



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date:	Wednesday, February 12, 2020
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	John Lenchak (Chair, arrived at 7:08 p.m.), Hailey Reiss (Vice Chair), Matthew Abas, Max Le Moine, Rachelle Stinson, and Councillor Rachel Gilliland
Members Absent:	Jo-anne Spitzer
Other Attendees:	Mat Zawada, Accessibility Advisor, Ishita Soneji, Council/Committee Coordinator

The Vice Chair called the meeting to order at 7 p.m.

Staff welcomed new member, Rachelle Stinson to the Committee, and introductions were made around the table.

1. Approval of the Agenda

Moved by Matthew Abas
Seconded by Councillor Gilliland

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of November 13, 2019

Moved by Max Le Moine
Seconded by Matthew Abas

That the Accessibility Advisory Committee meeting minutes of November 13, 2019, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

Re: Application for Site Plan Amendment (2nd Submission), Aurora United Church, 15186 Yonge Street, 55 & 57 Temperance Street, 12 & 16 Tyler Street, File Number: SP-2018-02, Related Files: OPA-2016-05 & ZBA-2016-13 (Approved)

Staff provided an overview of the application and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

Moved by John Lenchak
Seconded by Councillor Gilliland

1. That the memorandum regarding Application for Application for Site Plan Amendment (2nd Submission), Aurora United Church, 15186 Yonge Street, 55 & 57 Temperance Street, 12 & 16 Tyler Street, File number: SP-2018-02, Related Files: OPA-2016-05 and ZBA-2016-13, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment Application, specific to the Aurora United Church, be considered by staff:
 - (a) Request to relocate barrier-free parking from the north lot of the retirement residence to the parking lot attached to the church; and
 - (b) Request to install crosswalk from the communal bicycle parking to the barrier-free church entrance; and

- (c) Request for curb depression at the communal bicycle parking; and
 - (d) Request to install assistive listening devices and wheelchair and adaptable seating spaces in the assembly/auditorium area; and
 - (e) Request for tactile indicators on proposed staircase and elevators; and
 - (f) Request for automatic door openers at all public access entry points of the proposed building; and
3. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment Application, specific to the retirement residency, be considered by staff:
- (a) Request for a pool lift and ramp be installed for access to the pool; and
 - (b) Request for accessible seating in the fire lounge; and
 - (c) Request for accessible equipment in the fitness centre; and
 - (d) Request for rest areas at all drop-off locations; and
 - (e) Request for allocated accessible spots at all customer service counters; and
 - (f) Request for automatic door openers at all public access entry points of the proposed building with actuator bars; and
 - (g) Request to have at least 20% accessible tables in any eating areas; and
 - (h) Request to identify the snow storage area and barrier-free parking spots.

Carried

2. Memorandum from Planner

Re: Application for Site Plan Approval (1st Submission), 125 Englehard Drive, Luxury Railings Ltd., Plan 10328 Lot 45 Pt It 46 RP 65R8036 Part 2, File Number: SP-2019-11

Staff gave an overview of the application noting that the request for comments only pertains to the design of the first floor and exterior. The Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

Moved by Max Le Moine

Seconded by John Lenchak

1. That the memorandum regarding Application for Site Plan Approval (1st Submission), 125 Englehard Drive, Luxury Railings Ltd., Plan 10328 Lot 45 Pt It 46 RP 65R8036 Part 2, File Number: SP-2019-11, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application be considered by staff:
 - (a) Request for the exterior path width to be a minimum of 1,500 mm; and
 - (b) Request to have rest and/or seating areas along the exterior path of travel; and
 - (c) Request to have allocated accessibility spots at all customer services counters, if provided in any office spaces; and
 - (d) Request for a public universal washroom on the main level with a barrier-free path of travel; and
 - (e) Request to relocate barrier-free parking spots closer to the entrance; and
 - (f) Request for automatic door openers at all public access entry points of the proposed building including proper timed door delays.

Carried

3. Memorandum from Senior Planner

Re: Application for Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision (3rd Submission), 306, 370, 434 & 488 St. John's Sideroad West, File Numbers: OPA-2018-01, ZBA-2018-02 and SUB-2018-02

Staff provided an overview of the application, and the Committee reviewed the site plan amendment and discussed the accessibility standards to be considered as part of the application.

**Moved by Councillor Gilliland
Seconded by John Lenchak**

1. That the memorandum regarding Application for Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision (3rd Submission), 306, 370, 434 & 488 St. John's Sideroad West, File Numbers: OPA-2018-01, ZBA-2018-02 and SUB-2018-02 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Official Plan Amendment, Site Plan Amendment, and Zoning By-law Amendment Application be considered by staff:
 - (a) Request to incorporate accessibility features, such as sensory and active play components for any potential outdoor play spaces; and
 - (b) Request to have firm ground surface for any outdoor play spaces, which is stable and has impact attenuating properties for injury prevention; and
 - (c) Request for an adult fitness park equipment along any trails and dedicated green space for meditation areas.

Carried

4. Memorandum from Accessibility Advisor

Re: Special Events Sensory Room/Space

Staff provided a brief overview of the memorandum and noted that feedback from various organizations was received including comments on project development, sensory room organization including adequate tools and materials for the room, and potential support staff requirements. It was

mentioned that staff is working towards implementing the sensory room/space at the Canada Day event.

The Committee inquired about the budget allocation for the sensory room items, potential costs, and the support staff required and suggested involving volunteers. Staff noted that breakdown of item costs and information regarding adequate staff support would be brought forward to a future Committee meeting.

Moved by John Lenchak
Seconded by Councillor Gilliland

1. That the memorandum regarding Special Events Sensory Room/Space be received; and
2. That the comments and suggestions from the Accessibility Advisory Committee regarding the Special Events Sensory Room/Space be referred to staff for action as appropriate.

Carried

5. Round Table Discussion
Re: Town of Aurora Accessibility Plan 2018 to 2024

Staff provided a status update on the 2019 Capital Projects including details on implementing hearing loops in meeting rooms, installation of pool pods at community centres, installation of audible pedestrian signal at various intersections, and noted that all projects are on track with the accessible guidelines and requirements.

The Committee and staff discussed about the possibility of developing a standardized design for accessible parks and discussed about conducting accessibility audits at various Town facilities in the upcoming months.

Moved by Max Le Moine
Seconded by Matthew Abas

1. That the comments and suggestions regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

6. Memorandum from Accessibility Advisor Re: 2019 Accessibility Compliance Report

Staff provided an overview of the 2019 Accessibility Compliance report noting that the Town is currently non-compliant with the required standards and is working towards fixing shortcomings. The Committee provided improvements regarding the search engine and was encouraged to provide any further improvements and accessibility concerns to staff.

**Moved by Matthew Abas
Seconded by Max Le Moine**

1. That the memorandum regarding the 2019 Accessibility Compliance Report be received for information.

Carried

7. Adjournment

**Moved by Matthew Abas
Seconded by Max Le Moine**

That the meeting be adjourned at 8:18 p.m.

Carried