and the retail wastewater rate of \$2.04 per cubic meter of water be approved; and
4. That the 2017 flat rate stormwater charge of \$5.01 per unit per month for residential and condominium properties and \$63.63 per unit per month

for metered non-residential commercial/industrial and multi-residential properties be approved; and

5. That the new approved retail water, retail wastewater and stormwater charge rates become effective for all billings issued by the Town on or after May 1, 2017, and be retroactive for all consumption newly billed on such billings; and
6. That the 2017 bulk water purchase rate of \$4.33 per cubic meter dispensed effective May 1, 2017 be approved; and
7. That the necessary by-law be enacted to implement the 2017 retail water rate, retail wastewater rate, stormwater charge and bulk water purchase rate.

**R2. IES17-009 – Water Meter Replacement Program Contract Renewal  
Additional Information**

**Recommended:**

1. That Report No. IES17-009 be received; and
2. That WAMCO be awarded the contract for the replacement of up to 1,500 meters in 2017 at a cost of up to \$502,500 excluding taxes under the single source provisions of the Purchasing By-law, and the Director of Infrastructure and Environmental Services be authorized to renew the contract with WAMCO for 2018 and 2019 pending an annual analysis and performance review by the Director; and
3. That the Director of Infrastructure and Environmental Services be authorized to execute the necessary agreements, including any and all documents and ancillary agreements required to give effect to same.

**R3. FS17-007 – Development Charges Forecast for JOC and Firehall  
Projects**

**Recommended:**

1. That Report No. FS17-007 be received; and

2. That the construction phase of the Fire Station 4-5 Capital Project No. 21006 be funded as set out in Report No. FS17-001, with the final budget and funding to be approved at time of construction tender award.

**R4. PRCS17-007 – Amendments to the 2017 Fees and Charges By-law**

**Recommended:**

1. That Report No. PRCS17-007 be received; and
2. That a by-law be enacted to amend Schedule “D” of the 2017 Fees and Charges By-law.

**R5. PRCS17-006 – Tax Exempt Status for Sports Dome and Tennis Dome**

**Recommended:**

1. That Report No. PRCS17-006 be received; and
2. That the Marilyn Redvers Tennis Centre be declared a Municipal Capital Facility for the purposes of the municipality and for public use; and
3. That a by-law be enacted authorizing the Mayor and Town Clerk to enter into a Municipal Capital Facility Agreement with the operators of the Marilyn Redvers Tennis Centre; and
4. That, once the Municipal Capital Facility Agreement is entered into, a by-law be enacted to exempt the portion of the lands upon which the Marilyn Redvers Tennis Centre is located from all of the taxes for municipal and school purposes; and
5. That the Aurora Sports Dome be declared a Municipal Capital Facility for the purposes of the municipality and for public use; and
6. That by-law be enacted authorizing the Mayor and Clerk to enter into a Municipal Capital Facility Agreement with the operators of the Aurora Sports Dome; and
7. That, once the Municipal Capital Facility Agreement is entered into, a by-law be enacted to exempt the portion of the lands upon which the Aurora

Sports Dome is located from all of the taxes for municipal and school purposes; and

8. That the Mayor and Town Clerk be authorized to execute any necessary agreements, including any and all documents and ancillary agreements required to give effect to same.

**R6. IES17-010 – Award of Tender 2017-06-IES – For the Reconstruction of Algonquin Crescent and Haida Drive from Algonquin Crescent to Aurora Heights Drive**

**Recommended:**

1. That Report No. IES17-010 be received; and
2. That Tender 2017-06-IES – For the reconstruction of Algonquin Crescent and Haida Drive from Algonquin Crescent to Aurora Heights Drive be awarded to Mar-King Construction Company Limited in the amount of \$1,456,100.51, excluding taxes; and
3. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

**R7. IES17-011 – Replacement of Shell and Tube Brine Chillers in the McAlpine Ford and McAlpine Lincoln Arenas at the Aurora Community Centre**

**Recommended:**

1. That Report No. IES17-011 be received; and
2. That a single source contract for the replacement of the shell and tube brine chillers in both McAlpine Ford and McAlpine Lincoln arenas at the Aurora Community Centre (ACC) be awarded to CIMCO Refrigeration in the amount of \$367,480, excluding taxes.



