



SUBJECT: *2013 Early Approval Capital Budget*

FROM: *Dan Elliott, Director of Corporate & Financial Services*

DATE: *December 18, 2012*

RECOMMENDATIONS

- a) *THAT the 2013 Capital Budget for Repair and Replacement of existing infrastructure totalling \$7,231,900 (\$6,721,900 Approved and \$510,000 Approved Pending Further Report Back) as listed in Schedule 1, which reflects all revisions recommended for approval by Budget Committee, be approved; and***
- b) *THAT the 2013 Capital Budget for Growth and New Capital totalling \$19,515,900 (\$15,431,900 Approved, \$3,284,000 Approved Pending Further Report Back and \$800,000 Design Portion Approved, Construction Portion Pending Further Report Back), as listed in Schedule 2, which reflects all revisions recommended for approval by Budget Committee, be approved; and***
- c) *THAT the 2013 Capital Budget for Studies and Other Projects totalling \$235,000 as listed in Schedule 3, which reflects all revisions recommended for approval by Budget Committee, be approved.***

PURPOSE OF THE REPORT

To present for formal adoption the 2013 Capital Budget as recommended for approval by the Budget Committee on November 19th, 26th and December 4th of the year 2012. Additional capital items may be recommended for approval during the course of review of the Operating Budget by Committee.

BACKGROUND

On November 5, 2012, an overview of the first draft of the Town's Capital Budget was presented to the Budget Committee.

Since that initial meeting, Budget Committee has continued to meet in order to review and fine-tune the list of capital projects they believe to be a priority and would like to see proceed in the coming year.

As in the past budgets, the capital budget has been presented in three parts for more focussed examination due to the fundamental differences in funding sources:

- Repair and Replacement Infrastructure Capital
- Growth and Other New Infrastructure Capital
- Major Studies and Other Non-Infrastructure Projects

As a result of the concept of a “Cash to Capital” reserve allocation from tax levy, and the internal funding of capital coming from resultant “infrastructure” and other reserves, there is no longer a direct tax effect by the capital budget. As such, the Committee recommended capital budget is driven by asset need rather than impact on taxes. A number of projects have been noted in the schedules as “approved subject to further report from staff”. These projects have been approved in principle, yet Council has asked staff to provide additional information prior to any contractual commitments for the project.

Repair and Replacement Infrastructure Projects - \$7.2 million recommended for investment in existing infrastructure

The proposed Repair and Replacement Capital Budget for 2013 represents a gross cost of \$7,231,900, funded mainly from capital reserves including the specific R & R reserves. The program includes restoration work to roads, water lines, sewer lines, storm water management systems, pavement and hardscaping, optimization of the existing financial system, some fleet vehicles and some replacement equipment. Other projects, such as the reconstruction of Elderberry Trail (part), Springmaple Chase and Houdini Way are planned for design work to be done in 2013, with construction to be considered in the 2014 budget process. Management has confirmed they have the resource capacity to deliver the proposed capital program. Management have also confirmed that these are their priority projects in light of the new allocation of R&R reserves by asset group, and the asset managers agree with the limited submissions. Schedule 1 outlines the recommended *Repair and Replacement Capital* program by project.

Growth and Other New Infrastructure Projects - \$19.5 million investment for new capital additions

The proposed Growth and New Capital Budget represents a gross cost of \$19,515,900, funded partially (41.3%) from development charges of \$8,066,505, with the remaining \$11,449,395 to be funded from town reserves. This capital program includes funding for the construction of the Joint Operations Centre. Other significant projects include the Wellington Street West entrance features, as well as the development of soccer fields at 100 Bloomington Road and more funding towards the completion of the sidewalk network.

Schedule 2 outlines the recommended *Growth and New Capital* program for 2013.

Studies and Other Projects- strategic investments proposed at \$235,000

The proposed Major Studies Capital Budget represents a gross cost of \$235,000, funded mostly from town reserves, except for the Develop Charges Bylaw Study, which is funded from Development Charges. Studies and projects for this year include developing a

cultural master plan, initiating an urban forest study, and reviewing the current development charges bylaw to ensure proper rates are being charged for the final development of the 2C lands.

Schedule 3 outlines the recommended Studies and Other Projects program for 2013.

CONCLUSIONS

Staff worked to present to Budget Committee a capital budget that balanced the repair and replacement of existing assets with the new requests required to continue to provide the Town of Aurora with the level of service they have come to expect. Since the initial presentation, Budget Committee has continued to fine-tune the list of capital projects they believe to be a priority and would like to see proceed in the coming year.

Approval of the Capital Budget early in the budget cycle allows staff to develop and release tenders before the building season starts for 2013, which should result in more competitive pricing from vendors.

