



**Parks, Recreation
and Cultural Services
Advisory Committee
Special Meeting
Agenda**

**Monday, May 7, 2018
7 p.m.**

**Holland Room
Aurora Town Hall**

Public Release
May 1, 2018



**Town of Aurora
Parks, Recreation and Cultural Services
Advisory Committee
Special Meeting Agenda**

Date: Monday, May 7, 2018

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

4. Delegations

5. Matters for Consideration

1. Memorandum from Director, Community Services

Re: 100 Vandorf Sideroad – Hallmark Lands Community Park Design

Recommended:

1. That the memorandum regarding 100 Vandorf Sideroad – Hallmark Lands Community Park Design be received; and
2. That the comments from the Parks, Recreation and Cultural Services Advisory Committee be received and referred to staff for consideration and action as appropriate.

6. Informational Items

7. New Business

8. Adjournment



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**Town of Aurora
Community Services**

Memorandum

Date: May 7, 2018
To: Parks, Recreation and Cultural Services Advisory Committee
From: Robin McDougall, Director, Community Services
Re: **100 Vandorf Sideroad - Hallmark Lands Community Park Design**

Recommendation

- 1. That the memorandum regarding 100 Vandorf Sideroad - Hallmark Lands Community Park Design be received; and**
- 2. That the comments from the Parks, Recreation and Cultural Services Advisory Committee be received and referred to staff for consideration and action as appropriate.**

Background

The 2016 Parks and Recreation Master Plan identified facility pressures in both soccer and baseball. On April 25, 2017, Council passed a resolution directing staff to report back during the 2018 budget deliberations with options for at least two (2) baseball diamonds. During the 2018 budget deliberations, Council requested information on costing for individual amenities and different layout options for the design with the possible addition of a soccer field.

On April 17, 2018, staff presented report number OPS18-008 which included estimated costs and two (2) designs; two (2) baseball diamonds versus one (1) baseball diamond and one (1) soccer field. Following delegations and discussion, Council passed a motion to refer the item to the Parks, Recreation and Cultural Services Advisory Committee ("PRCSAC") for consideration.

100 Vandorf Sideroad - Hallmark Lands Community Park Design
May 7, 2018

Page 2 of 2

Additionally, staff were directed to gather more stats and data on the sports field user groups and present them to the PRCSAC committee. Staff are working on gathering that information and will present stats/data at the meeting.

Attachments

Attachment No. 1: General Committee Report No. OPS18-008 (dated April 17, 2018)
Re: 100 Vandorf Sideroad – Hallmark Lands Community Park Design



Town of Aurora

General Committee Report

Attachment No. 1

No.OPS18-008

Subject: 100 Vandorf Sideroad – Hallmark Lands Community Park Design

Prepared by: Sara Tienkamp, Manager of Parks & Fleet

Department: Operational Services

Date: April 17, 2018

Recommendations

- 1. That Report No. OPS18-008 be received; and**
- 2. That this report satisfy Council's conditional budget for Capital Project No. 73287 – Hallmark Lands – Baseball Diamonds in the amount of \$3,000,000; and**
- 3. That Council authorize staff to commence detailed design and Tendering process for 100 Vandorf Sideroad and proceed with Capital Project as presented.**

Executive Summary

This report provides Council with information associated with the preliminary design concepts of a new community park located at 100 Vandorf Sideroad:

- Parks and Recreation Master Plan recommendations outline high priorities
- Aurora King Baseball Association (AKBA) enrollment pressures require additional fields
- Hallmark Lands can accommodate two senior sports facilities
- Cost Estimates for two (2) facility fit options
- Direction of Council required to proceed with detailed design and tender process

Background

The Town of Aurora acquired approximately 13 acres of land at 100 Vandorf Sideroad, formerly Hallmark Cards on March 5, 2015.

April 17, 2018

Page 2 of 6

Report No. OPS18-008

The 2010 and 2016 Parks and Recreation Master Plan identified a deficit in the provision of Community Parkland and the procurement of this parcel of land helped address this shortfall. Also identified in the 2016 plan were facility pressures in both soccer and baseball.