**R8. IES17-013 – LED Lighting for the SARC and ACC Facilities**

**Recommended:**

1. That Report No. IES17-013 be received; and
2. That a single source contract for LED lighting for the pool and the two (2) arenas in the Stronach Aurora Recreation Complex (SARC) building be awarded to Conrad Lighting Solutions in the amount of \$281,306 excluding taxes; and
3. That a single source Contract for LED lighting for the two (2) arenas in the Aurora Community Centre (ACC) building be awarded to Conrad Lighting Solutions in the amount of \$157,892 excluding taxes.

**R9. PBS17-018 – Applications for Zoning By-law Amendment and Site Plan**

**Marie Debono**

**24 Larmont Street**

**Part of Lot 12, South Side of Wellington Street**

**Registered Plan 68**

**File Numbers: ZBA-2016-10, SP-2016-07**

**Recommended:**

1. That Report No. PBS17-018 be received; and
2. That the Application to Amend the Zoning By-law File Number ZBA-2016-10 (Marie Debono), to rezone the subject lands from “Special Mixed Density Residential (R5) Zone” to “Special Mixed Density Residential (R5) Exception Zone” to allow a business and professional office be approved; and
3. That Site Plan Application File Number SP-2016-07 (Marie Debono) to permit development of the subject lands for a business and professional office be approved; and
4. That the implementing Zoning By-law Amendment be presented at a future Council meeting; and

5. That the Mayor and Town Clerk be authorized to execute the site plan agreement, including any and all documents and ancillary agreements required to give effect to same.

**R10. PRCS17-008 – Engagement of a Design Architect and Scheduling for the new Central York Fire Services Fire Hall, Headquarters, and Training Centre**

(Added Item)

**Recommended:**

1. That Report No. PRCS17-008 be received; and
2. That RFP PRCS 2017-47 for Design and Project Management Services for the Construction of a Fire Hall (4-5) be awarded to Thomas Brown Architects Inc. in the amount of \$600,000, excluding disbursements and taxes; and
3. That staff be authorized to proceed with the Design Phase; and
4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

**7. Notices of Motion**

**(a) Councillor Mrakas**

**Re: By-law Right of Entry Powers**

**(b) Mayor Dawe**

**Re: By-law 5642-14 – Relating to the Keeping, Licensing and Controlling of Animals in the Town of Aurora**

(Added Item)

**(c) Councillor Thompson**

**Re: York University GO Station**

(Added Item)

**8. New Business**

**9. Closed Session**

**10. Adjournment**



Legislative Services  
905-727-3123  
[Clerks@aurora.ca](mailto:Clerks@aurora.ca)  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**4:30 p.m. Two (2) Days Prior to the Requested Meeting Date**

<b>Council/Committee/Advisory Committee Meeting Date:</b> General Committee / Tue. March 21st, 2017	
<b>Subject:</b> Canada 150 Mural Mosaic Project	
<b>Name of Spokesperson:</b> Eric McCartney on behalf of	
<b>Name of Group or Person(s) being Represented (if applicable):</b> Christine Valentini, Eva Folks, & Judy Sherman	
<b>Brief Summary of Issue or Purpose of Delegation:</b> The Canada 150 Mosaic is a bold undertaking of creating a mural from numerous municipalities across Canada. The mural, if ever connected would be over 365 meters wide (4 football fields) x 2.5 meters high (8 feet) Upon completion of the entire Canada 150 Mosaic, each community mural will reside in the town / city where it was created. The mural will represent a cultural mosaic, a time capsule, a visual portrayal of our history within Aurora. Fifty years from now, this art piece may inspire other generations of Aurorans who may even add to it.	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? Mayor Dawe	Date: Thu. Mar. 2nd, 2017
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	

Aurora Canada 150 Mosaic Project Cost Breakdown

NOTE:

A larger mural will allow more residents to participate.