ATTACHMENTS

Schedule # 1 – 2013 Repair & Replacement Capital Program

Schedule # 2 – 2013 Growth and Other Infrastructure Capital Program

Schedule # 3 – Studies and Other Capital Program

PRE-SUBMISSION REVIEW

CAO – Wednesday, December 12, 2012

Prepared by: Laura Sheardown, Cash Flow & Investment Coordinator/Financial Analyst -Ext. 4136



Dan Elliott, CPA, CA
Director of Corporate & Financial Services



Neil Garbe
Chief Administrative Officer

2013 Draft Repair and Replacement Capital Projects

SUMMARIZED BY RESULTS OF NOVEMBER 19 DISCUSSIONS

Page #	Project ID	Project	Dept	New 2013 Requests	Existing Funding
APPROVED:					
17-4	14047	Computer & Related Infrastructure Renewal	CFS	197,800	Y
17-5	14060	Financial System Optimization	CFS	110,000	
17-7	12002	Accessibility Committee Allocation (detail decided by Committee)	CLS	50,000	Y
17-8	72098	Ice Plant Retro-Fits Aurora Family Leisure Complex	Facilities	100,000	Y
17-12	72102	SARC LED Parking Lot Lights	Facilities	100,000	
17-13	72109	AFLC LED Parking Lot Lights	Facilities	50,000	
17-14	72115	Reconstruction of Retaining Wall & Asphalt Driveway - ACC	Facilities	200,000	Y
17-16	72123	Seniors Centre West McKenzie Room Floor Restoration	Facilities	15,000	
17-17	72128	Library Supplementary HVAC	Facilities	20,000	
17-18	72129	SARC Supplementary Cooling for Inverter Panels	Facilities	30,000	
17-19	72131	ACC - Re-roof ACC#1	Facilities	400,000	Y
17-21	72134	SARC Plumbing Fixtures Retrofit	Facilities	50,000	
17-22	72138	Town Hall Air Handling Units	Facilities	250,000	
17-23	72144	ACC #1 Fire Exit Stair System Replacement	Facilities	30,000	
17-25	72145	Reverse Osmosis System for AFLC Rink Ice	Facilities	30,000	
17-34	34158	Backhoe (#44) - Replacement	Fleet	180,000	
17-35	34177	IES 6 Tonne Plow Truck - Replacement	Fleet	180,000	
17-36	34178	IES Paint Trailer #83 - Replacement	Fleet	15,000	
17-37	71052	1 Tonne Pick-up (#202) - Replacement	Fleet	50,000	
17-38	71086	Parks Replacement of Tractor (#219) with Light Industrial Loader	Fleet	120,000	
17-39	31079	Design - Elderberry Trail (part), Springmaple Chase, Houdini Way	IES	102,600	
17-41	31080	Reconstruction - Hilldale Rd., Hillside Ct., Kenlea Ct.	IES	549,600	
17-43	31099	Reconstruction - Tyler Street & George St	IES	1,614,100	Y
17-45	31102	Reconstruction - Hunters Glen Rd & Fox Point	IES	1,193,700	Y
17-47	34708	Yonge St LED Traffic Re-Lamping	IES	21,000	
17-48	42047	SWM Facility Cleanout - Deer Glen Terrace	IES	200,000	Y
17-50	42051	SWM Facility Sediment Cleaning - Deerhorn Cres & Kennedy St W	IES	50,000	
17-52	43029	Structural Watermain Relining	IES	733,100	Y
17-57	73155	Lions Park Stairs and Trail Repair	P & R	25,000	
17-59	74007	Fitness Equipment Replacement	P & R	55,000	Y
TOTAL APPROVED FOR RECOMMENDATION TO COUNCIL				6,721,900	68.6%
CONDITIONAL APPROVAL PENDING REPORT:					
17-6	43038	Water Meter Replacement Program	CFS	150,000	Y
17-26	72150	Fire Hall 4-3 Parking Lot	Facilities	150,000	Y
17-54	73117	Parks Pathway System - various replacements	P & R	80,000	Y
17-55	73140	Park Shelter/ Back Stop - various replacements	P & R	75,000	Y
17-56	73152	Bowling Green Perimeter Border Repair	P & R	15,000	
17-58	73160	Emerald Ash Borer Management Program	P & R	40,000	
TOTAL APPROVED FOR RECOMMENDATION TO COUNCIL PENDING REPORT				510,000	5.2%
TOTAL FOR COUNCIL PRE-APPROVAL				7,231,900	

2013 Draft Repair and Replacement Capital Projects

SUMMARIZED BY RESULTS OF NOVEMBER 19 DISCUSSIONS

Page #	Project ID	Project	Dept	New 2013 Requests	Existing Funding
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DELETED, PENDING FURTHER REPORT:					
17-3	12018	Aurora Town Hall Renovation	BBS	2,000,000	Y
DEFERRED TO OUT YEAR(s):					
17-10	72099	AFLC Parking Lot Repaving and Curbing	Facilities	300,000	Y
17-28	72151	56 Victoria Roof Covering	Facilities	75,000	
17-30	72152	56 Victoria HVAC Systems	Facilities	120,000	
17-32	34155	1/2 Tonne Pick-up (#500) - Replacement	Fleet	30,000	
17-33	34157	1 Tonne Plow & Sander - Replacement	Fleet	45,000	
TOTAL OF DELETED (Pending Report) and DEFERRED				2,570,000	26.2%
Total Repair & Replacement Projects, As Originally Presented				9,801,900	