On April 25, 2017, the following motion was carried following delegation from AKBA regarding finding relief to their diamond capacity needs:

That staff report back to Council in time for the 2018 capital budget deliberations with options for at least two (2) baseball diamonds indicating costs, potential locations and ancillary needs.

Staff included a project to design, tender and construct two (2) baseball diamonds in the 2018 budget for deliberations. Council requested information on costing for individual amenities and different layout options for the design, with the possible addition of a soccer field.

Analysis

Parks and Recreation Master Plan recommendations outline high priorities

The purpose of the Parks and Recreation Master Plan is to help guide the provision of the Town's parks and facilities over a five (5) year period. The objectives are to identify trends in sport and recreation, recognize parkland and facility needs and to outline priorities, timing and costs.

Both the 2010 and 2016 Master Plans identified a large deficit in the provision of community parkland to address the growing needs of the community ensuring they have sufficient access to spaces that are capable of range of recreational pursuits.

Both soccer and baseball facilities were also rated as a high priorities in the Master Plan.

It was recommended that additional rectangular, full-sized lit fields were required to meet user needs. In addition, the Town was to continue to work with educational, industrial and other suitable partners to provide sports fields on non-municipal lands with adjustments to this supply be considered and reconciled utilizing existing or future lands.

An additional baseball facility was also identified as high priority. The plan suggested consultation with local ball associations to construct a new ball diamond to accommodate use by minor ball, adult and/or hardball users.

The acquisition of the former Hallmark Lands provides an opportunity for the much needed facilities recommended in the Master Plan.

Aurora King Baseball Association enrollment pressures require additional fields

At the April 4, 2017 General Committee meeting, AKBA delegated emphasizing the need for two (2) additional softball diamonds due to increased enrollment pressures as the Town does not have the facilities to support the organization's needs.

Between 2014 and 2017 registration went from 553 to 1,062 players. The league tried to accommodate the demand by increasing team numbers, playing Sunday nights and practicing on fields not appropriate to age groups. Unfortunately, in 2016 AKBA had to turn away players.

AKBA proposed two (2) softball fields similar with a footprint similar to Optimist Park, inclusive of lighting and fencing. The addition of sports field lighting would allow them to expand their programs with the added benefit of allowing adult leagues to play later into the evenings.

In addition to the diamonds, they expressed a need for more parking and washroom facilities. These amenities would assist them in hosting double headers and tournaments, increasing sport tourism in Aurora.

Hallmark Lands can accommodate two senior sports facilities

Attached to this report are two (2) facility fit drawings. One of the concept designs incorporates two (2) fenced senior softball fields which illustrates how the fields would fit on the Hallmark lands along with the inclusion of an 80 vehicle parking lot with access off of Engelhard Drive and a centralized washroom facility between the playing fields.

The second concept design illustrates a fenced senior softball field and a senior soccer field with the same sized parking lot and washroom facility.

Both of these concepts maximize the available land at the Hallmark Lands.

Cost Estimates for facility fit options

The following chart summarizes each of the suggested amenities and associated preliminary cost estimates:

Park Amenity	Quantity	Unit Price	Unit Totals
Senior Softball Diamond complete, including grading, infield, sod	1	Allowance	\$250,000
LED Sports Field Lighting Senior Softball Diamond	1	Per Diamond	\$288,000
Senior Softball Diamond Fencing (homerun and backstop)	1	Allowance	\$75,000
Senior Soccer Field complete sodded	1	Allowance	\$400,000
LED Sports Field Lighting Senior Soccer Field	1	Per Field	\$288,000
Washroom building	1	\$300,000	\$300,000
Parking Lot	1	\$400,000	\$400,000
Site Preparation		Allowance	\$ 25,000
Site servicing (electrical, storms, sewer)		Allowance	\$260,000
Earthworks		Approximate Quantity subject to grading plan	\$275,000
Engineering/Geotechnical consulting services		Allowance	\$70,000
Park Pathways	Per Square Metre (M2)	\$55.00	Total M2 to be determined during detailed design.
Terra seeding and Planting		Allowance	\$110,000

Direction of Council required to progress with detailed design and tender process

Following presentation and deliberations of the 2018 Capital budget, project No. 73287 Hallmark Lands – Baseball Diamonds was conditionally approved with Council requesting additional information on concept designs and a breakdown of costs for amenities.