Aurora Canada 150 Mosaic Project Cost Breakdown

Line Item	Item / Task Description	8' x 8' mural	8' x 12' mural	
1	Mural designed by Lewis Lavoie - uniquely representing Aurora			
2	Pre-production including liaison between Aurora, Lewis, his team, media,			
3	Administration			
4	Shipping of all materials required to produce the mural mosaic			
5	Project coordination			
6	Material Production			
7	The Canada 150 Mosaic team travel to Aurora to facilitate painting workshops			
8	Travel, meals, and accommodation required for the production team			
9	All material - tiles, paint, brushes, table clothes, tutorials, crazone ...			
10	200-300 tiles painted by Lewis & his apprenticing professional artists <b>to hold image *F</b>			
11	Three facilitators on-site for 2-3 days facilitating painting workshops / support			
12	Photography of mural			
13	Mounting hardware & installation of mounting hardware on the mural			
14	Clearcoating of mural			
15	Fifty (50) poster prints of the completed mural			
16	On line presence virtually connecting to other communities.			
17	Set up and cleanup activities at workshop sites			
18	Insurance coverage from Canada 150 Mosaic Vendor Team (SEE ATTACHED)			
19	<b>Vendor Sub Total</b>	\$ 12,500.00	\$ 15,000.00	
20	<b>GST on Vendor Sub Total</b>	\$625.00	\$750.00	Non profits are waived
21	Local Artists Volunteers	\$0.00	\$0.00	
22	Marketing - social media of volunteers & town <b>*A</b>	\$0.00	\$0.00	
23	Request for facility space <b>*B</b> waving permit fees	\$600.00	\$600.00	Estimate to be waived
24	Promotion <b>*H</b>	\$300.00	\$300.00	Estimate to be waived
25	Signage - Vendor (Canada 150 Mosaic) provides some signs at the event.	\$0.00	\$0.00	
26	Signage Directional to event - can be borrowed from REALTOR®	\$0.00	\$0.00	
27	Insurance Liability for any damage caused to town facility (property damage) <b>*G</b>	\$200.00	\$200.00	Estimate to be waived
28	Insurance Bodily Injury insurance if for some reason someone gets hurt <b>*G</b>	\$200.00	\$200.00	Estimate to be waived
29	Delivery, setup, use of barricades/ropes to keep residents in queues. <b>May not be required.</b>	\$75.00	\$75.00	Estimate to be waived

Aurora Canada 150 Mosaic Project Cost Breakdown

30	Use of Six tables where each table can seat four people.	\$50.00	\$50.00	Estimate to be waived
31	Use of Thirty Chairs	\$50.00	\$50.00	Estimate to be waived
32	Water to mix paint and clean brushes *E	\$20.00	\$20.00	Estimate to be waived
33	Power for any indoor lighting, glue gun, phone / camera charges, computers	\$45.00	\$45.00	Estimate to be waived
34	Setup of tables and chairs by volunteers	\$0.00	\$0.00	
35	Staff delivery of tables, chairs, power, water depending on location	\$500.00	\$500.00	Estimate to be waived
36	Clean up of garbage, tables, and chairs by volunteers	\$0.00	\$0.00	
37	Staff garbage pickup	\$25.00	\$25.00	Estimate to be waived
38	Staff removal of stacked tables, chairs, & barricades.	\$50.00	\$50.00	Estimate to be waived
39	Depending on the time of year & weather residents may need to paint indoors.	\$600.00	\$600.00	Estimate to be waived
40	Staff moving of completed mural to mounting location *C	\$150.00	\$150.00	Estimate to be waived
41	Staff mounting of mural on wall. Standard plugs are only required. *D	\$200.00	\$200.00	Estimate to be waived
42	Total Estimated Waived Costs	<b>\$3,065.00</b>	<b>\$3,065.00</b>	
43	<b>TOTAL Estimated Costs</b>	<b>\$16,190.00</b>	<b>\$18,815.00</b>	

\*A Since there are a limited number of tiles for people to paint, would like to suggest that only residents of Aurora be able to paint a tile.  
 It could be a FIFO method or we can have an application.  
 Would be nice to have a form disclosure of each participant so the following can be completed.

1. Log the name of each person and their address
2. Take a picture of each resident holding their tile
3. Take the pictures and complete a slideshow.
4. The Slideshow can be displayed on a monitor on-line and beside the mural.
5. Take all the names of the residents who participated including a poster of the mosaic plus the slideshow and give it to the Historical Society for safe keeping.

\*B If the weather is nice, the resident painting can be done outside on picnic tables.  
 The mosaic would need to be stored until assembly is complete. Thinking the town hall skylight gallery or armory if available during the production time.

