



**Trails and Active
Transportation
Committee
Meeting Agenda**

**Friday, April 20, 2018
10 a.m.**

**Council Chambers
Aurora Town Hall**



Town of Aurora
Trails and Active Transportation Committee
Meeting Agenda

Date: Friday, April 20, 2018

Time and Location: 10 a.m., Council Chambers, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

Trails and Active Transportation Committee Meeting Minutes of November 17, 2017

Recommended:

That the Trails and Active Transportation Committee meeting minutes of November 17, 2017, be received for information.

4. Delegations

5. Matters for Consideration

**1. Memorandum from Senior Landscape Architect
Re: Trailhead Parking – BG Properties (Aurora) Inc.**

Recommended:

1. That the memorandum regarding Trailhead Parking – BG Properties (Aurora) Inc. be received; and
2. That the Trails and Active Transportation Committee recommend to Council:
 - (a) That the Concept Plan for the Trailhead Parking Area be approved.

6. Informational Items

**2. Extract from Council Meeting of January 30, 2018
Re: Trails and Active Transportation Committee Meeting Minutes of
November 17, 2017**

Recommended:

1. That the Extract from Council Meeting of January 30, 2018, regarding the Trails and Active Transportation Committee meeting minutes of November 17, 2017, be received for information.

**3. Extract from Council Meeting of February 13, 2018
Re: Summary of Committee Recommendations Report No. 2018-01; Re:
Trails and Active Transportation Committee Meeting Minutes of
November 17, 2017**

Recommended:

1. That the Extract from Council Meeting of February 13, 2018, regarding Summary of Committee Recommendations Report No. 2018-01; Re: Trails and Active Transportation Committee meeting minutes of November 17, 2017, be received for information.

7. New Business

8. Adjournment



**Town of Aurora
Trails and Active Transportation Committee
Meeting Minutes**

Date:	Friday, November 17, 2017
Time and Location:	10 a.m., Council Chambers, Aurora Town Hall
Committee Members:	Councillor Tom Mrakas (Chair), Councillor Sandra Humfries (arrived 11:03 a.m.), Richard Doust (PRCSAC Representative), Laura Lueloff, and Nancee Webb (EAC Representative)
Members Absent:	Alison Collins-Mrakas and Bill Fraser
Other Attendees:	Sara Tienkamp, Acting Parks Manager, Gary Greidanus, Senior Landscape Architect, Michael Bat, Transportation Analyst, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 10 a.m.

1. Approval of the Agenda

**Moved by Laura Lueloff
Seconded by Richard Doust**

That the agenda as circulated by Legislative Services, with the following addition, be approved:

- Delegation (b) Klaus Wehrenberg; Re: Trail Alignment through BG Properties Subdivision and Cattle Crawl
- Item 7 – Verbal Update from Christina Nagy-Oh, Program Manager, Environmental Initiatives; Re: Bicycle Friendly Communities

Carried

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2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest and general nature thereof under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Trails and Active Transportation Meeting Committee Minutes of April 21, 2017

Moved by Nancee Webb

Seconded by Richard Doust

That the Trails and Active Transportation Committee meeting minutes of April 21, 2017, be received for information.

Carried

4. Delegations

- (a) Mark Schollen, Schollen & Company Inc., representing BG Properties (Aurora) Inc. and Ballymore Homes South Aurora
Re: Proposed Trails and Connections in BG Properties and Ballymore Homes Developments**

Mr. Schollen presented an overview of the trails and connections within the BG and Ballymore lands, situated north of Ridge Road between Yonge Street and the Metrolinx Corridor, including site context, trail system hierarchy, elements of the Aurora Trails Master Plan, land ownership, proposed trails on public and private lands, and the Yonge Street to Metrolinx trail connections. He further reviewed the proposal for a 3.0-metre wide trail at the railway berm and three options: Option A – Ramped trail with retaining walls; Option B – Angled concrete tunnel through berm; and Option C – Concrete tunnel with ramp. Mr. Schollen noted that Option A was the preferred option.

Moved by Nancee Webb

Seconded by Laura Lueloff

That the comments of the delegation be received for information.