To proceed with detailed design and tendering of the park construction, staff requires approval from Council.

Advisory Committee Review

Not applicable.

April 17, 2018

Page 5 of 6

Report No. OPS18-008

Legal Considerations

None.

Financial Implications

Following Council approval of the parkland design, staff will complete a more detailed design and final cost estimate, including a new grading plan that takes into account current site conditions.

Communications Considerations

Communications to update Town's website with new information as necessary.

Link to Strategic Plan

The Award of Tender supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for All, by encouraging an active and healthy lifestyle.

Develop a long-term needs assessment for recreation programs, services and operations to match the evolving needs of the growing and changing population.

Alternative(s) to the Recommendation

1. Council could defer the construction of the Community Park at 100 Vandorf Sideroad.
2. Council could recommend that only one ball diamond be constructed at this time.
3. Council could reduce the scope of the Capital Project by eliminating amenities from the budget.

Conclusions

Staff recommends that the Capital Project proceed as presented during the budget deliberations.

Attachments

Attachment #1 – 2017-04-24 Preliminary Softball Field Concept Plans
Attachment #2 – 2018 Capital Budget Project No. 73287

April 17, 2018

Page 6 of 6

Report No. OPS18-008

Previous Reports

None.

Pre-submission Review

Agenda Management Meeting review on March 1, 2018 and March 29, 2018.

Departmental Approval



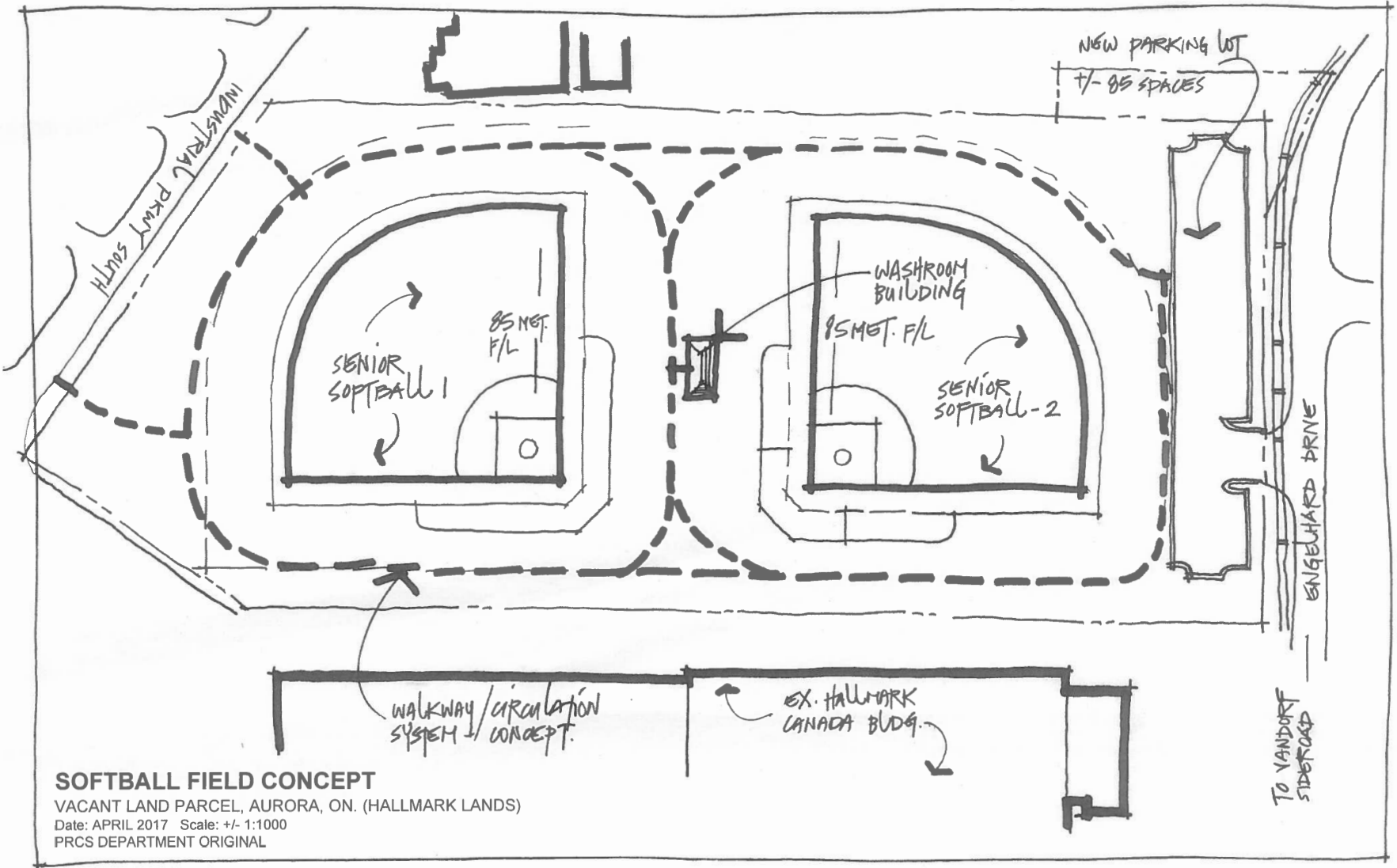
**Allan D. Downey
Director of Operations
Operational Services**