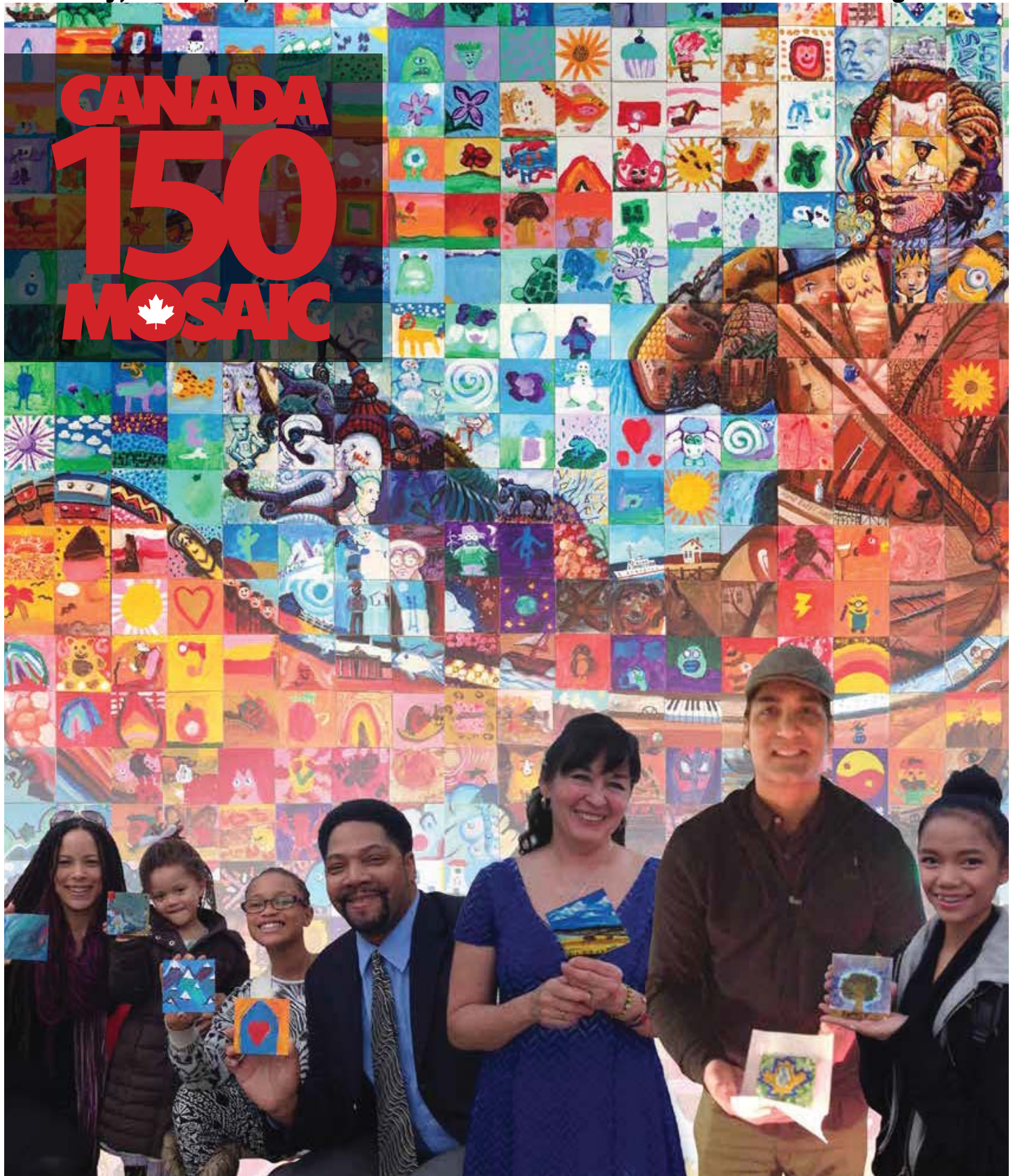
\*C This may not be required if the mural will be assembled under the location it will be mounted.

- \*D All mounting hardware will already be on the mural. To ensure no union labour problems, to ensure no wires, pipes, ... are drilled into it is recommended that staff complete this task. Only regular wall plugs are required.
- \*E Many buckets of water are required, 10-20 water cups are disposed and refilled each hour for painting workshops.
- \*F For an 8ftx8ft mural vendor artists will paint 200 tiles taking 200-300 labour hours  
For an 8ftx12ft mural vendor artists will paint 300 tiles taking approx. 350 labour hours.
- \*G Additional insurance may not be required. **Town to decide.** Please see attached insurance coverage given to Sarnia Ontario.  
\$3M each occurrence or accident 5M aggregate products & complete operations.
- \*H The Vendor's producer works in collaboration with Aurora to customize the media and promotion approach – this varies by community need.

### Location for Mural:

It maybe an idea to view the final results of the mural before selecting its final location.  
Why? Colours & main selected image of the mural may not blend well.  
Best to selected a number of locations within municipal buildings that the mural can be placed.  
The Mosaic Mural can be placed on an exterior wall but the delegates are not recommending it because of UV fading, vandalism, and extreme weather.