Carried

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(b) Klaus Wehrenberg, Resident

Re: Trail Alignment through BG Properties Subdivision and Cattle Crawl

Mr. Wehrenberg presented history and context regarding the subject area, including the existing cattle crawl, which he noted was backfilled in the 1990's and is shown as a grade-separated railroad crossing in the Trails Master Plan. He stressed the importance of a direct trail route for cyclists and pedestrians, including students, from the cattle crawl to Yonge Street and noted that the current configuration of the BG subdivision would not facilitate a direct route. Mr. Wehrenberg suggested that the challenge of land elevations east of the cattle crawl could be managed through the use of elevators or escalators. He requested that the Committee make a recommendation to Council to reconsider the proposed trail routings, and he requested to receive a copy of any formal communication with Metrolinx regarding the cattle crawl crossing.

Moved by Laura Lueloff

Seconded by Nancee Webb

That the comments of the delegation be received for information.

Carried

5. Matters for Consideration

1. Round Table Discussion

Re: Cycling Master Plan

The Committee briefly discussed options and priorities related to development of the Cycling Master Plan, efforts of the sub-committee, re-application to the Bicycle Friendly Community Award Program, and the possible involvement of Activate Aurora.

Moved by Laura Lueloff

Seconded by Nancee Webb

1. That the comments of the Committee be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

2. Verbal Update from Acting Parks Manager

Re: Oak Ridges Trail Association Request to Realign Trail Through Rotary Park

Staff provided a brief update regarding the Oak Ridges Trail Association trail realignment through Rotary Park and along Kennedy Street East, noting that local residents have been informed and the trail signage has been reposted.

**Moved by Richard Doust
Seconded by Nancee Webb**

1. That the verbal update regarding Oak Ridges Trail Association Request to Realign Trail Through Rotary Park be received for information.

Carried

3. Verbal Update from Acting Parks Manager

Re: Wellington Street Crossing – Request for Proposal

Staff provided a brief update regarding the potential trail crossing east of John West Way on Wellington Street East, noting that a consultant was retained and options are being considered, including a crossing at grade, an overhead bridge, and a light system. The Committee expressed a preference for the overhead bridge option with Aurora signage.

**Moved by Laura Lueloff
Seconded by Nancee Webb**

1. That the verbal update regarding Wellington Street Crossing – Request for Proposal be received for information.

Carried

4. Verbal Update from Acting Parks Manager

Re: Trail Signage Strategy

Staff provided a brief update and presented images of the new trail signage that has been installed, noting that the next phase would occur in 2018. Staff

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advised that they have also worked with Highland Gate Developments Inc. on trail signage that will be installed by the developer. The Committee commended staff on the clear, concise and colourful design of the new signage.

Moved by Laura Lueloff

Seconded by Nancee Webb

1. That the verbal update regarding Trail Signage Strategy be received for information.

Carried

5. Extract from Council Meeting of April 25, 2017

**Re: Trails and Active Transportation Committee Meeting Minutes of
February 17, 2017, and Summary of Committee Recommendations
Report No. 2017-03**

Moved by Richard Doust

Seconded by Laura Lueloff

1. That the Extract from Council Meeting of April 25, 2017, regarding the Trails and Active Transportation Committee meeting minutes of February 17, 2017, and Summary of Committee Recommendations Report No. 2017-03, be received for information.

Carried

6. Extract from Council Meeting of July 11, 2017

**Re: Trails and Active Transportation Committee Meeting Minutes of
April 21, 2017, and Summary of Committee Recommendations
Report No. 2017-06**

Moved by Nancee Webb

Seconded by Laura Lueloff

1. That the Extract from Council Meeting of July 11, 2017, regarding the Trails and Active Transportation Committee meeting minutes of April 21, 2017, and Summary of Committee Recommendations Report No. 2017-06, be received for information.

Carried

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**7. Verbal Update from Program Manager, Environmental Initiatives
Re: Bicycle Friendly Communities**

Staff provided an update respecting the results of the 2012 application submitted by the Town to the Bicycle Friendly Community (BFC) Award Program, which is run by the Share the Road Cycling Coalition. Staff suggested that it would be more important to implement the programs and infrastructure required to support cycling prior to reapplying for any designation.