Approved for Agenda



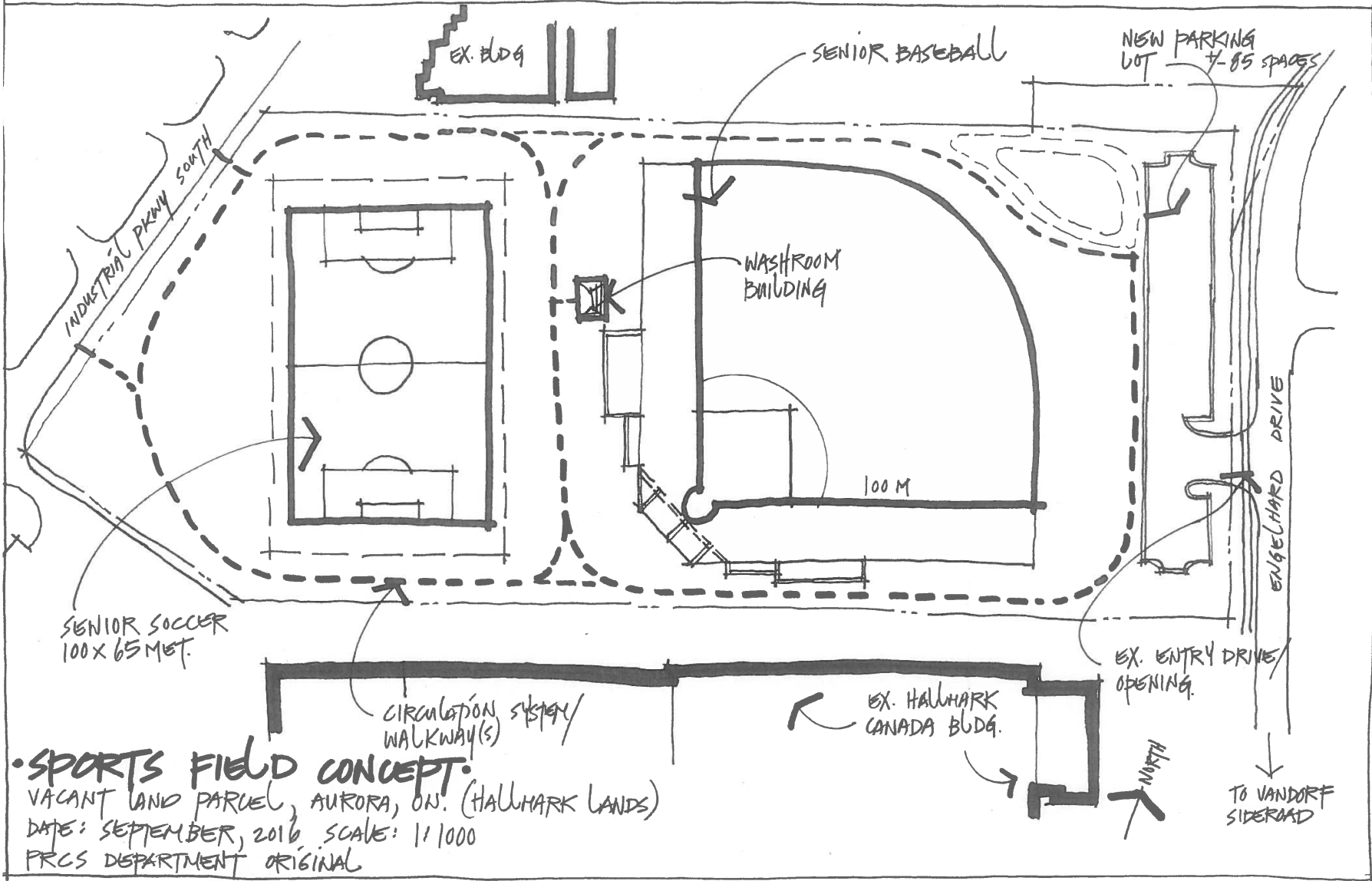
**Doug Nadorozny
Chief Administrative Officer**