**NOTE: If the mural is being put together in one location within the town, it can be taken apart at that location to move it through a doorway to another location.**



*The National Mural Created by  
Canada's Communities Celebrating 150 Years*



## Message from Lewis Lavoie

Hello,

What would a unified painting of Canada look like if it was painted by expressions of our people? As an artist, I am fascinated at the thought of what the final image will be when thousands of individual paintings, created by Canadians from coast to coast, are combined into one overall piece of art.

Not long after completing the first mosaic murals eleven years ago, it became apparent to us that these murals had the ability to involve practically anyone, from professional artist to "first timers", from the very young to our senior citizens. No matter what their background everyone had one thing in common, they were part of a bigger picture. From the smallest of us to the most influential, we all part of a bigger story. To me, this is the sheer definition of what a community is. It seemed that overnight, communities began asking us to create murals.

Naturally, it came to me it would be incredible to create a mural that would connect our whole country. For years, I have been exploring what this would look like. Finally, the timing is perfect as Canada is about to celebrate 150 years.

I have chosen the train and railroad and feel it is the ultimate theme for connecting the murals. Railways played an integral role in the process of tying regions together. My vision is to do the same with these murals. All aboard!



Lewis Lavoie  
 Key Artist/Director of Mural Mosaic

*Lavoie*

CANADA 150 MOSAIC.COM

CANADA 150 MOSAIC.COM



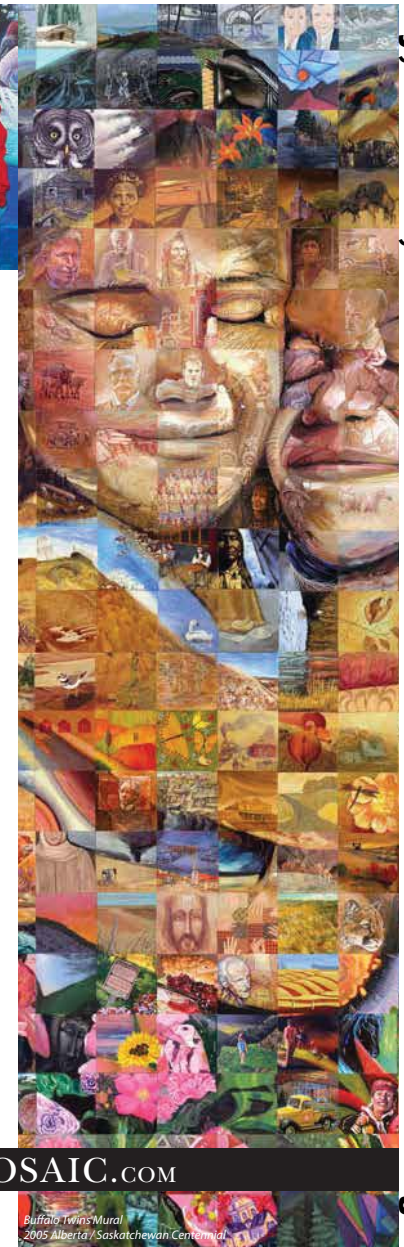
Phil Alain, Paul Lavoie, Lewis Lavoie -  
 Kunamokst Mural at the 2010 Olympic Games

### Mural Mosaic

Mural Mosaic began in 2003 and was founded by the trio of Lewis Lavoie, Paul Lavoie and Phil Alain. Lead by renowned artist Lewis Lavoie, the trio is based out of St. Albert AB and have been orchestrating collaborative murals around North America involving artists and non-artists alike from all over the world.

Their murals have been featured at such events as the 2010 Winter Olympics in Vancouver, the 2012 Summer Olympics in London, the Centennial celebration of the Calgary Stampede, the Alberta Saskatchewan Centennial of 2005, the Edmonton Centennial of 2005 and a Royal unveiling for Queen Elizabeth II.

The murals have included special guest team members ranging from renowned artists to celebrity and political guests. Some past participants and guests include The Barenaked Ladies Kevin Hearn, William Shatner, Mike Myers, Dan Aykroyd, Robert Bateman, Michelle Grant, Bill Lishman, Ian Tyson, Former Premiers Lorne Calvert and the late Ralph Klein and literally thousands more.



Buffalo Twins Mural  
 2005 Alberta / Saskatchewan Centennial



## Project Purpose

In 2017, Canada will turn 150 years old. It is a country that has welcomed the world through its borders.

To celebrate this birthday, the Mural Mosaic team is launching a bold undertaking. Over a two year span, the trio plan to create a mural including all provinces and territories, over 80,000 paintings and 150 individual murals that when united will form one gigantic mural mosaic. The mural, if ever connected would be over 365 meters wide (4 football fields) x 2.5 meters high (8 feet).