The Committee and staff discussed various aspects of moving forward with this initiative, including priorities, application deadlines, budget support, coordination with York Region programs, BFC workshops, and bike lanes. Staff agreed to investigate the options and costs of upgrading and adding bike lanes and provide information at the next meeting.

Moved by Nancee Webb

Seconded by Richard Doust

1. That the verbal update regarding Bicycle Friendly Communities be received; and
2. That the Trails and Active Transportation Committee recommend to Council:
 - (a) That a line item be added to the 2018 Budget to hire a consultant for the creation and development of a Cycling Master Plan in conjunction with York Region's Pedestrian and Cycling Master Plan.

Carried

7. New Business

Further to Delegation (a) Mark Schollen, regarding the proposed trails and connections within the BG Properties and Ballymore South developments, the Committee and staff reviewed the proposed options for a trail connection at the railway berm along the Metrolinx Corridor.

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New Business Motion No. 1

Moved by Nancee Webb

Seconded by Laura Lueloff

1. That the Trails and Active Transportation Committee recommend to Council:

- (a) That construction of the 3.0-metre wide trail at the railway berm proceed with the design as proposed by BG Properties (Aurora) Inc. in Option A – Ramped trail with retaining walls.

Carried

8. Adjournment

Moved by Nancee Webb

Seconded by Richard Doust

That the meeting be adjourned at 11:43 a.m.

Carried

Committee recommendations are not binding on the Town unless otherwise adopted by Council.



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Aurora, Ontario
L4G 6J1
Phone: 905-727-3123 ext. 3227
Email: ggreidanus@aurora.ca
www.aurora.ca

**Town of Aurora
Operational Services
Parks Division**

Memorandum

Date: April 20, 2018
To: Trails and Active Transportation Committee
From: Gary Greidanus, Senior Landscape Architect
Re: **Trailhead Parking – BG Properties (Aurora) Inc.**

Recommendation

- 1. That the memorandum regarding Trailhead Parking – BG Properties (Aurora) Inc. be received; and**
- 2. That the Concept Plan for the Trailhead Parking Area be approved.**

Background

BG Properties (Aurora) Inc. is the developer that is currently developing lands on Yonge Street south for condominium residential use. As a condition of draft plan approval the developer is obligated to provide a trail system throughout the environmental protection and open space lands that will be conveyed to the Town as well as provide trailhead parking for trail users. The development and the proposed trail system are identified on the attached Woodhaven Aurora Neighbourhood Plan.

Initially, the location of the trailhead parking was proposed on Town open space lands at the end of Cannon Valley Court with driveway access to Yonge Street via the Emergency Road Connection. However, as Yonge Street is a regional road in this area, York Region did not approve the access location due to potential traffic conflicts associated with a single use driveway access. A second trailhead parking location was proposed utilizing an existing shared use driveway from Yonge Street at the north end of this development however this location could not be utilized due to the legalities associated with an easement on the shared use driveway. Locating the trailhead parking within the development itself could not be achieved due to the fact that all roads in this development are private condominium roads.

Trailhead Parking – BG Properties (Aurora) Inc.
April 20, 2018

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A proposal has subsequently been provided by the developer for trailhead parking to be located on the emergency Access to Ridge Road at the south end of the development. See the attached Trailhead Parking Area Concept Plan – Option B. This concept proposes in-line parking stalls parallel to the emergency access road travel lane. The emergency access road would be conveyed to the Town and this would meet the objective of providing public access to the parking area. Some of the concerns associated with this parking concept include:

- The Town would be taking ownership of the obligation to maintain an emergency access road for a private development.
- Local residents may object to the emergency access road being used for public access and parking.
- Parallel parking adjacent an emergency access route is not ideal and would require a turn-around area.

The proposal for trailhead parking on the emergency access to Ridge Road is still conceptual and detail design would need to be worked out to the Town's satisfaction.