2013 Draft Growth and New Capital Projects

SUMMARIZED BY RESULTS OF NOVEMBER 19, 26 & DECEMBER 4 DISCUSSIONS

Page #	Project ID	Project	Dept	Priority Score	New 2013 Requests	Has Existing Funding
APPROVED:						
18-3	14035	Records & Information Management	CLS	48	100,000	Y
18-4	31110	Wellington St West Entrance Features	IES	48	879,300	Y
18-6	73182	100 Bloomington Sdrd - ORC Land / Soccer Fields	P & R	41	405,000	
18-9	72162	Town Hall Parking Lot Expansion	Facilities	39	200,000	
18-11	34217	Joint Operations Centre	IES	38	13,236,500	Y
18-16	34628	Sidewalk Network Completion	IES	36	314,200	Y
18-20	12022	Town Hall 10 kW Photovoltaic System	CAO	32	60,000	
18-21	12023	Aurora Public Library 10 kW Photovoltaic System	CAO	32	60,000	
18-24	13008	Meeting Management Software	CLS	27	30,000	
18-29	34180	New Light Duty Truck - Water	Fleet	26	20,000	
18-35	73183	Wellington Street Planting	P & R	19	25,000	
18-40	34522	Speed Message Board	IES	10	16,000	
18-43	73186	WAMS Mobile Devices	P & R	n/a	85,900	
TOTAL APPROVED FOR RECOMMENDATION TO COUNCIL					15,431,900	78.4%
CONDITIONAL APPROVAL PENDING REPORT:						
18-8	12016	Customer Care Implementation	BBS	39	200,000	Y
18-13	73085	Arbotetum Development	P & R	38	50,000	Y
18-14	31101	Reconstruction and Upgrade - Vandorf Sideroad	IES	36	2,253,400	Y
18-22	34520	Intersection Pedestrian Signals	IES	28	89,000	
18-30	34181	New Road Pick-up Trucks (2)	Fleet	26	60,000	
18-31	34707	Street Light Improvements - Wellington St	IES	25	366,600	
18-33	73178	Seniors Memorial Garden/ Bocce Court	P & R	24	77,000	
18-37	12025	Customer Relationship Management (CRM)	CAO	17	100,000	
18-38	73179	Mark St to McMahon Park Pathway	P & R	14	88,000	
TOTAL APPROVED FOR RECOMMENDATION TO COUNCIL PENDING REPORT					3,284,000	16.7%
SPLIT PROJECT INTO TWO, DESIGN PORTION \$50,000 APPROVED, CONSTRUCTION PORTION \$750,000 PENDING FURTHER REPORT:						
18-18	73157	Skate Board Park	P & R	34	800,000	
TOTAL APPROVED FOR RECOMMENDATION TO COUNCIL PENDING REPORT					800,000	4.1%
TOTAL FOR COUNCIL PRE-APPROVAL					5,515,600	

2013 Draft Growth and New Capital Projects

SUMMARIZED BY RESULTS OF NOVEMBER 19, 26 & DECEMBER 4 DISCUSSIONS

Page #	Project ID	Project	Dept	Priority Score	New 2013 Requests	Has Existing Funding
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DELETED, PENDING FURTHER REPORT:

18-41	34523	Pedestrian Crossing - Golf Links Drive	Council	n/a	85,000
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DEFERRED TO OUT YEAR(s):

18-26	34176	New - 3 Light Duty Trucks	Fleet	26	60,000
18-28	34179	New IES Light Duty Truck - Mechanics	Fleet	26	20,000

TOTAL OF DELETED (Pending Report) and DEFERRED

165,000

0.8%

Total Growth & New Projects, As Originally Presented

19,680,900

2013 Draft Studies and Other Capital Projects

SUMMARIZED BY RESULTS OF DECEMBER 4 DISCUSSIONS

Page #	Project ID	Project	Dept.	2013 Project Costs
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APPROVED:					
19-3	73185	Cultural Master Plan	P & R	70,000	
19-4	73180	Urban Forest Study	P & R	120,000	
19-5	14054	Development Charges Bylaw Study	CFS	45,000	
TOTAL FOR COUNCIL PRE-APPROVAL				235,000	88.7%
DEFERRED TO OUT YEAR(s):					
19-2	12024	Resident Survey	CAO	30,000	
TOTAL OF DEFERRED				30,000	11.3%
Total Studies & Other Projects, As Originally Presented				265,000	