The mural will represent a cultural mosaic, a time capsule, a visual portrayal of history, an art masterpiece from the soul of the nation. An art piece that fifty years from now, may inspire another generation, who will in turn be able to celebrate through the mural, and maybe take it upon themselves to add to this memory.

Like the first settlers to come to the country, this project is full of ambition, adventure and the desire to trail blaze into new exciting frontiers. It will also face great challenges and obstacles. But, if history proves itself correctly, the trio of art explorers – Lewis Lavoie, Paul Lavoie and Phil Alain will find their way and en route will meet up with like-minded art explorers and something remarkable will be born.

CANADA 150 MOSAIC.COM



CANADA 150 MOSAIC.COM

## Project Goal

150 Murals in 150 Communities completed by July, 2017.

Each province and territory will have only 5-15 individual communities who will be selected to represent the province and the nation. Each community will host an event inviting participants from far and wide from their region to participate and create their own community mural, which will then connect to the nation.

Upon the completion of the entire Canada 150 Mosaic, each community mural will reside in the town or city where it was created as a reminder of the 150th anniversary, and the pride of the community and the nation

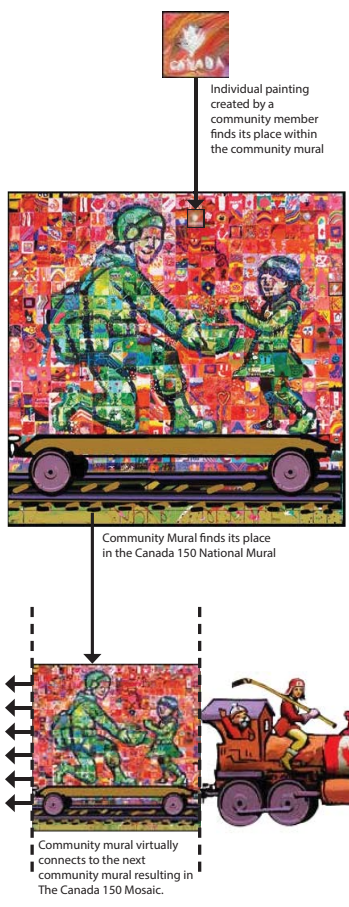


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# The Making of a Community Mural

# Community Investment



**Community Mural Events**

Each community mural created will have between 400-750 tiles to paint. The Canada 150 Mosaic team of artists and facilitators will come to your community and work with you to create an ultimate two-day painting event like no other.

Any skill level is welcome, all ages are welcome, you do not have to be an artist! Every tile painted will be 4 inches x 4 inches in size, creating a unified community mural.

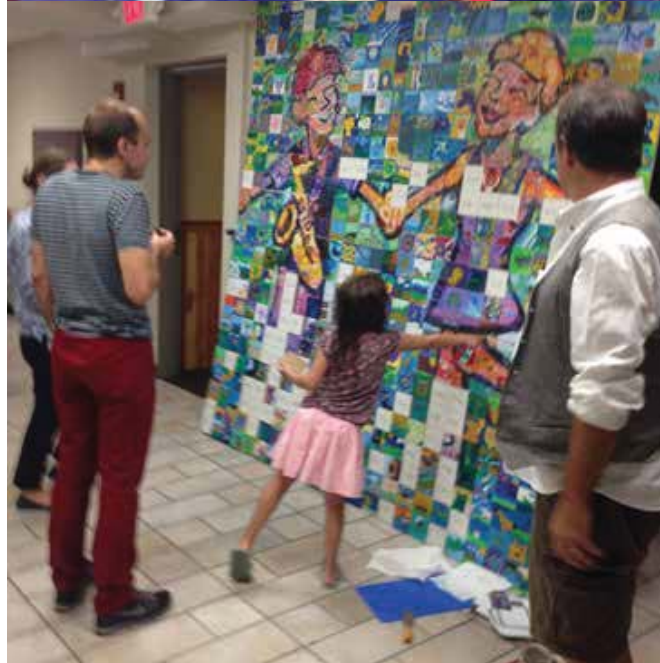
Once your community mural is complete it will be virtually connected to other communities creating one massive overall National mural connecting the country coast to coast. Your mural contribution to the Canada 150 Mosaic will be permanently displayed in your community creating a lasting legacy landmark of Canada's 150th celebration.