Attachments

Attachment 1 – Woodhaven Aurora Neighbourhood Plan

Attachment 2 – Trailhead Parking Area Concept Plan – Option B

WOODHAVEN AURORA

NEIGHBOURHOOD PLAN

- Property Boundary - BG Properties (Aurora) Inc.
- Property Boundary - Ballymore Building (Aurora South) Corp.
- Phasing Boundary
- Single Family Residential
- Institutional
- Environmental Protection Lands
- Open Space
- Stormwater Management Facility
- Conceptual Trails System (Subject to Change)
- Proposed Canada Post Mailbox Location
- Existing / Proposed Bus Stop
- Proposed 5.2m Berm and Noise Acoustic Fence
- Proposed 1.2m ht. Black Vinyl Chainlink Fence
- Proposed 1.8m ht. Wood Privacy Fence
- Proposed 1.8m ht. Noise Acoustic Fence
- Proposed 2.5m ht. Noise Acoustic Fence
- Proposed Rear Yard Retaining Wall
- Proposed 1.5m Sidewalk
- Proposed Gateway Feature
- Proposed Hydrant Location
- Proposed Transformer Location
- Potential Traffic Signal
- Proposed Street Light
- Proposed Pumping Station
- Proposed Stop Sign
- Proposed Future Trail Underpass Location



This map is provided to provide home buyers with general information about the common elements and the surrounding area for the proposed residential development. It is not intended to be used as a legal document. For more information, please contact the developer or the City of Aurora.

1. There are no easements or other encumbrances on the site. If you have any questions, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

2. Some lots and development areas will be affected by the proposed development. The developer will be responsible for obtaining all necessary permits and approvals from the City of Aurora and the relevant regulatory agencies. For more information, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

3. The final location of walkways and trails will be determined through the detailed plan of common element condominium project.

4. Due to the nature of the development, the developer will be responsible for providing and maintaining the proposed development. For more information, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

5. The developer will be responsible for providing and maintaining the proposed development. For more information, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

6. The developer will be responsible for providing and maintaining the proposed development. For more information, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

7. The developer will be responsible for providing and maintaining the proposed development. For more information, please call (905) 773-1048 for Ballymore Building (Aurora South) Corp. or (905) 477-5111 for BG Properties (Aurora) Inc.

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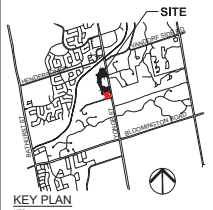
Date: October 24, 2017
 Project No.: 14-2274 & 14-2283
 Prepared by:



Attachment 1

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No.	Revision	Date	By
1	Issued for Review	June 2016	BMS