Attachment #1



SOFTBALL FIELD CONCEPT

VACANT LAND PARCEL, AURORA, ON. (HALLMARK LANDS)
Date: APRIL 2017 Scale: +/- 1:1000
PRCS DEPARTMENT ORIGINAL



• SPORTS FIELD CONCEPT.
 VACANT LAND PARCEL, AURORA, ON. (HALLMARK LANDS)
 DATE: SEPTEMBER, 2016. SCALE: 1/1000
 PRCS DEPARTMENT ORIGINAL

**Parks, Recreation and Cultural Services Advisory Committee
Special Meeting Agenda
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**Town of Aurora
Capital Projects**

Attachment #2

Project	73287 Hallmark Lands - Baseball Diamonds		
Department	Parks, Recreation & Cultural Services		
Version	Final Approved Budget	Year	2018

Description
TARGET START DATE AND END DATE: Use format Q4 2017 - Q1 2018
Conditional Approval - Additional Information Required
PROJECT DESCRIPTION:
Provide a brief overview of the project and include the key goals, objectives and performance measures.
To construct two new additional baseball fields, with fencing, lighting, washroom facilities and parking lot on the Hallmark Lands to service a need by AKBA. AKBA delegated to council in early 2017 explaining the need for additional playing fields to support the growing demand within the association. Council passed a motion for the diamonds to be included in the 2018 budget for deliberation.
PROJECT JUSTIFICATION/CAPITAL SERVICE LEVEL IMPACT:
Provide the reasons the project should be approved and what will be the impact of the project to service levels.
AKBA has increased enrollment pressures and Aurora does not have enough facilities to support the needs of the organization. They have increased the number of players on a team to accommodate as many children as possible, they started playing Sunday nights and are practicing on fields not appropriate to the age groups, despite this, in 2016 they unfortunately had to turn away players. The addition of two diamonds similar to the existing Optimist Park diamond would alleviate the pressure on the AKBA organization, provide opportunity for sport and keep revenue streams in Aurora. This would align with the Strategic Plan in supporting the goal of " Supporting an exceptional quality of life for all" and objective of " Encouraging an active and healthy lifestyle" as well as supporting Activate Aurora's initiatives.
PROJECT BENEFITS:
Explain the benefits of the project which could include Citizen/Client, compliance, financial, internal, learning & growth or utility benefits.
User groups would have facilities to support the needs of their organizations. Opportunity to support tournaments with the added facilities. Increasedrevenuestream.
IMPACT TO THE ORGANIZATION IF THE PROJECT WAS NOT APPROVED:
Please provide an explanation of what the outcomes would be if the project was not approved.

	Budget							
	Total	2018	2019	2020	2021	2022	2023	Future
Expenditures								
Estimated Expenditures								
CONTRACTS	3,000,000	3,000,000						
Expenditures Total	3,000,000	3,000,000						
Funding								
Other Funding Sources								
GROWTH & NEW RES CONT'N	3,000,000	3,000,000						
Funding Total	3,000,000	3,000,000						
Total Over (Under) Funded								