<p>up to <b>400 participants</b></p> <p>8 x 8 Community Mural \$12,500 Up to 400 Participants</p>	<p>up to <b>600 participants</b></p> <p>8 x 12 Community Mural \$15,000 Up to 600 Participants</p>
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- Your Community Mural includes:
- ✓ Mural designed by Lewis Lavoie - uniquely representing your community
  - ✓ The Canada 150 Mosaic team travels to your community to facilitate painting workshops
  - ✓ All materials
  - ✓ Travel and Administrative Costs
  - ✓ Up to 600 community members involved
  - ✓ Mounting, clearcoating and photographing (ready to hang)
  - ✓ 25 poster prints of your completed community mural
  - ✓ Online presence virtually connecting to other communities on [Canada150Mosaic.com](http://Canada150Mosaic.com)





**Contact**

Tracy Oliver, Project Coordinator  
tracy@muralmosaic.com | Ph. 780-953-1519  
www.canada150mosaic.com



**Town of Aurora**

**General Committee Report No. PRCS17-008**

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**Subject:** Engagement of a Design Architect and Scheduling for the new Central York Fire Services Fire Hall, Headquarters and Training Centre

**Prepared by:** Allan D. Downey, Director of Parks, Recreation and Cultural Services

**Department:** Parks, Recreation and Cultural Services

**Date:** March 21, 2017

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## **Recommendation**

- 1. That Report No. PRCS17-008 be received; and**
- 2. That RFP PRCS 2017-47 for Design and Project Management Services for the Construction of a Fire Hall (4-5) be awarded to Thomas Brown Architects Inc. in the amount of \$600,000, excluding disbursements and taxes; and**
- 3. That staff be authorized to proceed with the Design Phase; and**
- 4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.**

## **Executive Summary**

The purpose of this report is to obtain Council approval for the engagement of an architect for Central York Fire Services Fire Hall, Headquarters and Training Centre and proceed with the design phase in the amount of \$75,000.

- The project funding will be shared with Newmarket.
- Aurora will be responsible for administration.
- RFP allows for the future phases of construction.
- Project schedule anticipates completion of facility in the Fall of 2019.
- Five firms were evaluated.
- The design phase will include two conceptual designs and presentations to JCC, Aurora Council and Newmarket Council.

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Report No. PRCS17-008

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- Communication process is a priority.

## **Background**

Council approved staff report FS17-001 on February 14, 2017. This report outlined the funding model for the new proposed facility and included a budget of \$600,000 for the architectural and project management services for this project within the \$11,000,000 overall budget.

## **Analysis**

### **The project funding will be shared with Newmarket**

Both municipalities will contribute based on the allocation formula percentage established. Newmarket will be responsible for 59.6% and Aurora for 40.4%.

### **Aurora will be responsible for administration**

Invoices submitted by the Architect will be paid by Aurora. Recovery of shared funding from Newmarket will be the responsibility of the Town of Aurora Financial Services Department.

### **RFP allows for the future phases of construction**

The RFP document requested the proponent to submit their fee schedule for all future phases of the project once the design is complete and approval to proceed is received from the Joint Council Committee (JCC), Aurora and Newmarket.

Future phases include:

- Preparation of Construction Drawings and Specification
- Pre-Qualification of General Contractors
- Preparation of Tender documents
- Recommendations for Award of Tender
- Contract Administration and Project Management

### **Project schedule anticipates completion of facility in the Fall of 2019**

With the approval of this RFP, it is anticipated that the approval of the final design will be received by the end of October 2017.

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Report No. PRCS17-008

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Upon approval of the design, it is anticipated that the project will be completed and occupied by the fall of 2019.

### **Five (5) Firms were evaluated**

Five (5) submissions were received and evaluated by the Director of Parks, Recreation and Cultural Services (Aurora), the Director of Financial Services (Aurora), the Fire Chief and the Deputy Fire Chief.

Two (2) firms received scores beyond a minimum technical threshold and had their fee envelopes opened and evaluated.

Thomas Brown Architects Inc. received the highest technical score and were the lowest priced fee schedule.

### **The design phase will include two conceptual designs and presentations to JCC, Aurora Council and Newmarket Council**

Staff has requested that during the design development phase, that the proponent produce at least two concepts for presentation to JCC and approval of the final design by JCC as well as both Municipal Councils for approval.

### **Communication process is a priority**

This project is unique in that it involves the approval of the JCC and both Municipal Councils. Although Aurora will be the lead approval body, it is important that all parties are provided access to the progress of this project.