LEGEND



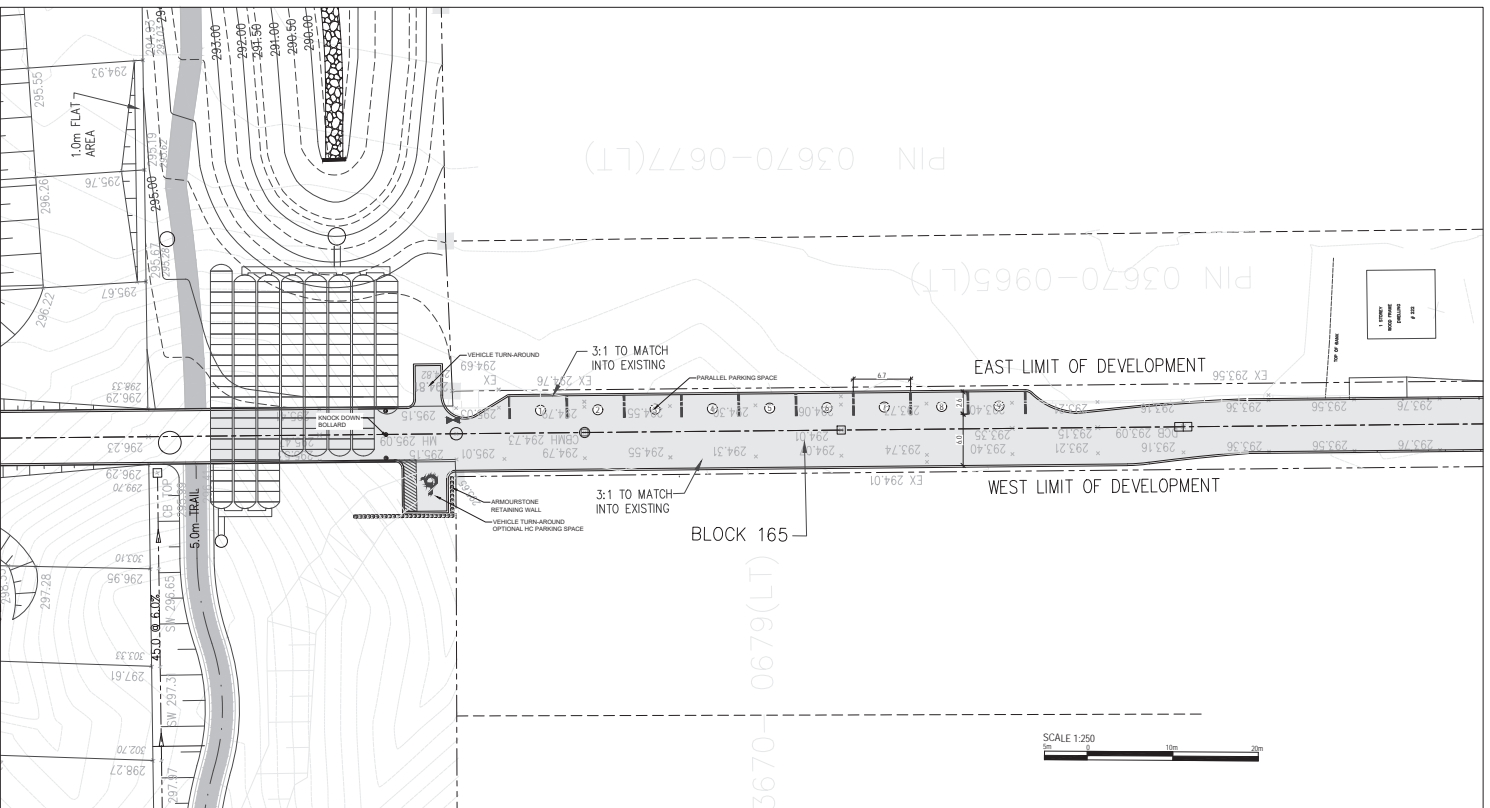
Drawing Prepared By:
SCHOLLEN & COMPANY INC.
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T: 289-695-0009
F: 289-695-0010

Project Name:
WOODMAYN
TOWN OF AURORA
BG Properties (Aurora) Inc.

Drawing Title:
TRAILHEAD PARKING AREA
CONCEPT PLAN - OPTION B

Drawn	Design	Date
MG	BMS	2018/01/29
Checked	Scale	
BMS	BMS	1:250
CADD File:	Dwg. No.:	
Project No.:	CP-2	
15037		

Attachment 2



PIN 03670-0677(LT)

PIN 03670-0965(LT)

3670-0679(LT)



**Extract from
Council Meeting of
Tuesday, January 30, 2018**

5. Consent Agenda

**Moved by Councillor Humfryes
Seconded by Councillor Thom**

C1. General Committee Meeting Report of January 23, 2018

**(C9) Trails and Active Transportation Committee Meeting Minutes of
November 17, 2017**

1. That the Trails and Active Transportation Advisory Committee meeting minutes of November 17, 2017, be received for information.

Carried



**Extract from
Council Meeting of
Tuesday, February 13, 2018**

6. Consideration of Items Requiring Discussion (Regular Agenda)

**R3. Summary of Committee Recommendations Report No. 2018-01
(Formerly Item C1(R5))**

**Moved by Councillor Gaertner
Seconded by Councillor Thompson**

1. That Summary of Committee Recommendations Report No. 2018-01 be received; and
2. That the Committee recommendations contained within this report be approved.

Carried

**Recommendations from Trails and Active Transportation Committee Meeting
Minutes of November 17, 2017:**

**7. Verbal Update from Program Manager, Environmental Initiatives
Re: Bicycle Friendly Communities**

- (a) That a line item be added to the 2018 Budget to hire a consultant for the creation and development of a Cycling Master Plan in conjunction with York Region's Pedestrian and Cycling Master Plan.

New Business Motion No. 1

- (a) That construction of the 3.0-metre wide trail at the railway berm proceed with the design as proposed by BG Properties (Aurora) Inc. in Option A – Ramped trail with retaining walls.