Staff are requesting that a special website be developed for the project once the design is approved that will monitor the progress of the facility design and construction as well as give an opportunity for residents or Council to inquire and receive responses.

A virtual tour of the new facility will also be available to help residents better understand the scope of this project.

### **Advisory Committee Review**

Not Applicable

## **Financial Implications**

The RFP fee pricing document set out various project phases for separate pricing for several phases of the project. This will permit execution of each subsequent phase as approvals are received from the Town of Aurora, JCC and the Town of Newmarket.

Until staff receive the approval to proceed with each phase, no further work will proceed and termination of the contract for work completed is available.

The first phase, detailed design fee is \$75,000 and contains the following works:

- Meet with staff from JCC, the Town and the Town of Newmarket to obtain sufficient information to formalize a number of detailed design options to present to staff and Council members for consideration.
- Review background material and prepare preliminary design(s) based on the concepts and information provided.
- Present and discuss preliminary options, with cost estimates for each, with Town staff and revise/modify as necessary.
- Present final design and cost estimate for approval by the Town. Submit to Town for review and approval at 30%, 60% design completion stage and again at 90% design completion stage. Submit 100% completed design incorporating all comments from previous submissions.
- Provide a final project construction cost estimate based on 100% completed design submission.
- Allow for a minimum of four (4) meetings with the Town during the detailed design process, to be held at Town offices.
- Allow for a minimum of three (3) presentations with the Town, the Town of Newmarket and JCC Council.

The overall fee of \$600,000 is for project completion and is within the approved budget.

## **Communications Considerations**

There is no external communication required.



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## **Link to Strategic Plan**

The Award of Tender supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for All by encouraging an active and healthy lifestyle.

Leverage partnerships with local boards, chambers and business organizations to promote Aurora as a preferred location for business.

## **Alternative(s) to the Recommendation**

Option 1: Council could reject RFP PRCS 2017-47 and direct staff to re-tender the project.

## **Conclusions**

Staff recommend the engagement of Thomas Brown Architects Inc. and proceed with the detailed design phase of the project.

## **Attachments**

None.

## **Previous Reports**

None.

## **Pre-submission Review**


Agenda Management Meeting review on February 23, 2017.

Agenda Management Meeting review on March 17, 2017.

## **Departmental Approval**

  
\_\_\_\_\_  
**Allan D. Downey**  
**Director, Parks, Recreation and Cultural Services**

## **Approved for Agenda**

  
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**Doug Nadorozny**  
**Chief Administrative Officer**



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**Notice of Motion**

**Mayor Geoffrey Dawe**

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**Date:** March 21, 2017

**To:** Members of Council

**From:** Mayor Dawe

**Re: By-law No. 5642-14 – Relating to the Keeping, Licensing and Controlling of Animals in the Town of Aurora**

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Whereas the City of Toronto has enacted amendments to Municipal Code Chapter 349 with respect to Animals; and

Whereas the amendments include a clear definition of “dangerous dog” and “dangerous act and attack” and requirements for dangerous dogs which are intended to address dog behaviour and responsible dog ownership among other things; and

Whereas Aurora residents have requested that Aurora By-law 5642-14 be amended to include provisions, with respect to the protection of persons and animals from dangerous dogs, similar to what has been introduced in the City of Toronto.

1. Now Therefore Be It Hereby Resolved that staff investigate and report back to Council on the implications of introducing amendments to By-law 5642-14 similar to those enacted by the City of Toronto.



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**Notice of Motion**

**Councillor Michael Thompson**

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**DATE:** March 21, 2017

**TO:** Mayor and Members of Council

**FROM:** Councillor Thompson

**RE:** **York University GO Station**

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Whereas Metrolinx is discussing the potential closure of the York University GO Train Station; and

Whereas the York University GO Train Station has been operating for 14 years and provides and essential transit access point to York's Keele Campus and the businesses surrounding the area; and

Whereas York University has more than 53,000 students and 14,000 staff and faculty members who commute daily to the Keele Campus; and

Whereas York University's Secondary Plan predicts significant future growth with up to 24,500 new residents and over 20,000 new jobs on the land surrounding the University; and

Whereas the University has implemented many initiatives to reduce the use of single-occupant vehicles including a dedicated shuttle bus service between the Keele campus and the York University GO Train Station.

Now Therefore Be It Hereby Resolved That a letter be sent to Metrolinx requesting that it not close the York University GO Train Station on Canarctic Drive; and

Be It Further Resolved That a copy of the letter be sent to our local MPP's office, Regional Council, York University and all municipalities within York Region.